

Josephine County, Oregon

Adopted Budget

FY 2013-14





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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Josephine County
Oregon**

For the Fiscal Year Beginning

July 1, 2012

Christopher P. Morrell

President

Jeffrey R. Egan

Executive Director

Josephine County

Budget Committee

Board of County Commissioners

**Simon G. Hare
Keith O. Heck
Cherryl Walker**

Committee Lay Members

**Marie Hill
Pat Fahey
Jim Brumbach**



Rosemary Padgett, Budget Officer

Budget Document Prepared By:

Finance Department

(Arthur O'Hare, Chris Carlson, Sarah Givens, Deanna Pratt)

JOSEPHINE COUNTY, OREGON

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Budget Adoption



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**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

In the Matter of Adoption of the Budget for the Fiscal Year 2013-14 and Making Appropriations.

Resolution No. 2013-036

WHEREAS, on June 19, 2013, the Board of County Commissioners for Josephine County met to hear public comment on the 2013-14 Budget as approved by the Budget Committee, which has been published according to law, in the *The Daily Courier* Newspaper and Josephine County Website on June 11, 2013; and

WHEREAS, the Board did then in public meetings instruct the Budget Officer to prepare revisions and adjustments within limits to the Budget Committee approved budget all in accordance with ORS 294.453 and 294.456,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Josephine County hereby adopts the budget for the fiscal year 2013-14 in the total amount of \$68,819,700, which includes appropriations of \$67,880,000 and full time equivalents (FTE) not to exceed 283.73, now on file at the office of the Josephine County Board of County Commissioners, and

NOW, BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated as follows:

<u>FUNDS/OBJECT CLASSIFICATIONS</u>	<u>APPROPRIATION</u>	<u>FTE</u>
100 - General Fund:		
Assessor's Office	1,136,600	14.50
Treasurer's Office	437,700	4.00
Clerk's Office	567,200	5.00
Surveyor's Office	60,300	0.82
Planning	466,900	4.60
Forestry	972,600	8.80
General Government	229,500	-
Emergency Management	179,500	1.00
Court Facilities	245,600	-
Veteran's Service Office	158,500	2.25
Nondepartmental:		
Interfund Transfers	3,271,900	
Contingency	2,840,700	
Total General Fund	10,567,000	40.97
240 - Public Safety Fund		
Sheriff's Office - Administration	217,400	2.20
Sheriff's Office - Search & Rescue	135,000	0.70
Sheriff's Office - Civil	292,300	2.62
Sheriff's Office - Records	95,500	1.08
Sheriff's Office - Dispatch	156,700	1.30
Sheriff's Office - Patrol Operations	726,500	4.85
Sheriff's Office - Evidence & Property	147,500	0.75
Sheriff's Office - Adult Jail	3,675,000	23.30
Sheriff's Office - Court Services	113,100	1.00
District Attorney's Office	1,741,000	18.25
Juvenile Justice	1,006,500	7.50
Nondepartmental:		
Interfund Transfers	845,400	
Contingency	606,100	
Total Public Safety Fund	9,758,000	63.55



243 - Adult Corrections Fund:

Personnel Services	2,365,900	24.00
Materials and Services	631,000	
Interfund Transfers	301,700	
Contingency	295,400	
Total Adult Corrections Fund	3,594,000	24.00

201 - Public Works Fund:

Personnel Services	4,126,400	51.65
Materials and Services	1,853,600	
Interfund Transfers	2,616,900	
Contingency	2,768,100	
Total Public Works Fund	11,365,000	51.65

250 - Mental Health Fund:

Personnel Services	141,900	2.00
Materials and Services	4,277,600	
Interfund Transfers	60,300	
Debt Service	20,500	
Contingency	258,700	
Total Mental Health Fund	4,759,000	2.00

255 - Public Health Fund:

Personnel Services	1,581,300	22.30
Materials and Services	644,100	
Interfund Transfers	213,100	
Contingencies	34,500	
Total Public Health Fund	2,473,000	22.30

Internal Service Funds:**401 - Administrative Internal Service Fund**

Board of County Commissioners	551,800	6.00
Finance	518,500	5.00
Human Resources	303,000	3.00
Property Management	15,000	-
Information Technology	872,000	7.00
Communications	229,000	2.00
Geographical Information Systems	143,000	-
Legal Counsel	420,000	3.70
Law Library	144,000	0.80
Nondepartmental:		
Debt Service	39,500	
Interfund Transfers	75,000	
Contingency	393,200	
Fund Total	3,704,000	27.50

402 - County Buildings and Fleet Fund

Building Operations and Maintenance	1,958,300	15.00
County Fleet	717,000	2.65
Nondepartmental:		
Interfund Transfers	144,100	
Contingency	405,600	
Fund Total	3,225,000	17.65

Total Internal Service Funds

6,929,000	45.15

Special Revenue Funds:**202 - Public Works Special Programs Fund**

North Valley Industrial Park	15,000	
Solid Waste	76,400	
Interfund Transfers	26,100	
Contingency	47,500	
Fund Total	<u>165,000</u>	<u>-</u>

210 - Grant Projects Fund

Title III-SRS	190,000	
Economic Development	280,000	
Interfund Transfers	655,000	
Contingency	1,152,000	
Fund Total	<u>2,277,000</u>	<u>-</u>

212 - DA Forfeiture Fund

Interfund Transfers	128,000	
Fund Total	<u>128,000</u>	<u>-</u>

221 - Fairgrounds Fund

Personnel Services	123,400	2.30
Materials and Services	427,700	
Interfund Transfers	74,900	
Fund Total	<u>626,000</u>	<u>2.30</u>

223 - County Clerk Records Fund

Materials and Services	65,400	
Interfund Transfers	6,600	
Fund Total	<u>72,000</u>	<u>-</u>

224 - Public Land Corner Preservation Fund

Personnel Services	121,200	1.86
Materials and Services	20,400	
Interfund Transfers	14,200	
Contingency	1,200	
Fund Total	<u>157,000</u>	<u>1.86</u>

245 - Transit Fund

Personnel Services	736,600	15.00
Materials and Services	418,400	
Interfund Transfers	121,500	
Contingency	105,500	
Fund Total	<u>1,382,000</u>	<u>15.00</u>

246 - Juvenile Justice Special Programs Fund

Personnel Services	121,800	1.50
Materials and Services	28,100	
Interfund Transfers	13,100	
Fund Total	<u>163,000</u>	<u>1.50</u>

248 - District Attorney Special Programs Fund

Personnel Services	32,300	0.25
Materials and Services	25,700	
Interfund Transfers	79,600	
Contingency	82,400	
Fund Total	<u>220,000</u>	<u>0.25</u>

Special Revenue Funds - Continued:**258 - Commission for Children and Families Fund**

Materials and Services	13,600	
Interfund Transfers	1,400	
Fund Total	15,000	-

260 - Parks Fund

Personnel Services	401,400	6.20
Materials and Services	550,000	
Interfund Transfers	95,100	
Contingency	59,500	
Fund Total	1,106,000	6.20

262 - Building and Safety Fund

Personnel Services	424,300	4.50
Materials and Services	113,700	
Interfund Transfers	58,100	
Contingency	999,900	
Fund Total	1,596,000	4.50

275 - Court Security Fund

Materials and Services	68,000	
Contingency	20,000	
Fund Total	88,000	-

Total Special Revenue Funds

7,995,000	31.61

Capital Project Fund:**303 - County Bridge Construction Fund**

Capital Outlay	200,000	
Fund Total	200,000	-

Total Capital Project Fund

200,000	-

Enterprise Funds:**501 - Jail Commissary Fund**

Materials and Services	40,000	
Interfund Transfers	40,000	
Contingency	36,000	
Fund Total	116,000	-

530 - Airports Fund

Grants Pass Airport	1,047,500	1.85
Illinois Valley Airport	343,600	0.65
Interfund Transfers	65,700	
Contingency	174,200	
Fund Total	1,631,000	2.50

Total Enterprise Funds

1,747,000	2.50

Debt Service Funds:**610 - PERS Bond Debt Service Fund**

Debt Service	1,129,000	
Fund Total	<u>1,129,000</u>	<u>-</u>

625 - Adult Jail Facility Fund

Debt Service	1,051,000	
Fund Total	<u>1,051,000</u>	<u>-</u>

Total Debt Service Funds

2,180,000	<u>-</u>

Expendable and Non-Expendable Trust Funds:**702 - Library Programs Trust Fund**

Materials and Services	234,900	
Contingency	42,100	
Fund Total	<u>277,000</u>	<u>-</u>

703 - Human Service Programs Trust Fund

Materials and Services	92,000	
Fund Total	<u>92,000</u>	<u>-</u>

704 - PEG Access Fund

Materials and Services	23,900	
Contingency	1,100	
Fund Total	<u>25,000</u>	<u>-</u>

715 - County School Trust Fund

Intergovernmental Payments	26,000	
Fund Total	<u>26,000</u>	<u>-</u>

735 - Sheriff Forfeiture Fund

Interfund Transfers	100,000	
Contingency	28,000	
Fund Total	<u>128,000</u>	<u>-</u>

736 - Sheriff Programs Trust Fund

Materials and Services	34,400	
Contingency	50,600	
Fund Total	<u>85,000</u>	<u>-</u>

Total Expendable and Non-Expendable Trust Funds

633,000	<u>-</u>

Reserve Funds:**410 - Insurance Reserve Fund**

Materials and Services	841,000	
Interfund Transfers	37,900	
Contingency	4,100	
Fund Total	<u>883,000</u>	<u>-</u>

415 - Payroll Liability Reserve Fund

Personnel Services	310,000	-
Contingency	10,000	
Fund Total	<u>320,000</u>	<u>-</u>

Reserve Funds - Continued:**425 - Roads and Bridges Reserve Fund**

Capital Outlay	1,761,500	
Contingency	120,500	
Fund Total	1,882,000	-

430 - Property Reserve Fund

Capital Outlay	841,000	
Contingency	715,000	
Fund Total	1,556,000	-

435 - Equipment Reserve Fund

Capital Outlay	602,400	
Contingency	436,600	
Fund Total	1,039,000	-

Total Reserve Funds

5,680,000	-

TOTAL APPROPRIATIONS

67,880,000	283.73

*****Unappropriated Ending Fund Balances:**

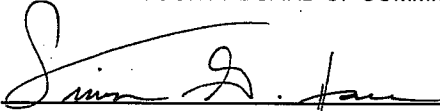
PERS Bond Debt Service Fund	481,000	
Adult Jail Facility Debt Service Fund	44,000	
Library Programs Trust Fund	367,400	
Human Service Programs Trust Fund	47,300	
Total Unappropriated Ending Fund Balances	939,700	-

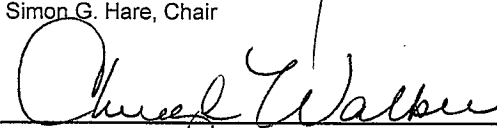
GRAND TOTAL ALL FUNDS

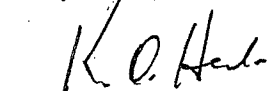
\$ 68,819,700	283.73

DONE AND DATED this 19th day of June 2013

JOSEPHINE COUNTY BOARD OF COMMISSIONERS


Simon G. Hare, Chair


Cheryl Walker, Vice-Chair


Keith O. Heck, Commissioner

*** Note: Ending Fund Balances are shown for illustrative purposes only. The balances are not intended to be spent and are therefore not appropriated by law.

**BEFORE THE BOARD OF COMMISSIONERS FOR JOSEPHINE COUNTY
STATE OF OREGON**

PROPERTY TAX RESOLUTION

*In the Matter of Levying Ad Valorem)
Property Tax Rates and Bond Levies for) RESOLUTION NO. 2013-037
Josephine County, Oregon for Fiscal Year)
2013-14*

WHEREAS, on June 19, 2013, the Board of County Commissioners, after a duly noticed public hearing, adopted a budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014, and,

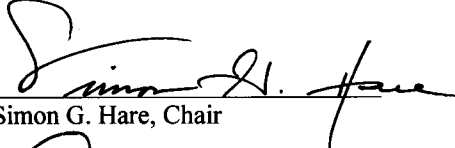
WHEREAS, on June 19, 2013, the Board of County Commissioners enacted Resolution Number 2013-036 adopting said budget for Josephine County, Oregon, for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014 and the budget required an ad valorem property tax rate on all property in Josephine County. The General Government operations will require a levy in the amount of \$0.5867 per thousand assessed valuation and an Adult Jail Facility Bond Levy in the amount of \$1,030,000.

NOW, THEREFORE, BE IT RESOLVED that the tax rate and bond levy amount, categorized below, for Josephine County be levied on all taxable property in Josephine County for the tax year 2013-14. The tax rates and bond levy amounts follow:

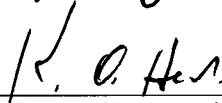
	General Government <u>Limitation</u>	Excluded From <u>Limitation</u>
Levy rate within Josephine County	0.5867 / \$1,000	-
Adult Jail Facility Bond Levy	-	\$ 1,030,000
Totals	<u>0.5867 / \$1,000</u>	<u>\$ 1,030,000</u>

DONE AND DATED this 19th day of June 2013.

JOSEPHINE COUNTY
BOARD OF COUNTY COMMISSIONERS


Simon G. Hare, Chair


Cherryl Walker, Vice Chair


Keith O. Heck, Commissioner

A public meeting of the **Josephine County Board of Commissioners** will be held on **June 19, 2013** at **9:00 a.m.** in the **Anne G. Basker Auditorium, 604 N.W. Sixth St, Grants Pass, Oregon**. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the Josephine County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Josephine County Board of Commissioner's Office, Room 154, Josephine County Courthouse, between the hours of 8:00 a.m. and 5:00 p.m. (closed 12pm to 1pm). It is also available on the County's website, <http://www.co.josephine.or.us>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Josephine County Board of County Commissioners

Telephone: 541 - 474 - 5221

Email: bcc@co.josephine.or.us**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amounts 2011-12	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
Beginning Fund Balance/Net Working Capital	32,458,344	19,773,700	21,059,390
Fees, Licenses, Permits, Fines, & Other Service Charges	11,808,629	12,362,632	10,891,600
Federal, State & All Other Grants, Gifts, Allocations & Donations	27,143,934	25,446,068	18,757,770
Revenue from Bonds and Other Debt	13,005	11,100	12,000
Interfund Transfers / Internal Service Reimbursements	13,618,009	11,675,100	12,012,556
All Other Resources Except Property Taxes	1,700,045	642,400	762,784
Property Taxes Estimated to be Received - Current Year	4,432,249	4,557,700	4,576,800
Total Resources	91,174,215	74,468,700	68,072,900

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	30,540,797	22,857,600	23,276,300
Materials and Services	19,704,052	18,906,500	17,166,500
Capital Outlay	6,111,819	4,981,300	4,139,900
Debt Service	2,304,613	2,275,500	2,240,000
Interfund Transfers	10,682,719	8,834,900	8,513,400
Contingencies	0	15,738,300	11,771,100
Special Payments	352,002	354,300	26,000
Unappropriated Ending Balance and Reserved for Future Expenditure	21,478,213	520,300	939,700
Total Requirements	91,174,215	74,468,700	68,072,900

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program	Total Requirements for each Organizational Unit or Program		
FTE for that unit or program	Full Time Equivalent Employees for each organizational unit or program		
General Fund - County Assessor	1,183,149	1,151,700	1,136,600
FTE	17.80	14.85	14.55
General Fund - County Treasurer	491,658	467,600	437,700
FTE	5.00	4.50	4.00
General Fund - County Clerk	578,765	567,200	567,200
FTE	5.50	5.00	5.00
General Fund - County Surveyor	59,499	58,500	60,300
FTE	1.35	0.83	0.82
General Fund - Planning	490,107	631,900	466,900
FTE	6.00	5.00	4.60
General Fund - Forestry	755,745	817,400	972,600
FTE	10.00	8.80	8.80
General Fund - General Government	No FTE	0	247,000
General Fund - Emergency Management	0	173,300	179,500
FTE	0.00	1.00	1.00
General Fund - Court Facilities	No FTE	0	245,600
General Fund - Veterans Service	0	0	158,500
FTE	0.00	0.00	2.25
General Fund - Non-Departmental	No FTE	6,326,374	5,709,500
Public Safety - Sheriff	11,406,670	5,521,900	5,559,000
FTE	98.25	40.63	37.80
Public Safety - District Attorney	1,933,409	1,542,100	1,741,000
FTE	23.30	17.75	18.25
Public Safety - Juvenile Justice	2,131,925	952,700	961,700
FTE	29.13	8.60	7.10
Public Safety Fund - Non-Departmental	No FTE	5,429,422	4,956,400
Adult Corrections Fund	3,594,214	3,645,900	3,519,000
FTE	28.00	27.00	24.00
Public Works Fund	12,502,388	10,214,100	11,365,000
FTE	63.30	54.10	51.65
Mental Health Fund	4,656,993	4,522,000	4,759,000
FTE	3.95	2.45	2.00
Public Health Fund	2,800,744	2,642,900	2,302,000
FTE	28.82	23.43	20.80
Internal Service Fund - Board of County Commissioners	444,796	470,300	530,000
FTE	5.50	6.00	6.00
Internal Service Fund - Finance	489,025	542,200	558,000
FTE	5.00	5.00	5.00
Internal Service Fund - Human Resources	290,046	307,900	303,000
FTE	3.00	3.00	3.00
Internal Service Fund - Property Management	39,846	51,500	15,000
FTE	0.60	0.60	0.00
Internal Service Fund - Information Technology	844,079	833,600	872,000
FTE	8.00	7.00	7.00
Internal Service Fund - Communications	225,882	222,000	229,000
FTE	2.00	2.00	2.00

Internal Service Fund - Geographic Information Systems		107,524	90,000	143,000
FTE		1.00	0.50	0.00
Internal Service Fund - Legal Counsel		409,137	391,200	420,000
FTE		3.90	3.45	3.70
Internal Service Fund - Law Library		219,647	202,500	144,000
FTE		0.60	1.05	0.80
Internal Service Fund - General Government	No FTE	410,399	0	0
Internal Service Fund - Non Departmental	No FTE	435,559	256,900	432,000
County Buildings & Fleet Fund - Building Operations & Maint.		1,708,397	1,806,100	1,958,300
FTE		15.00	14.00	15.00
County Buildings & Fleet Fund - County Fleet		815,063	725,200	716,300
FTE		3.50	2.65	2.65
County Buildings & Fleet Fund - Non Departmental	No FTE	914,996	618,000	525,400
Public Works Special Programs Fund	No FTE	190,685	180,900	165,000
Grant Projects Fund (Includes Veterans Services 11-12 & 12-13)		4,907,096	3,573,200	2,277,000
FTE		2.25	2.25	0.00
DA Forfeiture Fund	No FTE	279,480	227,500	127,700
Fairgrounds Fund		1,212,921	1,128,500	626,000
FTE		4.60	4.00	2.30
County Clerk Records Fund	No FTE	131,502	96,500	72,000
Public Land Corner Preservation Fund		151,500	161,800	157,000
FTE		2.37	2.13	1.86
Transit Fund		1,471,211	1,334,700	1,382,000
FTE		17.00	15.80	15.00
Juvenile Justice Special Programs Fund		280,429	214,200	163,000
FTE		2.85	2.75	1.50
DA Special Programs Fund		205,030	210,300	220,000
FTE		0.20	0.25	0.25
Commission on Children and Families Fund		458,764	385,700	15,000
FTE		1.55	1.55	0.00
Parks Fund		1,086,835	965,000	1,088,000
FTE		6.00	6.00	6.00
Building and Safety Fund		2,132,114	1,799,700	1,596,000
FTE		6.00	5.50	4.50
Court Facilities and Security Fund	No FTE	314,281	315,600	88,000
County Bridge Construction Fund	No FTE	2,779,110	500,000	200,000
Jail Commissary Fund	No FTE	202,760	85,000	116,000
Airports Fund		1,579,928	2,113,500	1,631,000
FTE		2.27	2.50	2.50
PERS Bond Debt Service Fund	No FTE	1,175,136	1,223,100	1,610,000
Adult Jail Facility Fund - Debt Service	No FTE	1,123,516	1,097,000	1,095,000
Library Programs Trust Fund	No FTE	671,345	636,600	644,000
Human Service Programs Trust Fund	No FTE	136,205	137,100	139,000
PEG Access Fund	No FTE	63,157	39,100	25,000
County School Trust Fund	No FTE	352,094	354,800	26,000
911 Excise Tax Fund	No FTE	0	250,000	0
Sheriff Forfeiture Fund	No FTE	250,026	160,100	128,000
Sheriff Programs Trust Fund	No FTE	108,373	122,600	85,000
Insurance Reserve Fund	No FTE	1,672,761	1,030,000	883,000
Payroll Liability Reserve Fund	No FTE	1,094,913	335,600	271,000
Roads and Bridges Reserve Fund	No FTE	1,553,853	1,079,500	1,882,000
Property Reserve Fund	No FTE	1,916,249	3,060,600	1,556,000
Equipment Reserve Fund	No FTE	1,977,483	1,311,000	1,014,000
Total Requirements		91,174,215	74,468,700	68,072,900
Total FTE		413.59	301.92	281.68

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Overall the proposed budget shows a decrease of approximately nine percent (9%) from FY 2012-13 and in Public Safety Fund it is a twenty-seven percent (27%) reduction due to loss of carryover funds. This budget includes a proposed reduction of full-time equivalent positions (FTE) of nearly thirteen and a quarter (13.24) and seven (7) fill-in FTE. Fill in FTE are not to be shown as FTE due to union contracts and has been removed from 13-14 budget. Public Safety (Sheriff and Juvenile Justice) reduced two and a third (2.35) positions overall and other County departments reduced almost eleven (10.89) positions. As part of the SRS 2008 bailout, Congress included monies for O&C Counties through 2011 with one extension allocated in 2012 (35% of final 40% 2011 payment). Payments for general government purposes had been dedicated to the Public Safety Fund. Public Works and Title III projects were also funded for the same time period. Currently, no new revenue sources have been identified or approved by the citizens to replace the SRS 2008/2012 payments for FY 2013-14. The reductions to the other County departments is mostly due to reduced federal, state grants and the County not filling vacant positions. Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, gas tax dollars, and other revenue sources that DO NOT rely on property taxes or General Fund support. Monies that are for dedicated purposes are required to be shown as individual funds in the budget.

PROPERTY TAX LEVIES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (rate limit <u>\$0.5867</u> per \$1000)	\$0.5867	\$0.5867	\$0.5867
Levy For Bonded Debt or Obligations	\$1,030,000	\$1,050,000	\$1,050,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
Other Bonds - Adult Jail Bond	\$4,680,000	
Other Bonds - PERS Bond	\$9,858,145	
Other Borrowings	\$237,785	
Total	\$14,775,930	

Grants Pass
Daily Courier

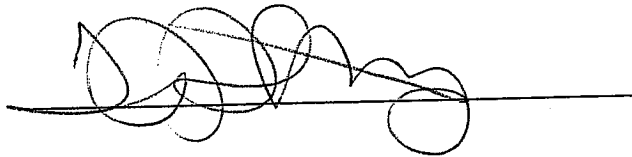
P.O. Box 1468, 409 S.E. 7th Street • Grants Pass, Oregon 97528

AFFIDAVIT OF PUBLICATION

State of Oregon)
County of Josephine) ss.

I, Tamara Stuebing, being first duly sworn, depose and say that I am the manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid county and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for one insertion, on the following date:

June 11, 2013.



Subscribed and sworn to before me this
eleventh day of June, 2013.



Notary Public of Oregon

My commission expires the thirteenth day of
April, 2015.

296531



JOSEPHINE COUNTY
5520 Program Report (SB 916)

PROGRAM

	Expenditures	Revenue					Total
		General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds	
Total Expenditures							

Assessment & Tax

ADOPTED BUDGET 2013-14	1,574,300	1,164,900	-	-	409,400	-	1,574,300
ADOPTED BUDGET 2012-13	1,634,300	1,228,700	-	-	405,600	-	1,634,300
ACTUAL 2011-12	1,796,907	1,394,901	-	-	402,006	-	1,796,907
ACTUAL 2010-11	1,777,336	1,358,631	-	-	418,705	-	1,777,336
ACTUAL 2009-10	1,685,697	1,262,441	-	-	423,256	-	1,685,697
ACTUAL 2008-09	1,697,791	1,200,545	-	-	497,246	-	1,697,791

District Attorney

ADOPTED BUDGET 2013-14	1,915,000	1,498,230	-	-	416,770	-	1,915,000
ADOPTED BUDGET 2012-13	1,574,900	1,170,600	-	-	404,300	-	1,574,900
ACTUAL 2011-12	2,002,934	1,586,766	-	-	416,168	-	2,002,934
ACTUAL 2010-11	2,031,180	1,613,315	-	-	417,865	-	2,031,180
ACTUAL 2009-10	1,829,276	1,399,330	-	-	429,946	-	1,829,276
ACTUAL 2008-09	1,731,101	1,308,154	-	-	422,947	-	1,731,101

Public Health

ADOPTED BUDGET 2013-14	2,473,000	230,000	1,276,800	-	933,700	32,500	2,473,000
ADOPTED BUDGET 2012-13	2,542,900	130,000	1,374,500	-	1,038,400	-	2,542,900
ACTUAL 2011-12	3,027,802	468,685	1,508,604	-	1,043,380	7,133	3,027,802
ACTUAL 2010-11	3,074,373	444,000	1,471,178	-	1,132,580	26,615	3,074,373
ACTUAL 2009-10	2,901,566	45,000	1,629,531	-	1,181,453	45,582	2,901,566
ACTUAL 2008-09	2,911,819	30,000	1,892,075	-	955,125	34,619	2,911,819

Juvenile Justice

ADOPTED BUDGET 2013-14	1,169,500	928,200	-	-	241,300	-	1,169,500
ADOPTED BUDGET 2012-13	1,123,700	870,200	-	-	253,500	-	1,123,700
ACTUAL 2011-12	2,387,694	1,710,811	27,966	-	635,555	13,362	2,387,694
ACTUAL 2010-11	2,165,425	1,369,282	26,620	-	739,949	29,574	2,165,425
ACTUAL 2009-10	2,833,444	1,901,867	31,235	-	883,529	16,813	2,833,444
ACTUAL 2008-09	2,595,076	1,645,208	34,385	-	915,483	-	2,595,076

Mental Health

ADOPTED BUDGET 2013-14	4,759,000	-	406,700	-	4,352,300	-	4,759,000
ADOPTED BUDGET 2012-13	4,522,000	-	374,500	-	4,147,500	-	4,522,000
ACTUAL 2011-12	4,359,610	-	160,234	-	4,199,376	-	4,359,610
ACTUAL 2010-11	4,295,220	-	156,303	-	4,115,665	23,252	4,295,220
ACTUAL 2009-10	3,649,734	-	256,408	-	2,987,651	405,675	3,649,734
ACTUAL 2008-09	3,864,927	-	439,167	-	2,905,266	520,494	3,864,927

Veterans

ADOPTED BUDGET 2013-14	158,500	75,100	25,900	-	57,500	-	158,500
ADOPTED BUDGET 2012-13	159,900	86,700	15,700	-	57,500	-	159,900
ACTUAL 2011-12	129,582	86,700	(12,240)	-	55,122	-	129,582
ACTUAL 2010-11	121,220	72,000	(18,690)	-	67,910	-	121,220
ACTUAL 2009-10	110,045	22,300	30,768	-	56,977	-	110,045
ACTUAL 2008-09	101,855	21,400	23,410	-	57,045	-	101,855

Economic Development

ADOPTED BUDGET 2013-14	385,000	-	-	-	385,000	-	385,000
ADOPTED BUDGET 2012-13	375,000	-	-	-	375,000	-	375,000
ACTUAL 2011-12	397,041	-	-	-	397,041	-	397,041
ACTUAL 2010-11	509,312	-	-	-	509,312	-	509,312
ACTUAL 2009-10	446,352	-	-	-	446,352	-	446,352
ACTUAL 2008-09	533,582	-	-	-	533,582	-	533,582

JOSEPHINE COUNTY
5520 Program Report (SB 916)

PROGRAM

	Expenditures	Revenue					Total
		General Resources	Other Funds	Lottery Funds	State Funds	Direct Federal Funds	
Total Expenditures							
ADOPTED BUDGET 2013-14	8,796,900	-	8,131,400	-	603,500	62,000	8,796,900
ADOPTED BUDGET 2012-13	8,175,300	-	7,614,500	-	479,600	81,200	8,175,300
ACTUAL 2011-12	10,445,583	-	8,821,120	-	-	1,624,463	10,445,583
ACTUAL 2010-11	8,985,132	-	6,112,233	-	1,447,546	1,425,353	8,985,132
ACTUAL 2009-10	8,233,040	-	6,651,483	-	-	1,581,557	8,233,040
ACTUAL 2008-09	10,288,973	-	5,099,604	-	3,431,982	1,757,387	10,288,973
ADOPTED BUDGET 2013-14	1,382,000	-	432,700	-	217,000	732,300	1,382,000
ADOPTED BUDGET 2012-13	1,334,700	-	251,600	-	236,400	846,700	1,334,700
ACTUAL 2011-12	1,468,203	-	337,074	-	302,360	828,769	1,468,203
ACTUAL 2010-11	1,144,598	-	309,666	-	105,436	729,496	1,144,598
ACTUAL 2009-10	1,128,469	-	(16,790)	-	933,995	211,264	1,128,469
ACTUAL 2008-09	851,878	-	277,246	-	517,290	57,342	851,878
ADOPTED BUDGET 2013-14	3,594,000	-	1,081,600	-	2,512,400	-	3,594,000
ADOPTED BUDGET 2012-13	3,645,900	-	1,246,500	-	2,399,400	-	3,645,900
ACTUAL 2011-12	3,323,291	-	1,005,946	-	2,317,345	-	3,323,291
ACTUAL 2010-11	3,367,883	-	955,012	-	2,412,871	-	3,367,883
ACTUAL 2009-10	3,632,594	-	1,046,192	-	2,586,402	-	3,632,594
ACTUAL 2008-09	3,396,781	-	1,060,152	-	2,325,484	11,145	3,396,781
ADOPTED BUDGET 2013-14	5,559,000	5,089,400	-	-	469,600	-	5,559,000
ADOPTED BUDGET 2012-13	5,143,500	4,519,200	-	-	448,000	176,300	5,143,500
ACTUAL 2011-12	11,406,670	10,451,618	-	-	675,228	279,824	11,406,670
ACTUAL 2010-11	11,417,125	10,530,640	-	-	604,395	282,090	11,417,125
ACTUAL 2009-10	10,283,925	9,659,739	-	-	624,186	-	10,283,925
ACTUAL 2008-09	9,520,613	9,020,613	-	-	500,000	-	9,520,613
ADOPTED BUDGET 2013-14	15,000	-	15,000	-	-	-	15,000
ADOPTED BUDGET 2012-13	385,700	-	47,300	-	337,400	1,000	385,700
ACTUAL 2011-12	417,487	-	35,071	-	381,470	946	417,487
ACTUAL 2010-11	539,261	-	65,033	-	378,082	96,146	539,261
ACTUAL 2009-10	578,900	-	12,160	-	427,090	139,650	578,900
ACTUAL 2008-09	560,721	-	54,601	-	458,046	48,074	560,721
ADOPTED BUDGET 2013-14	1,106,000	-	788,000	20,000	298,000	-	1,106,000
ADOPTED BUDGET 2012-13	965,000	-	649,000	40,000	276,000	-	965,000
ACTUAL 2011-12	950,833	-	556,305	40,000	354,528	-	950,833
ACTUAL 2010-11	989,464	-	589,343	50,000	350,121	-	989,464
ACTUAL 2009-10	1,076,084	-	727,808	-	348,276	-	1,076,084
ACTUAL 2008-09	952,000	-	504,227	125,000	322,773	-	952,000

Roads & Bridges

Transit

Adult Corrections

Sheriff

Commission for Children
& Families

Parks

Introduction



**Josephine County
Budget Message
Fiscal Year 2013-14
May 7, 2013**

As the Budget Officer for Josephine County, I am required by Oregon Budget Law to present to the Budget Committee a balanced budget. This budget message outlines the financial priorities of the County and highlights major changes to the Funds. Although County government and the resulting budget is complex, our goal is to provide as much transparency in government as possible while following Oregon Budget Law.

Based on "Budgeting for Outcomes", the FY 2013-14 budget details Oregon Revised Statute (ORS) mandates, program outcomes, revenue and expenditure line items and personnel for each department within their respective fund. Each Department has detailed how their programs meet the goals set by the Board of Commissioners in FY 2010. Included in the "Introduction" section is a brief history of the actions Josephine County has taken since FY 2005-06 to reduce the cost of government while still attempting to fund essential programs throughout the County.

Overall the proposed budget reduced from approximately \$74 million to \$67 million dollars, a decrease of approximately ten percent (10%) from FY 2012-13. Operating expenditures dropped five percent (5%) overall. With the County's goal of maintaining service levels comparable to FY 2012-13, reserves are being used up. This budget includes an additional proposed reduction of full-time equivalent positions (FTE) of 15.74, which includes 4.85 positions in Public Safety (Sheriff, District Attorney, and Juvenile Justice). These reductions will further impact service levels to the citizens of Josephine County. In the last decade, the County has reduced County government by over 400 positions, including 62 in the Sheriff's Office. Some programs were outsourced to nonprofit agencies while other programs were drastically cut to minimum levels of service.

Josephine County requires that the majority of County programs be self sustaining through fees, grants, state contracts, and other revenue sources that don't rely on property taxes or General Fund support. With the economy continuing to be stagnant and the State's ongoing budget issues, many Departments will be further reducing staff, making it even more difficult to provide minimal services for our citizens. The budget proposal does include requests from the General Fund for Public Health Administration, Solid Waste and the Animal Protection programs. The transfer of two million dollars for Public Safety, again this year, plus an additional \$185,000 for the District Attorney's Office is included. A transfer from solid waste franchise fees for costs associated with the Marlson landfill mediation is also scheduled for the Public Works Special Projects Fund.

As part of the SRS 2012 payments, Congress included monies for O&C Counties through 2013. Payments for general government purposes had been dedicated to the Public Safety Fund.

Public Works and Title III projects were also funded for the same time period. Currently, no new revenue sources have been identified or approved by the citizens to replace funding provided by the SRS 2012 payment for FY 2013-14 and future years.

Changes in Fund Structure

1. Departments made up of elected offices, divisions, and programs that provide similar services and rely on common funding sources remain grouped together in separate funds such as the General Fund and the Public Safety Fund.
2. The General Fund contingency has improved from the \$2.6 million budgeted in FY 2012-13 to \$3.14 million dollars for FY 2013-14. This was partly achieved by reducing the transfer to Public Safety in the last two fiscal budgets by one million dollars. A conservative estimate of three million dollars in contingency is recommended in order to cover operating costs until property tax and other revenues arrive in November.
3. Three programs were added to General Fund in FY 2013-14:
 - a. Veterans Services receives the majority of their funding from General Fund, so it no longer qualified under the guidelines for the Comprehensive Annual Financial Report (CAFR) to be retained in Fund 210, Grant Fund.
 - b. Fund #275, Court Facilities/Security Fund previously included a transfer from General Fund that covered the maintenance and utility costs of the State Court facilities provided by the County as mandated. This year, the operational costs related to the Court facilities were established in its own program in the General Fund. Fund 275 now reflects only the security costs that are partially offset by revenues from court fines. The State Courts contracts with the Sheriff's Office for court security.
 - c. Emergency Management was the third program added. The Board of County Commissioners established a countywide program under the Board, separating it from the Search and Rescue program managed by the Sheriff's Office.
4. Funding for the public safety departments (Sheriff, District Attorney and Juvenile Justice) from Federal general purpose sources has ended. Revenues include a transfer from General Fund of \$2.185 million dollars, carry over monies from the last federal payment and dedicated revenues. The Sheriff's Office also received the last of the ARRA grants in FY 2012-13, reducing revenue an additional \$176,000. An election is scheduled for May 21 that will sustain the criminal justice system but is not included in this budget since it has not been approved by the citizens. With no new funding, the proposed budget reflects an estimated decrease of approximately thirty (30) percent for the public safety programs in the criminal justice system leaving approximately \$450,000 for carryover for FY 2014-

15 compared to \$3.965 million dollars for FY 2013-14. The departments will be requesting additional funding from the Budget Committee to maintain their individual programs.

5. The Public Works Fund's major source of revenue continues to be State Gas Tax dollars. Public Works will also realize loss of revenues related to the ending of funding of the SRS 2012 federal payment. With an additional federal payment of approximately \$980,000 and higher carryover of \$ 716,000 in FY 2012-13, they are proposing a transfer of \$1.7 million dollars to the Roads and Bridges Reserve Fund for capital projects.
6. Funds, such as Fair, Parks and Public Health will continue to be required to be self sustaining from fees, grants or other revenue sources outside of the General Fund. Monies that are for dedicated purposes are required to be shown as individual funds in the budget. The Parks Fund reversed their deficit fund balance in previous years with General Fund support and changes in operations. Public Health is requesting additional General Fund support for administration and to maintain programs. The Fair Fund will require approximately \$350,000 in FY 2012-13 from General Fund to end the year positive.
7. Fund 210, Grant Project Fund is mainly a pass through fund for prior Title III monies from the federal government and Economic Development lottery dollars. With carryover monies available from the original O&C legislation for Title III programs, the County has enough reserves to continue Search and Rescue, community work crew programs and forest related activities at reduced levels for approximately three more years. The monies available for Title III projects under SRS 2012 have more restrictions and any non-obligated monies have to be returned to the Federal government after September, 2013. Economic Development applications will be requested for projects at the beginning of the fiscal year by the Board of County Commissioners. County Departments that receive economic dollars will receive a reduced rate (Airport, Parks, Fair and Planning).
8. The centralized administrative overhead of the County is in Fund 401, Internal Service Fund. The Board of County Commissioners maintained the current charge of 10%. The percentage allocation is applied to the personal service and material & services budgets of the operating funds (excluding capital transfers and pass through monies). With the consistent application of the methodology, the County is able to charge the administrative fee to federal and state grants and contracts.
9. Fund 402 includes programs for maintenance and replacement of County facilities (BOM) and fleet within County departments. Departments are directly charged for services based on usage. BOM charges were increased from 57cents to 60 cents per square foot, with depreciation transfers to Property Reserve kept at the decreased rate of 2.5 cents.

10. Property sales and capital expenditures for facilities are shown under the Property Reserve Fund. This budget includes grant projects and other capital projects funded by a portion of the rental charge to departments for depreciation. The Equipment Reserve Fund receives revenues as direct transfers from Funds that require capital purchases of \$5,000 or more. Fleet depreciation for vehicle replacement will not be collected this year from user departments, reflecting no transfer to Equipment Reserve.
11. The Personnel section includes the Organizational chart with the proposed positions county wide. A comparison of FTE by Department between FY 2012-13 and FY 2013-14 is also included. Salary tables reflect the current union contracts with AFSCME, SEIU/OPEU and the Sheriff's Association that will expire June 30, 2015. These union contracts include openers for wages and benefits that will be bargained in FY 2013-14. FOPPO is currently being bargained.

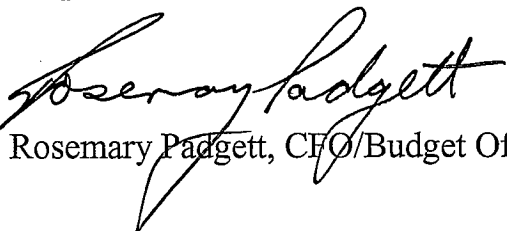
Conclusion

Today I am presenting a balanced budget – Josephine County will live within its' means as required by Oregon Budget Law. Because this budget contains no proposed funding from federal timber payments or citizen approved levies, you will see additional budget reductions throughout the Budget Book. The proposed Budget shows the continuing impacts of reduced service levels to programs, both in dollars and positions (FTE's) budgeted. The Public Safety Fund, which relied on General Fund transfers and SRS 2012 federal monies, will be facing major reductions in FY 2014-15 unless the Criminal Justice Systems levy is successful in May. Even if the levy passes, Josephine County and its citizens will need to continue to work together on a plan for sustainable long term funding for the criminal justice system.

Today is the first opportunity for the Budget Committee to deliberate on the proposed budget and to hear from the citizens of the County. Additional opportunities in the next few weeks will be available for our citizens to voice their thoughts on what services Josephine County should provide in FY 2013-14

Unlike some of our neighboring counties who are looking at program failures countywide, Josephine County is able to maintain essential services in most programs, although at reduced levels, because of policies put in place by the Board of County Commissioners in the last few years. We are facing challenges, especially in the criminal justice system, but the County will still be in business in FY 2013-14.

Respectfully submitted,



Rosemary Padgett, CFO/Budget Officer.

Josephine County Budget Process

► **Oregon Budget Law & County Process**

- **Appoint Budget Officer**
- **Establish Calendar**
- **Budget Directives**
- **Departments develop Proposed Budget**
- **Finance consolidates into Funds**
- **Departments meet with BCC Liaisons/CFO**
- **Meetings with BCC (open to Public)**
- **Present balanced budget to Budget Committee**
- **Budget Committee meets in public session**
- **Publish approved Budget Committee Budget**
- **Hold Public Hearing and Adopt budget with appropriation resolution**
- **Certify Tax**

► **Budget Calendar 2013-14**

- **April 1: Budget Workshop - Budget Committee (3 to 5 p.m.)**
- **March 29, Friday: Completed Budgets to Finance**
- **April 8, Week of: BCC review with Finance and Individual Dept.**
- **May 7, 14, 21, 28, Tuesday: Budget Committee Meeting, 4 to 6pm (Others meetings may be added)**
- **June 19th, Wednesday: Hold Budget Hearing and Adopt Budget & Certify Tax**
- **By July 15th: LB-50 Property Tax Form to County Assessor**

Josephine Approved Budget Goals

- 1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.
- 2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.
- 3) Provide services in a transparent , open and efficient manner to all the citizens of Josephine County
- 4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

*Departments are to explain in their budget submissions how their budget(s) meet these goals.

The County Process – Budget Overview

Josephine County uses budgeting for outcomes model.

- ▶ Budgeting for Outcomes is:
 - A departure from the traditional budgeting model of using last year as a base, adding inflation, and then cutting the result to balance the budget.
 - A type of zero-based budgeting (programs versus historical).
 - A top-to-bottom review of everything from citizens' perspectives and priorities, rather than a department or government perspective.
 - A way of establishing program priorities and allocating resources when revenues are limited.
 - A better tool for elected officials to set the direction of the County and choose the services it will provide.
- ▶ Budgeting for Outcomes focuses on:
 - Setting the price of government
 - Setting the priorities of government
 - Setting the price of each priority
 - The “keeps”, not the cuts.

- ▶ Budgeting for Outcomes asks Four Basic Questions:
 - How much revenue will we have: What price of government will we charge the citizens?
 - What outcomes (results) matter most to our citizens?
 - How much should we spend to achieve each outcome?
 - How can we “best” deliver each outcome that citizens expect?
- ▶ Budgeting for Outcomes – County Level:
 - Josephine County looks at programs provided by each department and the level to which each should be funded, rather than looking at expenditure categories and line items as in the past.
 - If funding is reduced or lost, priorities will help the County determine how best to adjust service levels and choose which programs to keep.

Budget Overview

- ▶ Funds grouped by CAFR Designation
 - Operational funds
 - General Fund – (Assessor, Treasurer, Clerk, Surveyor, Planning, Forestry)
 - Public Safety Fund – (Sheriff, District Attorney, Juvenile Justice)
 - Public Works Fund
 - Reserve funds
 - Property (land and buildings)
 - Equipment (capital)
 - Roads & Bridges (PW)
 - Special Revenue funds
 - Fairgrounds
 - Building Safety
 - Parks
 - Multiple
- ▶ Fund Structure
 - Revenues, transfers, & ISF Indirect charges at Fund level vs. Dept level
 - Expenditures (example)

• Fund	ex: Public Safety
• Office/Division	ex: Office of Sheriff
• Program	ex: Adult Jail
• GL Code	ex: Operating Supplies

► Internal Service Funds:

- Indirect Fixed Costs – at Fund Level
- Direct Fixed Costs – shown as internal vendors and expensed directly to departments (Building O&M, Fleet, and Insurance)

ISF Departments

◦ Board of County Commissioners	◦ Property Management
◦ Communications	
◦ Finance	
◦ GIS	◦ Building Operations & Maintenance
◦ Human Resources	◦ County Fleet
◦ Information Technology	◦ Insurance
◦ Legal	

Internal Vendors

ISF Methodology

- Step 1 – Calculate ISF amount by taking ISF Budgets less revenue offsets. BCC sets ISF rate as percentage (currently 10%).
- Step 2 – Allocate ISF amount proportionally to Operating Funds based on Personal Service and Materials and Service budget (excluding Capital and pass-through payments).

Internal Vendors (Cost Methodology)

- BOM – all costs based on square footage (currently .6032 cents/sq. ft.):
- | | |
|-------------------------|--------------------------------------|
| ◦ Utilities | ◦ Landscaping |
| ◦ Repairs & Maintenance | ◦ Depreciation (currently 2.5 cents) |
| ◦ Custodial | |
- County Fleet -
- | | |
|---|-------------------------------------|
| ◦ Operation & Maintenance – rate based (Gas is actual cost) | ◦ Purchase/Replacement – rate based |
|---|-------------------------------------|

Budget Directives/Guidelines

- ▶ Based on Local Budget Law and Budgeting for Outcomes
 - Status Quo budget required for FY 2013-14
 - Revenue projections with support for inclusion at Fund level
 - Expenditures – Department level (Departments: Offices, Divisions, Programs)
 - Reported at Service Levels - Mandatory and/or self supporting
 - Source of Revenue – document additions or reductions
 - Narratives describing program and relation to County goals
 - Funds supported by dedicated and/or outside sources need to balance revenues with expenditures
 - Personal Services Budget – prepared by Finance
 - Based on current payroll (February 2013)
 - Allocate at Department level
 - Vacant and/or new positions require justification paper
 - Capital Outlay
 - Limited to \$5,000 or above, requires justification paper
 - 5 Year Projection (County Charter requirement)
 - Expensed to related Reserve Fund (may require transfer from operating)
 - Transfers between Funds (at fund level)
 - Debt Service (at fund level)

Budget Directives/Guidelines (additional 2013-14 Specific)

- ▶ General Fund Reserve (Contingency) minimum of \$3 million dollars. Need to rebuild reserves.
- ▶ Transfer to Public Safety from General Funds in the amount of \$2 million dollars.
- ▶ No Fund Budget. Levy approved budget needs prepared.
- ▶ Public Safety Fund budgets and FTE requirements should not exceed projections for FY 13-14. Dollar limits will be provided to departments based on FY 12-13 percentage allocation.

Budget Changes after Adoption

- ▶ Josephine County follows Oregon Budget Law processes regarding changes to the adopted budget.
- ▶ When the budget was adopted by the governing body (BCC); it set the legal expenditure limitations by appropriation. These limitations are detailed in the appropriation resolution.
- ▶ Appropriations may be increased or decreased, transferred from one appropriation category to another, or new appropriation categories created. The method used to amend the budget is determined by the budgetary change needed.
 - If the change involves a new fund or a new appropriation category, a **supplemental budget** is usually required.
 - *The governing body may adopt a supplemental budget at a regular public meeting if prior notice is given and the expenditures in the supplemental budget are 10 percent or **less** than of the budget fund being adjusted. If the expenditures are more, the governing body must publish the supplemental budget and hold a special hearing.*
 - If the change is a transfer of appropriation authority (and the corresponding resources) from one fund to another, or within the same fund, then a **resolution** transfer is allowed.
 - *A resolution may be adopted by the governing body and noticed to public similar to regular board meetings.*
 - In some cases (like Bond proceeds), the change falls within an **exception** to the Local Budget Law and the governing body may appropriate expenditures with no budget amendment required.

More information on the detailed process of a supplemental budget, resolution amending the budget and budget amendment exceptions can be found in the Oregon Department of Revenue “Local Budgeting Manual” on their website at

http://cms.oregon.gov/dor/PTD/pages/ptd_localbudpubs.aspx.

Timber Harvest Revenue and National Forests- History

Timber Harvest Revenue to Counties goes back more than a century. In 1893, President Harrison created Forest Reserves which were expanded by President Cleveland in 1897. Then, in 1908, President Theodore Roosevelt created the National Forests. Also in 1908, President Roosevelt signed an agreement that recognized the fiscal constraint to counties by lack of taxation on this federally claimed land and enacted federal payments to counties as well as a share of timber harvests from these lands.

The revenue from the National Forest harvesting went to supporting county road funds and eventually also school funds. However, between 1970 and 1993, policies changed. In 1976, the National Forest Management Act of 1976 was passed. In the 1990's, the cutting of old growth trees began to conflict with the Clean Water Act, the National Environmental Policy Act and the Endangered Species Act. And in 1990 the Spotted Owl was put on the endangered species list, and it had the effect of sharply decreasing the ability to harvest timber from National Forests, thereby decreasing the revenue counties were receiving. From 1993 to present, there has been continuing decreases in timber harvests and reforms to Forest Service Planning.

Beginning in 1993 Congress recognized that revenues were declining and devised a payments program not based on harvest. This plan was expressed first as the Omnibus Reconciliation Act of 1993 (OBRA), providing an alternative annual safety net payment which was replaced by the Secure Rural Schools and Community Self-Determination Act of 2000 (SRS). A one-year extension of the SRS expired in September 2007 and had not been renewed by Congress despite efforts by the Oregon delegation and others by July 1, 2008.

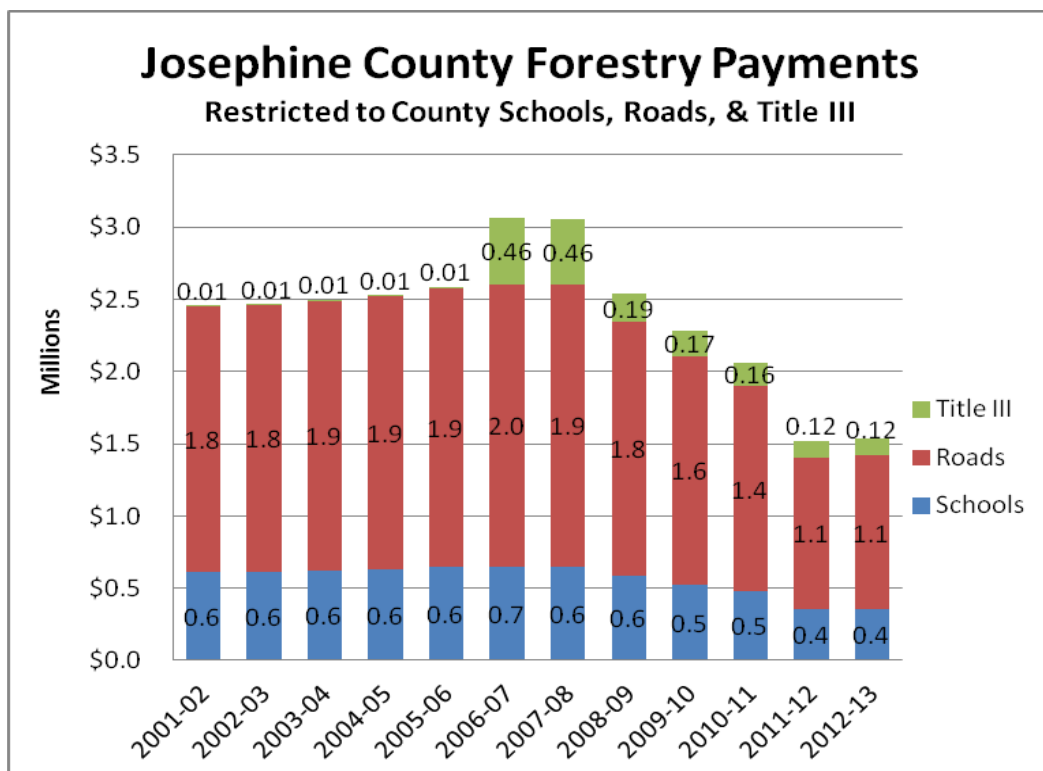
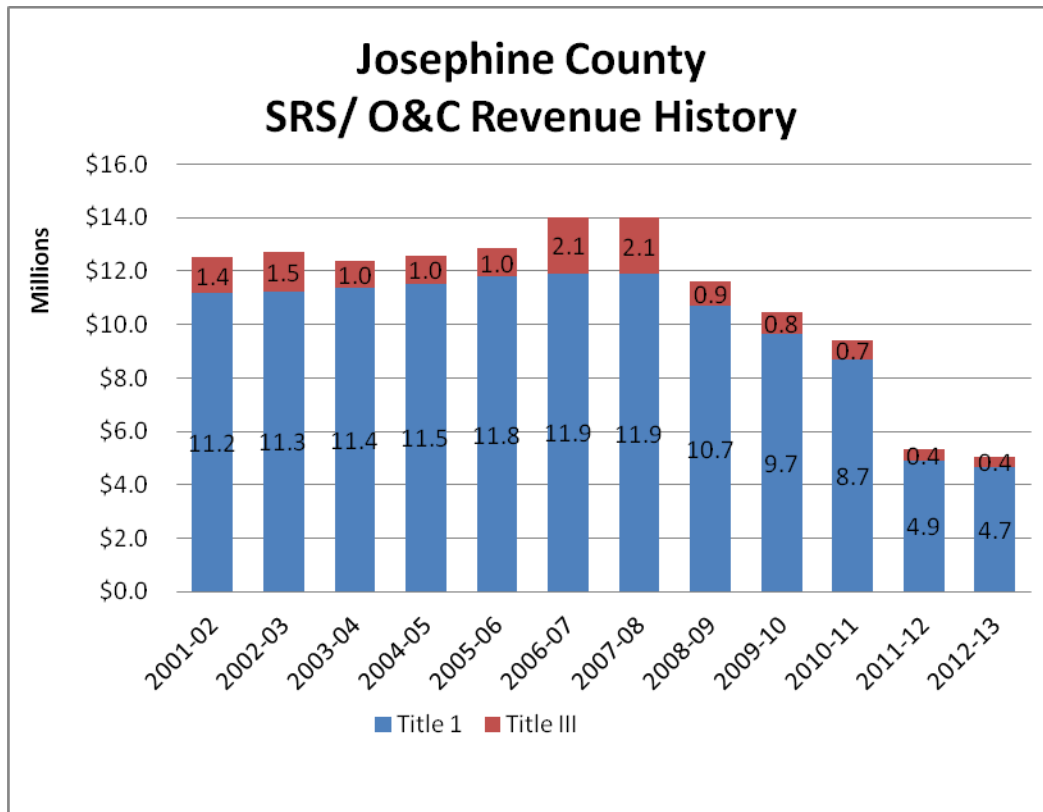
Then on October 3, 2008, Congress passed the Emergency Economic Stabilization Act and the President signed the four-year continuation and phase-out of the payments. This had a four year payment reduction with the final year being 40% of the original payments.

Recently, the Transportation Act of 2012, signed by President Obama, has included a one-time payment to counties but only a percent of the final 40% payment will be paid out. This extension amounted to roughly \$4.7 million for Josephine County in discretionary funds that the county budgeted for public safety.

O&C Lands - Bureau of Land Management

In addition to the National Forest system, in 1916 the Federal Government reclaimed 2.8 million acres in Oregon that had originally been designated for a railroad. The lands, now known as 'O&C', are managed by the Bureau of Land Management. In 1926, the Stanfield Act provided that the counties also receive a share of the revenue from the timber harvests occurring on the O&C lands. Timber harvest has also dramatically decreased on the O&C lands, for the same reasons it has decreased in the National Forests.

Timber/SRS/O&C Revenue History to Josephine County

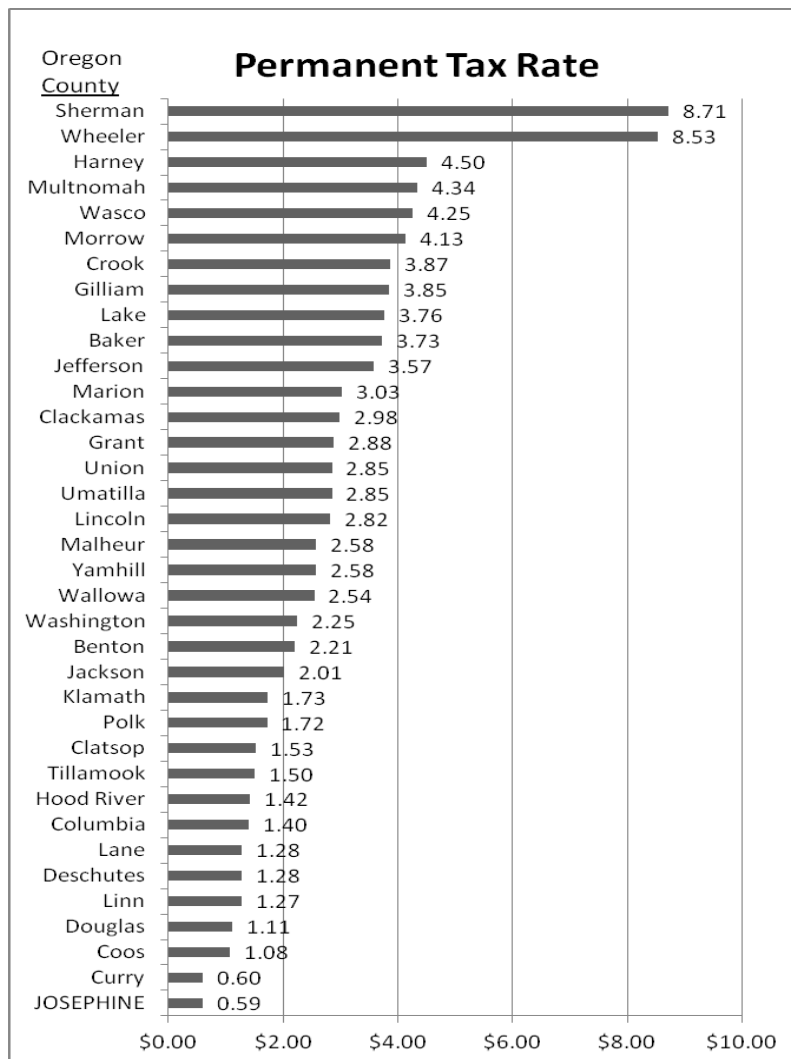


Local Property Tax Revenue Limitations

Property taxes are collected by local governments to support schools, roads, police and fire protection, and other services. Oregon's property tax system is uniquely limited by two voter-passed constitutional amendments; Measures 5 and 50. Measure 5, approved in 1990, created a permanent limitation on property taxes of \$10 dollars per \$1,000 of real market value for general government services, and \$5 dollars per \$1,000 of real market value for education services. If the tax extended exceeds Measure 5 limits then tax compression occurs. Measure 50, approved in 1997, and assigned a permanent rate to each taxing district that cannot be raised without statewide-voter approval. For 1997 the assessed value of the property is the real market value or 90% of the 1995 assessed value, whichever is lower. The assessed value of properties can only increase 3% annually. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995. General obligation bonds are not limited by Measure 5 limits, but local option levies, GAP bonds, and urban renewal levies are.

The permanent tax rate for Josephine County was set at \$0.5867 per \$1,000 of assessed value. This rate had the assumption the O&C Federal payments would continue. According to the Assessor's office, Josephine County's taxable value was \$6.26 million for 2012 and with a tax rate of .5867 cents multiplier it raises under \$4 million for county services or less than the taxable value. The county adopts with

expenditures close to \$65 million and in 2013-14 at \$47.5 million. Illustrating the County receives most its revenues from other sources to operate its programs.

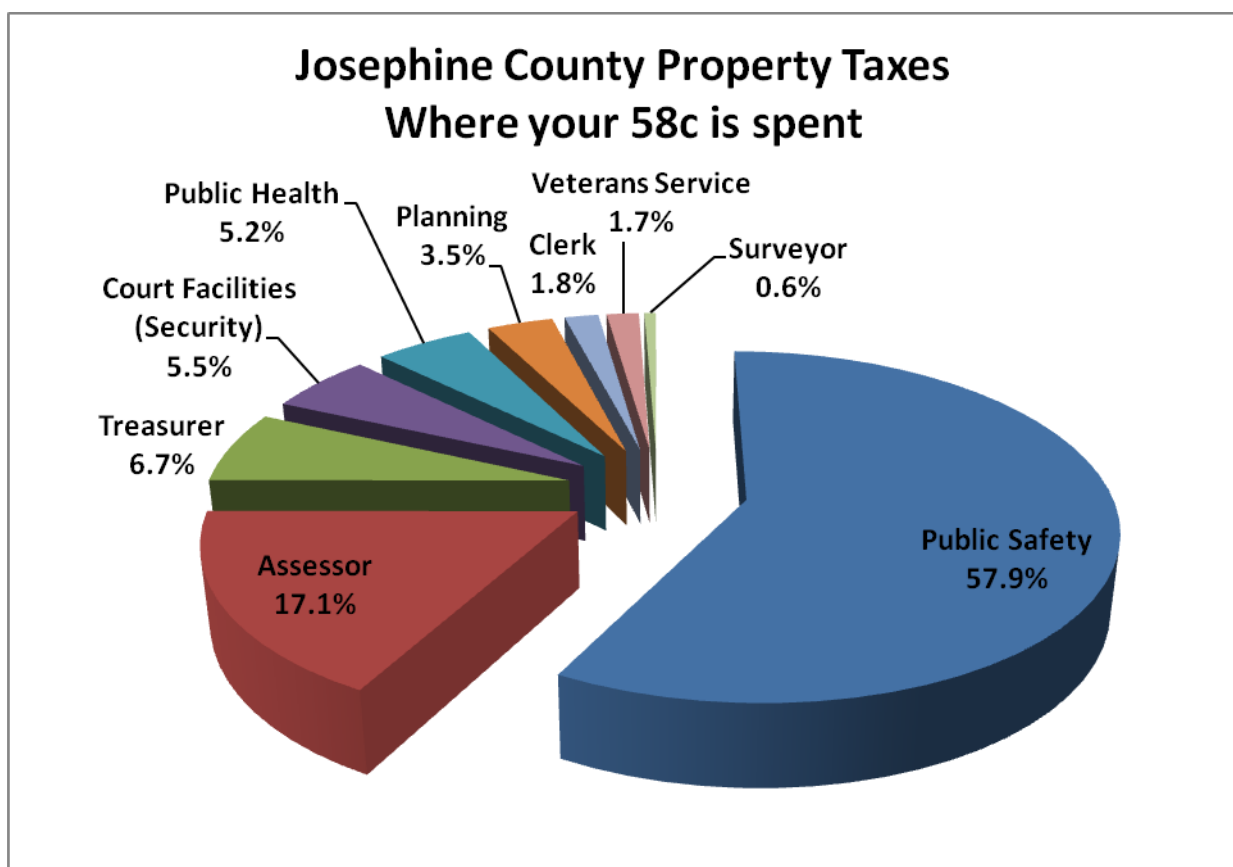
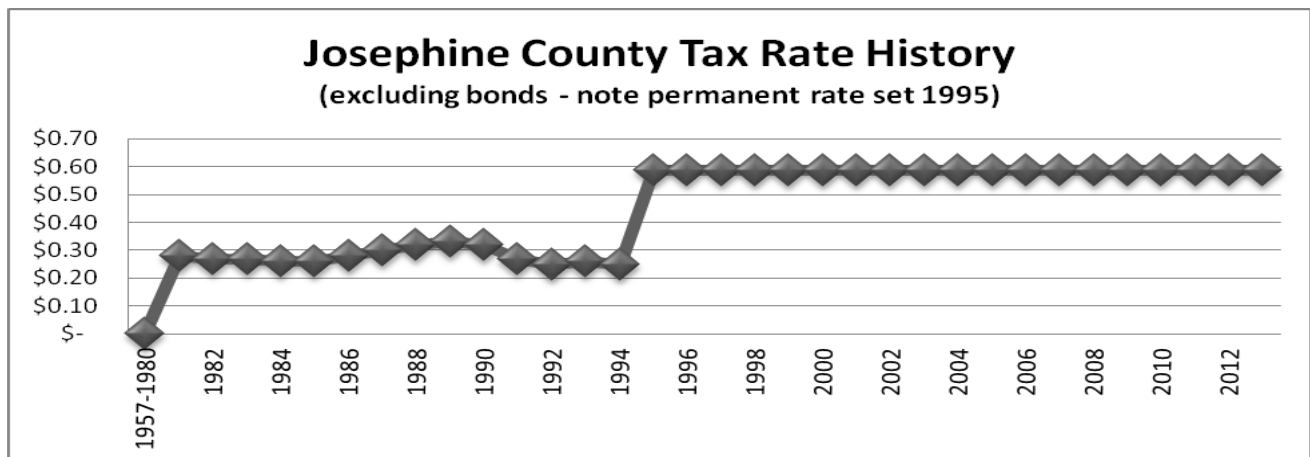


Permanent Rates Analysis

2 counties under \$1.00 ranges
 14 counties between \$1.00 & \$2.50
 10 counties between \$2.51 & \$3.57
 8 counties between \$3.58 & \$4.50
 2 counties between \$8.50 & \$9.00
 *average (minus highest 2) is \$2.47

Comparable Counties to Josephine based on population

Benton - rate \$2.21
 Coos - rate \$1.08
 Douglas - rate \$1.11
 Klamath - rate \$1.73
 Linn - rate \$1.27
 Polk - rate 1.72
 Umatilla - rate \$2.85
 Yamhill - rate \$2.58
 average rate above of \$1.82



- Josephine County's permanent rate is 0.5867 per \$1,000 of assessed value.
- The money raised by the property taxes pay for the services shown in above graph.
- The costs of services above net \$4.4 million and tax revenue net \$3.7 million, requiring the above data to be a percentage to show the closest representation of the expenditures.
- These figures are based on the Josephine County's 2013-14 Adopted Budget.

JOSEPHINE COUNTY PUBLIC SAFETY/LIBRARY ELECTION HISTORY

Year	Cost per \$1,000	Intent	Result
Nov-98	bond	17-67 \$13,940,000 Build a New Adult Jail Facility Bond Levy	54% YES, 46% NO
Nov-98	\$0.98	17-68 Jail Operation Serial Levy - 3 Year (\$8,584,017 levy ~ .98c)	47% YES, 53% NO
Nov-98	\$0.13	17-66 Library System Levy - 4 Year	63% YES, 37% NO
May-00	\$1.76	17-73 Community Health & Safety Levy - 3 Year	39% YES, 61% NO
Sep-00		17-75 DA Levy \$369,675 - 1 Year	50.4% YES, 49.6% NO
Sep-00		17-76 Sheriff Levy \$1,964,000 - 1 Year	59% YES, 41% NO
Nov-04	\$0.34	17-04 Jail Operations Levy - 4 Year	36% YES, 59% NO, 5% under votes
Nov-06	\$0.55	17-16 Josephine County Library District	43% YES, 57% NO
May-07	\$2.49	17-19 Criminal Justice Levy	38% YES, 62% NO
Nov-08	\$0.99	17-25 Law Enforcement District #1, (jail, court, emergency planning, search & rescue, mandated srvc)	40% YES, 60% NO
Nov-08	\$1.09	17-26 Law Enforcement District #2, (rural patrol, investigation, traffic, other police services)	34% YES, 66% NO
May-12	\$1.99	17-43 Criminal Justice Levy	43% YES, 57% NO
May-13	\$1.48	17-49 Law Enforcement Levy	49% YES, 51% NO

WHAT HAS JOSEPHINE COUNTY DONE?

FY 2005-06

- 1 Reorganization of County management structure
- 2 Elimination and consolidation of positions and departments
- 3 Reduction of non-union benefits
- 4 Reduction of union benefits as bargained
- 5 Privatized Community Action programs (Transit)

FY 2006-07

- 1 Programs removed from the General Fund (Public Health, Fair, Parks, etc no GF monies)
- 2 Service Level 1 established: Majority of county programs became self sustaining through fees, grants, other revenues
- 3 Public Safety Fund established (Sheriff, DA, and Community Justice)
- 4 O&C monies transferred to Public Safety Fund from General Fund
- 5 Mental Health Programs privatized
- 6 Levy defeated for Library District funding of \$0.55 cents per \$1,000
- 7 Capital Property & Equipment Reserve Funds established for major repairs/replacement
- 8 Budget reflected a loss of county staff of 165.97 FTE positions (151.53 FTE is Mental Health)

FY 2007-08

- 1 Library closed, General Fund savings
- 2 Adult Corrections Fund established (moved out of Public Safety)
- 3 Reinstate Community Action (Transit) programs as required by State
- 4 Levy defeated for Public Safety funding in May
- 5 Received one year extension of O&C monies for Public Safety
- 6 Budget Committee allocated 50% of O&C to FY 07-08 spending & rest carryover for 08-09
- 7 General Fund transferred \$4.8 million to Public Safety
- 8 Reduction of 21.81 FTE staff in General, Internal Service, BOM and Public Safety Funds

FY 2008-09

- 1 Reduced transfer to Public Safety from General Fund to be \$3 million
- 2 Hiring freeze in place February 2008, All new proposed positions require justification
- 3 Kept rest of county programs at reduced service level 1, 2007-08 levels
- 4 Regional Hospital Fund closed, transferred to Jefferson Behavioral Health
- 5 Capital Roads & Bridges Reserve Fund established
- 6 Law Enforcement Districts on Nov 2008 ballot defeated
- 7 County refinanced Adult Jail Facility Bond, saving \$965,000

- FY 2009-10**
- 1 Approved Jan 2009 Public Safety 3 Year Plan to utilize federal funding over time
 - 2 Of the \$10.8 million O&C funding received, budgeted to use \$550 thousand
 - 3 Kept rest of county programs at reduced service level 1, 2007-08 levels
 - 4 Assisted Non-Profit Library entity to re-open Libraries with county matching grant
 - 5 Maintained Reserves for future budget years
- FY 2010-11**
- 1 Continued use of Approved Public Safety Plan to utilize federal funding over time
 - 2 Of the \$10.9 million carryover and new deposit of \$8.7 million, \$9 million will be
 - 3 carryovered to 11-12 budget year
 - 4 Budgeted to re-instate Mental Health if required
 - 5 Kept rest of county programs at reduced service level 1, 2007-08 levels
 - 6 Centralized services maintained FY 09-10 levels to keep overhead low
 - 7 County further reduced costs to departments by implementing Insurance Fund and moving away from Self-Insurance
 - 8 Maintained Reserves for future budget years
- FY 2011-12**
- 1 Continued use of Approved Public Safety Plan to utilize federal funding over time
 - 2 Of the \$9 million carryover and new deposit of \$4.8 million, \$2.3 million will be
 - 3 carryovered to 12-13 budget year
 - 4 This budget reflected a loss of county staff of 21.35 FTE positions
 - 5 County settled with AFSCME to not reinstate Mental Health and sustain programs at non profit agencies in community
 - 6 Centralized services reduced 4 positions
 - 7 Maintained Reserves for future budget years
- FY 2012-13**
- 1 Public Safety Plan utilize final carryover resulted in \$3 million for 2012-13 leaving little carryover for 2013-14 budget year
 - 2 Criminal Justice Levy of \$1.99 per \$1,000 assessed value in May 2012 failed
 - 3 Budget committee approved use of \$425,000 federal road dollars to be used for sheriff rural patrol as approved by oregon legislature March 2012
 - 4 This budget reflected a loss of county staff of 118.85 FTE positions
89.18 FTE of this loss can be attributed to the Public Safety Departments
 - 5 Reduced tranfer from General Fund to Public Safety to be \$2 million in order to maintain mandated functions and have sufficient reserves
 - 6 Refinanced County Tax Pension Bonds, saving the county \$1 million over life of bond
 - 7 Reduction of non-union benefits
 - 8 Reduction of union benefits as bargained (unions bargaining are AFSCME, SEIU, Sheriff Assoc)
- FY 2013-14**
- 1 Criminal Justice Levy of \$1.48 per \$1,000 assessed value in May 2013 failed
 - 2 This budget reflected a loss of county staff of 11.19 FTE positions
 - 3 The County ensured sufficient reserves and was able to maintain status quo for this year
 - 4 The Budget Committee approved transfer increases to Sheriff and District Attorney to fund Jail Beds at 100 and have more prosecution support.
 - 5 The County continues to look for programs that can be consolidated.
 - 6 And successfully reorganized the Emergency Management program.
 - 7 The County no longer operates horse racing, CCF, CASA programs resulting in savings.
 - 8 Centralized services maintained the same rate as prior year to keep department costs low.

Financial Summaries



**JOSEPHINE COUNTY
SUMMARY OF BUDGETS
2011-12, 2012-13 and 2013-14**

	2011-12			2012-13			2013-14		
	Full Time Equivalents (FTE)	Adopted Budget Incl. Suppl.	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget Incl. Suppl.	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)
Major Operating Funds:									
100 General Fund (3)	45.65	\$ 9,728,000	\$ 3,884,800	41.73	\$ 10,341,000	\$ 4,514,000	40.97	\$ 10,567,000	\$ 4,454,400
201 Public Works Fund	63.30	12,645,800	6,442,900	51.25	10,214,100	5,539,800	51.65	11,365,000	5,980,000
240 Public Safety Fund	150.88	20,353,400	16,123,500	65.50	12,973,100	8,084,300	63.55	9,758,000	8,306,500
243 Adult Corrections Fund	28.00	3,730,500	3,172,200	27.00	3,645,900	3,152,200	24.00	3,594,000	2,996,900
250 Mental Health Fund	3.95	4,310,200	4,101,900	2.45	5,022,000	4,888,700	2.00	4,759,000	4,419,500
255 Public Health Fund	28.82	3,198,000	2,945,800	23.43	2,642,900	2,389,100	22.30	2,473,000	2,225,400
Special Revenue Funds:									
202 Public Works Special Programs Fund	-	209,000	91,000	-	180,900	101,500	-	165,000	91,400
210 Grant Projects Fund (3)	2.25	4,894,400	1,838,500	-	3,413,300	970,200	-	2,277,000	470,000
212 DA Forfeiture Fund	-	273,000	50,000	-	227,500	-	-	128,000	-
221 Fairgrounds Fund	4.60	1,293,000	1,210,200	2.80	1,128,500	1,063,400	2.30	626,000	551,100
223 County Clerk Records Fund	-	146,000	86,500	-	96,500	80,000	-	72,000	65,400
224 Public Land Corner Preservation Fund	2.37	182,300	144,900	2.13	161,800	138,000	1.86	157,000	141,600
245 Transit Fund	17.00	1,830,100	1,113,800	14.83	1,334,700	1,045,200	15.00	1,382,000	1,155,000
246 Juvenile Justice Special Programs Fund	2.85	279,400	256,200	2.75	214,200	190,400	1.50	163,000	149,900
248 DA Special Programs Fund	0.20	199,300	49,300	0.25	210,300	51,700	0.25	220,000	58,000
258 Commission for Children & Families Fund	1.55	473,900	401,500	1.55	385,700	367,200	-	15,000	13,600
260 Parks Fund	6.00	930,000	851,300	6.00	965,000	872,900	6.20	1,106,000	951,400
262 Building and Safety Fund	6.00	2,132,600	619,900	5.50	1,798,700	578,700	4.50	1,596,000	538,000
275 Court Security Fund (3)	-	293,200	289,000	-	83,600	55,000	-	88,000	88,000
Enterprise Funds:									
501 Jail Commissary Fund	-	147,500	110,500	-	100,000	60,000	-	116,000	40,000
530 Airports Fund	2.27	2,386,300	2,235,200	2.50	2,113,500	1,844,300	2.50	1,631,000	1,391,100
Internal Service and Internal Vendor Funds:									
401 Internal Services Fund	29.60	3,960,600	3,683,000	28.60	3,368,100	3,111,200	27.50	3,704,000	3,592,800
402 County Buildings and Fleet Fund	18.50	3,768,100	2,866,700	16.65	3,149,300	2,531,300	17.65	3,225,000	2,675,300
410 Insurance Reserve Fund	-	1,240,000	1,201,000	-	1,030,000	986,000	-	883,000	841,000
415 Payroll Liability Reserve Fund	-	1,127,000	1,127,000	-	335,600	325,600	-	320,000	310,000
Capital Project and Capital Reserve Funds:									
303 County Bridge Construction Fund	-	2,910,000	2,910,000	-	500,000	500,000	-	200,000	200,000
425 Roads and Bridges Reserve Fund	-	1,732,600	1,522,700	-	1,079,500	826,500	-	1,882,000	1,761,500
430 Property Reserve Fund	-	2,888,200	978,200	-	3,060,600	1,496,600	-	1,556,000	841,000
435 Equipment Reserve Fund	-	2,357,000	1,799,100	-	1,311,000	883,900	-	1,039,000	602,400
Debt Service Funds:									
610 PERS Bond Debt Service Fund	-	1,115,600	1,115,600	-	1,166,000	1,166,000	-	1,129,000	1,129,000
625 Adult Jail Facility Debt Service Fund	-	1,048,000	1,048,000	-	1,049,000	1,049,000	-	1,051,000	1,051,000
Trust Funds:									
702 Library Programs Trust Fund	-	312,400	288,700	-	269,200	226,600	-	277,000	234,900
703 Human Service Programs Trust Fund	-	84,300	84,300	-	89,800	89,800	-	92,000	92,000
704 PEG Access Fund	-	68,200	68,200	-	39,100	39,100	-	25,000	23,900
715 County School Trust Fund	-	353,000	353,000	-	354,800	354,800	-	26,000	26,000
717 911 Excise Tax Fund	-	250,000	250,000	-	250,000	250,000	-	-	-
735 Sheriff Forfeiture Fund	-	225,000	110,000	-	160,100	60,100	-	128,000	-
736 Sheriff Programs Trust Fund	-	131,000	131,000	-	122,600	122,600	-	85,000	34,400
Total Appropriation	413.59	\$ 93,206,900	\$ 65,535,400	294.92	\$ 74,588,900	\$ 50,005,700	283.73	\$ 67,880,000	\$ 47,482,400
Unappropriated Ending Fund Balances:									
610 PERS Bond Debt Service Fund	-	54,900	-	-	57,100	-	-	481,000	-
625 Adult Jail Facility Debt Service Fund	-	88,200	-	-	48,000	-	-	44,000	-
702 Library Programs Trust Fund	-	305,600	-	-	367,400	-	-	367,400	-
703 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	-	47,300	-
715 County School Trust Fund	-	500	-	-	500	-	-	-	-
Total Ending Fund Balances	-	496,500	-	-	520,300	-	-	939,700	-
Total Budget	413.59	\$ 93,703,400	\$ 65,535,400	294.92	\$ 75,109,200	\$ 50,005,700	283.73	\$ 68,819,700	\$ 47,482,400

(2) without Fill-In FTE & Partial year FTE

- (1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.
(2) Adopted Budget 2012-13 officially had 294.74 FTE, supplemental added 7.18 FTE, removed fill in/temp fte per contracts of 7 FTE, total 294.92 FTE
(3) Veterans Office budget (within Grant Fund) and Court Security BOM costs moved to General Fund 2013-14, 2012-13 shows this change also for better comparison.

JOSEPHINE COUNTY
SUMMARY COMPARISON OF BUDGETS
2012-13 and 2013-14

	2012-13			2013-14			COMPARISON 2012-13 TO 2013-14 BUDGET				
	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	Full Time Equivalents (FTE)	Adopted Budget	Budgeted Expenditures (1)	% Loss	% Appropriation Budget	% Loss	Comparison Operating Expense (1)	Full Time Equiv. (FTE-Loss)
Major Operating Funds:											
100 General Fund (3)	41.73	\$ 10,341,000	\$ 4,514,000	40.97	\$ 10,567,000	\$ 4,454,400	2%	\$ 226,000	-1%	\$ (59,600)	(0.76)
201 Public Works Fund	51.25	10,214,100	5,539,800	51.65	11,365,000	5,980,000	11%	1,150,900	8%	440,200	0.40
240 Public Safety Fund	65.50	12,973,100	8,084,300	63.55	9,758,000	8,306,500	-25%	(3,215,100)	3%	222,200	(1.95)
243 Adult Corrections Fund	27.00	3,645,900	3,152,200	24.00	3,584,000	2,996,900	-1%	(51,900)	-5%	(155,300)	(3.00)
250 Mental Health Fund	2.45	5,022,000	4,888,700	2.00	4,759,000	4,419,500	-5%	(263,000)	-10%	(469,200)	(0.45)
255 Public Health Fund	23.43	2,642,900	2,389,100	22.30	2,473,000	2,225,400	-6%	(169,900)	-7%	(163,700)	(1.13)
Special Revenue Funds:											
202 Public Works Special Programs Fund	-	180,900	101,500	-	165,000	91,400	-9%	(15,900)	-10%	(10,100)	-
210 Grant Projects Fund (3)	-	3,413,300	970,200	-	2,277,000	470,000	-33%	(1,136,300)	-52%	(500,200)	-
212 DA Forfeiture Fund	-	227,500	-	-	128,000	-	-44%	(99,500)	-	-	-
221 Fairgrounds Fund	2.80	1,128,500	1,063,400	2.30	626,000	551,100	-45%	(602,500)	-48%	(512,300)	(0.50)
223 County Clerk Records Fund	-	96,500	80,000	-	72,000	65,400	-25%	(24,500)	-18%	(14,600)	-
224 Public Land Corner Preservation Fund	2.13	161,800	138,000	1.86	157,000	141,600	-3%	(4,800)	3%	3,600	(0.27)
245 Transit Fund	14.83	1,334,700	1,045,200	15.00	1,382,000	1,155,000	4%	47,300	11%	109,800	0.17
246 Juvenile Justice Special Programs Fund	2.75	214,200	190,400	1.50	163,000	149,900	-24%	(51,200)	-21%	(40,500)	(1.25)
248 DA Special Programs Fund	0.25	210,300	51,700	0.25	220,000	58,000	5%	9,700	12%	6,300	-
268 Commission for Children & Families Fund	1.55	385,700	367,200	-	15,000	13,600	-96%	(370,700)	-96%	(353,600)	(1.55)
260 Parks Fund	6.00	965,000	872,900	6.20	1,106,000	951,400	15%	141,000	9%	78,500	0.20
262 Building and Safety Fund	5.50	1,799,700	578,700	4.50	1,596,000	538,000	-11%	(203,700)	-7%	(40,700)	(1.00)
275 Court Facilities and Security Fund (3)	-	83,600	55,000	-	88,000	68,000	5%	4,400	24%	13,000	-
Enterprise Funds:											
501 Jail Commissary Fund	-	100,000	60,000	-	116,000	40,000	16%	16,000	-33%	(20,000)	-
530 Airports Fund	2.50	2,113,500	1,844,300	2.50	1,631,000	1,391,100	-23%	(482,500)	-25%	(453,200)	-
Internal Service and Internal Vendor Funds:											
401 Internal Services Fund	28.60	3,368,100	3,111,200	27.50	3,704,000	3,592,800	10%	335,900	15%	481,600	(1.10)
402 County Buildings and Fleet Fund	16.65	3,149,300	2,531,300	17.65	3,225,000	2,675,300	2%	75,700	6%	144,000	1.00
410 Insurance Reserve Fund	-	1,030,000	986,000	-	883,000	841,000	-14%	(147,000)	-15%	(145,000)	-
415 Payroll Liability Reserve Fund	-	335,600	325,600	-	320,000	310,000	-5%	(15,600)	-5%	(15,600)	-
Capital Project and Capital Reserve Funds:											
303 County Bridge Construction Fund	-	500,000	500,000	-	200,000	200,000	-60%	(300,000)	-60%	(300,000)	-
425 Roads and Bridges Reserve Fund	-	1,079,500	826,500	-	1,882,000	1,761,500	74%	802,500	113%	935,000	-
430 Property Reserve Fund	-	3,060,600	1,496,600	-	1,556,000	841,000	-49%	(1,504,600)	-44%	(655,600)	-
435 Equipment Reserve Fund	-	1,311,000	883,900	-	1,039,000	602,400	-21%	(272,000)	-32%	(281,500)	-
Debt Service Funds:											
610 PERS Bond Debt Service Fund	-	1,166,000	1,166,000	-	1,129,000	1,129,000	-3%	(37,000)	-3%	(37,000)	-
625 Adult Jail Facility Debt Service Fund	-	1,049,000	1,049,000	-	1,051,000	1,051,000	0%	2,000	0%	2,000	-
Trust Funds:											
702 Library Programs Trust Fund	-	269,200	226,600	-	277,000	234,900	3%	7,800	4%	8,300	-
703 Human Service Programs Trust Fund	-	89,800	89,800	-	92,000	92,000	2%	2,200	2%	2,200	-
704 PEG Access Fund	-	39,100	39,100	-	25,000	23,900	-36%	(14,100)	-35%	(15,200)	-
715 County School Trust Fund	-	354,800	354,800	-	26,000	26,000	-93%	(328,800)	-93%	(328,800)	-
717 911 Excise Tax Fund	-	250,000	250,000	-	-	-	-100%	(250,000)	-100%	(250,000)	-
735 Sheriff Forfeiture Fund	-	160,100	60,100	-	128,000	60,100	-20%	(32,100)	-100%	(60,100)	-
736 Sheriff Programs Trust Fund	-	122,600	122,600	-	85,000	34,400	-31%	(37,600)	-72%	(88,200)	-
Total Appropriation	294.92	\$ 74,588,900	\$ 50,005,700	283.73	\$ 67,880,000	\$ 47,482,400	-9%	\$ (6,708,900)	-5%	\$ (2,523,300)	(11.19)
Unappropriated Ending Fund Balances:											
610 PERS Bond Debt Service Fund	-	57,100	-	-	481,000	-	742%	423,900	-	-	-
625 Adult Jail Facility Debt Service Fund	-	48,000	-	-	44,000	-	-8%	(4,000)	-	-	-
702 Library Programs Trust Fund	-	367,400	-	-	367,400	-	0%	-	-	-	-
703 Human Service Programs Trust Fund	-	47,300	-	-	47,300	-	0%	-	-	-	-
715 County School Trust Fund	-	500	-	-	-	-	-100%	(500)	-	-	-
Total Ending Fund Balances	-	\$ 520,300	-	-	\$ 939,700	-	81%	\$ 419,400	-	-	-
Total Budget	294.92	\$ 75,109,200	\$ 50,005,700	283.73	\$ 68,819,700	\$ 47,482,400	-8%	\$ (6,289,500)	-5%	\$ (2,523,300)	(11.19)

- (2) without Fill in & Partial Year FTE
- (1) Excludes budget amounts for Interfund Transfers, Contingency and Ending Fund Balances to better show operating expenditures.
- (2) Adopted Budget 2012-13 officially had 294.74 FTE, supplemental added 7.18 FTE, removed fill in/temp fte per contracts of 7 FTE, total 294.92 FTE
- (3) Veterans Office budget (within Grant Fund) and Court Security BOM costs moved to General Fund 2013-14. 2012-13 shows this change also for better comparison.

EXPENDITURE SUMMARY EXPLANATION

County has many departments that are funded primarily through grants and the nature of grants are to have an increase one year and reduction the following year when the grant closes. This is the reason for most percentage shifts from year to year. The following is a general explanation of the percent change between the adopted budget for fiscal year 2012-13 and fiscal year 2013-14 adopted where the change occurring is a result in significant change to the program.

PUBLIC SAFETY

- The decrease of 25 percent is a direct result of loss of federal O&C funding and use of fund balance from prior years. This is the second year of significant losses to public safety. From 2011-12 to 2012-13 year the public safety fund lost over 85 full time employees due to funding reductions. There was a May 2012 election for tax increase of \$1.99 which failed and again in May 2013 election of \$1.48 increase failed. The Board of County Commissioners, Elected Officials and Department leaders continue to search for ways to fund public safety in the future.

FAIRGROUNDS

- The decrease of 45 percent is due to the Fairgrounds no longer budgeting for annual horse racing. The annual event of the Fair and other events will still continue in this budget.

JUVENILE JUSTICE SPECIAL PROGRAMS

- The decrease of 24 percent is due to the outsourcing of CASA (Court Appointed Special Advocacy) program, which helps advocate for abused and neglected children within the jurisdiction of the court. This is now run by non-profit corporation, CASA of Jackson County Inc.

COMMISSION FOR CHILDREN & FAMILIES

- The decrease of 96 percent is because the CCF program will become regionalized by the State of Oregon into local CCO's (Coordinated Care Organizations). The State funded the CCF program through June 2013 and will begin funding CCO's in January 2014. A small amount of fund balance has been budgeted in 2013-14 to accommodate part time help in this transition period.

COUNTY SCHOOL TRUST FUND

- The decrease of 93 percent is a direct result of loss of federal O&C funding. This is a pass through fund that typically received federal funding and directly passes this onto the local school district.

911 EXCISE TAX

- The decrease of 100 percent reflects the change in budgeting law for this fund. The county had to budget this fund but never did see any funding for this. This program is run directly with 911 agencies and not the county.

**JOSEPHINE COUNTY
FIVE YEAR PROJECTION OF BUDGET
2013-14 through 2017-18**

		Adopted Budget 2013-14	Projection			
			2014-15	2015-16	2016-17	2017-18
Major Operating Funds:						
100	General Fund	\$ 10,567,000	\$ 10,367,000	\$ 10,574,340	10,785,827	\$ 11,001,543
201	Public Works Fund	11,365,000	10,365,000	10,572,300	10,783,746	10,999,421
240	Public Safety Fund	9,758,000	5,564,700	5,675,994	5,789,514	5,905,304
243	Adult Corrections Fund	3,594,000	3,594,000	3,665,880	3,739,198	3,813,982
250	Mental Health Fund	4,759,000	4,759,000	4,854,180	4,951,264	5,050,289
255	Public Health Fund	2,473,000	2,473,000	2,522,460	2,572,909	2,624,367
Special Revenue Funds:						
202	Public Works Special Programs Fund	165,000	165,000	168,300	171,666	175,099
210	Grant Projects Fund	2,277,000	1,527,000	1,557,540	1,588,691	1,620,465
212	DA Forfeiture Fund	128,000	25,000	25,500	26,010	26,530
221	Fairgrounds Fund	626,000	626,000	638,520	651,290	664,316
223	County Clerk Records Fund	72,000	72,000	73,440	74,909	76,407
224	Public Land Corner Preservation Fund	157,000	157,000	160,140	163,343	166,610
245	Transit Fund	1,382,000	1,382,000	1,409,640	1,437,833	1,466,589
246	Juvenile Justice Special Programs Fund	163,000	163,000	166,260	169,585	172,977
248	DA Special Programs Fund	220,000	220,000	224,400	228,888	233,466
258	Commission for Children & Families	15,000	15,000	15,300	15,606	15,918
260	Parks Fund	1,106,000	1,106,000	1,128,120	1,150,682	1,173,696
262	Building and Safety Fund	1,596,000	1,596,000	1,627,920	1,660,478	1,693,688
275	Court Facilities and Security Fund	88,000	88,000	89,760	91,555	93,386
Enterprise Funds:						
501	Jail Commissary Fund	116,000	116,000	118,320	120,686	123,100
530	Airports Fund	1,631,000	1,246,000	1,963,620	1,652,892	2,802,892
Internal Service and Internal Vendor Funds:						
401	Internal Services Fund	3,704,000	3,304,000	3,370,080	3,437,482	3,506,231
402	County Buildings and Fleet Fund	3,225,000	3,100,000	3,162,000	3,225,240	3,289,745
410	Insurance Reserve Fund	883,000	600,000	600,000	600,000	600,000
415	Payroll Liability Reserve Fund	320,000	320,000	320,000	320,000	320,000
Capital Project and Capital Reserve Funds:						
303	County Bridge Construction Fund	200,000	-	-	-	-
425	Roads and Bridges Reserve Fund	1,882,000	950,000	1,250,000	950,000	1,250,000
430	Property Reserve Fund	1,556,000	1,500,000	1,500,000	1,500,000	1,500,000
435	Equipment Reserve Fund	1,039,000	914,000	745,000	745,000	745,000
Debt Service Funds:						
610	PERS Bond Debt Service Fund	1,129,000	1,177,400	1,231,800	1,289,200	1,347,400
625	Adult Jail Facility Debt Service Fund	1,051,000	1,048,900	1,046,800	1,048,600	1,050,000
Trust Funds:						
702	Library Programs Trust Fund	277,000	127,000	129,540	132,131	134,773
703	Human Service Programs Trust Fund	92,000	42,000	42,840	43,697	44,571
704	PEG Access Fund	25,000	25,000	25,500	26,010	26,530
715	County School Trust Fund	26,000	26,000	26,520	27,050	27,591
717	911 Excise Tax Fund	-	-	-	-	-
735	Sheriff Forfeiture Fund	128,000	25,000	25,500	26,010	26,530
736	Sheriff Programs Trust Fund	85,000	69,700	71,094	72,516	73,966
Total Appropriation		\$67,880,000	\$58,855,700	\$60,778,608	\$61,269,508	\$ 63,842,384
Unappropriated Ending Fund Balances:						
610	PERS Bond Debt Service Fund	481,000	481,000	481,000	481,000	481,000
625	Adult Jail Facility Debt Service Fund	44,000	44,000	44,000	44,000	44,000
702	Library Programs Trust Fund	367,400	367,400	367,400	367,400	367,400
703	Human Service Programs Trust Fund	47,300	47,300	47,300	47,300	47,300
715	County School Trust Fund	-	-	-	-	-
Total Ending Fund Balances		939,700	939,700	939,700	939,700	939,700
Total Budget		\$68,819,700	\$59,795,400	\$61,718,308	\$62,209,208	\$ 64,782,084

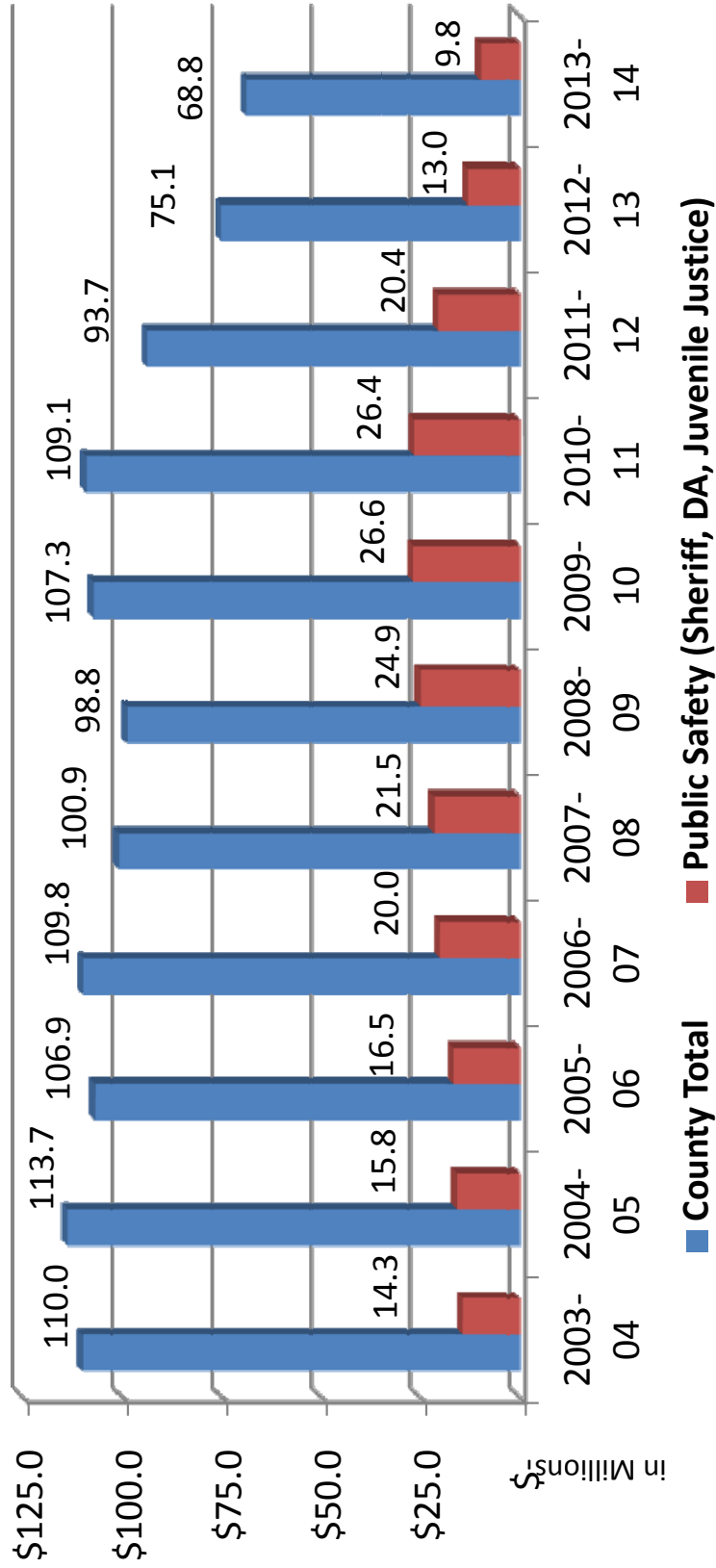
Major assumptions used:

The projection for 2014-15 is reduced from 2013-14; adjusted for planned changes in beginning fund balances, capital projects and actual debt service obligations. Major reductions are in carryover for Public Safety, Public Works & Grants Fund which are all related to not receiving federal O&C Timber revenue.

The projection for the following 3 years generally assumes a 2% inflation factor, adjusted for planned changes in capital projects, estimated changes in grant funding levels, and actual debt service obligations.

Unappropriated ending fund balances are projected to not change.

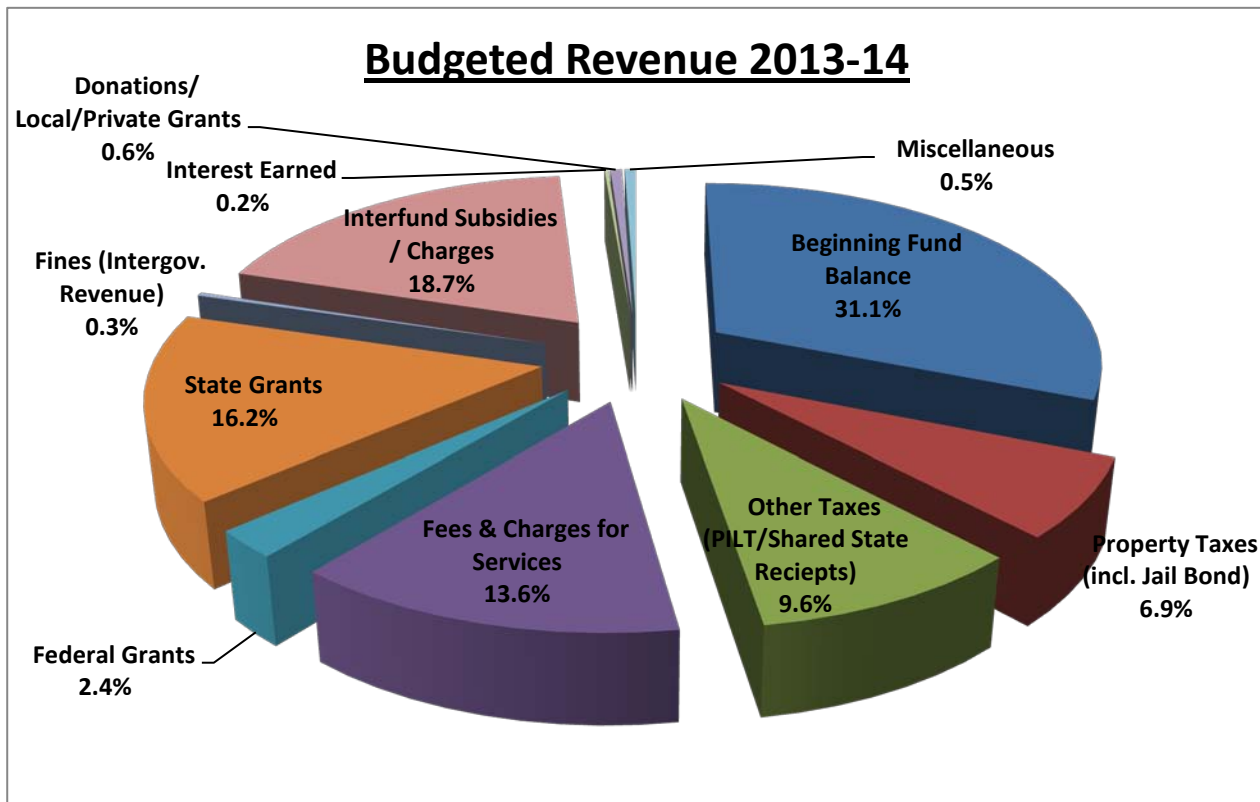
BUDGET HISTORY **JOSEPHINE COUNTY ADOPTED BUDGETS** **(including Supplemental Changes)**



Josephine County 5 Year Summary of Revenues and Expenditures by Category

REVENUES	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Beginning Fund Balance	40,556,602	35,792,723	32,500,671	19,960,800	21,395,300
Property Taxes (incl. Jail Bond)	4,826,025	4,824,572	4,807,749	4,697,800	4,730,800
Other Taxes (PILT/Shared State Reciepts)	4,783,576	5,569,629	6,127,906	6,774,000	6,575,000
Fees & Charges for Services	8,916,636	10,037,201	9,588,268	9,816,045	9,329,556
Federal Grants	14,202,580	13,349,931	9,580,474	7,709,400	1,653,200
State Grants	12,302,299	12,999,172	11,693,133	12,338,800	11,117,470
Fines (Intergov. Revenue)	405,725	410,290	358,119	239,000	213,600
Interfund Subsidies / Charges	13,571,761	14,786,334	15,455,369	12,771,500	12,899,700
Interest Earned	616,597	325,765	150,723	182,000	134,974
Donations/ Local/Private Grants	217,566	453,269	451,757	389,900	392,200
Miscellaneous	1,051,681	675,920	771,825	229,955	377,900
Bond Proceeds	0	0	5,140	0	0
Total REV	101,451,047	99,224,805	91,491,135	75,109,200	68,819,700

EXPENDITURES	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Personnel Services	28,969,231	29,962,356	30,540,795	22,937,600	23,546,900
Materials and Services	20,404,540	20,253,601	20,100,704	19,851,300	17,219,100
Interfund Charges and Transfer	10,189,242	10,843,946	10,692,719	9,191,900	9,045,600
Capital Outlay	3,826,317	3,944,103	6,329,000	4,981,300	4,139,900
Debt Payments	2,094,968	2,138,612	2,304,612	2,235,500	2,240,000
Ending Fund Balance/ Contingency (unspent)	35,966,751	32,082,187	21,523,305	15,911,600	12,628,200
Total EXP	101,451,047	99,224,805	91,491,135	75,109,200	68,819,700



The following is a description of the sources of revenue for Josephine County.

***Beginning Fund Balance** - The Beginning Fund Balance represents prior year funds and cash carried forward into the current fiscal year. Fund Balances stay in the programs to be used for the same purposes the following year.

***Property Taxes** – The Josephine County permanent tax rate is \$0.5867 per \$1,000 of assessed value, as approved by voters in 1997 through measure 50. This accounts for nearly \$3.7 million in revenue a year. Currently, the voter approved jail bond that built the county jail is assessed at roughly \$0.17 cents per \$1,000 until this debt is paid in 2017-18 fiscal year. This brings in roughly a \$1 million dollars a year.

***Other Taxes** – This is mainly made up of State Shared Receipts like gas taxes, cigarette taxes, amusement device taxes, OLCC fine reimbursement, beer & wine taxes. Additionally, PILT (Payment in Lieu of Taxes) from Department of the Interior for O&C railroad lands.

*** Fees & Charges for Services** – Many county departments collect fees. A few examples includes: Parks program for parking/camping fees, County Clerk for marriage licenses, Public Health for dog licenses, the Planning department for building permits, etc. Additionally, the County receives revenue for providing services to the general public like copies, rentals of county facilities, etc.

***Federal & State Grants** – The County receives grants for specific purposes. Like WIC for pregnant and young child nutrition, Transit for Elderly & Disabled persons transportation, etc.

***Fines** – This revenue is considered intergovernmental revenue like shared receipts. The County receives fine revenue from state courts when applicable like the District Attorney's office for contempt fines, Sheriff Patrol for tickets, etc.

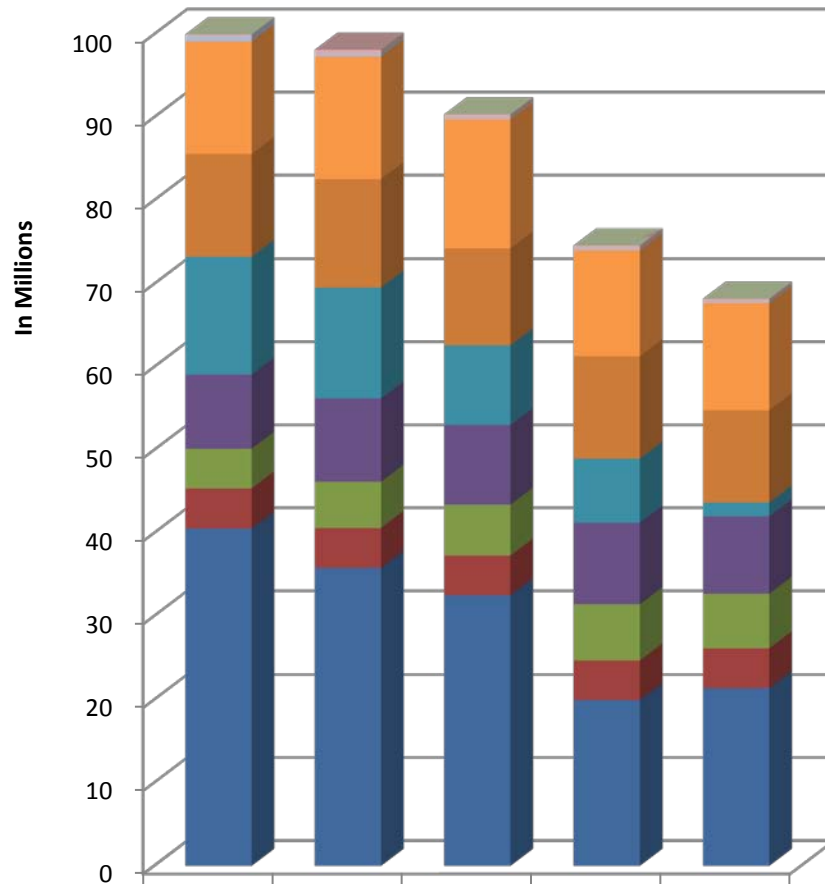
***Interfund Subsidies / Internal Charges** – This revenue is used mostly for internal transfers that occur between funds and internal charges for services provided to other departments within the county.

***Interest** – The county Treasurer is responsible for investment of monies for all of Josephine County funds and this category reflects the interest derived from those investments.

***Donations / Local & Private Grants** – These revenues are given to the county by local and private entities.

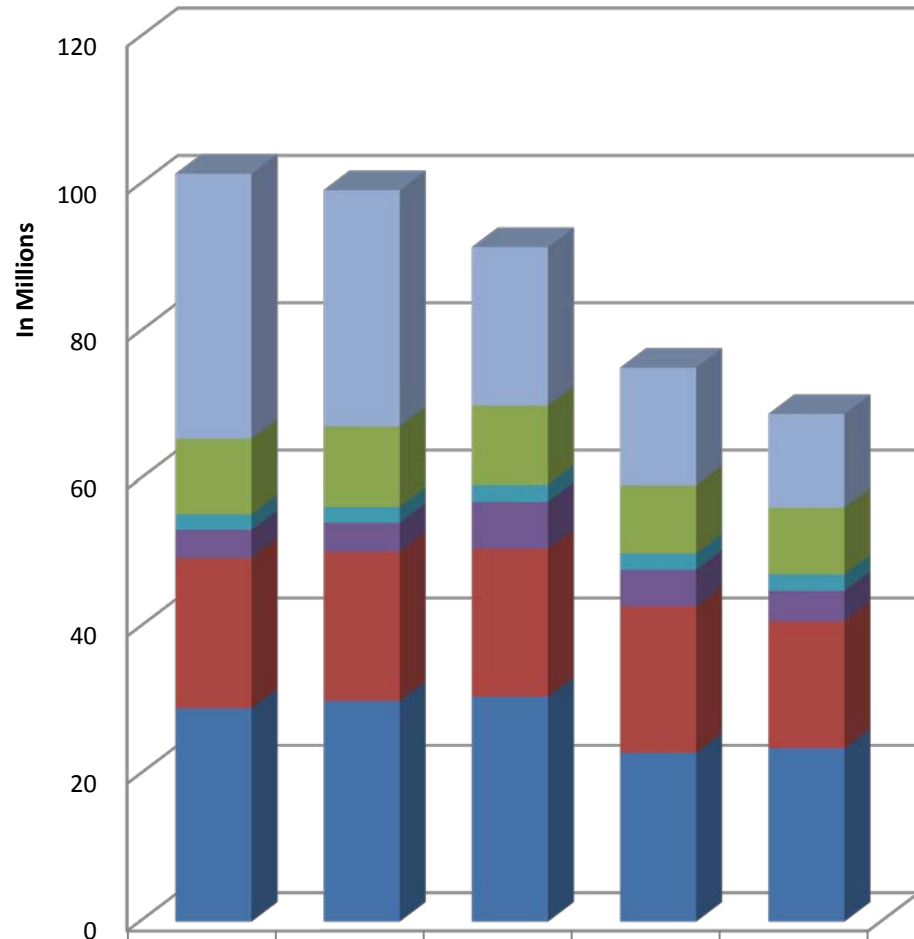
***Miscellaneous** – This accounts for revenues that do not fit under any other classification above.

Josephine County 5 Year Summary of Revenues by Category



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Bond Proceeds	0	0	5,140	0	0
Donations/ Local/Private Grants	217,566	453,269	451,757	389,900	392,200
Interest Earned	616,597	325,765	150,723	182,000	134,974
Interfund Subsidies / Charges	13,571,761	14,786,334	15,455,369	12,771,500	12,899,700
State Grants	12,302,299	12,999,172	11,693,133	12,338,800	11,117,470
Federal Grants	14,202,580	13,349,931	9,580,474	7,709,400	1,653,200
Fees & Charges for Services	8,916,636	10,037,201	9,588,268	9,816,045	9,329,556
Other Taxes (PILT/Shared State Receipts)	4,783,576	5,569,629	6,127,906	6,774,000	6,575,000
Property Taxes (incl. Jail Bond)	4,826,025	4,824,572	4,807,749	4,697,800	4,730,800
Beginning Fund Balance	40,556,602	35,792,723	32,500,671	19,960,800	21,395,300

Josephine County 5 Year Summary of Expenditures by Category



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14
Ending Fund Balance/Contingency (unspent)	35,966,751	32,082,187	21,523,305	15,911,600	12,628,200
Interfund Charges and Transfer	10,189,242	10,843,946	10,692,719	9,191,900	9,045,600
Debt Payments	2,094,968	2,138,612	2,304,612	2,235,500	2,240,000
Capital Outlay	3,826,317	3,944,103	6,329,000	4,981,300	4,139,900
Materials and Services	20,404,540	20,253,601	20,100,704	19,851,300	17,219,100
Personnel Services	28,969,231	29,962,356	30,540,795	22,937,600	23,546,900



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General Fund



JOSEPHINE COUNTY, OREGON

**Budget 2013-14
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General Fund

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JOSEPHINE COUNTY
General Fund Description
2013-14

The General Fund is the chief operating fund of the County. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund includes four elected offices and three programs, referred to as Departments. Elected Offices include the County Assessor, County Treasurer, County Clerk, and the County Surveyor. Operational programs include Planning, Forestry and General Government. Emergency Management, Court Facilities and Veterans Service, formerly were programs in other funds, are now a part of General Fund. Other departments which were formerly in the General Fund have been incorporated into other funds which may receive some funding from the General Fund as inter-fund transfers. This change provides more transparency concerning the cost of individual government programs by grouping similar services into one fund. The Sheriff's Office, District Attorney's Office and Juvenile Justice are now in the Public Safety Fund. Adult Corrections, Public Health and Mental Health are now in individual funds.

Cash carried over from the prior year (Beginning Fund Balance) is a major source of revenue for the General Fund. Other major sources consist of property taxes and receipts from the sale of timber harvested on County owned forest lands. For several years, O&C payments from the Federal Government had been the largest source of revenue for the General Fund. In FY 2007-08 O&C funds were budgeted to go directly to the Public Safety Fund. In FY 2008-09 to FY 2012-13, the county payment distributions that were legislated by the Troubled Assets Relief Program (TARP) were also scheduled to go directly to the Public Safety fund. Additional federal payments have not been approved for FY 2013-14.

Expenditures in the General Fund are primarily the expenses of operating the seven departments in the fund and inter fund transfers to support other Funds. The largest of these support transfers goes to the Public Safety Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the General Fund (Resources and Requirements) is presented first, followed by sections for each of the seven departments. The money available for them and for the support transfers is equal to total resources of the fund, less contingency.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. (If a department has only one program, Schedule A is omitted.) Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

GENERAL FUND (100)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual	First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2010-11						
RESOURCES						
\$ 3,462,700	\$ 2,696,802	\$ 2,378,700	Beginning Fund Balance	\$ 2,900,000	\$ 2,900,000	\$ 2,900,000
3,379,942	3,442,163	3,534,700	Property Taxes - Current year	3,586,800	3,586,800	3,586,800
157,180	102,863	140,100	Property Taxes - Prior years	154,000	154,000	154,000
			Revenues generated by departments:			
377,195	357,418	374,200	Assessor	376,300	376,300	376,300
195,206	177,483	144,500	Treasurer	140,500	140,500	140,500
523,099	481,073	553,000	Clerk	488,000	488,000	488,000
24,283	23,638	29,000	Surveyor	33,300	33,300	33,300
323,479	309,813	465,100	Planning	278,300	278,300	278,300
799,633	896,665	796,200	Forestry	1,091,000	1,091,000	1,091,000
		123,300	Emergency Management	89,500	89,500	89,500
-	-	-	Veterans Service	83,400	83,400	83,400
			Other Revenues:			
55,860	38,157	34,800	Interest Income	42,900	42,900	42,900
231,403	238,427	230,000	Payment in Lieu of Tax	230,000	230,000	230,000
213,906	216,900	215,000	Solid Waste Fees	215,000	215,000	215,000
88,483	84,347	95,000	Cigarette Taxes	90,000	90,000	90,000
31,360	19,116	24,000	Amusement Device Tax	20,000	20,000	20,000
210,441	185,737	210,000	Franchise Taxes	190,000	190,000	190,000
340,628	368,082	355,000	OLC Fine Reimbursement	365,000	365,000	365,000
3,903	(705)	6,000	Miscellaneous	3,000	3,000	3,000
-	7,958		Miscellaneous - Sheriff Auction Proceeds	-	-	-
			Interfund Transfers:			
50,000	40,000	40,000	210 - Grant Projects Fund - ED for Planning	35,000	35,000	35,000
61,000	60,000	130,000	210 - Grant Projects Fund - Title III for Forestry			
-	14,360	20,500	210 - Grant Projects Fund - SRS 2008 for Forestry	-	-	65,000
-	-	50,000	210 - Grant Projects Fund - SRS 2008 for Emergency Mgt	90,000	90,000	90,000
-	-	-	221 - Fairgrounds Fund - Debt Service Interfund Loan			
-	100,000	-	255 - Public Health Fund - Debt Service Interfund Loan			
-	25,000	-	260 - Parks Fund - Debt Service Interfund Loan			
\$ 10,529,701	\$ 9,885,297	\$ 9,949,100	TOTAL RESOURCES	\$ 10,502,000	\$ 10,502,000	\$ 10,567,000

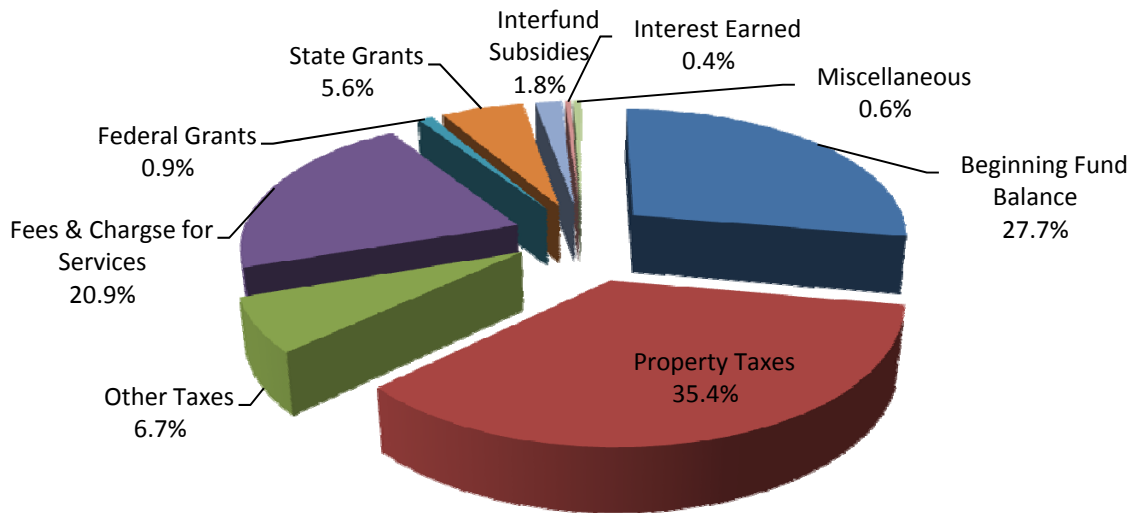
RESOURCES AND REQUIREMENTS

Josephine County

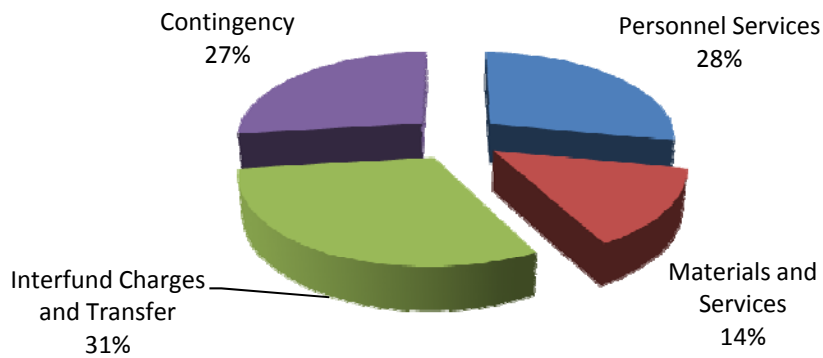
GENERAL FUND (100)

Historical Data			Budget for Next Year 2013-14		DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Actual	First Preceding Year 2011-12	Adopted Budget This Year 2012-13						
Second Preceding Year 2010-11								
					REQUIREMENTS			
					Operating Expenditures:			
\$ 1,179,046	\$ 1,183,148	\$ 1,151,700	\$ 1,136,600	\$ 1,136,600	Assessor	\$ 1,136,600	\$ 1,136,600	\$ 1,136,600
476,189	491,658	467,600	437,700	437,700	Treasurer	437,700	437,700	437,700
553,711	578,764	589,200	567,200	567,200	Clerk	567,200	567,200	567,200
64,957	59,499	58,500	60,300	60,300	Surveyor	60,300	60,300	60,300
487,020	490,108	631,900	466,900	466,900	Planning	466,900	466,900	466,900
785,227	755,746	817,400	972,600	972,600	Forestry	972,600	972,600	972,600
-	-	247,000	247,000	247,000	General Government	247,000	247,000	229,500
-	-	173,300	179,500	179,500	Emergency Management	179,500	179,500	179,500
-	-	-	245,600	245,600	Court Facilities	245,600	245,600	245,600
-	-	-	158,500	158,500	Veterans Service	158,500	158,500	158,500
					Interfund Transfers:			
-	-	600	600	600	201 - Public Works Fund - Radio Infrastructure Payback	600	600	600
-	12,300	24,000	26,000	26,000	202 - Public Works Special Programs Fund - Solid Waste	26,000	26,000	26,000
72,000	86,700	86,700	-	-	210 - Grant Projects Fund for Veterans Service Office	-	-	-
-	-	340,000	-	-	221 - Fairgrounds Fund	-	-	-
3,000,000	3,000,000	2,000,000	2,185,000	2,551,200	240 - Public Safety Fund	2,185,000	2,551,200	2,568,700
-	-	1,100	1,100	1,100	240 - Public Safety Fund - Radio Infrastructure Payback	1,100	1,100	1,100
324,000	-	252,300	100,000	100,000	255 - Public Health Fund - Administration / Clinic	100,000	100,000	100,000
45,000	45,000	45,000	45,000	45,000	255 - Public Health Fund - Solid Waste	45,000	45,000	45,000
75,000	75,000	85,000	85,000	85,000	255 - Public Health Fund - Animal Control	85,000	85,000	85,000
101,000	-	-	-	-	260 - Parks Fund - Administration	-	-	-
229,749	232,032	232,000	-	-	275 - Court Security Fund	-	-	-
321,200	356,600	383,100	447,200	447,200	401 - Internal Services Fund (ISF)	447,200	447,200	445,500
81,800	85,100	15,000	-	-	435 - Equipment Reserve Fund - Assessor	-	-	-
37,000	37,000	-	-	-	435 - Equipment Reserve Fund - Treasurer	-	-	-
-	10,000	10,000	-	-	704 - PEG Fund - Operations	-	-	-
-	7,958	-	-	-	736 - Sheriff Program Trust - Auction Proceeds	-	-	-
-	-	2,337,700	3,140,200	2,774,000	Contingency	3,140,200	2,774,000	2,840,700
7,832,899	7,506,613	\$ 9,949,100	\$ 10,502,000	\$ 10,502,000	TOTAL REQUIREMENTS	\$ 10,502,000	\$ 10,502,000	\$ 10,567,000
2,696,802	2,378,684				Ending Fund Balance			
\$ 10,529,701	\$ 9,885,297				TOTAL ACTUAL			

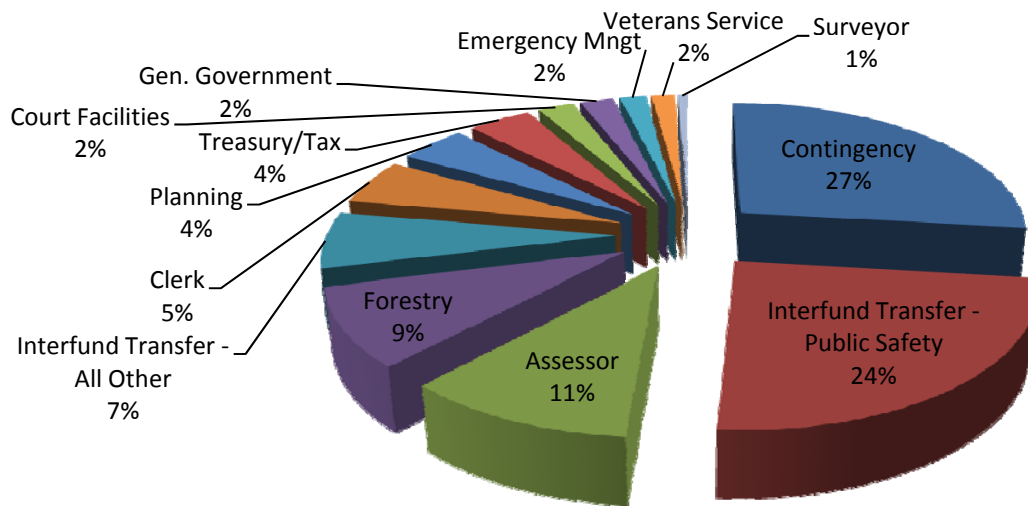
General Fund 2013-14 Sources of Revenue



General Fund Expenditures by Category



General Fund Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: General Fund (100)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
14.85	\$ 374,200	\$ 1,151,700	\$ (777,500)	Assessor	14.50	\$ 376,300	\$ 1,136,600	\$ (760,300)
4.00	144,500	467,600	(323,100)	Treasury/Tax Clerk	4.00	140,500	437,700	(297,200)
5.00	553,000	589,200	(36,200)	Surveyor	5.00	488,000	567,200	(79,200)
0.83	29,000	58,500	(29,500)	Planning	0.82	33,300	60,300	(27,000)
5.00	505,100	631,900	(126,800)	Forestry	4.60	313,300	466,900	(153,600)
8.80	946,700	817,400	129,300	General Government	8.80	1,156,000	972,600	183,400
-	-	247,000	(247,000)	Emergency Management	-	-	229,500	(229,500)
1.00	173,300	173,300	-	Court Facilities	1.00	179,500	179,500	-
-	-	232,000	(232,000)	Veterans Service	-	-	245,600	(245,600)
2.25	73,200	159,900	(86,700)		2.25	83,400	158,500	(75,100)
41.73	2,799,000	4,528,500	(1,729,500)	Total for Fund	40.97	2,770,300	4,454,400	(1,684,100)
				Fund Level				
	2,378,700			Fund Balance		2,900,000		
	3,534,700			Property Taxes - current		3,586,800		
	140,100			Property Taxes - prior years		154,000		
	1,169,800			Other Fees/Revenues		1,155,900		
		3,156,100		Transfers Out to Other Funds			3,271,900	
		2,337,700		Contingency			2,840,700	
	\$10,022,300	\$ 10,022,300	\$ -			\$ 10,567,000	\$ 10,567,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Assessor
Program: Appraisal & Assessment Administration
Cost Center #: 101110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		376,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 376,300</u>

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	14.50	\$ 964,000
Materials and Services (Schedule E)		172,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>14.50</u>	<u>\$ 1,136,600</u>

Purpose of Program:

The Assessor is responsible for the assessment of all taxable real and personal property within the county. The office maintains ownership records of all properties, exemptions, and special assessments of specific properties, mailing addresses of all property owners and plat maps of the entire county. The office also reviews the taxing district's rates and levies and computes each property's tax bill. The office assists the public with many varied inquiries regarding property.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The following outcomes relate to Budget Goal #1 in that they identify the bare minimum core requirements of ORS chapters 305 thru 321 that state more than 250 times, the "Assessor shall".

- 1 - Accurate appraisal of real property in accordance with OAR 150-308.234.
- 2 - Complete assessment of all exception activity described in ORS 308.146.

- 3 - Accurately process all special assessment qualification and disqualifications, property tax exemption and deferral applications.
- 4 - Accurately process all property tax returns.
- 5 - Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate taxpayers on Oregon tax law.
- 6 - Complete the annual ratio report and appraisal plan to meet the requirements of ORS 309.200, 308.234, and OAR 150-309.200-(A), (B)& [C].
- 7 - Maintain property records with all straightforward transfers and name & address changes processed within a week.
- 8 - Maintenance of all cadastral functions such that those taxpayers relying on changes to tax maps are able to conduct their business timely.
- 9 - Maintain accurate and current assessment and tax rolls and complete roll summary reports as required by ORS 309.990.

Public outreach is supported by:

*Continue to provide public access through our interactive website, this year we are adding the ability to view tax lot cards online which shows chain of title and changes in lot size

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Budget goal #2 is supported by the following:

- *Removing the vacant 2nd GIS position (.4 FTE) from this year's budget.
- *Retaining the amount of FTE "shared" with Public Works for our Data Analyst (.3 FTE)
- *Replacing a retiring Property Appraiser III at the lower classification of Data Gatherer and moving some of the commercial property responsibility to the Chief Appraiser
- *CAFFA supports about 25% of our budget. The requirements of an approved CAFFA grant are focused in Appraisal and Assessment Administration which remains the same as in the previous year.
- *ORMAP and fees support approximately 7% of our budget. The availability of ORMAP funding has decreased over the last several years. ORMAP funding has been pass-through funding that has paid for mapping data gathered by the County and City Surveyors. This year we are proposing hiring a part-time employee to work in-house with our Cartographer creating the digital map from the previously collected data. This hiring will be 100% covered by the ORMAP grant.
- *These cuts and reclassifications cumulatively trim **\$32,106** from the General Fund contribution to the Assessor's budget.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Budget goal #3 is supported by:

- *The fact that before last year's cuts came into effect, our budget had grown by less than 1% per year over the last twelve years while the other 35 Oregon county budgets have grown in excess of 3.5% per year.
- *All nonconfidential records are obtainable during normal courthouse hours. Assessment values, maps, and forms are available online.
- *The leveraging of technology has allowed us to manage ever increasing accounts and greater complexity due to legislation, with 25% less staff than we had in 2000.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Budget goal #4 is supported by:

- *Our ability, during this economic downturn, to hire skill levels we have not been able to maintain in the past. This has led to innovation in our business practices.
- *All of our staff with appraisal or management credentialing requirements are certified with DOR.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Assessor
Program: Appraisal & Assessment Administration
Cost Center #: 101110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	25,500
32100	Federal Grants	-
32200	State Grants - CAFFA	295,000
32200	State Grants - ORMAP	30,400
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	21,300
33100	Charges for Services - Late Filings	4,100
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 376,300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	100-101110	County Assessment Function Funding Assistance - CAFFA Program	DOR	07/01/2013 - 6/30/2014	25000	\$ 295,000	\$ -	N	N/A	Continuing	Fund Assessment and Tax programs at the level submitted in the grant application
2	100-101110	The Oregon Map - ORMMap	DOR	07/01/2013 - 6/30/2014	21020	\$ 30,400	\$ -	N	N/A	Continuing	Provide or contract with a provider to digitize our Assessment maps

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Assessor
Program: Appraisal & Assessment Administration
Cost Center #: 101110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,200
43300 Operating Supplies	2,200
43328 Uniforms and Protective Gear	200
43770 Equipment (<\$5,000)	1,400
44910 Printing and Duplication	1,500
44929 Postage and Shipping	1,600
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	10,400
44040 Advertising	100
44100 Professional Services	3,600
44922 Dues and Subscriptions	3,000
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	10,000
44451 Education and Training	3,200
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	800
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	43,200
44840 Equipment Operation, Repairs and Maint (Fleet)	77,600
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	9,600
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 172,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Personal Services
Assessor
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
								General	Public Works
101110	Assessor	E03A1	EO	1.00	71,902	41,273	113,175	113,175	
101110	Chief Admin Supervisor	N1608	NU	1.00	61,370	35,483	96,853	96,853	
101110	Chief Appraiser	N1604	NU	1.00	55,598	33,035	88,633	88,633	
101110	Property Appraiser II	A1507	AF	1.00	44,473	28,518	72,992	72,992	
101110	Cartographer/GIS Tech	A1505	AF	1.00	42,200	26,703	68,903	68,903	
101110	Prop Data Analyst	A1504	AF	1.00	41,100	28,130	69,230	48,461	20,769
101110	Property Appraiser I	A1306	AF	1.00	38,827	26,251	65,077	65,077	
101110	Property Appraiser I	A1304	AF	1.00	36,853	25,458	62,311	62,311	
101110	Property Appraiser I	A1304	AF	0.60	21,578	8,573	30,151	30,151	
101110	Property Appraiser I	A1302	AF	1.00	34,101	24,353	58,454	58,454	
101110	Title Examiner	A1105	AF	1.00	33,805	23,511	57,315	57,315	
101110	Assess/GIS Tech	A1104	AF	1.00	32,930	23,178	56,108	56,108	
101110	Assess/GIS Tech	A1101	AF	0.50	14,383	5,410	19,793	19,793	
101110	Data Gatherer	A1001	AF	1.00	27,154	21,563	48,717	48,717	
101110	Dept Specialist	A1012	AF	0.70	26,193	17,743	43,936	43,936	
101110	Dept Assistant	A0705	AF	0.50	13,432	5,053	18,484	18,484	
101110	Dept Assistant	A0705	AF	0.50	13,432	1,169	14,601	14,601	
				14.80	609,331	375,401	984,733	963,964	20,769

Public Works FTE

0.30

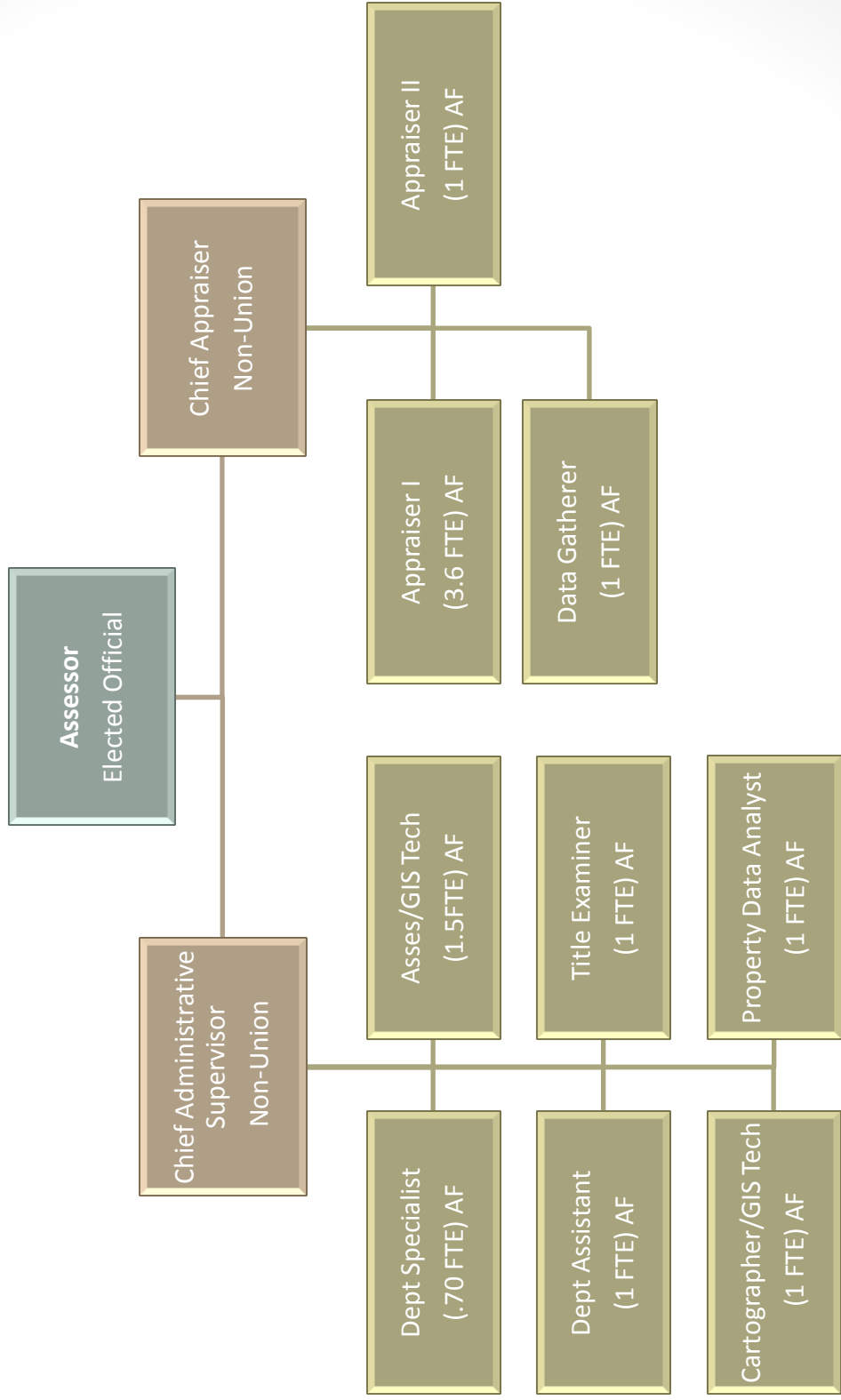
20,800

Assessor Office FTE

14.50

964,000

Assessor



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		140,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 140,500</u>

<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.00	\$ 296,500
Materials and Services (Schedule E)		141,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>4.00</u>	<u>\$ 437,700</u>

Purpose of Program:

The Treasury Division acts as the County bank and is responsible for the collection, distribution and investment of monies for all Josephine County Funds and Treasurer's trust and agency funds, including taxing districts funds, with emphasis on compliance, protection of principal, liquidity and maximum investment returns.

The Tax Division collects all taxes assessed on real and personal property in Josephine County, for the benefit of all taxing districts. Within the constraints of Oregon law and available resources, departmental activities emphasised are those that best benefit taxing districts and tax payers.

Mandated Activities - Treasury

Receipt and account for all monies received by Josephine County. *ORS 208.010 et seq.*
Maintain Bank accounts and make payment of County "orders". *ORS 208.020*

Maintain accounting of cash in all funds in Treasury. **ORS 208.070**
Invest surplus funds in approved manner. High of \$79,393,000. **ORS 294.035 et seq.**
Distribution of payments to taxing districts. Excess of \$58,000,000. **ORS 311.395**
Annual and monthly reports to County Board and Taxing Districts. **ORS 294.155, 208.290**
Maintain Treasurer's records archives. **ORS 192.001 et seq., OAR 166.030. et seq**
Maintain bond reserve accounts and remit payments to fiscal agent. **ORS 288.040**
Distribute payments received from:
>Federal Forest Receipts. **ORS 294.060**
>Sale of tax foreclosed property. **ORS 275.275**
>County Assessment and Taxation Fund collections. **ORS 311.508**
>Abandoned Property Sales. **ORS 90.425**
>County School Fund. **ORS 328.030**

Mandated Activities - Tax Division

Prepare and maintain the tax roll data base of 50,720 accounts. **ORS 311.005 et seq.**
Send tax bills totaling over \$61,144,000 and collect payments **ORS 311.250 et seq.**
Deposit tax collections with County Treasurer **ORS 311.375 et seq.**
Manage collection of delinquent taxes **ORS 311.405 et seq., ORS 311.505 et seq.**
Prepare annual statements and other reports **ORS 311.531, 311.390 et seq.**
Manage foreclosure process **312.050 et seq.**

Outcome 1: Administer a successful treasury program for all taxing entities in Josephine County, including Josephine County government. Emphasis is on protection of principal, liquidity, maximum investment returns and compliance with Oregon Statutes and the Josephine County Investment Policy.

The Treasurer's monthly and quarterly reports to the Board of Commissioners shows that this outcome is accomplished. The published quarterly reports show that the investment returns, activities and compliance activities prove this outcome.

The Treasurer's investment returns have consistently exceeded the 90 day US Treasury Bill and since February 2008 have exceeded the Oregon State Treasury Local Government Investment Pool returns.

Outcome 2: Administer a successful property tax collection program which complies with Oregon Statutes, minimizing negative impacts on tax payers and minimizing delinquencies and foreclosures.

Statistics show that less than 0.4% (four tenths of one percent) of property taxes levied remain unpaid 4 years after the original levy. Statistics on tax collection are tracked and reported to the Board of Commissioners quarterly.

Foreclosures have been minimized by the department's tax payer contact activities. The number of properties taken by the county have fallen to the lowest number possible, only properties abandoned by the owner have been foreclosed in the recent past. Since 1997 only 3 "owner occupied" homes were foreclosed, one of which was later sold back.

The Treasurer's Quarterly report containing details of these outcomes is available on the Josephine County web site and at the Treasurer's Office. The Board of Commissioners' office also has these documents.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	25000	84,000
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services Treasurer's Invest Interest	10917	40,000
33100 Charges for Services Foreclosure Fees	21250	2,000
33100 Charges for Services NSF Fees	21500	1,500
33100 Charges for Services Publishing Fees	21700	3,000
33100 Charges for Services Recording Fees	21750	3,000
33100 Charges for Services Warrant Fees	21800	2,500
33100 Charges for Services Data Subscription Fees	21820	4,500
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 140,500</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

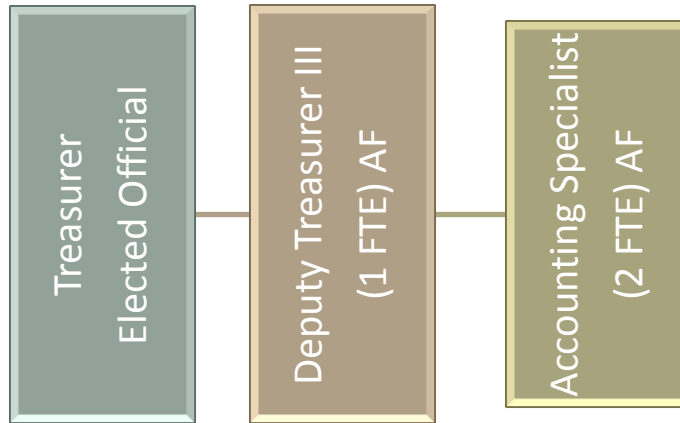
Fund: General Fund (100)
Office/Division: Treasury
Program: Treasury and Tax Collection
Cost Center #: 122040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,800
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	1,000
44910 Printing and Duplication	7,500
44929 Postage and Shipping	33,500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	28,400
44040 Advertising	2,600
44100 Professional Services	42,500
44922 Dues and Subscriptions	400
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	700
44810 Building Operation, Repairs and Maint (BOM)	14,700
44840 Equipment Operation, Repairs and Maint (Fleet)	700
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 141,200
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Treasury/Tax
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
122040	Treasurer	E03T1	EO	1.00	71,902	39,735	111,637
122040	Deputy Treasurer III	A1312	AF	1.00	44,364	28,568	72,932
122040	Accounting Specialist	A1008	AF	1.00	34,529	23,786	58,316
122040	Accounting Specialist	A1004	AF	1.00	31,081	22,475	53,557
				4.00	181,877	114,565	296,442
Rounded for Schedule B							296,500

Treasury/Tax



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: General Fund (100)
Clerk & Recorder's Office

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
0.60	\$	2,500	\$	108,200	\$	114,300	\$
1.60		35,500		286,500		256,100	
2.60		515,000		175,200		176,300	
0.20		-		19,300		20,500	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			488,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 488,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	5.00	\$	364,900
Materials and Services (Schedule E)			202,300
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>5.00</u>	<u>\$ 567,200</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Summary

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		-
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		405,500
32100	Federal Grants		-
32200	State Grants		2,500
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		30,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		50,000
			-
	Total Revenues - To Schedule B		\$ 488,000

Transfers from Other Funds (List sources):

35200		\$	-
35200		\$	-
35200		\$	-
	Total Interfund Transfers (In) - To Schedule B	\$	-

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	County			Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
					Match \$:	Amount:	RSC:				
1	100-112010	Copies / Reports				500	31100 \$				Misc. copies & reports. Fees range from \$0.25 for a copy to \$40.00 for election reports.
2	100-112010	Election Services / Filing Fees				30,000	33100 \$				Fees charged for candidate filings and election services. Fees range from \$10.00 for candidate filings to several \$1,000 for election services.
3	100-112020	Recording Fees / Copies				\$405,500	31100				Fees charged for recordation of documents and the purchase of copies of documents. Fees range from \$0.25 for copies to over \$100 for recordings.
4	100-112020	Passports / Misc.				50,000	37900 \$				Fees collected for passport applications and passport photos & misc reports/research projects.. Approx. 1,600 passport applications per year.
5	100-111110	BoPTA / CAFFA	DOR			2,500	25000 \$				Based on Assessment function. Clerk's Office serves as the Clerk of the Board of Property Tax Appeals Board.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,900
43300 Operating Supplies	5,700
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	42,000
44929 Postage and Shipping	24,500
43340 Food and Related Supplies (CJ and Sheriff only)	1,500
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	55,600
44040 Advertising	500
44100 Professional Services	18,000
44922 Dues and Subscriptions	800
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	2,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	42,200
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 202,300
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			2,500
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 2,500</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.60	\$	64,000
Materials and Services (Schedule E)			50,300
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.60</u>	<u>\$ 114,300</u>

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

To facilitate and support all functions and duties of the Clerk & Recorder's Office.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		2,500
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			\$ 2,500

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Admin
Cost Center #: 111110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	800
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	42,200
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 50,300
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		30,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 30,500</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.60	\$ 124,300
Materials and Services (Schedule E)		131,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.60</u>	<u>\$ 256,100</u>

Purpose of Program:

Oregon Statutes including but not limited to:
 Chapters 92, 106, 198, 205 & 246 - 260.
 Const. V 16 V16, 9 VII 15

Goals of Program:

- Administration of election laws to achieve and maintain a maximum degree of correctness, impartiality, efficiency, uniformity, transparency and integrity in application.
- Comply with NVRA (National Voter registration Act) & HAVA (Help America Vote Act)
- Provide information & assistance to Special Districts
- Encourage public participation (voter registration & turn-out)

Goals of Program (cont.):

- Maintain election history for Josephine County
- Increase public confidence in the election process.
(allowing public observers whenever possible)

The County Clerk is the Chief Election Officer of the County, charged by statute with the conduct of Elections. This involves managing voter registration (received over the counter, by mail, from Dept. of Motor Vehicles, from on-line and registration drives) per the mandates of the National Voter Registration Act (NVRA) and the Help America Vote Act (HAVA), establishing precinct boundaries and working with the cities on property annexation changes and adjusting district boundaries according to redistricting requirements.

County, Special District and School District candidates file for election with the County Clerk. The County Clerk is also responsible for the acquisition of ballot tallying systems per HAVA, for the programming for accurate tally of votes, laying out and proofing the ballots and certifying election results to the State, County, City, and Special Districts when applicable, and billing out charges when appropriate.

The County Clerk also advises and administers the filing of initiative, referendum and recall petitions for proper forms and procedure per Oregon law and County Charter requirements.

The County Clerk produces voters' pamphlets for the electorate in conjunction with HAVA requirements of voter education.

There are currently approx. 51,000 registered voters in Josephine County.

ALL SERVICES PROVIDED ARE MANDATED.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	30,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u>\$ 30,500</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Elections
Cost Center #: 112010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,200
43300 Operating Supplies	5,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	42,000
44929 Postage and Shipping	24,000
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	39,500
44040 Advertising	500
44100 Professional Services	18,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 131,800
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		455,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 455,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	2.60	\$ 158,400
Materials and Services (Schedule E)		17,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.60</u>	<u>\$ 176,300</u>

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 92, 106, & 205.

Goals of Program:

- Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
- Issue marriage licenses & domestic partnerships
- Process passport applications & provide passport photos
- Provide easy public access wherever possible.
- Provide professional and friendly customer service at all times.

Goals of Program (cont.):

The County Clerk is charged by statute with the recording, custodial retention and public availability of land records and other records allowed for recording by law. These include, but are not limited to deeds, mortgages, reconveyances, plats, subdivisions, powers of attorney, contracts, liens, Josephine County Tax Department Warrants and satisfactions, mining affidavits and other documents affecting the title to real property. The County Commissioners' Journal of official business is also recorded. Documents are received by mail, by individuals over the counter, by legal offices and title companies. Approx. 50% of all recordings are now received via e-recording. Documents are indexed and scanned on a daily basis and transmitted to title companies by FTP. Documents are also made available on-line to the Assessor's Office, Tax Office, Planning, Legal and other departments as well as title companies and others. These records are also available to the public in our office on public workstations and film readers. Documents continue to be retained on microfilm per archival directives. Our office will record approx. 20,000 documents this fiscal year.

Marriage licenses are also issued and recorded. All marriage license fee (\$60.00) are apportioned to Clerk, State Domestic Violence fund and County Juvenile Mediation Service. The County Clerk also performs wedding ceremonies. (\$100,00).

The County Clerk's Office also processes passport applications per Federal laws (\$25.00 county execution fee).

Our office also maintains the County Lien Docket for road assessments.

ALL SERVICES PROVIDED ARE MANDATED EXCEPT PASSPORTS & PHOTOS.

(Passports and passport photos generate approx. **\$40,000 net per year.**)

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	405,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	50,000
Total Revenues - To Schedule B		<u><u>\$ 455,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Recording
Cost Center #: 112020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	400
43340 Food and Related Supplies (CJ and Sheriff only)	1,500
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	14,500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 17,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ -</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.20	\$ 18,200
Materials and Services (Schedule E)		2,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.20</u>	<u>\$ 20,500</u>

Purpose of Program:

Oregon Statutes including but not limited to Chapter 309

Goals of Program:

- Act as the Clerk of the Board for all filings.
- Provide friendly, professional assistance to all petitioners.
- Facilitate all processes in accordance with all statutory time lines.

The County Clerk is the clerk to the Board of Property Tax Appeals, charged with appointing board members, accepting petitions, recording hearings and mailing orders, according to ORS and Department of Revenue directives.

**ALL SERVICES
PROVIDED
ARE MANDATED**

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Clerk & Recorder's Office
Program: Board of Property Tax Appeals
Cost Center #: 112030

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	1,600
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 2,300
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

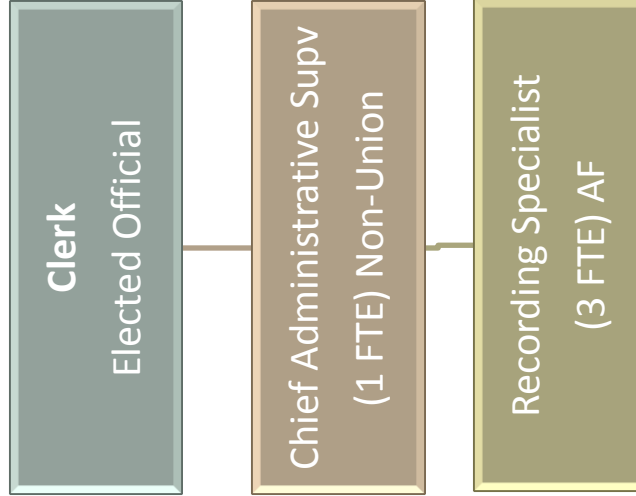
Josephine County
Schedule D - Personnel Services
Clerk
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
								Admin	Election	Recording	BOPTA
111110	Clerk	E03C1	EO	1.00	71,902	39,735	111,637	55819	27909	16746	11164
112010	Chief Admin Supervisor	N1601	NU	1.00	51,628	30,390	82,019	8202	61514	8202	4101
112020	Recording Specialist	A1012	AF	1.00	37,417	25,763	63,180		6318	56862	
112020	Recording Specialist	A1008	AF	1.00	34,529	23,786	58,316		2916	52484	2916
112020	Recording Specialist	A1001	AF	1.00	27,154	20,982	48,136		24068	24068	
	Overtime				1,200	300	1,500		1500		
				5.00	223,831	140,957	364,788	64,021	124,225	158,362	18,180

Rounded for Schedule B

5.00	364,800	64,000	124,200	158,400	18,200

County Clerk



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			33,300
Interfund Transfers (In) (Schedule C)			
Total Resources - To Schedule A			<u>\$ 33,300</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.82	\$	51,500
Materials and Services (Schedule E)			8,800
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.82</u>	<u>\$ 60,300</u>

Purpose of Program:

The main purpose of the Surveyor's Office is to store and provide access to land survey and corner records, land measurement data, and property line/boundary information for both private individuals and public agencies for Josephine County. These records provide information pertaining to real property, its boundaries and measurement thereof, which will assist in the determination or reestablishment of property boundaries and corners, and other areas of land measurement. These records date from the mid-1850's to the present.

The County Surveyor is responsible for the review and checking of all plats and maps as submitted for recording or filing for Josephine County and the City of Cave Junction, and for the filing of all maps or plats of surveys within the entirety of Josephine County. Once plats and maps are submitted, our office processes them for filing, distribution, storage and future access. These are just some of the duties as mandated by state statute and administrative rules.

Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 209.070, 209.130, 209.270
- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1- Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by the County Surveyor's Office.

The land and its records, especially those pertaining to property boundaries, are essential to many departments, agencies (public & private) and private individuals. We store copies and original maps of boundary surveys, property line adjustments, partition plats, subdivision plats, condominium plats and cemetery plats, together with records of homestead exemptions, donation land claims, mining claims, railroads, roads and rights of way pertaining to Josephine County. We also store other pertinent documents associated with these maps and records. We are currently involved with Grants Pass High School in the local "Trig-Star" trigonometry competition, and we often attend local organizational meetings/getherings to encourage and promote interest in our office and the records within.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Our department's funding is primarily accomplished through our over-the-counter sales of maps and other documents, and through fees charged for our services. We also receive general fund monies for our department. Our department has a longstanding history of making cuts and minimizing our expenses over the past several years, even to the point where the County Surveyor position itself, although an elected position, is not full-time. We often utilize the volunteer services of individuals through our Community Corrections Department who need to "work off" community service hours doing routine office duties. When available, we have also used volunteers to help as well. We have these and other creative methods to maintain our current service levels while at low FTE levels. We are working diligently to offer some of our records "on line," thereby freeing up personnel to manage and perform other tasks. To maintain a sufficient level of funding for our office, we will be examining our current fee structure to make changes as necessary to accomodate our services and costs.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Our department's records are available to the public and we encourage them to visit our office to research, review, and examine the public documents we have stored and available. We will assist both the general public and other departments or agencies in searching for and locating documents pertinent to their needs, and our staff strives to go beyond 100% in helping these individuals with their endeavor.

Budget Goal #4-Ensure cost effective achievements of services to County Citizens by providing an environment that fosters a highly qualified and professional workplace.

As the type of information our department is highly specialized, so are the qualifications required to properly operate or work in this office. Employees must have a good understanding of land, property, surveying and the public land survey system in order to be effective and efficient employees. A working technical understanding of these land records and their history is also beneficial to not only assist the public, but to also be effective in research, but also the cataloging and proper filing/storage of our documents. Our staff is eager to assist the public in any way possible.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		12,000
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		9,000
33200 Sales of Materials		10,300
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		2,000
Total Revenues - To Schedule B		<u>\$ 33,300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	100
44100 Professional Services	900
44922 Dues and Subscriptions	100
44990 Insurance	1,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	100
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	4,700
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 8,800
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Surveyor
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Wages & Benefits	Program Allocations	
							General Fund	Land Corner
131120	Surveyor	E0101	EO	0.12	7,680	19,228	4,807	14,421
131120	Surveyor Tech III	A1506	AF	1.00	43,324	71,381	3,569	67,812
131110	Sr Dept Specialist	A1209	AF	1.00	39,726	65,489	39,293	26,195
131110	Dept Assistant	A0702	AF	0.28	6,949	7,554	3,777	3,777
				<u>2.40</u>	<u>97,679</u>	<u>163,651</u>	51,446	112,205

ADDITIONS

131120	Surveyor Tech I (On Call)	A1101	AF	0.28	8,055	8,928		8,928
						<u>172,579</u>	51,446	121,133

Surveyor Total

0.82

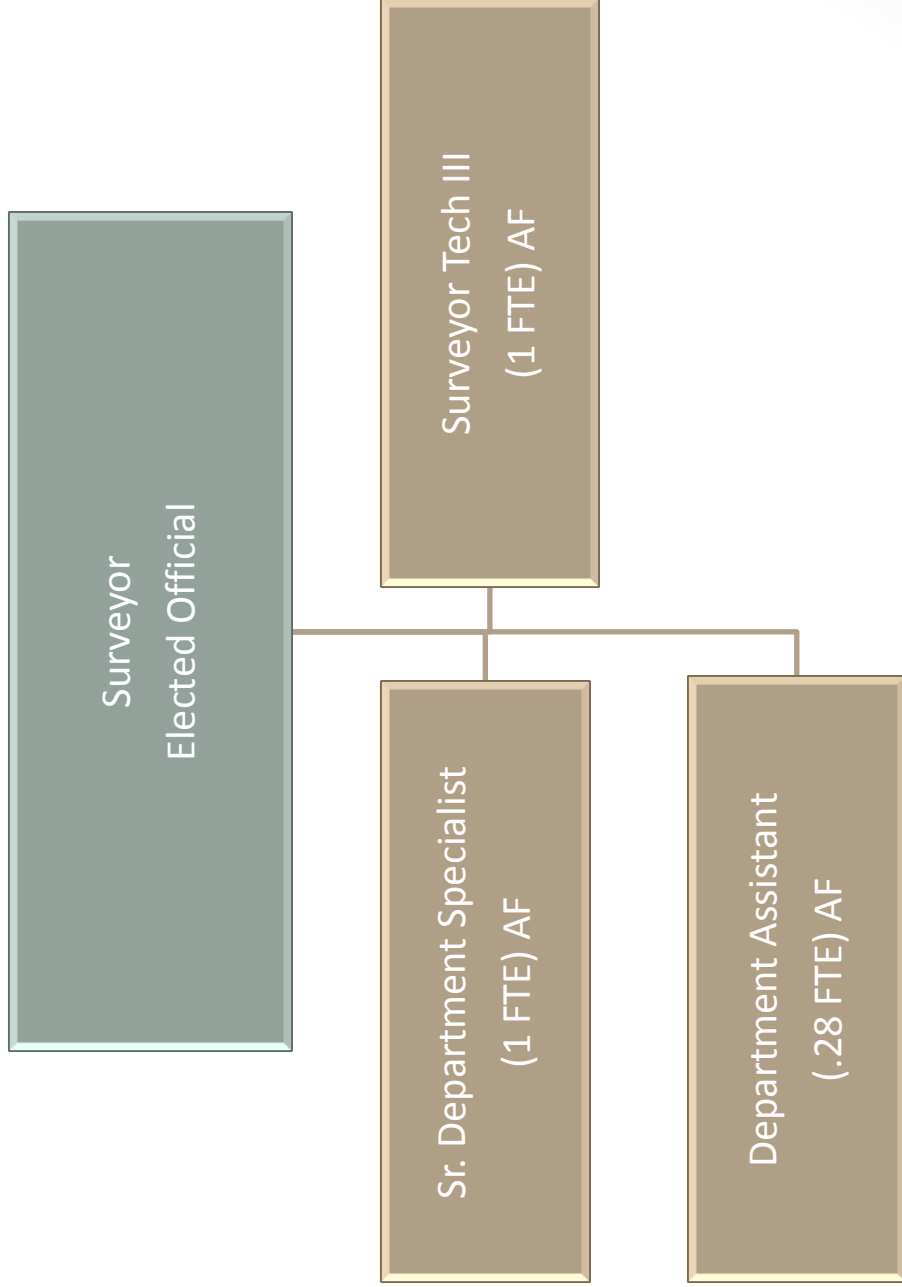
51,500

Corner Land Preservation Fund

1.86
2.68

121,200

Surveyor



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			278,300
Interfund Transfers (In) (Schedule C)			35,000
Total Resources - To Schedule A			<u>\$ 313,300</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	4.60	\$	420,400
Materials and Services (Schedule E)			46,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>4.60</u>	<u>\$ 466,900</u>

Purpose of the Program - Planning

The Planning Department consists of three Planners, a Director, and one Planning Specialist (support) staff. The Director and Planners provide land use information and permit services to customers and interested land use participants by: 20 hours of information counter, as-needed telephone and e-mail customer service, review and processing land use applications, staffing public hearings and supporting the Planning Commission and Board of Commissioners in land use policy and decisions; and, Advisory Sub-committees of the Planning Commission focused on various topics. The Director and staff also attend coordination meetings with federal, state and regional agencies and groups whose actions affect land use issues in Josephine County. These groups include: Rogue Valley Council of Governments; Chamber of Commerce; Southern Oregon Regional Economic Development, Inc.; Oregon Departments of Environmental Quality, Fish and Wildlife, Transportation, and Land Conservation and Development; special councils and districts (watershed, soil and water conservation, fire); Bureau of Land Management and U.S. Forest Service. The Department also serves as a point of contact for neighborhood groups and individuals interested in issues of land use and development within the County.

Budget Goal #1: Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Budget Goal #1 is supported by:

- 1 - Comprehensive planning and implementing ordinances, in accordance with ORS 197.195.
- 2 - Accurate and timely processing land use applications, as required by ORS 197.195 and 215.427.
- 3 - Coordinate all planning activities in the County with other jurisdictions, as required by ORS 195.025.
- 4 - Accurately answer all inquiries from property owners regarding land use codes.
- 5 - Maintain current successful rate of appeal defense while continuing to listen to public concerns and educate landowners on Oregon land use law.
- 6 - Continue to staff and support Board and Planning Commission in public workshops and hearings.
- 7 - Maintain property records with all land use actions, including addressing.
- 8 - Maintain department website with information pertaining to land use matters.
- 9 - Meet with County-wide organizations to identify land use needs, and UGB discussions as required by ORS 195.025.
- 10 - Provide annual report to DLCD regarding Comp Plan compliance, as required in ORS 195.040.

Public outreach will be supported by: Providing public access through an improved website, implement a planning information 'kiosk terminal' allowing property owners to look up information and actions pertinent to their property. Staff the service counter for drop-in customers and answer inquiries via phone and e-mail, an average of 310/month thus far in FY12-13.

Budget Goal #2: Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Budget Goal #2 is supported by the following:

- 1 - Removing the vacant Administrative Assistant position (1 FTE) from this year's budget. This position was a FTE in the 2011/12 Planning Budget but was reduced when revenues did not support staff levels; subsequently, individual duties were either eliminated or assigned to remaining staff.
- 2 - Decreasing the amount of FTE in Planner I position by one-third.
- 3 - Fees are due to be amended in this fiscal year, as they have not been addressed since 2007. This effort will include new fees for services not currently supported by fees.
- 4 - State grant monies were requested and received for FY12-13; additional funding requested for implementing Southern Oregon Pilot Program from Oregon Department of Land Conservation and Development.
- 5 - Development fees have traditionally supported about 25% of Planning's budget. The requirements of long range planning and ordinance requests by the Board are not typically funded by fees. These are general fund-supported efforts. The Board eliminated the Home Occupation renewal fee via Ordinance amendments passed in 2012, which reduced revenue by \$7,000 in FY12-13 and \$10,000 in FY13-14 (projected).
- 6 - Unused office space leased to (state) Oregon Water Resources started in 2011, and will continue. This will produce \$5,280 per year in revenue for FY13-14.
- 7- Costs of office materials and services were dropped during FY12-13, and are proposed at a lower level in this year's budget. As an example, copier charges dropped almost 80% by purchasing machines and revising the copier contract.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Budget Goal #3 is supported by:

- 1 - Public notices, hearings, recorded and transcribed minutes accompany all land use actions, as well as open access to Planning records for property owners and other interested parties.
- 2 - All non-confidential records are obtainable during Planning's open-office hours which were reduced to 20 hours per week in FY12-13 due to budget cuts. Applications, the Rural Land Development Code and other public documents are available on-line, serving as resources for property owners.
- 3 - Investments in technology in previous years will allow managing public inquiries and responding to Board priorities with less staff than we had in 2012. Implementing permit tracking software purchased in FY12-13 will occur in FY13-14.
- 4 – Contributions to the Southern Oregon Pilot Program website, public notices, meetings and workshops are currently supported by a grant from DLCD in FY 12-13. Additional monies are requested from the legislature for the state biennium beginning July 1, 2013, but cannot be

confirmed until the end of the legislative session. At present, the Governor has set aside \$100,000 in the biennium for the participating Counties; it is estimated Josephine County would be eligible for \$30,000 of this funding for working on the Regional Pilot Program.

Budget Goal #4 - Ensure cost-effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Budget Goal #4 is supported by:

- 1 - The Department has continued to enhance staff training and utilize resources where available to cut costs. This has led to innovation in our business practices.
- 2 - All staff will be provided opportunities to expand their abilities and increase their value to the agency.
- 3 - Consolidating duties, utilizing volunteers where feasible, and eliminating unneeded tasks allows the Department to achieve service levels similar to Douglas County (a jurisdiction of similar rural population size), that employs twice the number of Planning Department staff.

Summary

The Planning Department conducts reviews of land use proposals and issues land use permits under the authority of the Rural Land Development Code. The revenue from fees for review has steadily dropped in recent years, and the 'gap' between declining revenue and rising cost of services (basic increases in personnel costs, building and insurance, taxes and other fees paid by the Department) has increased. While materials and service costs are kept at a minimum, the fee schedule has not been changed to off-set increases in cost since 2007; efficiencies cannot entirely make up the difference.

An amended fee schedule will be forwarded to the Finance Director and Board for updates to development fees to offset projected revenue loss and minimize draw from the general fund. The Director is proposing fee amendments that may produce approximately \$40,000 in additional revenue for FY13-14; the fee schedule amendments have yet to be considered by the Board.

Accompanying this budget proposal are two requests for Economic Development funds: one for \$20,000 to support general economic development activities and another for \$15,000 to support a new Planning website, a measure to increase efficiency and maintain levels of service to citizens of Josephine County.

The budget proposal for FY13-14 as it stands will require \$153,562 in general fund support.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	240,000
32100	Federal Grants	-
32200	State Grants	33,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	5,300
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 278,300</u>

Transfers from Other Funds (List sources):

35200	Econ Develop - General ED Activities	\$ 20,000
35200	Econ Develop - Planning and Development website	15,000
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 35,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

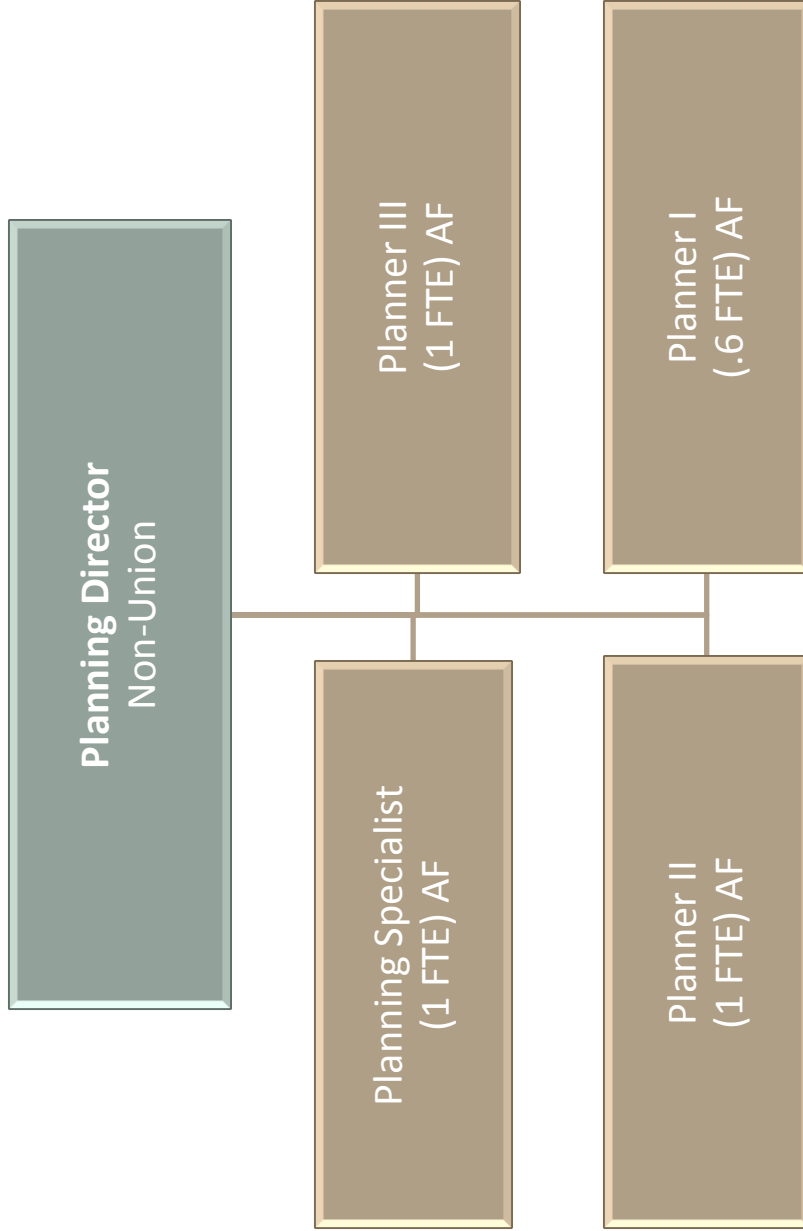
Fund: General Fund (100)
Office/Division: Planning
Program: Administration
Cost Center #: 321110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,000
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	800
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	1,000
44100 Professional Services	-
44922 Dues and Subscriptions	600
44990 Insurance	3,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	700
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	1,300
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	31,900
44840 Equipment Operation, Repairs and Maint (Fleet)	500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 46,500
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Planning
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
321110	Planning Director	N2111	NU	1.00	84,348	46,403	130,751
321110	Planner III	A1912	AF	1.00	61,500	35,357	96,856
321110	Planner II	A1711	AF	1.00	55,142	32,803	87,945
321110	Planner I	A1408	AF	0.60	25,955	10,310	36,265
321110	Planning Specialist	A1212	AF	1.00	41,926	26,599	68,525
				4.60	268,871	151,472	420,342
							420,400

Planning



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: General Fund (100)
Forestry

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.05	\$ 46,200	\$ 255,600	\$ (209,400)	Administration - 211110	1.05	\$ 43,000	\$ 247,200	\$ (204,200)
3.60	750,000	295,300	454,700	Timber - 212290	3.60	1,048,000	393,000	655,000
4.15	150,500	266,500	(116,000)	Reforestation - 212300	4.15	65,000	332,400	(267,400)
8.80	946,700	\$ 817,400	\$ 129,300	Total for Fund	8.80	\$ 1,156,000	\$ 972,600	\$ 183,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,091,000
Interfund Transfers (In) (Schedule C)		65,000
Total Resources - To Schedule A		<u>\$ 1,156,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	8.80	\$ 648,800
Materials and Services (Schedule E)		323,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>8.80</u>	<u>\$ 972,600</u>

Purpose of Program:

The Forestry Department is responsible for the management of natural resources located on the County's 30,000 acre forest. The timber resources are managed on a sustained yield basis and in accordance with the Oregon Forest Practices Act. Proceeds from timber sales are deposited into the County's General Fund. After harvests occur, the area is reforested and cared for to ensure timber for the future generations. Other resources includes firewood sales, rock/mineral extraction, cell tower sites and water.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The Forestry Department's main outreach program is the Annual Youth Tree Plant. For the past 25 years, County forestry and 50 volunteers have given approximately 1,000 kids per year the opportunity to plant tree seedlings and learn about the environment in a forest setting. County lands and staff are also involved with the OSU Extension Service to provide a resource for small woodland owners. Foresters are also available for over the counter advice for forestry related issues.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Since the timber on the County forest lands are being harvested on a sustained yield basis, the Forestry Department can not only provide revenue to support itself but also the proceeds that exceed budget requirements are deposited into the General Fund. Additional long term funding sources includes cell tower leases and firewood permits.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Contracts for timber sales are sold through a competitive bids process in a public forum and harvest areas are reviewed by the Oregon Department of Forestry for compliance to the Oregon Forest Practices Act. Forest and mineral management plans are reviewed through citizens advisory boards.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Staff on the Forestry Department are long term employees that have received training in forest regulations and safety procedures.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Summary

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	8,000
32100	Federal Grants	100,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	940,000
33300	Rental Charges	39,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous (Wolf Creek Park)	4,000
		-
	Total Revenues - To Schedule B	<u><u>\$ 1,091,000</u></u>

Transfers from Other Funds (List sources):

35200	Grant Projects Fund (210) - Home Assessments	\$ 65,000
35200		\$ -
35200		\$ -
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 65,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,800
43300 Operating Supplies	50,300
43328 Uniforms and Protective Gear	3,700
43770 Equipment (<\$5,000)	2,200
44910 Printing and Duplication	500
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	20,100
44040 Advertising	200
44100 Professional Services	75,000
44922 Dues and Subscriptions	200
44990 Insurance	3,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	11,100
44840 Equipment Operation, Repairs and Maint (Fleet)	52,600
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	100,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 323,800
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		43,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 43,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	1.05	\$ 79,400
Materials and Services (Schedule E)		167,800
Interfund Transfers (Out) (Schedule E)		
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.05</u>	<u>\$ 247,200</u>

Purpose of Program:

The 1.25 FTE's in Administration provides overhead, leadership, and agreement/grant writing in the Timber Sale and Reforestation Programs. This year we expect to receive an estimated \$100,000. from a Forest Service agreement to assist them in various hazardous fuels reduction projects. A Title III Grant will provide funding to support Forestry's Youth Tree Plant.

The Josephine County Forestry Department is involved with the public through several outreach projects.

- The most visible and successful program is the Youth Tree Plant. Forestry, along with many community volunteers, teach around 1,000 children from local youth organizations and public/private/home schools how to plant tree seedlings and about the environment in a forest setting.
- The OSU Extension Service annually requests Forestry Staff members to instruct small woodland owner groups in successful reforestation practices.
- Forestry provides presentations to various civic organizations discussing the County Forest history, purpose and accomplishments.
- Over the counter and phone advice is also given regarding nearly all facets of forestry.

Funding sustainability of the Forestry Program is achieved mostly through receipts of timber harvested from the County's 30,000 acre forest. To ensure fair market value and transparency, timber sale contracts are awarded through an open competitive bid process. Funds from firewood permits and cell tower leases are significant contributors to the program's budget.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges (Cell Towers)	11201 39,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous (Wolf Creek Park)	4,000
Total Revenues - To Schedule B		<u>\$ 43,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Administration
Cost Center #: 211110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,800
43300 Operating Supplies (YTP)	1,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	-
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services (SOS Alarm)	500
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	3,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	11,100
44840 Equipment Operation, Repairs and Maint (Fleet)	47,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments (USFS Fire Tax)	100,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 167,800
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,048,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 1,048,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	3.60	\$ 299,400
Materials and Services (Schedule E)		93,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>3.60</u>	<u>\$ 393,000</u>

Purpose of Program:

Purpose of Program:

The Timber Program utilizes 3.6 FTE's to accomplish the following on Josephine County's 30,000 acre forest during FY 2013/2014

- Plan, conduct field work, develop contracts, auction and administrate the harvest of 15 timber sales. Receipts from sales, estimated at \$924,800 are to be deposited into the General Fund.
- Ensure that State and Federal regulations concerning the environment are complied with through training and conducting endangered wildlife/plant surveys.
- Provide firewood to the general public and small commercial operators. Estimated revenue expected is \$8,000.
- Salvage harvest approximately 50 mbf of timber

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees (Firewoo	28100 8,000
32100	Federal Grants	35200 100,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials (Timber)	28200/28250 940,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 1,048,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Timber
Cost Center #: 212290

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	10,000
43328 Uniforms and Protective Gear	1,700
43770 Equipment (<\$5,000)	400
44910 Printing and Duplication	500
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	200
44100 Professional Services	75,000
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	5,600
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 93,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		65,000
Total Resources - To Schedule A		<u>\$ 65,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	4.15	\$ 270,000
Materials and Services (Schedule E)		62,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>4.15</u>	<u>\$ 332,400</u>

Purpose of Program:

The Reforestation program focuses on planting, enhancing growth and health of young trees by utilizing its 4.15 FTE workforce to accomplish the following:

- Plant 66,000 seedlings on approximately 420 acres.
- Brush control and/or thinning on 540 acres.
- Collect 250 cones from Rust (disease) Resistant Sugar Pine trees and 25 pounds of Douglas-fir seeds
- Through an agreement with the United States Forest Service, the reforestation crew is used to establish boundaries, monitor contractors and perform hazard fuel reduction work.
- Plus tree and orchard maintenance for future reforestation needs

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ -</u></u>

Transfers from Other Funds (List sources):

35200 Grant Projects Fund (210)	51168	\$ 65,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 65,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

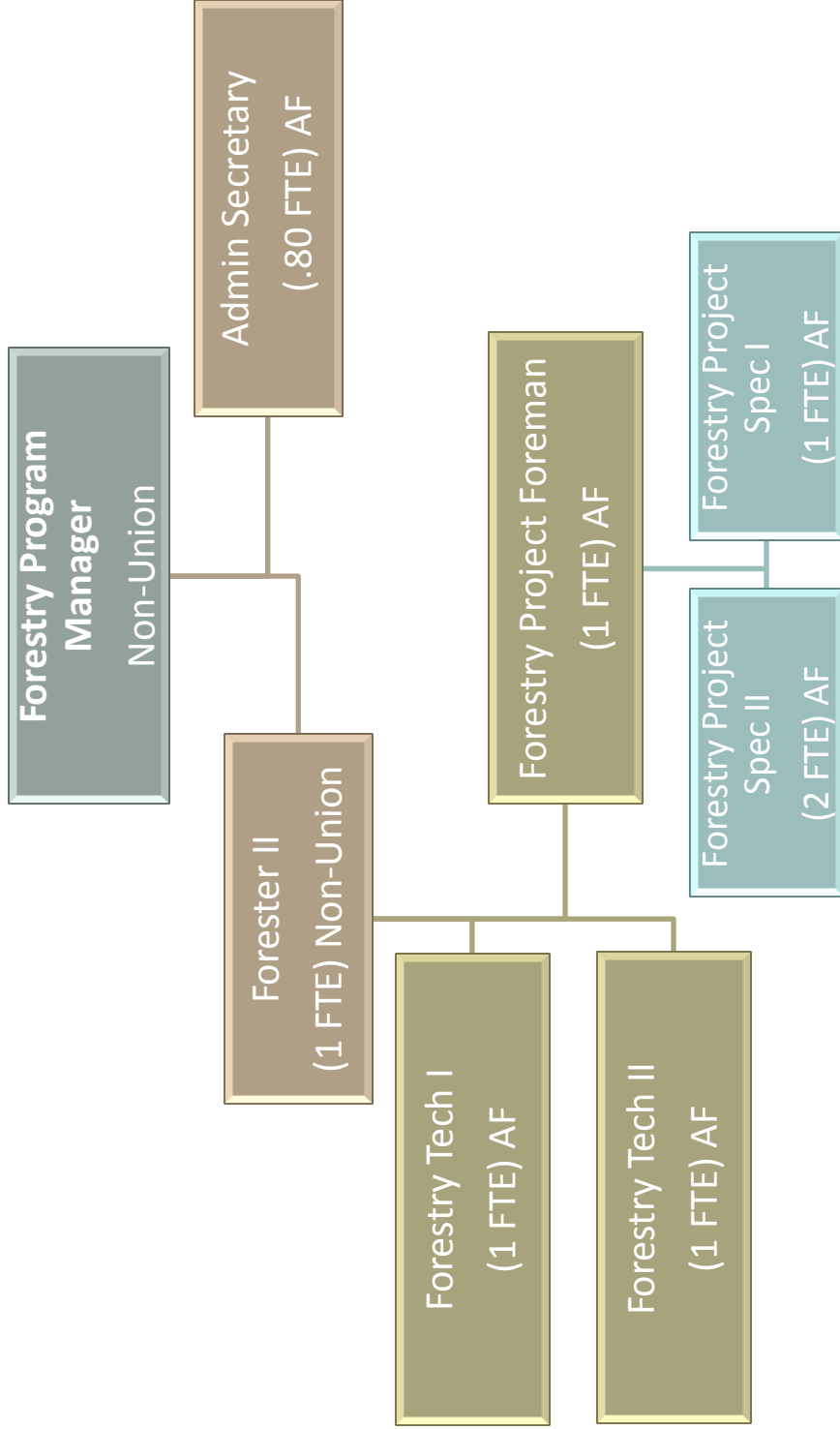
Fund: General Fund (100)
Office/Division: Forestry
Program: Reforestation
Cost Center #: 212300

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	39,300
43328 Uniforms and Protective Gear	2,000
43770 Equipment (<\$5,000)	1,500
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	19,600
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 62,400
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Forestry
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation			
								Admin	Timber	Reforest	Parks
211110	Forestry Program Mgr	N1812	NU	1.00	72,863	40,548	113,411	28,353	68,046	17,012	12,767
212290	Forester II	N1706	NU	1.00	61,333	34,384	95,718		47,859	47,859	
212290	Forestry Project Foreman	N1012	NU	1.00	49,317	35,186	84,502		42,251	42,251	
212290	Forestry Tech II	A1412	AF	1.00	46,898	29,865	76,764		76,764		
212290	Forestry Tech I	A1306	AF	1.00	38,827	25,647	64,473		64,473		
211110	Admin Secretary	A1110	AF	1.00	38,527	25,306	63,833	51,066			
212300	Forestry Project Spec II	A0903	AF	1.00	28,608	24,186	52,794			52,794	
212300	Forestry Project Spec II	A0903	AF	1.00	28,608	24,186	52,794			52,794	
212300	Forestry Project Spec I	A0809	AF	1.00	31,631	25,616	57,246			57,246	
				9.00	396,611	264,923	661,535	79,419	299,394	269,955	12,767
	Forestry Total Rounded for Sch B			8.80			648,800	79,400	299,400	270,000	12,800
								1.05	3.60	4.15	
	Parks Fund			0.20							

Forestry



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Board of County Commissioners
Program: General Government
Cost Center #: 191110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			229,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 229,500

Purpose of Program:

General Government is for budgeting County-Wide costs such as the annual audit, legal notices, for budget and other hearings, insurance, postage & shipping, etc. Costs are attributed to this budget by the Board's office when the costs do not benefit a specific program.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Board of County Commissioners
Program: General Government
Cost Center #: 191110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	1,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	62,000
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	5,000
44100 Professional Services	37,200
44922 Dues and Subscriptions	25,500
44990 Insurance	94,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	900
Total Materials and Services - To Schedule B	\$ 229,500
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Board of County Commissioners
Program: Emergency Management
Cost Center #: 194000

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			89,500
Interfund Transfers (In) (Schedule C)			90,000
Total Resources - To Schedule A			<u>\$ 179,500</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.00	\$	82,000
Materials and Services (Schedule E)			97,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.00</u>	<u>\$ 179,500</u>

Purpose of Program:

Emergency Management program is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters; coordinates writing and revisions for all emergency operation plans. Administers Homeland Security, Emergency Management Performance Grant, Citizen Corps, and the State Public Health Emergency Preparedness grant, meet emergency preparedness guidelines on exercising, planning and responding to all public health emergencies. This program coordinates with local, state agencies and community with emergency preparedness.

Mandates: Under OAR 333, Division 3; OAR 104; ORS 453.(347, 374, 382).

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The scale and severity of disasters are growing and will likely pose systemic threats. Accelerating changes in demographic trends and technology are making the effects of disaster more complex to manage. Demographic changes will affect disaster management activities, such as a growing

population of people with disabilities living in communities instead of institutions, as well as people living with chronic conditions. Also, communities are facing a growing senior population due to the Baby Boom generation entering this demographic group.

Here in Josephine County, we need to start a Whole Community Approach to Emergency Management. Bringing together representatives from the private and nonprofit sectors, academia, local residents, and government leaders. These conversations with the various stakeholders focused on how communities are motivated and engaged, how they understand risk, and what their experiences are with resilience following a disaster.

Whole Community Principles:

Understand and meet the actual needs of the whole community
Engage and empower all parts of the community
Strengthen what works well in communities on a daily basis

Strategic Themes:

Understand community complexity
Recognize community capabilities and needs
Foster relationships with community leaders
Build and maintain partnerships
Empower local action
Leverage and strengthen social infrastructure, networks, and assets

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

There are two programs the Emergency Services Manager represents. Both Public Health Emergency Preparedness and County Emergency Manager. Under OAR 104-010-0005 local governments will participate in the Emergency Management Performance Grant (EMPG) of the Federal Emergency Management Agency (FEMA). This program provides financial support to the local government in a 50% match on personal paid with general fund dollars. Currently the Emergency Services Manager receives very little EMPG monies because almost all of the program is funded with Public Health grant dollars and Title III monies. The Title III dollars will not be available after 3 years. At or before that time the County should consider the cost benefit of paying the salary of this position with general fund dollars as State Emergency Management will match 50% of the Emergency Manager position (which is .50 FTE currently). Note, the Public Health position and its grant dollars are not eligible.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

The goal of the Emergency Services program is to include citizens and members of our community whenever possible in planning and preparedness efforts. Most of the meetings and almost all of our plans are accessible to the public. In an effort to reach more individuals through methods they prefer there is now a facebook page for Josephine County Emergency Preparedness, an updated link on the County's homepage and we have established a hotline for citizens to call anytime of the day and get up to date information on events or incidents within the County.

Budget goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

As this program is newly combined and will continue to be re-evaluated, the goal is to create a strategic plan shortly into the new finance year. The strategic plan will help this combined program prioritize planning, training and exercise resources. A regional effort is underway to consolidate a piece of the public health emergency preparedness position, specifically the Medical Reserve Corps.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Board of County Commissioners
Program: Emergency Management
Cost Center #: 194000

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants EMPG	29154	15,000
32200	State Grants SHSP	34500	9,000
32200	State Grants CCP	34510	5,500
32200	State Grants PHEP/CD	29152	60,000
32200	State Grants		-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u>\$ 89,500</u>

Transfers from Other Funds (List sources):

35200	Grant Projects Fund (210) Title III	\$ 90,000
35200		
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 90,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Board of County Commissioners
Program: Emergency Management
Cost Center #: 194000

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,000
43300 Operating Supplies	32,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	5,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	27,700
44040 Advertising	4,800
44100 Professional Services	8,400
44922 Dues and Subscriptions	-
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	6,500
44451 Education and Training	4,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 97,500
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Emergency Management
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
194000	Emergency Services Manager	N1601	NU	1.00	51,628	30,336	81,965
	Rounded for Schedule B			1.00	51,600	30,300	82,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: General Government
Program: Court Facilities
Cost Center #: 191122

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			245,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		-	\$ 245,600

Purpose of Program:

As required under ORS 1.185, which states:

1.185 County to provide courtrooms, offices and jury rooms. (1) The county in which a circuit court is located or holds court shall:

(a) Provide suitable and sufficient courtrooms, offices and jury rooms for the court, the judges, other officers and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices and jury rooms.

(b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state.

(2) Except as provided in subsection (1) of this section, all supplies, materials, equipment and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.187.

This budgeted cost center covers the building, operation, and maintenance costs of the court facilities.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: General Government
Program: Court Facilities
Cost Center #: 191122

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	245,600
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 245,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: General Fund (100)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 183004

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 25,900
Program Revenues (Schedule C)		57,500
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 83,400</u>

Requirements:

Expenditures:

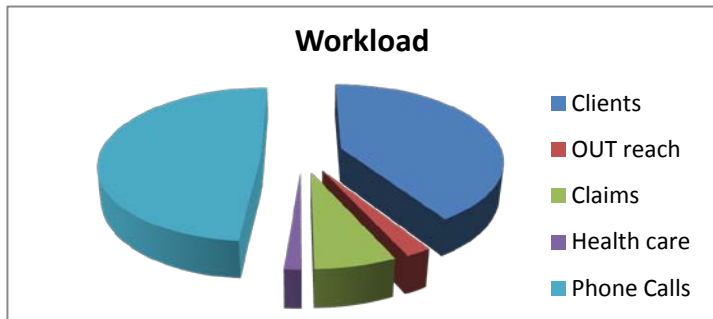
Personal Services (Schedule D)	2.25	\$ 132,900
Materials and Services (Schedule E)		25,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.25</u>	<u>\$ 158,500</u>

Purpose of Program:

The purpose of the County Veteran Service Office is to prepare, present and prosecute claims before the department of Veterans Affairs ,underlaws pertaining to veterans, on behalf of the veteran community in our jurisdiction. This program, in essence, supports the 12000 veterans living in our area by provideing competent accredited representation and a myriad of secondary services important for the health and well being of our local Veteran 's and thier families.

#1 2012 Workload and Results

The Veteran Service Office assisted 3256 clients in house, 160 veterans through our extensive outreach program, and fielded 3740 phone calls. Five hundred eighty six new claims were processed, 143 men and women enrolled in health care and over 75 students applied for their GI bill to attend local colleges. Helping veterans and their families navigate through the often-complex paperwork and procedures set forth in Title 38 C.F.R to obtain their benefits allows them to feel successful and competent as they reintegrate into civilian life. This has an overall positive effect on our community as a whole in that, after obtaining health care and financial stabilization, they are better able to focus on being a productive part of the community.



Annual Retroactive Recoveries for FY 2012= 3,198,000

#2 Sustainable Funding

Authority to fund this program defined under OARs 408.702-408.750

Continued active involvement of the Oregon Association of County Veteran Service Officers on a political level protects the established funding from SB1100 and the traditional Aids to County funds described under OARS 408.702-750. Supporting new legislation written on behalf of our program may give rise to future funding streams as well as grant funds for special outreach projects in our community.

Operating at/below level one services and streamlining operations saves GF dollars but results in a negative effect on the veterans served and potential claims development. We assisted 41 less clients in house than last year, due to a decrease in operation hours, which will have an impact on recoveries for the following year.

#3 Transparent Services

A broad range of community outreach services provided by our facility has proven a cost effective instrument to transparently educate and engage the community as a whole. For example, we provide comprehensive training to management in local retirement homes, assisted living facilities and nursing homes, Pension programs with aid and attendance are often confusing and we want to ensure all their veteran residents are fully aware of their rights under statute.

We motor out into the community monthly, assisting veteran 's that cannot travel to our office, educating those who have returned from overseas, and integrating special services to include music therapy for combat veterans who often find they quietly struggle with reintegration issues. Strategically structuring our outreach program the first week of the month allows us to be savvy in time management as well as our mileage calculations thus providing services in a efficient way.

#4 **Cost effective highly qualified workforce**

The office runs with a 2.25 FTE. The program director holds multiple accreditations to include Oregon Department of Veterans Affairs and National Association of County Veteran Service Officers. The assistant service officer holds accreditation through ODVA. Our office assistant does attend trainings however due to half time status will not be able to test for accreditation for 2.5 years. Please note we continue to operate at or below level one services

Accredited Work -Study site, established prior to 2001, enhances both the County Veterans program and the Veteran themselves. We supervise highly skilled veterans who are actively participating in an education process with their GI Bill. The Work-study program as described in 38 U.S.C.S 3485 most importantly supports the Veteran's financial state while being a student and engages him/her in a work environment where success comes easy. Our program in turn is afforded highly qualified veterans who answer phones, file, and keep the environment safe. They tend to have a greater understanding of military culture, not to mention acronyms, which has proven a valuable asset when developing claims. This program calculated 1954 hours work by students equating to a cost savings of approximately \$20,263 dollars in 2012 for our program.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: General Fund (100)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 183004

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	32050 57,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 57,500</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:		County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	100-183004	Oregon DVA SB 1100 distribution and Historical aids to County funding for Veteran Services	Oregon Department of Veteran Affairs	07/01/2013-07/01/2014	N/A	\$	57,500	\$ 57,500	N	N/A	Continuing	Matching funds and provide Veteran Services to local Veterans
2												
3												
4												
5												
6												
7												
8												

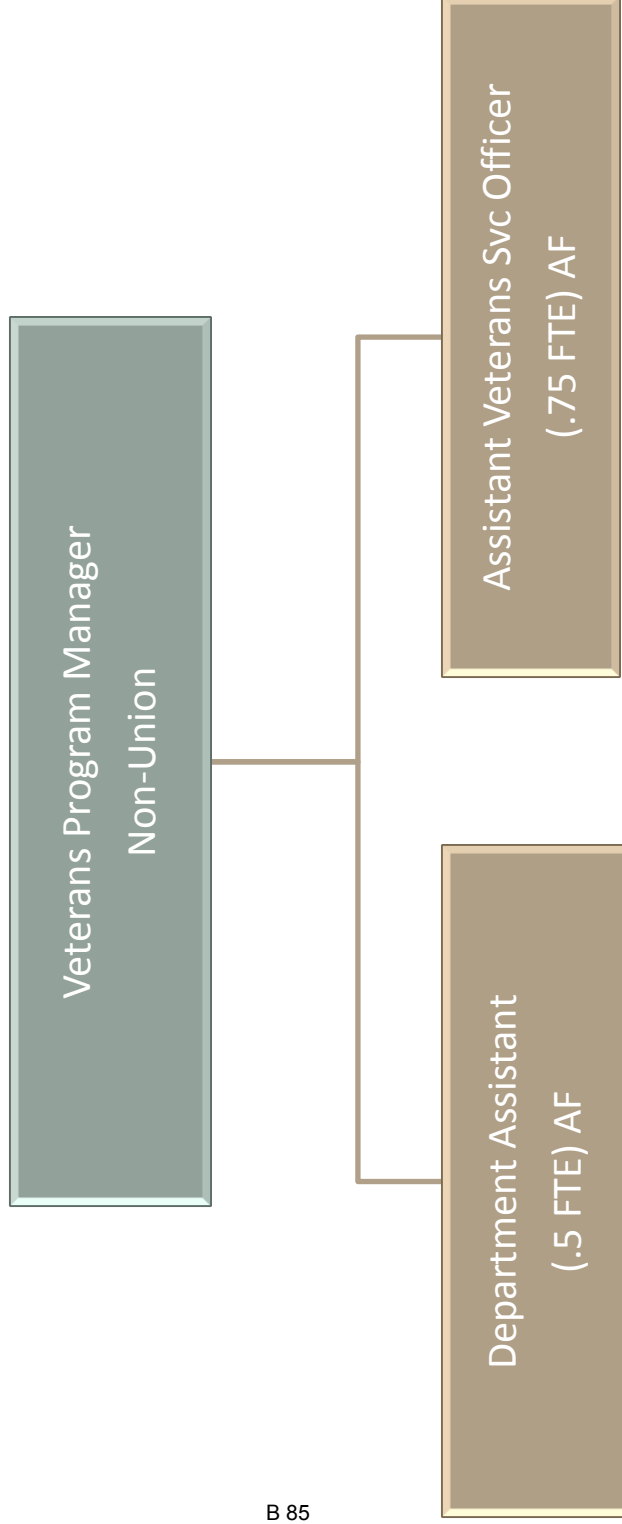
JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: General Fund (100)
Office/Division: Veteran Service Office
Program: Veteran Services
Cost Center #: 183004

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,000
43300 Operating Supplies	2,000
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	1,600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	1,000
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	2,400
44451 Education and Training	3,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	9,300
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 25,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
183004	Veterans Program Mgr	N1208	NU	1.00	50,489	29,903	80,392
183004	Asst Veterans Svc Officer	A1002	AF	0.75	22,130	12,809	34,939
183004	Department Assistant VA	A0703	AF	0.50	12,739	4,792	17,531
				2.25	85,358	47,505	132,863
	Rounded for Schedule B						132,900

Veterans Services



Public Works Fund



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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Roads and Bridges	C 6

JOSEPHINE COUNTY
Public Works Fund Description
2013-14

The Public Works Fund was formed effective July 1, 2007. It includes several programs that had previously been in the Property Services Fund, which has been discontinued. The Roads and Bridges program, operated by the Public Works Division, is by far the largest component.

The North Valley Industrial Park and the Solid Waste Disposal Site programs were placed in Fund 202, Public Works Special Programs in order to provide greater transparency of revenues and expenditures for those programs.

The major source of revenue for the Public Works Fund is motor vehicle fuel taxes apportioned from the State. In addition, cash carried over from the prior year (Beginning Fund Balance) is a major resource for this fund.

Expenditures in the fund are primarily the expenses of operating the Roads and Bridges program. The Public Works Fund has also budgeted interfund transfers to the Property Reserve and Equipment Reserve Funds. The planned use of these funds is described in the Capital Projects section of this book. The Contingency budget amount is intended as a carryover to the following fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Public Works Fund (Resources and Requirements) is presented first, followed by sections for each of the programs. The money available for them and for the interfund transfers is equal to total resources of the fund, less the requirement for Internal Service Fund charges.

For each program, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

PUBLIC WORKS FUND (201)

Historical Data				Budget for Next Year 2013-14			
Second Preceding Year 2010-11	Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Preceding Year 2011-12	First Preceding Year 2011-12					
\$ 6,063,286	\$ 5,207,206		\$ 3,700,000	\$ 4,700,000	4,700,000	4,700,000	
4,807,849	5,343,968		5,750,000	5,800,000	5,800,000	5,800,000	
1,425,353	1,624,463		81,200	62,000	62,000	62,000	
1,447,546	-		479,600	603,500	603,500	603,500	
20,227	15,427		12,000	12,000	12,000	12,000	
4,006	2,116		-	-	-	-	
55,655	52,938		52,900	52,900	52,900	52,900	
64,908	152,987		50,000	50,000	50,000	50,000	
37,482	16,454		16,000	12,000	12,000	12,000	
12,315	14,029		13,000	17,000	17,000	17,000	
2,000	2,800		2,800	3,000	3,000	3,000	
4,272	-		-	-	-	-	
69,000	70,000		50,000	46,000	46,000	46,000	
-	-		6,600	6,600	6,600	6,600	
\$ 14,013,899	\$ 12,502,388		\$ 10,214,100	\$ 11,365,000	\$ 11,365,000	\$ 11,365,000	
				TOTAL RESOURCES			

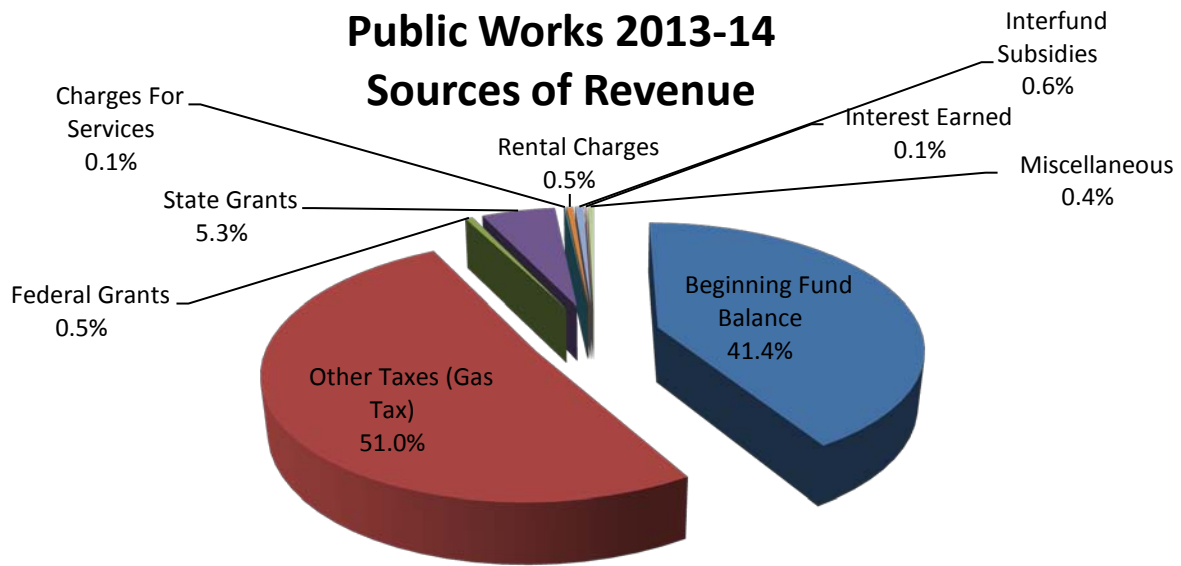
RESOURCES AND REQUIREMENTS

Josephine County

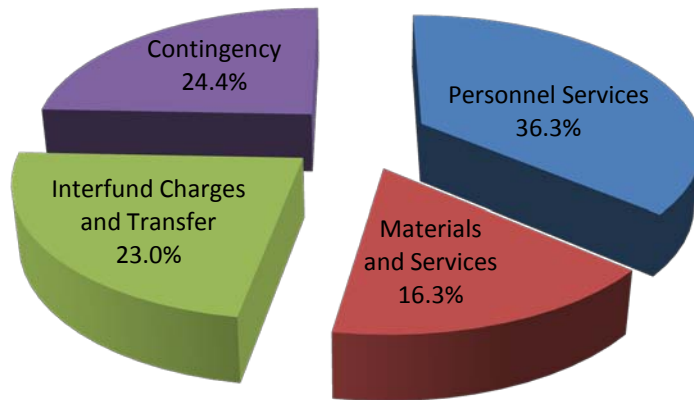
PUBLIC WORKS FUND (201)

Historical Data				Budget for Next Year 2013-14			
Second Preceding Year 2010-11	Actual		Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Preceding Year 2011-12	First Preceding Year 2011-12					
				REQUIREMENTS			
				Operating Expenditures:			
				Roads and Bridges:			
\$ 4,103,307	\$ 4,216,077		\$ 3,875,500	Personal Services	\$ 4,126,400	\$ 4,126,400	\$ 4,126,400
1,954,586	1,673,486		1,664,300	Materials and Services	1,853,600	1,853,600	1,853,600
				Interfund Transfers:			
				240 - Public Safety - Sheriff Patrol - HB4175	-	-	-
-	-		425,000	401 - Internal Services Fund (ISF)	598,000	598,000	598,000
539,800	596,000		554,000	425 - Roads and Bridges Reserve Fund	1,761,500	1,761,500	1,761,500
1,639,000	1,300,000		826,500	435 - Equipment Reserve Fund	257,400	257,400	257,400
570,000	300,000		330,000				
			2,538,800	Contingency/Fund Balances	2,768,100	2,768,100	2,768,100
\$ 8,806,693	\$ 8,085,563		\$ 10,214,100	TOTAL REQUIREMENTS	\$ 11,365,000	\$ 11,365,000	\$ 11,365,000
5,207,206	4,416,825			Ending Fund Balance			
\$ 14,013,899	\$ 12,502,388			TOTAL ACTUAL			

Public Works 2013-14 Sources of Revenue



Public Works 2013-14 Expenditure by Category



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Works (201)

2012-13 Budget			Program Name	2013-14 Budget		
FTE	Resources	Requirements		FTE	Resources	Requirements
51.25	\$ 6,514,100	\$ 7,675,300	Public Works	51.65	\$ 6,665,000	\$ 8,596,900
		Net				Net
		\$ (1,161,200)				\$ (1,931,900)
<u>51.25</u>	<u>6,514,100</u>	<u>\$ 7,675,300</u>	Total for Fund	<u>51.65</u>	<u>\$ 6,665,000</u>	<u>\$ 8,596,900</u>
						<u>\$ (1,931,900)</u>
		Beginning Balance				Beginning Balance
		\$ 3,700,000				\$ 4,700,000
		Ending Balance				Ending Balance
		<u>\$ 2,538,800</u>				<u>\$ 2,768,100</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 343400

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 4,700,000
Program Revenues (Schedule C)			6,592,400
Interfund Transfers (In) (Schedule C)			72,600
Total Resources - To Schedule A			<u>\$ 11,365,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	51.65	\$	4,126,400
Materials and Services (Schedule E)			1,853,600
Interfund Transfers (Out) (Schedule E)			2,616,900
Capital Outlays directly from program (Schedule F)			-
Contingency			2,768,100
Ending Fund Balance			
Total Requirements - To Schedule A		<u>51.65</u>	<u>\$ 11,365,000</u>

Purpose of Program:

Public Works makes living and traveling in Josephine County safe, convenient, and enjoyable. The revenue received from; state motor vehicle fuel tax, and a portion of the timber receipts from U.S. Forest Service lands are designated by law to be used by the county for road purposes. Public Works is responsible for managing and maintaining: 560 miles of county maintained roads, 170 bridges and structures, approximately 13,000 road and driveway culverts, Fleet Maintenance Facilities, and 19 gravel resource and stockpile sites. Designated work efforts on major maintenance programs include: crack sealing, AC patching, chip sealing, ditch cleaning, storm response and vegetation management.

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Public Works facilities are an integral part of our community and the Department is entrusted by the public to effectively use its resources to make living and traveling in Josephine County safe, convenient, and enjoyable. The Department has two sources of revenue which provide nearly all its funds: state gasoline taxes and a portion of the timber receipts from U.S. Forest Service lands. These two revenue sources are referred to as "designated road funds" because they are designated by law to be used by the County for road purposes. The Department does not receive any county property taxes to fund its operations. Participation in Federal and State cooperative funding projects is continually sought.

Work on completing all preservation, and modernization projects and work, will be done as described in the Department Project Control System and Maintenance Management System. Designated work efforts on major maintenance programs, such as crack sealing, AC patching, chip sealing, repainting centerline and fog stripes, pavement markings, ditch cleaning, and vegetation management will be completed.

This fund also handles all activities for the management of Public Works' fleet, provides all labor, material, and equipment expenses needed to operate the fleet maintenance repair shop, maintains the Public Works fleet and acquires new equipment. The fleet management program is used to keep our fleet at a reasonable level of effectiveness and safety, in order to accomplish the maintenance and preservation programs of the Public Works Department.

Public Works encourages public involvement in many ways, including –

- * Staffing on the Josephine County Bikeways/Walkways Committee
- * Staffing and coordinating the inter-agency Safer Streets Ahead For Everyone (SSAFE) committee, to gather input on areas of particular concern for the travelling public.
- * Representation on the Rogue Valley Area Commission on Transportation
- * Public meetings to gather input during the development/updates of the Josephine County Transportation System Plan
- * Public survey on opinions/preferences regarding the Josephine County road/bridge system, via our Road User Survey, conducted every ~4 years.
- * Public meetings with impacted property owners and business to discuss large-scale projects, including bridge reconstructions, major betterments and road widening.
- * Continued 40-hour/week front counter staffing, to assist the general public in road/development permitting.
- * Offering the ability for the public to contact our office to report road and bridge issues and hazards.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Funding and Mandated Spending

Public Works has been historically funded from two primary sources – the State Highway Fund and revenues stemming from the O&C payments from United States Forest Service lands. These funds are dedicated to County roads and bridges via Public Law 106-393 (the Secure Rural Schools act) and the Oregon Constitution. Specifically, Article IX, Section 3A dictates that these funds shall be used “exclusively for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and roadside rest areas in this state”. Further, ORS 366.774 stipulates that counties receiving these monies “shall report annually to the Legislative Assembly the expenditures of those moneys in each of the following areas: Administration, bicycle paths, construction and expansion, operations and maintenance, other payments, payments to other governments, and repair and preservation.”

Public Works has seen an overall increase in average annual revenue from the State Highway Fund; however, this increase has effectively served as an ‘offset’ to rising fixed costs. Unfortunately, Public Works has also lost most funding related to the O&C payments via 106-393. To offset this loss and continue to meet budget goal #2, Public Works has done the following:

Not refilled positions that vacate, as well as a number of forced layoffs in the summer of 2012.

- * This has dropped staffing levels from 63.5FTE to a current total of 52.75, with additional retirements not planned to be filled.

Drastically reduced the number of annual miles that are chip-sealed. Chip-sealing is our most

- * cost-intensive program, annual miles have dropped from ~30/year during the 2000s to less than 20/year at present.

Continued to aggressively pursue state and federal funding for bridge replacement/rehabilitation. These programs fund bridge work at either 90% or 100% of cost, and with a typical bridge

- * costing no less than \$750,000 for replacement, Public Works’ capital budget could rarely afford these projects. By 2015, Public Works will have replaced 10 bridges over the past decade, with 9 of those bridges having received the 90%/100% funding from outside agencies.

- * Continue to focus our operation on road maintenance activities that will reduce future maintenance costs.

Expanded inter-agency work with the Oregon Department of Transportation and the City of

- * Grants Pass. Arrangements with these entities allow for cost sharing on equipment, maintenance work and project management. Work facilitated via monthly meetings.

The cost-control measures above will allow Public Works to continue to provide a wide range of public works planning and operations functions that are required by statute, including: Provision of traffic control devices, signing and striping that meet national standards; bi-annual comprehensive bridge inspection and structural rating; adoption and maintenance of a county wide multi-modal transportation system plan. Public Works also maintains the ability to provide 24-7 response to road hazards.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Annual local road and street revenue/expense cost accounting report to State for use of dedicated road funds is available on the Public Works webpage.

All capital improvements are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; formalized scoring of RFPs and use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

Local notice to property owners when roadwork/bridgework will potentially impact their travel/use of county roads.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

- * Occupational safety and health program training, implementation, and on-going evaluation.
- * Random alcohol and drug testing for commercial motor vehicle and mass transit operators.
- * Continued requirement that all Public Works are Automotive Service Excellence (ASE)-certified.
- * Continued push to have all Operations employees complete the State of Oregon's Technology Transfer (T2) Roads Scholar program.
- * Professional affiliations and continuing education units as required for certifications.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 343400

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	19100 5,800,000
31100	Licenses, Permits and Fees	-
32100	Federal Grants	10650 62,000
32200	State Grants	11600 603,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	11757 2,000
33100	Charges for Services	11759 10,000
33200	Sales of Materials	-
33300	Rental Charges	11921 32,900
33300	Rental Charges	11920 20,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 12,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	49000 50,000
Total Revenues - To Schedule B		<u>\$ 6,592,400</u>

Transfers from Other Funds (List sources):

35200	County Fleet (402-343350)	\$ 46,000
35200	PW Special Projects (202-342510 SW)	\$ 13,000
35200	PW Special Projects (202-343381 NVIP)	\$ 4,000
35200	Various Funds Radio Payment	\$ 6,600
35200	County Transit (245-353700)	\$ 3,000
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 72,600</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC: Amount:		County Match \$: Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	201-343400	Motor Fuel Tax	ODOT	07/01/13 - 06/30/14	\$ 5,800,000		\$ -		Continuing	Used for Roads Maintenance
2	201-343400	Federal Forest Receipts	Federal	07/01/13 - 06/30/14	\$ 62,200		\$ -	#10.665	Continuing	Used for Roads Maintenance
3	201-343400	Surface Transportation Program (STP)	ODOT	07/01/13 - 06/30/14	\$ 603,500		\$ -		Continuing	Performance of work on certain types of improvement projects ORS 190.110,366.572,366.576
4	201-343400	PW Fees (Waivers)		07/01/13 - 06/30/14	\$ 2,000				Continuing	Permit Fees \$65
5	201-343400	PW Fees (Driveway Approach)		07/01/13 - 06/30/14	\$ 10,000				Continuing	Permit Fees \$160
6	201-343400	Rental (PW Properties)		07/01/13 - 06/30/14	\$ 32,900				Continuing	3 lease sites (\$2,091.57, \$450.00, \$220.00)
7	201-343400	Rental (County Fleet)		07/01/13 - 06/30/14	\$ 20,000				Continuing	County Fleet Shop Space , Utilities, Custodial,
8	201-343400	Interfund Transfer (County Fleet)		07/01/13 - 06/30/14	\$ 46,000				Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
9	201-343400	Interfund Transfer (Solid Waste)		07/01/13 - 06/30/14	\$ 13,000				Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
10	201-343400	Interfund Transfer (NVIP)		07/01/13 - 06/30/14	\$ 4,000				Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
11	201-343400	Interfund Transfer (County Transit)		07/01/13 - 06/30/14	\$ 3,000				Continuing	Administration support - Budget, A/P, A/R, HR, Payroll
12	201-343400	Interfund Transfer (Radios)		07/01/13 - 06/30/14	\$ 6,600				Continuing	Reimbursement from other Departments for Narrowband
13	201-343400	Interest Earned		07/01/13 - 06/30/14	\$ 12,000				Continuing	Interest Earned
14	201-343400	Misc Revenue		07/01/13 - 06/30/14	\$ 50,000				Continuing	Co Dpts reimb for Hearing Test, CPR, First Aid. Bikeway Litter Patrol Reimb, Oversize Permit Reimb, Sno Park Reimb, Misc.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

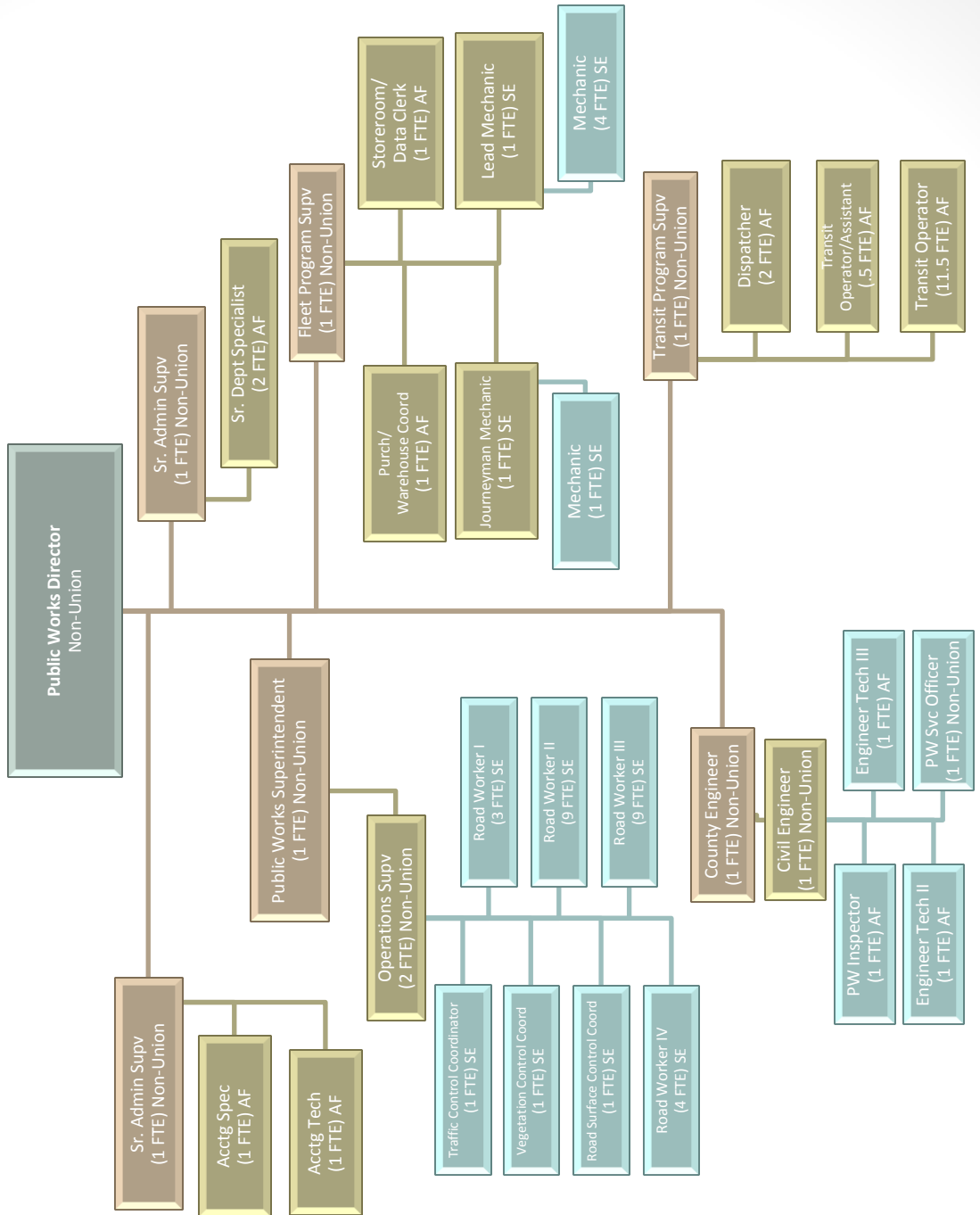
Fund: Public Works Operating Fund (201)
Office/Division: Public Works
Program: Road & Bridges
Cost Center #: 343400

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 4,900
43300 Operating Supplies	1,271,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	1,000
44929 Postage and Shipping	1,500
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	38,100
44040 Advertising	1,200
44100 Professional Services	38,800
44922 Dues and Subscriptions	3,400
44990 Insurance	22,500
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	19,200
44451 Education and Training	18,100
<u>Facilities and Utilities:</u>	
44600 Utilities	34,500
44661 Communications	8,000
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	10,000
44810 Building Operation, Repairs and Maint (BOM)	233,400
44840 Equipment Operation, Repairs and Maint (Fleet)	50,800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	92,200
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 1,853,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 598,000
45210 Roads & Bridges Reserve (425-343400)	1,761,500
45210 Equipment Reserve (435-343400)	257,400
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 2,616,900

Josephine County
Schedule D - Personnel Services
Public Works
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation		
								Public Works-201	Fleet-402	Assessor-100
343400	Public Works Director	N2410	NU	1.00	95,262	51,204	146,465	146,465		
343400	County Engineer	N2112	NU	1.00	84,408	46,589	130,997	130,997		
343400	PW Superintendent	N1806	NU	1.00	64,460	44,012	108,472	108,472		
343400	Operations Supervisor	N1707	NU	1.00	63,017	43,266	106,283	106,283		
343400	Operations Supervisor	N1705	NU	1.00	59,988	41,701	101,689	101,689		
343400	Civil Engineer	N1605	NU	1.00	57,048	33,617	90,665	90,665		
343400	Sr Admin Supervisor	N1412	NU	1.00	59,945	34,907	94,852	94,852		
343400	Sr Admin Supervisor	N1412	NU	1.00	59,945	34,907	94,852	94,852		
343400	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510	69,510		
343400	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510	69,510		
343400	Accounting Tech	A1212	AF	1.00	41,926	27,584	69,510	69,510		
343400	Purchase/ware Coord	A1112	AF	1.00	39,610	28,435	68,045	68,045		
343400	Accounting Specialist	A1012	AF	1.00	37,417	25,763	63,180	63,180		
343400	PW Service Officer	A1708	AF	1.00	51,103	30,088	81,191	81,191		
343400	PW Inspector	A1612	AF	1.00	52,460	32,959	85,419	85,419		
343400	Engineering Tech III	A1509	AF	1.00	47,047	29,552	76,599	76,599		
343400	Engineering Tech II	A1312	AF	1.00	44,514	28,535	73,049	73,049		
343400	Road Surface Coord	O5012	SE	1.00	54,889	39,018	93,907	93,907		
343400	Vegetation Control Coord	O5012	SE	1.00	54,889	39,018	93,907	93,907		
343400	Traffic Control Coord	O5012	SE	1.00	54,889	39,018	93,907	93,907		
343400	Road Worker IV	O4012	SE	1.00	51,626	37,332	88,958	88,958		
343400	Road Worker IV	O4012	SE	1.00	51,626	37,332	88,958	88,958		
343400	Road Worker IV	O4012	SE	1.00	51,626	37,332	88,958	88,958		
343400	Road Worker IV	O4012	SE	1.00	51,626	37,332	88,958	88,958		
343400	Road Worker III	O3012	SE	1.00	47,256	35,075	82,331	82,331		
343400	Road Worker III	O3012	SE	1.00	47,256	35,075	82,331	82,331		
343400	Road Worker III	O3012	SE	1.00	47,256	35,075	82,331	82,331		
343400	Road Worker III	O3012	SE	1.00	47,256	35,075	82,331	82,331		
343400	Road Worker III	O3011	SE	1.00	47,186	35,038	82,224	82,224		
343400	Road Worker III	O3009	SE	1.00	44,833	33,822	78,655	78,655		
343400	Road Worker III	O3003	SE	1.00	38,447	29,619	68,066	68,066		
343400	Road Worker III	O3002	SE	1.00	37,467	29,136	66,603	66,603		
343400	Road Worker II	O2011	SE	1.00	42,704	32,722	75,426	75,426		
343400	Road Worker II	O2006	SE	1.00	37,707	29,254	66,962	66,962		
343400	Road Worker II	O2006	SE	1.00	37,707	29,254	66,962	66,962		
343400	Road Worker II	O2005	SE	1.00	36,758	28,786	65,544	65,544		
343400	Road Worker II	O2004	SE	1.00	35,865	28,346	64,210	64,210		
343400	Road Worker II	O2002	SE	1.00	34,134	27,492	61,626	61,626		
343400	Road Worker II	O2002	SE	1.00	34,134	27,492	61,626	61,626		
343400	Road Worker II	O2002	SE	1.00	34,134	27,492	61,626	61,626		
343400	Road Worker I	O1006	SE	1.00	34,102	27,476	61,579	61,579		
343400	Road Worker I	O1005	SE	1.00	33,268	27,065	60,332	60,332		
343400	Road Worker I	O1004	SE	1.00	32,461	26,667	59,128	59,128		
343400	Fleet Program Supervisor	N1708	NU	1.00	64,438	38,112	102,551	76,913	25,638	
343400	Storeroom/data	A1012	AF	1.00	37,417	27,450	64,867	38,920	25,947	
343400	Lead Mechanic	O5106	SE	1.00	44,249	29,477	73,726	73,726		
343350	Journey Mechanic	O4112	SE	1.00	46,589	31,567	78,157		78,157	
343400	Mechanic	O3112	SE	1.00	43,957	30,386	74,342	74,342		
343400	Mechanic	O3112	SE	1.00	43,957	30,386	74,342	74,342		
343400	Mechanic	O3106	SE	1.00	38,652	27,096	65,749	65,749		
343350	Mechanic	O3106	SE	1.00	38,652	27,096	65,749		65,749	
343400	Mechanic	O3102	SE	1.00	34,579	25,364	59,943	59,943		
101110	Prop Data Analyst	A1504	AF	1.00	41,100	28,130	69,230	20,769		48,461
				55.00	2,578,081	1,792,266	4,370,347	4,126,397	195,490	48,461
				51.65				4,126,400		
Public Works Net									195,500	48,500
								FTE	2.65	0.70

Public Works



Public Safety Fund



JOSEPHINE COUNTY, OREGON

**Budget 2013-14
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Public Safety Fund

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Juvenile Justice	D 61

JOSEPHINE COUNTY
Public Safety Fund Description
2013-14

The Public Safety Fund was formed in 2006. It was comprised of three departments: Sheriff, District Attorney, and Community Justice, which had previously been in the General Fund. The Community Justice Department was further reorganized into Juvenile Justice and Adult Corrections. In 2007, Adult Corrections was moved to a separate fund. The Sheriff and District Attorney are elected officials. The manager of the Juvenile Justice Department reports to a liaison County Commissioner. The departments within this fund provide support for the criminal justice system utilized by city, county and state law enforcement. County wide services include court prosecution, civil services, the jail and juvenile facility,

The budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. The primary source of revenue to operate the departments in this Fund had been monies received under the Troubled Assets Relief Program (TARP) and a transfer from the General Fund. Additionally, programs operated by the three departments generate revenues for specific program purposes. The TARP “county payments” money replaced the O&C distributions that the County received for many years. The final payment ended in FY 2012-13. No additional federal payments have been approved for FY 2013-14.

In the pages that follow, a summary of the Public Safety Fund (Resources and Requirements) is presented first, followed by sections for each of the three departments. The money available for them is equal to total resources of the fund, less the requirement for Internal Service Fund charges. Major reductions in programs occurred in FY 2012-13 due to the loss of funding.

For each department, there is a summary of its programs (Schedule A), which in turn is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

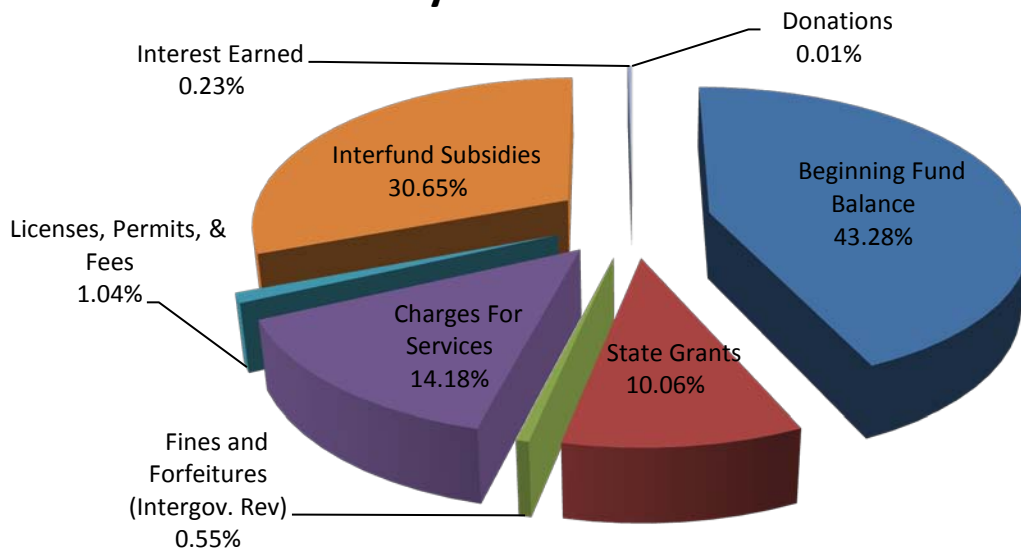
PUBLIC SAFETY FUND (240)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
\$ 10,835,884	\$ 9,446,289	\$ 3,073,400	Beginning Fund Balance	\$ 3,965,590	\$ 3,965,590	\$ 4,207,500	
8,701,886	4,910,825	4,402,100	County Payments (O & C/Bailout Distributions)	-	-	-	
			Revenues generated by departments:				
2,338,337	2,150,483	1,821,000	Sheriff	1,916,900	1,916,900	1,916,756	
408,302	431,223	366,900	District Attorney	392,870	392,870	392,570	
732,461	640,589	247,400	Juvenile Justice	227,600	227,600	227,600	
96,989	25,717	45,700	Interest Income	22,384	22,384	22,774	
			Interfund Transfers:				
3,000,000	3,000,000	2,000,000	100 - General Fund Support	2,185,000	2,551,200	2,568,700	
-	-	425,000	201 - Public Works Fund - Road Dollars HB 4175	-	-	-	
232,900	247,300	162,000	210 - Grant Projects Fund Title III for Sheriff	135,000	135,000	135,000	
-	-	227,500	212 - DA Forfeiture Fund	127,700	127,700	128,000	
53,000	49,000	49,000	248 - DA Special Projects Fund CAMI Program for DA	46,000	46,000	46,000	
-	-	40,000	501 - Jail Commissary Fund for Sheriff	-	-	-	
-	-	100,000	735 - Sheriff Forfeiture Fund for Sheriff	99,856	99,856	100,000	
-	-	13,100	243/262/255/100 - Radio Infrastructure Payback	13,100	13,100	13,100	
\$ 26,399,759	\$ 20,901,426	\$ 12,973,100	TOTAL RESOURCES	\$ 9,132,000	\$ 9,498,200	\$ 9,758,000	

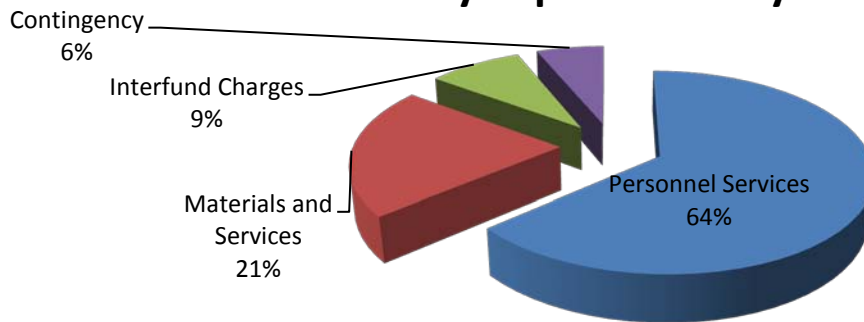
Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			REQUIREMENTS			
			Departmental Operating Expenditures:			
\$ 11,417,125	\$ 11,406,669	\$ 5,601,900	Sheriff	\$ 5,246,800	\$ 5,559,000	\$ 5,559,000
1,905,536	1,933,410	1,542,100	District Attorney	1,687,000	1,741,000	1,741,000
2,273,809	2,131,925	940,300	Juvenile Justice	947,000	947,000	1,006,500
			Interfund Transfers:			
1,357,000	1,486,100	791,400	401 - Internal Services Fund (ISF)	788,100	788,100	830,700
-	28,340	-	430 - Property Reserve Fund	-	-	-
-	400,000	-	435 - Equipment Reserve Fund	-	-	-
-	17,900	12,400	246 - Juvenile Justice Special Programs	14,700	14,700	14,700
-	-	4,085,000	Contingency	448,400	448,400	606,100
16,953,470	17,404,344	\$ 12,973,100	TOTAL REQUIREMENTS	\$ 9,132,000	\$ 9,498,200	\$ 9,758,000
9,446,289	3,497,082		Ending Fund Balance			
\$ 26,399,759	\$ 20,901,426		TOTAL ACTUAL			

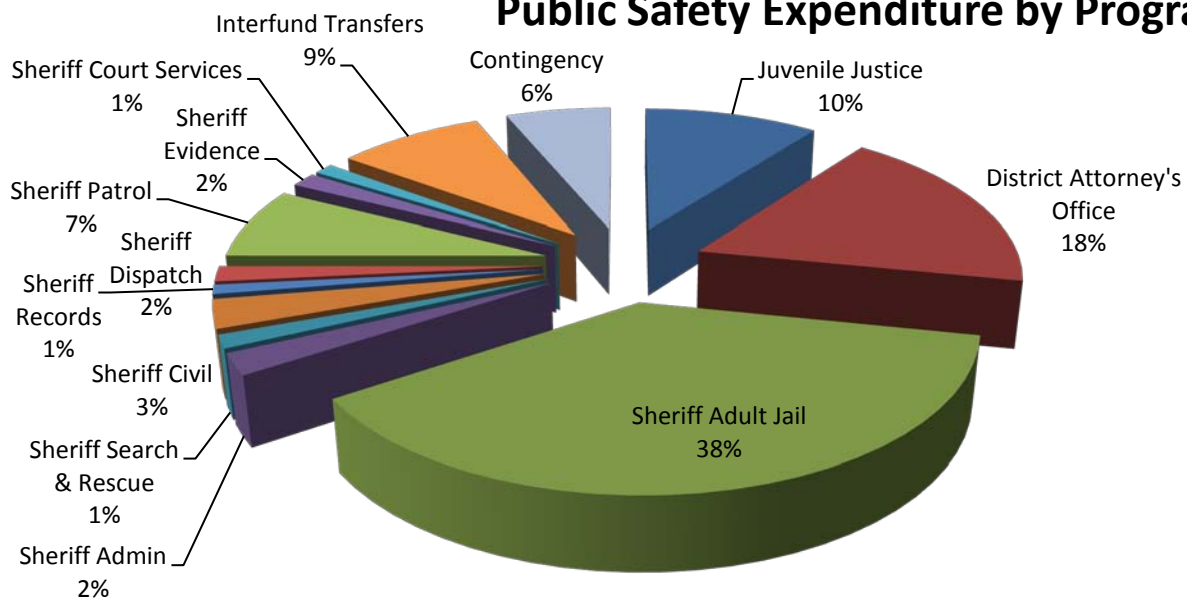
Public Safety 2013-14 Sources of Revenue



Public Safety Expenditure by Category



Public Safety Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Safety (240)
Sheriff Dept

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.50	\$ 24,200	\$ 181,100	\$ (156,900)	Administration	2.20	\$ 25,000	\$ 217,400	\$ (192,400)
1.30	180,000	186,200	(6,200)	Search and Rescue	0.70	135,000	135,000	-
2.00	86,300	243,700	(157,400)	Civil	2.62	167,000	292,300	(125,300)
-	-	-	-	Records	1.08	8,000	95,500	(87,500)
1.20	55,100	146,100	(91,000)	Dispatch	1.30	27,000	156,700	(129,700)
3.40	427,100	502,000	(74,900)	Patrol Operations	4.85	487,900	726,500	(238,600)
3.35	425,000	441,100	(16,100)	Rural Road Patrol (HB 4175)	-	-	-	-
1.00	6,000	131,700	(125,700)	Evidence & Property	0.75	65,756	147,500	(81,744)
22.00	1,100,000	3,337,400	(2,237,400)	Adult Jail	23.30	1,168,100	3,675,000	(2,506,900)
2.00	176,300	182,300	(6,000)	BJA Byrne Grant	-	-	-	-
2.00	68,000	170,300	(102,300)	Court Services	1.00	68,000	113,100	(45,100)
39.75	2,548,000	\$ 5,521,900	\$ (2,973,900)	Total for Fund	37.80	\$ 2,151,756	\$ 5,559,000	\$ (3,407,244)

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 15,600
Program Revenues (Schedule C)			1,901,156
Interfund Transfers (In) (Schedule C)			235,000
Total Resources - To Schedule A			<u><u>\$ 2,151,756</u></u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	37.80		3,994,400
Materials and Services (Schedule E)			1,564,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u><u>37.80</u></u>	<u><u>\$ 5,559,000</u></u>
			(3,407,244)

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants (Byrne)		-
32200 State Grants (HB 1145)	37200	400,000
32200 State Grants (SB 395)	33900	69,600
32300 Local Grants (Traffic Safety)		-
32500 Private Grants		-
33100 Charges for Services (BLM Patrol)	10200	135,700
33100 Charges for Services (Evidence/Inv)	10950	8,856
33100 Charges for Services (Cave Junction Patrol)	36100	129,200
33100 Charges for Services (State Marine Patrol)	27800	160,300
33100 Charges for Services (Filing/CCW)	19510	70,000
33100 Charges for Services (Civil Service)	36200	80,000
33100 Charges for Services (Fingerprinting)	36300	20,000
33100 Charges for Services (Court Security)	36400	68,000
33100 Charges for Services (US Marshals)	36650	182,500
33100 Charges for Services (Federal Short-term)	36600	146,000
33100 Charges for Services (Federal Long-term)	36600	365,000
33100 Charges for Services (USFS)		-
33100 Charges for Services (Misc. Other)	49000	15,000
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures (Court Fines)	10350	50,000
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations	49000	1,000
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 1,901,156</u></u>

Transfers from Other Funds (List sources):

35200 Title III (Search and Rescue)	25700	\$ 135,000
35200 Sheriff Forfeiture Fund (735 Fund)	51735	100,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 235,000</u></u>

JOSEPHINE COUNTY
Schedule C - Resources (Appendix)
Revenue Detail 2013-14 Budget

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	240-291110	Donations	Various		49000	1,000 \$	-	N	N/A	Continuing	Cash donations to Sheriff's Office from citizens
2	240-293040	Filing Fees	Various		36100	60,000 \$	-	N	N/A	Continuing	Charges for services for Concealed Weapons Permits - based on FY12-13 activity.
3	240-293040	Civil Service Fees	Various		36200	80,000 \$	-	N	N/A	Continuing	Charges for process service as mandated by ORS. Based on FY12-13 activity.
4	240-293040	Fingerprinting Service Fees	Various		36300	20,000 \$	-	N	N/A	Continuing	Charges for fingerprinting services for CWP, and background investigations. Based on FY12-13 activity.
5	240-293050	Records Requests	Various		36100	8,000 \$	-	N	N/A	Continuing	Requests for copies of Police Reports for both the general public and other agencies. Based on FY12-13 activity.
6	240-293055	Miscellaneous Fees	Various		49000	2,000 \$	-	N	N/A	Continuing	Various requests for services that can be charged a fee, includes contract dispatching service for Forest Service at \$1,200/year.
7	240-293060	BLM Forest Patrols	US-Department of Interior, BLM	07/01 - 06/30	10200	135,700 \$	-	Y	N/A	Continuing	Contract to provide law enforcement patrol services on BLM lands located within County borders.
8	240-293060	Cave Junction Patrol	City of CJ	07/01 - 06/30	19510	129,184 \$	-	N	N/A	Continuing	Contract to provide law enforcement services within the city limits of Cave Junction for 40 hours each week.
9	240-293060	Marine Patrol	OR-State Marine Board	07/01 - 06/30	27800	160,265 \$	-	N	N/A	Continuing	Contract to provide boating safety and patrol services on the lakes and waterways of the County. Also includes Aquatic Invasive Species enforcement.
10	240-293135	Investigative Services	Various		10950	9,000 \$	-	N	N/A	Continuing	Charges for investigative analysis by Property/Evidence Tech plus copies of case files considered releasable.

JOSEPHINE COUNTY
Schedule C - Resources (Appendix)
Revenue Detail 2013-14 Budget

#	Fund - Cost Center	Grant/Contract/Fees/Etc & Brief Description:	Name of Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
14	240-293190	SB 395	OR- Department of Corrections	Perpetual - Non-grant	33900	69,550 \$	-	N	N/A	Continuing	Felony DUI convictions are required to serve a mandatory 90 days in a local jail, to be reimbursed by OR-DOC. Averages 2 beds/day.
11	240-293190	HB 1145	OR- Department of Corrections	Perpetual - Non-grant	36250	400,000 \$	-	N	N/A	Continuing	Adult Jail provides beds for Community Corrections clients serving prison sentences at local jail facilities. 11 Beds.
12	240-293190	Federal Jail Bed Rentals	US Marshals Service	03/18/12 to 03/17/14	36600	693,500 \$	-	N	N/A	Continuing	Contract with US Marshals to provide housing of Federal inmates. Contract rate of \$100/day per inmate also applies to Immigration detainees.
13	240-293190	Miscellaneous Fees	Various		49000	5,000 \$	-	N	N/A	Continuing	Miscellaneous revenues generated by Jail-related activities.
15	240-293195	Court Security	OR-Judicial Department	07/01 - 06/30	36400	68,000 \$	-	N	N/A	Continuing	Stipend for providing courtroom security for both the Circuit and Family courts.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,300
43300 Operating Supplies	24,800
43328 Uniforms and Protective Gear	3,400
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	7,700
44929 Postage and Shipping	4,300
43340 Food and Related Supplies (CJ and Sheriff only)	248,600
43920 Ammunition (Sheriff only)	6,000
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	53,900
44040 Advertising	2,500
44100 Professional Services	1,000
44200 Medical Services	316,400
44922 Dues and Subscriptions	800
44990 Insurance	123,900
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	7,100
44451 Education and Training	19,300
<u>Facilities and Utilities:</u>	
44600 Utilities	1,500
44661 Communications	22,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	590,800
44840 Equipment Operation, Repairs and Maint (Fleet)	118,800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 1,564,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			1,000
Interfund Transfers (In) (Schedule C)			24,000
Total Resources - To Schedule A			<u>\$ 25,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.20	\$	184,300
Materials and Services (Schedule E)			33,100
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.20</u>	<u>\$ 217,400</u>

Purpose of Program:

Responsible for the Office's planning & research, contracts and records, professional standards and ethics, labor relations, grant management, community relations & training, as well as fiscal and personnel management functions.

ORS 206.010

General duties of the Sheriff: The Sheriff is the Chief Executive Officer and Conservator of the Peace for the County.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (Cave Junction Patrol)	19510	
33100 Charges for Services (State Marine Patrol)	27800	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Security)	36400	
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations	49000	1,000
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 1,000</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200 Sheriff Forfeiture Fund (735)	51735	24,000
35200		-
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 24,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Administration
Cost Center #: 291110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	2,800
44929 Postage and Shipping	2,000
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,000
44040 Advertising	-
44100 Professional Services	1,000
44200 Medical Services	-
44922 Dues and Subscriptions	700
44990 Insurance	13,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	800
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,700
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	5,300
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 33,100
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Search and Rescue
Cost Center #: 292460

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			135,000
Total Resources - To Schedule A			<u>\$ 135,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.70	\$	79,500
Materials and Services (Schedule E)			55,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.70</u>	<u>\$ 135,000</u>

Purpose of Program:

ORS 404.110

The Sheriff is responsible for all search and rescue activities within the County.

ORS 404.120

The Sheriff of each county shall adopt a search and rescue plan for the county. The search and rescue plan shall set forth search and rescue policies, including policies for implementation of multicounty search and rescue activities, for the county that comply with the relevant provisions of the National Incident Management System Incident Command System established by Homeland Security Presidential Directive 5 of February 28, 2003, and shall describe procedures for implementing those policies. A county search and rescue plan shall list and describe materials, mutual aid agreements, equipment and personnel available within the county for search and rescue incidents.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Search and Rescue
Cost Center #: 292460

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants (Byrne)	33170	
32200	State Grants (HB 1145)	36250	-
32200	State Grants (SB 395)		
32300	Local Grants (Traffic Safety)	37000	
32500	Private Grants		
33100	Charges for Services (BLM Patrol)	10200	
33100	Charges for Services (Evidence/Inv)	10950	
33100	Charges for Services (Cave Junction Patrol)	19510	
33100	Charges for Services (State Marine Patrol)	27800	
33100	Charges for Services (Filing/CCW)	36100	
33100	Charges for Services (Civil Service)	36200	
33100	Charges for Services (Fingerprinting)	36300	
33100	Charges for Services (Court Security)	36400	
33100	Charges for Services (US Marshals)	36650	
33100	Charges for Services (Federal Short-term)	36600	
33100	Charges for Services (Federal Long-term)	36600	
33100	Charges for Services (USFS)	37600	
33100	Charges for Services (Misc. Other)	49000	
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures (Court Fines)	10350	
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			\$ -
<u>Transfers from Other Funds (List sources):</u>			
35200	Grant Projects Fund (210) Title III	25700	\$ 135,000
35200			
35200			
35200			
Total Interfund Transfers (In) - To Schedule B			\$ 135,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Search and Rescue
Cost Center #: 292460

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	1,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	300
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	3,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	800
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	38,900
44840 Equipment Operation, Repairs and Maint (Fleet)	7,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 55,500
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			162,000
Interfund Transfers (In) (Schedule C)			5,000
Total Resources - To Schedule A			<u>\$ 167,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.62	\$	260,200
Materials and Services (Schedule E)			32,100
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.62</u>	<u>\$ 292,300</u>

Purpose of Program:

Responsible for prompt and efficient service of all court documents for the community; this includes subpoenas, writs, judgements, restraining orders, eviction notices, etc. The Civil Division is also responsible for Concealed Weapons Permits and fingerprinting for employment and licensing purposes.

ORS 206.010(3) & 206.010(4)

(3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the Sheriff for that purpose, according to law.

(4) Execute all warrants delivered to the Sheriff for that purpose by other public officers, according to law.

ORS 206.030 & 206.040

The Sheriff must serve papers, execute process, make return thereon, and take into custody such property as directed by the courts.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (Cave Junction Patrol)	19510	
33100 Charges for Services (State Marine Patrol)	27800	
33100 Charges for Services (Filing/CCW)	36100	60,000
33100 Charges for Services (Civil Service)	36200	80,000
33100 Charges for Services (Fingerprinting)	36300	20,000
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	2,000
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 162,000</u>
<u>Transfers from Other Funds (List sources):</u>		
35200		\$ -
35200 Sheriff Forfeiture Fund (735 Fund)	51735	5,000
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 5,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Civil
Cost Center #: 293040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	1,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,200
44929 Postage and Shipping	2,100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,400
44040 Advertising	2,500
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	6,900
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	200
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	13,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 32,100
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			8,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 8,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.08	\$	90,900
Materials and Services (Schedule E)			4,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.08</u>	<u>\$ 95,500</u>

Purpose of Program:

To professionally, promptly, and efficiently handle non-emergency calls for service and to maintain the integrity of the law enforcement records management system. Records is primarily police information and acts as an information clearinghouse for the public, businesses, and other governmental entities.

ORS 181.550

The Records Division is responsible for mandatory Incident-Based Crime Reporting to the Oregon Criminal Justice Information Services division of the Oregon State Police.

ORS 181.555 & 181.730

The Records Division is responsible for compliance and maintaining security protocols required by the Oregon Criminal Justice Information Services division of the Oregon State Police.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (Cave Junction Patrol)	19510	
33100 Charges for Services (State Marine Patrol)	27800	
33100 Charges for Services (Filing/CCW)	36100	8,000
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 8,000

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Records
Cost Center #: 293050

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 700
43300 Operating Supplies	400
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	800
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,700
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 4,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			2,000
Interfund Transfers (In) (Schedule C)			25,000
Total Resources - To Schedule A			<u>\$ 27,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.30	\$	131,700
Materials and Services (Schedule E)			25,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.30</u>	<u>\$ 156,700</u>

Purpose of Program:

The dispatch center operates telephone, radio, computer and other office equipment necessary for the receiving and processing of incoming calls for law enforcement emergency assistance and other public requests for help; dispatches law enforcement resources to scenes of emergency and investigation, and routes other emergency and non-emergency calls to other appropriate agencies within the County. Provides instructions to callers awaiting arrival of emergency personnel.

ORS 403.115

Every public and private safety agency in this state shall participate in a 9-1-1 emergency reporting system

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants (Byrne)	33170
32200	State Grants (HB 1145)	36250
32200	State Grants (SB 395)	
32300	Local Grants (Traffic Safety)	37000
32500	Private Grants	
33100	Charges for Services (BLM Patrol)	10200
33100	Charges for Services (Evidence/Inv)	10950
33100	Charges for Services (Cave Junction Patrol)	19510
33100	Charges for Services (State Marine Patrol)	27800
33100	Charges for Services (Filing/CCW)	36100
33100	Charges for Services (Civil Service)	36200
33100	Charges for Services (Fingerprinting)	36300
33100	Charges for Services (Court Security)	36400
33100	Charges for Services (US Marshals)	36650
33100	Charges for Services (Federal Short-term)	36600
33100	Charges for Services (Federal Long-term)	36600
33100	Charges for Services (USFS)	37600
33100	Charges for Services (Misc. Other)	49000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures (Court Fines)	10350
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u>\$ 2,000</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200	Sheriff Forfeiture Fund (735 Fund)	25,000
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 25,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Dispatch
Cost Center #: 293055

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	400
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	7,900
44040 Advertising	
44100 Professional Services	
44200 Medical Services	
44922 Dues and Subscriptions	100
44990 Insurance	9,500
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	700
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	4,500
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 25,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol Operations
Cost Center #: 293060

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		483,200
Interfund Transfers (In) (Schedule C)		4,700
Total Resources - To Schedule A		<u>\$ 487,900</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	4.85	\$ 566,600
Materials and Services (Schedule E)		159,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>4.85</u>	<u>\$ 726,500</u>

Purpose of Program:

Promote the safety of the community and engender a feeling of security among the citizens.
 Responds to calls-for-service, identifies and arrests criminal element, patrol and enforcement of laws within the County.
 Patrol deputies are the first responders to all emergent and non-emergency calls-for-service. Patrol area is over 1,600 square miles.
 Includes contract patrols dedicated to servicing: City of Cave Junction, Bureau of Land Management property, and the marine areas within the County.

ORS 206.010

-Arrest and commit to prison all person who break the peace, or attempt to break it, and all persons guilty of public offenses.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol Operations
Cost Center #: 293060

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	-
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	135,700
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (Cave Junction Patrol)	19510	129,200
33100 Charges for Services (State Marine Patrol)	27800	160,300
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Security)	36400	
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	8,000
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	50,000
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 483,200</u>

Transfers from Other Funds (List sources):

35200		-
35200 Sheriff Forfeiture Fund (735 Fund)	51735	4,700
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 4,700</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Patrol Operations
Cost Center #: 293060

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	6,000
43328 Uniforms and Protective Gear	400
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	1,000
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	9,100
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	13,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,300
44451 Education and Training	2,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	10,900
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	44,900
44840 Equipment Operation, Repairs and Maint (Fleet)	70,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 159,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 15,600
Program Revenues (Schedule C)			8,856
Interfund Transfers (In) (Schedule C)			41,300
Total Resources - To Schedule A			<u>\$ 65,756</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.75	\$	65,500
Materials and Services (Schedule E)			82,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.75</u>	<u>\$ 147,500</u>

Purpose of Program:

Responsible for storage, maintenance, and Chain-of-Custody for all evidentiary property related to criminal cases within the County in a manner satisfactory to the Courts.
Responsible for delivery of evidence for testing, listening, and/or prosecution as directed by Courts.
Researches, identifies, and returns lost/stolen property to rightful owners
Arranges for the public auctioning of abandoned property.
Destroys property that is contraband or ordered by the Courts.
Coordinates handling of property that is of interest to other law enforcement agencies.
Assists with local, state, and federal forfeiture compliance.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	8,856
33100 Charges for Services (Cave Junction Patrol)	19510	
33100 Charges for Services (State Marine Patrol)	27800	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Securiyt)	36400	
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	-
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 8,856</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200 Sheriff Forfeiture Fund (735)	51735	41,300
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ 41,300</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Evidence & Property
Cost Center #: 293135

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	8,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	11,300
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	3,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	200
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	1,500
44661 Communications	800
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	48,700
44840 Equipment Operation, Repairs and Maint (Fleet)	3,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 82,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			1,168,100
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,168,100</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	23.30	\$	2,508,600
Materials and Services (Schedule E)			1,166,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>23.30</u>	<u>\$ 3,675,000</u>

Purpose of Program:

Responsible for the incarceration of offenders in a humane, professional, sound manner as well as providing for safe and secure operations for both inmates and staff. This includes protecting the public from escape risks, protecting jail staff, contractors, and inmates from exposure to violence to the extent possible within budgetary constraints.

ORS 169.320

The County must pay for the care of county prisoners.
The Sheriff has custody and control of prisoners in the facility.

Responsible for compliance with all Oregon State Sheriffs' Association Jail Standards.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants (Byrne)	33170	-
32200 State Grants (HB 1145)	37200	400,000
32200 State Grants (SB 395)	33900	69,600
32300 Local Grants (Traffic Safety)	37000	-
32500 Private Grants		-
33100 Charges for Services (BLM Patrol)	10200	-
33100 Charges for Services (Evidence/Inv)	10950	-
33100 Charges for Services (Cave Junction Patrol)	19510	-
33100 Charges for Services (State Marine Patrol)	27800	-
33100 Charges for Services (Filing/CCW)	36100	-
33100 Charges for Services (Civil Service)	36200	-
33100 Charges for Services (Fingerprinting)	36300	-
33100 Charges for Services (Court Security)	36400	-
33100 Charges for Services (US Marshals)	36650	182,500
33100 Charges for Services (Federal Short-term)	36600	146,000
33100 Charges for Services (Federal Long-term)	36600	365,000
33100 Charges for Services (USFS)	37600	-
33100 Charges for Services (Misc. Other)	49000	5,000
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures (Court Fines)	10350	-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 1,168,100</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	-
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Adult Jail
Cost Center #: 293190

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,000
43300 Operating Supplies	7,500
43328 Uniforms and Protective Gear	3,000
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	1,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	248,600
43920 Ammunition (Sheriff only)	5,000
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	18,200
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	316,400
44922 Dues and Subscriptions	-
44990 Insurance	69,400
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	4,000
44451 Education and Training	13,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	5,500
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	453,800
44840 Equipment Operation, Repairs and Maint (Fleet)	17,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u>\$ 1,166,400</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			68,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 68,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.00	\$	107,100
Materials and Services (Schedule E)			6,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.00</u>	<u>\$ 113,100</u>

Purpose of Program:

Responsible for the provisioning of a safe and secure work environment for the court, it's officers, employees and patrons.

ORS 206.010

Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the county, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants (Byrne)	33170	
32200 State Grants (HB 1145)	36250	
32200 State Grants (SB 395)		
32300 Local Grants (Traffic Safety)	37000	
32500 Private Grants		
33100 Charges for Services (BLM Patrol)	10200	
33100 Charges for Services (Evidence/Inv)	10950	
33100 Charges for Services (Cave Junction Patrol)	19510	
33100 Charges for Services (State Marine Patrol)	27800	
33100 Charges for Services (Filing/CCW)	36100	
33100 Charges for Services (Civil Service)	36200	
33100 Charges for Services (Fingerprinting)	36300	
33100 Charges for Services (Court Security)	36400	68,000
33100 Charges for Services (US Marshals)	36650	
33100 Charges for Services (Federal Short-term)	36600	
33100 Charges for Services (Federal Long-term)	36600	
33100 Charges for Services (USFS)	37600	
33100 Charges for Services (Misc. Other)	49000	
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Court Fines)	10350	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 68,000

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Sheriff
Program: Court Services
Cost Center #: 293195

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44200 Medical Services	-
44922 Dues and Subscriptions	-
44990 Insurance	3,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	2,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments (Inmate Clinic)	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

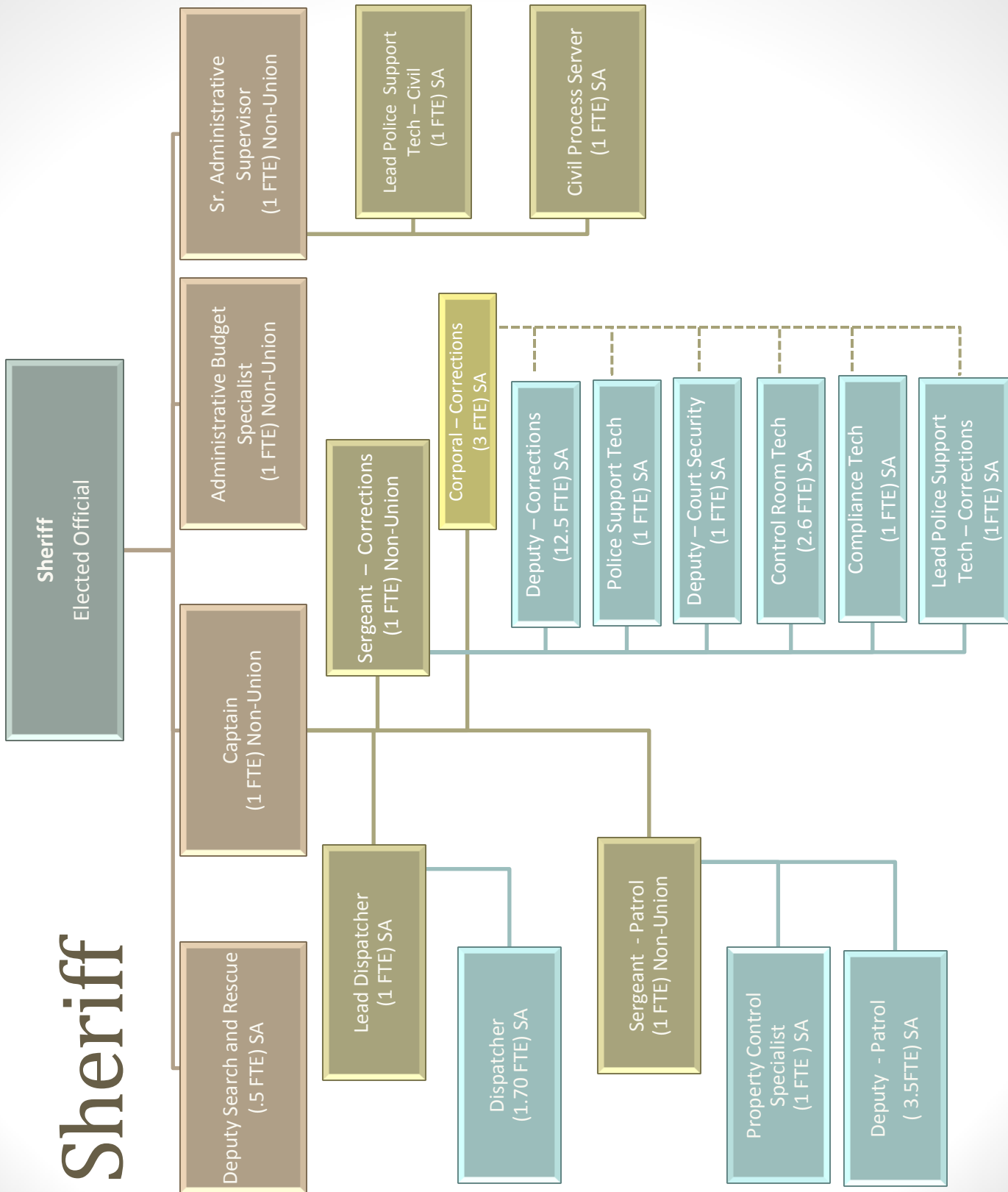
Josephine County
Schedule D - Personnel Services
Sheriff
2013-14

Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
291110	Sheriff	E0501	EO	S	1.00	84,360.12	49,258.34	133,618.46
291110	Admin Budget Specialist	N1203	NU	S	1.00	45,740.75	28,097.42	73,838.17
291110	Senior Admin Supervisor	N1405	NU	S	1.00	51,690.01	31,574.36	83,264.37
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,725.80	109,238.32
293040	Lead Support Tech - Civil	S0507	SA	S	1.00	54,560.76	39,292.64	93,853.40
293040	Civil Process Server	S0707	SA	S	1.00	57,501.24	43,388.55	100,889.79
291501	Dispatcher-BA	S0307	SA	S	1.00	47,892.60	35,689.38	83,581.98
293055	Dispatcher Lead - AD	S0707	SA	S	1.00	57,141.24	40,382.16	97,523.40
293055	Dispatcher-Ba	S0307	SA	H	0.70	33,531.68	12,600.30	46,131.98
293060	Sergeant-Ad	N1911	NU	S	1.00	76,506.25	50,412.38	126,918.62
293080	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,197.27	108,709.79
293110	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	49,305.94	109,818.46
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,687.39	109,199.91
293135	Property Cntrl Spec	S0307	SA	S	1.00	48,252.60	39,132.47	87,385.07
293190	Captain	N2111	NU	S	1.00	84,348.11	54,482.43	138,830.54
293190	Sergeant-Ba	N1711	NU	S	1.00	69,393.16	46,720.57	116,113.73
293190	Corporal-Ad	S1207	SA	S	1.00	63,523.68	50,314.78	113,838.46
293190	Corporal-Ad	S1207	SA	S	1.00	63,523.68	50,297.88	113,821.56
293190	Corporal-In	S1107	SA	S	1.00	62,018.04	48,978.66	110,996.70
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	49,594.62	110,107.14
293061	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,735.04	109,247.56
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,735.04	109,247.56
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,735.04	109,247.56
293061	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,725.80	109,238.32
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	48,687.39	109,199.91
293190	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	47,626.37	108,138.89
293061	Deputy Sheriff-Ad	S1007	SA	S	1.00	60,512.52	45,554.16	106,066.68
293190	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,620.88	47,805.13	105,426.01
293190	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,620.88	47,687.25	105,308.13
293190	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,620.88	47,186.58	104,807.46
293190	Deputy Sheriff-Ba	S0807	SA	S	1.00	57,620.88	45,697.35	103,318.23
293190	Deputy Sheriff-Ba	S0804	SA	H	0.50	26,360.52	16,127.90	42,488.42
293190	Lead Support Tech - Corr	S0507	SA	S	1.00	54,560.76	38,231.62	92,792.38
293190	Pollice Support Tech	S0307	SA	S	1.00	47,892.60	36,648.01	84,540.61
293190	Control Room Tech	S0306	SA	S	1.00	48,023.31	37,651.45	85,674.76
293190	Control Room Tech	S0304	SA	S	1.00	43,657.03	35,556.60	79,213.63
293190	Control Room Tech	S0305	SA	H	0.60	27,400.46	10,297.03	37,697.49
293190	Compliance Tech- NEW	S0303	SA	S	1.00	41,429.18	33,064.80	74,493.98
293195	Deputy Sheriff-In	S0907	SA	S	1.00	59,078.64	47,990.83	107,069.47
293060	Civil Overtime	S0801				3,200.00	300.00	3,500.00
291501	Dispatch Overtime	S0301				2,800.00	200.00	3,000.00
293060	Patrol Overtime	S0801				7,100.00	900.00	8,000.00
293190	Jail Overtime	S0801				17,000.00	3,000.00	20,000.00
						<u>37.80</u>	<u>2,235,120.18</u>	<u>1,650,276.71</u>
								<u>3,885,396.89</u>
Fill In Pool								
293060	Fill-In Civil Pool	S0801	FI	H		3,508.13	477.99	3,986.12
291501	Fill-In Dispatch	S0301	FI	H		18,362.91	1,603.47	19,966.38
293060	Fill-In Patrol Pool	S0801	FI	H		1,759.17	239.57	1,998.73
293190	Fill-In Jail Pool	S0801	FI	H		69,762.56	13,259.67	83,022.23
						<u>93,392.77</u>	<u>15,580.70</u>	<u>108,973.46</u>
						<u>37.80</u>	<u>2,328,512.95</u>	<u>1,665,857.41</u>
								<u>3,994,370.35</u>
Sheriff Regular Staff Total								3,994,400

Josephine County
Schedule D - Personnel Services
Sheriff
2013-14

Cost Center	Job Title	Program Allocations											
		Admin-291110	SAR-292460	Civil-293040	Records-293050	Dispatch-293055	Patrol-293060	Evidence-293135	BJA-291501	Jail-293190	Court Security-293195	FTE	
291110	Sheriff	13,362	20,043	13,362			33,405			53,447		1.00	
291110	Admin Budget Specialist	73,838							-			1.00	
291110	Senior Admin Supervisor	83,264										1.00	
293190	Deputy Sheriff-Ad		54,619				54,619					1.00	
293040	Lead Support Tech - Civil			93,853								1.00	
293040	Civil Process Server	-	-	100,890	-				-			1.00	
291501	Dispatcher-BA			8,358	33,433	41,791						1.00	
293055	Dispatcher Lead - AD		4,876	9,752	39,009	43,886						1.00	
293055	Dispatcher-Ba			4,613	18,453	23,066						0.70	
293060	Sergeant-Ad						126,919					1.00	
293080	Deputy Sheriff-Ad						108,710					1.00	
293110	Deputy Sheriff-Ad						109,818					1.00	
293190	Deputy Sheriff-Ad						109,200					1.00	
293135	Property Cntrl Spec			21,846				65,539				1.00	
293190	Captain	13,883					13,883			111,064		1.00	
293190	Sergeant-Ba									116,114		1.00	
293190	Corporal-Ad									113,838		1.00	
293190	Corporal-Ad									113,822		1.00	
293190	Corporal-In									110,997		1.00	
293190	Deputy Sheriff-Ad									110,107		1.00	
293061	Deputy Sheriff-Ad									109,248		1.00	
293190	Deputy Sheriff-Ad									109,248		1.00	
293190	Deputy Sheriff-Ad									109,248		1.00	
293061	Deputy Sheriff-Ad									109,238		1.00	
293190	Deputy Sheriff-Ad									109,200		1.00	
293190	Deputy Sheriff-Ad									108,139		1.00	
293061	Deputy Sheriff-Ad									106,067		1.00	
293190	Deputy Sheriff-Ba									105,426		1.00	
293190	Deputy Sheriff-Ba									105,308		1.00	
293190	Deputy Sheriff-Ba									104,807		1.00	
293190	Deputy Sheriff-Ba									103,318		1.00	
293190	Deputy Sheriff-Ba									42,488		0.50	
293190	Lead Support Tech - Corr									92,792		1.00	
293190	Pollice Support Tech									84,541		1.00	
293190	Control Room Tech									85,675		1.00	
293190	Control Room Tech									79,214		1.00	
293190	Control Room Tech									37,697		0.60	
293190	Compliance Tech- NEW									74,494		1.00	
293195	Deputy Sheriff-In										107,069	1.00	
293060	Civil Overtime			3,500								-	
291501	Dispatch Overtime					3,000						-	
293060	Patrol Overtime						8,000					-	
293190	Jail Overtime									20,000		-	
		184,347	79,538	256,175	90,895	111,743	564,554	65,539	-	2,425,537	107,069	37.80	3,885,397
	Fill In Pool												
293060	Fill-In Civil Pool			3,986								-	
291501	Fill-In Dispatch					19,966						-	
293060	Fill-In Patrol Pool						1,999					-	
293190	Fill-In Jail Pool									83,022		-	
		-	-	3,986	-	19,966	1,999	-	-	83,022	-	-	108,973
		184,347	79,538	260,161	90,895	131,709	566,552	65,539	-	2,508,559	107,069	37.80	3,994,370
Sheriff Regular Staff Total		2.20	0.70	2.62	1.08	1.30	4.85	0.75	0.00	23.30	1.00		37.80

Sheriff



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Safety (240)
District Attorney

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
13.22	\$ 388,400	\$ 1,190,500	\$ (802,100)				
2.00	99,000	111,100	(12,100)				
2.53	156,000	204,500	(48,500)				
-	-	36,000	(36,000)				
17.75	643,400	\$ 1,542,100	\$ (898,700)	18.25	\$ 566,570	\$ 1,741,000	\$ (1,174,430)
Total for Fund							

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			392,570
Interfund Transfers (In) (Schedule C)			174,000
Total Resources - To Schedule A			<u>\$ 566,570</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	18.25	\$	1,566,000
Materials and Services (Schedule E)			175,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>18.25</u>	<u>\$</u>	<u>1,741,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Summary

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees (Discovery) 10430	96,500
31100	Licenses, Permits and Fees (Diversion) 10440	1,700
31100	Licenses, Permits and Fees (Expungement) 51201	2,200
32100	Federal Grants	-
32200	State Grants (Deputy DA Supplement) 10420	-
32200	State Grants (Juvenile Dependency) 10460	20,000
32200	State Grants (Unitary Assessment) 10750	48,000
32200	State Grants (Autopsy) 10800	-
32200	State Grants (Support Enforcement) 12180	169,270
32200	State Grants (VOCA Non-Competitive) 23300	33,700
32200	State Grants (VOCA Competitive) 23310	18,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures (Contempt) 10350	3,200
34200	Fines and Forfeitures (Liquor Law) 10850	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
Total Revenues - To Schedule B		<u>\$ 392,570</u>

Transfers from Other Funds (List sources):

35200	Fund 248 - CAMI - CFAA	11050	\$ 46,000
35200	Fund 212 - DA Forfeiture	51300	\$ 128,000
Total Interfund Transfers (In) - To Schedule B			<u>\$ 174,000</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	240-142080	Juvenile Dependency Intergovernmental Agreement for DA to conduct juvenile dependency litigation.	Oregon Department of Justice	07/01/13 - 06/30/15	10460	\$ 20,000	\$ -	N	N/A	Continuing	Deputy DA's shall actively participate in dependency hearings and present the State of Oregon's case.
2	240-142090	VOCA Non-Competitive Grant. Funds pay for a .65 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/12 - 09/30/14	23300	\$ 33,700	Volunteer Hours	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of adult crime in Josephine County, and maintain statistics.
3	240-142090	VOCA Competitive Grant. Funds pay for a .35 FTE Victim Advocate to assist crime victims.	Oregon Department of Justice	10/01/12 - 09/30/14	23310	\$ 18,000	Volunteer Hours	Y	16.575	Continuing	Victim Advocates shall provide services to all victims of juvenile crime in Josephine County and maintain statistics.
4	240-142090	Criminal Fines & Assessments; Unitary Assessment Grant	Oregon Department of Justice	07/01/13 - 06/30/14	10750	\$ 48,000	\$ -	N	N/A	Continuing	Victim Assistance Director shall manage all victim grant programs, gather statistical data and submit quarterly & annual reports. Volunteers must be utilized in the Victim Assistance Program.
5	240-142110	Oregon Child Support Program; Partial Reimbursement of Program Expenses	Oregon Department of Justice/Dept. of Health & Human Services	N/A	12180	\$ 169,270	\$ 52,500	Y	93.563	Continuing	Deputy DA must track all time spent on Child Support matters. Support Enforcement Specialist must maintain statistics and submit quarterly reports. Federal guidelines, forms, audits and rules must be adhered to.
6	240-142080	Discovery Fees. Fees received for providing copies of discoverable case file items to defendants & defense attorneys.	Fees	N/A	10430	\$ 96,500	\$ -	N			
7	240-142080	Diversion Fees. Fees received from defendants entering into a DA Diversion Program.	Fees	N/A	10440	\$ 1,700	\$ -	N			

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:		What Commitments are required for County to accept Award?:
8	240-142080	Expungement Fees. Fees received from defendants filing to set aside their arrest or conviction.	Fees	N/A	51201	\$ 2,200	\$ -	N				
9	240-142080	Contempt of Court punitive sanctions received from sentenced defendants as they pay their court fines/fees to the Court.	Fines	N/A	10350	\$ 3,500	\$ -	N				
10	240-142080	Interfund Transfer from CAMI Fund	Transfer in	N/A	11050	\$ 46,000	\$ -	N		Continuing		Funds pay a portion of a DDA's salary. The DDA must specialize in and prosecute child abuse and sexual abuse cases, and chair the MDT.
11	240-142080	Interfund Transfer from DA Forfeiture Fund	Transfer in	N/A	51300	\$ 128,000	\$ -	N				

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 9,500
43120 Educational Materials	3,600
43300 Operating Supplies	17,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	12,400
44929 Postage and Shipping	400
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	36,000
44440 Extradition	-
44467 Investigation	8,000
44922 Dues and Subscriptions	7,500
44990 Insurance	3,000
44463 Witness Fees (DA only)	13,400
<u>Training and Travel:</u>	-
44410 Travel	4,400
44451 Education and Training	2,000
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	400
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	50,300
44840 Equipment Operation, Repairs and Maint (Fleet)	5,600
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 175,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			123,600
Interfund Transfers (In) (Schedule C)			174,000
Total Resources - To Schedule A			<u>\$ 297,600</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	13.70		\$ 1,233,900
Materials and Services (Schedule E)			128,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>13.70</u>		<u>\$ 1,362,400</u>

Purpose of Program:

The District Attorney shall attend all courts and conduct on behalf of the State all prosecutions for offenses therein. The goal is to successfully prosecute all offenders that commit criminal acts and to gain an appropriate sentence which advances public safety and provides restitution to the victim. ORS 8.660; ORS 8.670; ORS 8.685; Oregon Constitution, Article VII, § 17

Desired Outcomes and Goals:

The desired outcomes for this program are to remove and incarcerate the most dangerous offenders, to hold accountable and encourage reformation for lesser offenders, to protect children from physical and sexual abuse, to engage in the prevention of crime when possible, to lower the crime rate, to restore a sense of safety in the community, and to help provide a business-friendly community environment.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees (Discovery)	10430	96,500
31100 Licenses, Permits and Fees (Diversion)	10440	1,700
31100 Licenses, Permits and Fees (Expungement)	51201	2,200
32100 Federal Grants		
32200 State Grants (DDA Supplement)	10420	
32200 State Grants (Juvenile Dependency)	10460	20,000
32200 State Grants		
32200 State Grants		
32200 State Grants		
32200 State Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures (Contempt)	10350	3,200
34200 Fines and Forfeitures (Liquor Law)	10850	
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 123,600</u></u>

Transfers from Other Funds (List sources):

35200 Fund 248 - CAMI - CFAA	11050	\$ 46,000
35200 Fund 212 - DA Forfeiture	51300	128,000
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 174,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Criminal Prosecution
Cost Center #: 142080

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 7,000
43120 Educational Materials	3,600
43300 Operating Supplies	17,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	6,500
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	8,000
44922 Dues and Subscriptions	7,500
44990 Insurance	3,000
44463 Witness Fees (DA only)	13,400
<u>Training and Travel:</u>	
44410 Travel	3,400
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	400
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	50,300
44840 Equipment Operation, Repairs and Maint (Fleet)	5,600
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	<u><u>\$ 128,500</u></u>
 <u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		99,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 99,700</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 118,700
Materials and Services (Schedule E)		2,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.00</u>	<u>\$ 120,800</u>

Purpose of Program:

The District Attorney is required to advise victims of their Constitutional rights and to assist them in the exercise of their rights. ORS 137.106; ORS 147.417; Oregon Constitution, Article 1, § 42

Desired Outcomes and Goals:

The program's desired outcomes are to afford the victim meaningful participating in the criminal justice process so that the physical, emotional and economic impact of crime is minimized. Staff members provide victims access to information and resources in a compassionate, responsive and dedicated manner. They research, verify and request restitution from the offenders to the crime victim. They provide emotional support and educate crime victims during the course of their criminal cases, and assist them with filing restraining orders and no-contact orders. They keep the victim advised of the progress of their case and notify them of all court dates and outcomes.

The majority of the Victims Assistance Program is funded by Victims of Crimes Act (VOCA) grant funds and Unitary Assessment Funds received from the State for the express purpose of operating this program. The VOCA Non-Competitive Grant has been funding a Victim Assistance Specialist position for over 20 years. This grant now pays for .65 FTE of this position. This staff member's primary function is to assist victims of crimes perpetrated by adults. The VOCA Competitive Grant currently completely funds a .35 FTE Victim Assistance Specialist whose primary function is to assist victims of crimes perpetrated by juvenile offenders. Unitary Assessment dollars fund .83 FTE of the Victim Assistance Director's position. The VA Director is responsible for overseeing the entire program, collecting and maintaining required statistics and reports, recruiting & training volunteers, and assisting all victims of crime in Josephine County.

The Victim Assistance Program goal is to provide victims of crime with information and services that support and enhance their understanding of and participating in the criminal justice system. Outcomes include 95% of victims self report a better understanding of their rights as a victim of crime, a better

**JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget**

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
31100 Licenses, Permits and Fees		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		
32200 State Grants		
32200 State Grants (Unitary Assessments)	10750	48,000
32200 State Grants		
32200 State Grants		
32200 State Grants (VOCA Non-Competitive)	23300	33,700
32200 State Grants (VOCA Competitive)	23310	18,000
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		\$ 99,700

Transfers from Other Funds (List sources):

35200
35200

Total Interfund Transfers (In) - To Schedule B

\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Victim Assistance
Cost Center #: 142090

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	200
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	<u><u>\$ 2,100</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		169,270
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 169,270</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.55	\$ 213,400
Materials and Services (Schedule E)		8,400
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.55</u>	<u>\$ 221,800</u>

Purpose of Program:

ORS 8.675 tells the District Attorney that except for criminal prosecutions he shall give priority to the enforcement of child support orders. The goal of the program is to enhance the well-being of children by providing child support services to families.

Desired Outcomes and Goals:

Desired outcomes are that the Support Enforcement Program helps more than 1,000 parents provide the financial and emotional support their children need while returning crucial funds to the community. The services it provides help children in need, reduce reliance on public assistance, encourage family self-sufficiency and save taxpayer money. Collecting child support is a vital job because it makes a major difference in the lives of children in Josephine County.

Program staff pursue delinquent parents and work with parents who want to support their children. Contempt charges for non support are filed against delinquent parents who are willfully failing to pay their child support obligations, are seriously delinquent and owe large amount of back support. They work with parents to increase and/or decrease the amount of support ordered when changes in financial circumstances warrant an adjustment.

Program outcomes of the Josephine County District Attorney's Support Enforcement Division include the annual collection of over \$3,000,000 in child support owed.

Approximately 85% of all costs associated with the Support Enforcement Program are reimbursed by

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
31100	Licenses, Permits and Fees	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32200	State Grants	
32200	State Grants	
32200	State Grants	
32200	State Grants (Reimbursements)	12180 169,270
32200	State Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u>\$ 169,270</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
Total Interfund Transfers (In) - To Schedule B	
	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Support Enforcement
Cost Center #: 142110

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	5,700
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	500
44451 Education and Training	200
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	400
Total Materials and Services - To Schedule B	<u><u>\$ 8,400</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ -</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		36,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 36,000</u>

Purpose of Program:

To investigate and certify all deaths as required by ORS Chapter 146
 ORS 146.090

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

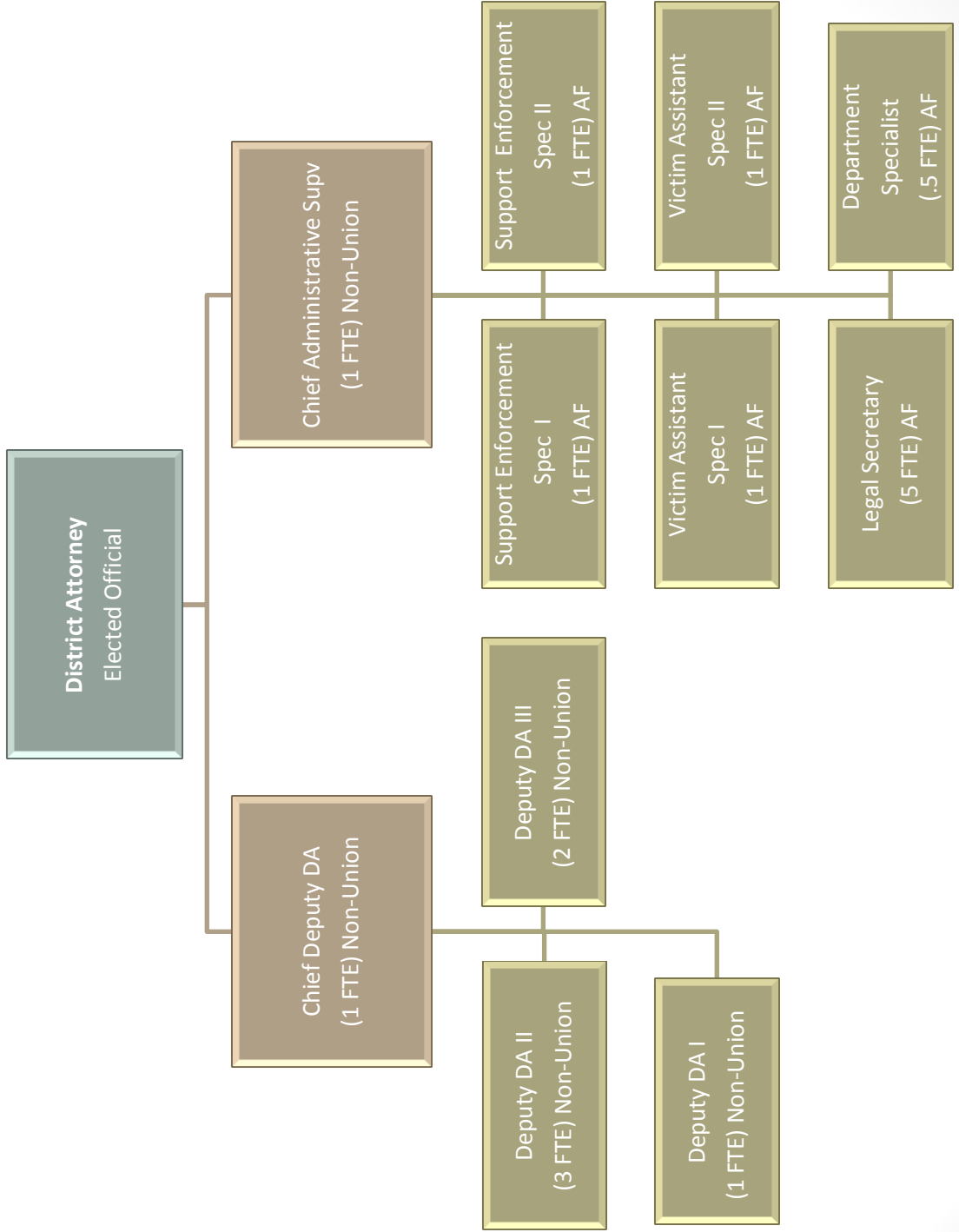
Fund: Public Safety Fund (240)
Office/Division: District Attorney
Program: Death Investigations
Cost Center #: 142120

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	36,000
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u><u>\$ 36,000</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

Josephine County
Schedule D - Personnel Services
District Attorney
2013-14

Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
									Prosecution	Victim Asst	Support Enf	248 Incentives
142080	District Attorney	E0201	EO	S	1.00	21,159.48	8,542.04	29,701.52	29,701.52			
142080	Chief Admin Supervisor	N1610	NU	S	1.00	64,476.85	36,737.07	101,213.91	101,213.91			
142080	Chief Deputy DA	N2512	NU	S	1.00	102,525.48	51,977.48	154,502.96	154,502.96			
142080	Deputy DA III	N2406	NU	S	1.00	86,302.34	43,418.52	129,720.86	129,720.86			
142080	Deputy DA III	N2405	NU	S	1.00	84,197.44	42,620.63	126,818.07	126,818.07			
142080	Deputy DA II	N2103	NU	S	1.00	69,228.21	36,946.34	106,174.55	106,174.55			
142080	Deputy DA II	N2103	NU	S	1.00	69,228.21	36,946.34	106,174.55	106,174.55			
142080	Deputy DA I	N1901	NU	S	1.00	59,766.32	33,430.68	93,196.99	93,196.99			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1204	AF	S	1.00	34,854.02	23,909.72	58,763.74	58,763.74			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Dept Specialist	A1008	AF	H	0.50	17,269.20	6,492.65	23,761.85	23,761.85			
142090	Victim Assistant Spec I	A1006	AF	S	1.00	32,755.39	23,111.72	55,867.11		55,867.11		
142090	Victims Assistant Spec II	A1305	AF	S	1.00	37,827.42	25,040.36	62,867.78		62,867.78		
142110	Deputy DA II	N2112	NU	S	1.00	84,348.12	44,659.93	129,008.05	25,801.61		70,954.43	32,252.01
142110	Support Enfcmt Spec I	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23			69,510.23	
142110	Support Enfcmt Spec II	A1312	AF	S	1.00	44,363.76	28,568.37	72,932.13			72,932.13	
					18.50	1,017,932.63	580,322.60	1,598,255.23	1,233,871.54	118,734.89	213,396.79	32,252.01
Rounded for Schedule B								1,566,000	1,233,900	118,700	213,400	32,300.00
FTE - DA 240 Fund					18.25				13.70	2.00	2.55	
FTE - DA 248 Fund					0.25							0.25

District Attorney





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JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Safety (240)
Juvenile Justice

2012-13 Budget				2013-14 Budget					
Program Name		FTE	Resources	Requirements	Net	FTE	Resources	Requirements	Net
Court & Field Interfund Transfer		8.00	\$ 247,400	\$ 938,200	\$ (690,800)	7.50	\$ 227,600	\$ 1,006,500	\$ (778,900)
								14,700	\$ (14,700)
Total for Fund		8.00	247,400	938,200	(690,800)	7.50	227,600	1,021,200	(793,600)

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			227,600
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 227,600</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	7.50	\$	659,600
Materials and Services (Schedule E)			346,900
Interfund Transfers (Out) (Schedule E)			14,700
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>7.50</u>	<u>\$</u>	<u>1,021,200</u>

Purpose of Program:

Juvenile Court and Field Services are mandated in ORS 419A.010-020. Felony referrals are received from law enforcement, evaluated by the District Attorney's Office for legal sufficiency and the course of disposition is prescribed by Juvenile Justice. Misdemeanor referrals are reviewed internally by the Juvenile Department. The program's mission promotes community protection through accountability for youth, opportunity for reformation and justice for victims. The course of action is driven by severity of offense and risk assessment with most services being directed to the medium to high risk offender. Lower risk, first time offenders are diverted with informal action.

Outcomes include mandates that youth abide by their informal contracts or court ordered probation conditions. Victim restitution is collected or docketed as civil judgment in most cases.

A budget goal of community outreach is accomplished in the geographical or needs specific assignment of caseloads. In compliance with law, schools are advised of youth pending court and final dispositions. Juvenile Justice consults with Options, Department of Human Services and Oregon Youth Authority regarding out-of-home placements. Functional Family Therapy is partially funded by the Department and accepts family referrals from throughout the community. Funding revenue from the state, office rent and fees accounts for 22% of the budget. The balance is required from public safety funds. Transparency or public information release on youthful offenders is prescribed in ORS 419A.255(5). Trends are discussed at county administration meetings and available on the website. Professional skills are enhanced through staff training.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	1,300
32100	Federal Grants	-
32200	State Grants - JCP Bas&Div/JABG	166,900
32200	State Grants - JCP Prv - Pass Thru	41,900
32200	State Grants	
32200	State Grants - OYA office rent	14,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services - A&D	1,000
33100	Charges for Services - Discovery	2,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 227,600</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	
	<u><u>\$ -</u></u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	240-243100	Juvenile Crime Prevention-Basic	State of Oregon/OYA	07/01/2013-06/30/2015	31150	\$ 88,205		N	N/A	Continuing	Rent detention beds from Jackson County
2	240-243100	Juvenile Crime Prevention-Diversion	State of Oregon/OYA	07/01/2013-06/30/2015	31150	\$ 74,862		N	N/A	Continuing	Provide probation officer services-offsets probation staff costs
3	240-243100	Juvenile Crime Prevention-Prevention	Youth Development Council	07/01/2013-06/30/2015	31150	\$ 41,888		N	N/A	Continuing	Pass through to Options for Functional Family Therapy
4	240-243100	Juvenile Accountability Block Grant		07/01/2013-06/30/2014	31150	\$ 3,815	\$ 424	Y	#16.523	Continuing	Provide detention beds for probation youth
5	240-243100	OYA Office Rent	State of Oregon/OYA	07/01/2013-06/30/2015	31600	\$ 14,500		N	N/A	Continuing	Keep 3 offices available for OYA staff
6	240-243100	Probation Fees			11750	\$ 1,330				Continuing	Court ordered - offsets department expenses
7	240-243100	Charges for Services - A & D			12150	\$ 1,000				Continuing	Offsets department expenses
8	240-243100	Charges for Services - Discovery	Office of Public Defense		10430	\$ 2,000				Continuing	Reimbursement for Discovery expenses
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

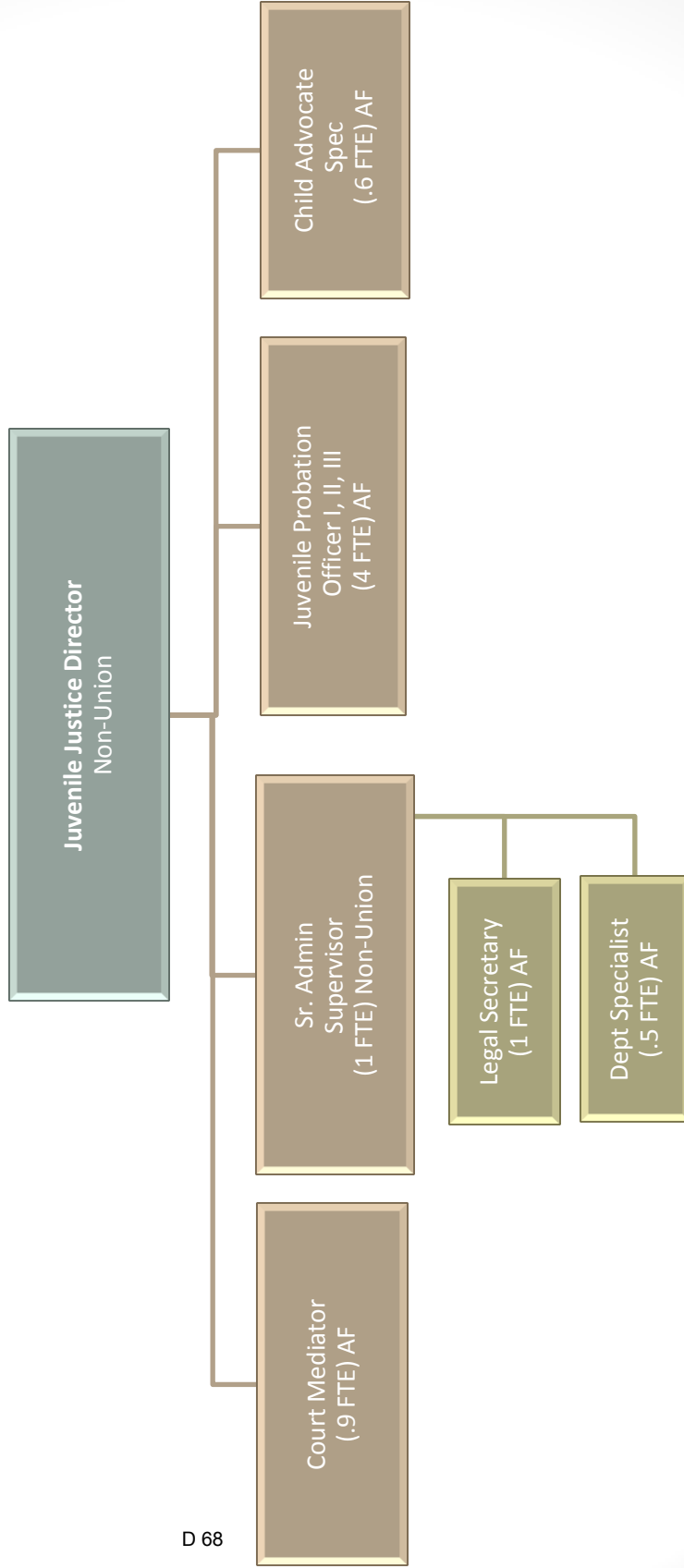
Fund: Public Safety Fund (240)
Office/Division: Juvenile Justice
Program: Court & Field
Cost Center #: 243100

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,000
43120 Educational Supplies	-
43300 Operating Supplies	3,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	1,000
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
<u>Fees and Services:</u>	
44001 Contracted Services (3 bed contract plus 771 days)	220,400
44100 Professional Services	35,000
44226 Drug Testing Service	1,500
44400 ART and other programs (Group Therapy)	
44922 Dues and Subscriptions	1,800
44990 Insurance	8,900
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	4,500
44451 Education and Training	3,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	700
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	41,300
44840 Equipment Operation, Repairs and Maint (Fleet)	17,600
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 346,900
<u>Transfers to Other Funds (List recipients):</u>	
45210 CAC	\$ 11,700
45210 Mediation	3,000
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 14,700

Josephine County
Schedule D - Personnel Services
Juvenile Justice
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
243100	Juv Justice Director	N2102	NU	1.00	67,540	37,974	105,513
243100	Sr Admin Supervisor	N1410	NU	1.00	58,483	34,317	92,799
243100	Juv Prob Officer III	A1812	AF	1.00	58,258	37,060	95,317
243100	Juv Prob Officer III	A1812	AF	1.00	58,258	37,060	95,317
243100	Juv Prob Officer I	A1612	AF	1.00	52,310	34,364	86,674
243100	Juv Prob Officer I	A1604	AF	1.00	43,449	30,348	73,797
243100	Legal Secretary	A1212	AF	1.00	41,926	27,584	69,510
243100	Dept. Specialist	A1012	AF	0.50	18,710	7,473	26,182
				<u>7.50</u>	<u>398,932</u>	<u>246,179</u>	<u>645,111</u>
FILL IN POOL							
243100	Fill-In Transport Officer Pool	A1301	FI		13,021	1,447	<u>14,467</u>
							14,467
Rounded for Schedule B				<u>7.50</u>			<u>659,600</u>

Juvenile Justice



Adult Corrections Fund



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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Adult Corrections Fund

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GRAPH- Revenue & Expenditure	E 3
Summary of Budgets – Schedule A – Two year view	E 4
Program Descriptions and Budgets:	
Adult Corrections.....	E 5

JOSEPHINE COUNTY
Adult Corrections Fund Description
2013-14

The Adult Corrections Fund was formed effective July 1, 2007. It includes several related programs which had previously been in the Community Justice Department. This department was reorganized into Juvenile Justice, which remained in the Public Safety Fund and Adult Corrections, which is now in this fund.

Adult Corrections administers a number of programs focused on the supervision, treatment and sanctioning of felony and misdemeanor offenders placed on probation by the courts or released from prison under jurisdiction of the Board of Parole and Post-Prison Supervision. The programs, described later in this section, include Field Services, Work Crew and Community Service, Alcohol/ Drug and Cognitive Treatment, Home Detention and Supervisory Authority. Additional efforts include re-entry services for high risk offenders returning from prison. Community Corrections is dedicated to community safety and offender accountability while promoting positive behavior change.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Adult Corrections Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the eight programs in the fund. The money available for them is equal to total resources of the fund, less the requirement and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services, and other expenditures, respectively.

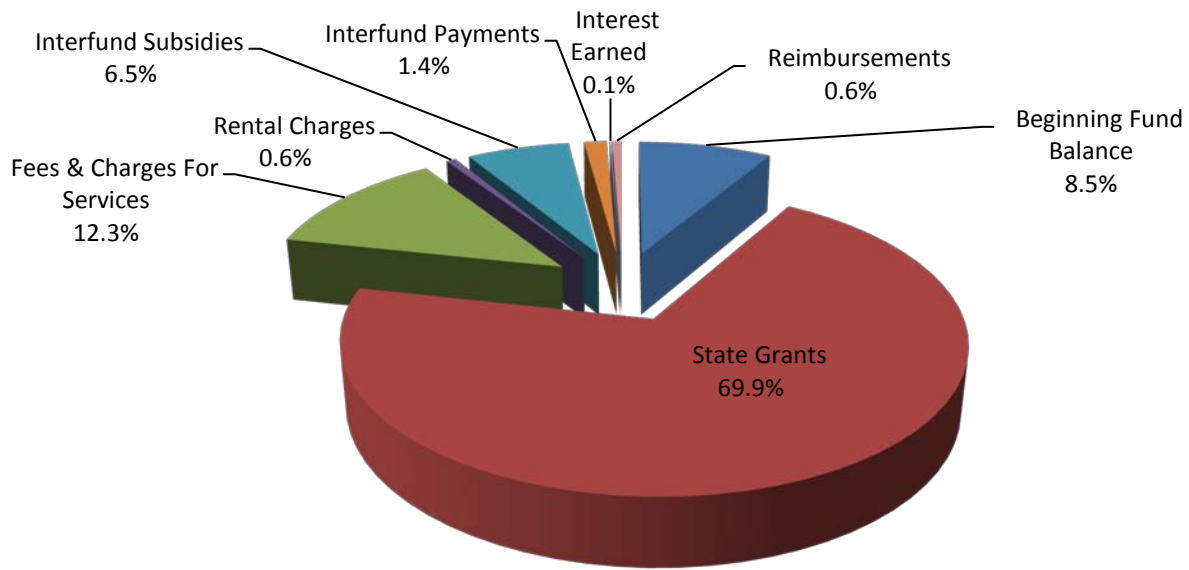
RESOURCES AND REQUIREMENTS

Josephine County

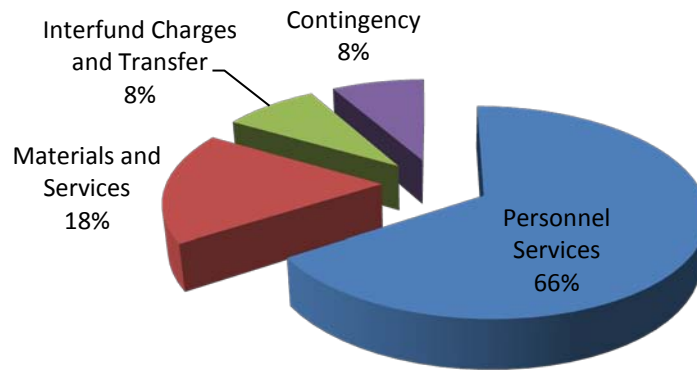
ADULT CORRECTIONS FUND (243)

Historical Data			Budget for Next Year 2013-14	
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13	Proposed By Budget Officer	Approved By Budget Committee
RESOURCES				
\$ 341,815	\$ 341,540	\$ 262,600	\$ 231,000	\$ 231,000
2,489,771	2,317,345	2,399,400	2,512,400	2,512,400
500,001	548,714	582,500	443,000	443,000
18,332	18,907	20,000	22,000	22,000
65,360	62,721	71,400	52,000	52,000
32,144	29,287	25,000	23,600	23,600
262,000	275,700	285,000	235,000	235,000
\$ 3,709,423	\$ 3,594,214	\$ 3,645,900	\$ 3,519,000	\$ 3,519,000
REQUIREMENTS				
\$ 2,455,583	\$ 2,327,165	\$ 2,375,600	\$ 2,365,900	\$ 2,365,900
631,800	720,326	776,600	631,000	631,000
		-	-	-
278,100	273,400	302,600	287,700	287,700
2,400	2,400	2,400	2,400	2,400
-	-	3,900	3,900	3,900
-	-	7,700	7,700	7,700
-	-	177,100	220,400	220,400
3,367,883	3,323,291	\$ 3,645,900	\$ 3,519,000	\$ 3,519,000
341,540	270,923			
\$ 3,709,423	\$ 3,594,214			

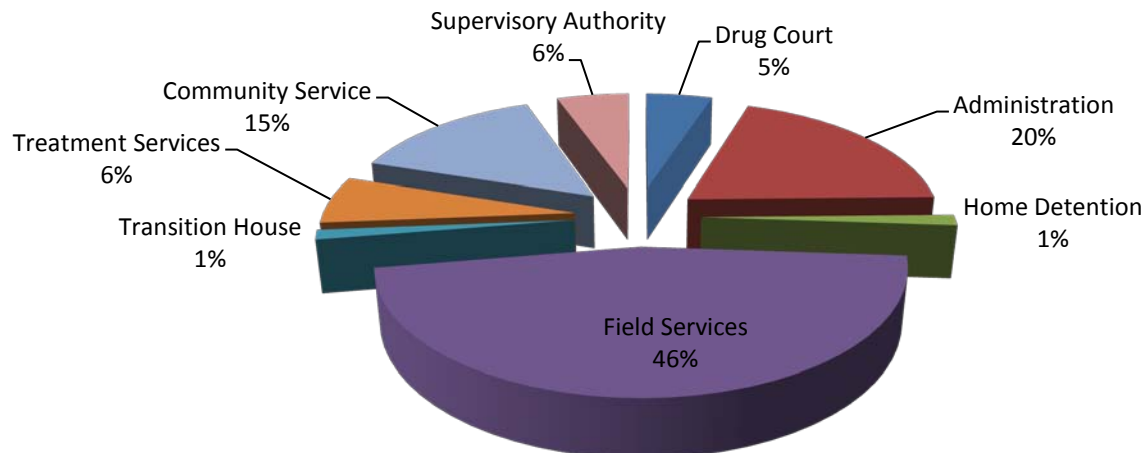
Adult Corrections 2013-14 Sources of Revenue



Adult Corrections Expenditure by Category



Adult Corrections Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Adult Corrections (243)

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
-	\$ 158,100	\$ 158,100	\$ -	-	\$ 179,600	\$ 179,600	\$ -
2.00	560,300	798,000	(237,700)	2.00	444,400	707,300	(262,900)
1.00	106,000	97,700	8,300	0.50	55,700	50,900	4,800
13.00	1,688,300	1,562,400	125,900	13.00	1,831,400	1,664,600	166,800
-	48,500	44,300	4,200	-	50,500	46,200	4,300
3.00	324,500	294,700	29,800	2.00	250,700	227,900	22,800
6.00	570,000	517,600	52,400	5.50	574,400	522,200	52,200
2.00	190,200	173,100	17,100	1.00	207,300	195,300	12,000
27.00	3,645,900	\$ 3,645,900	\$ -	24.00	\$ 3,594,000	\$ 3,594,000	\$ -
Total for Fund							

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 306,000
Program Revenues (Schedule C)		3,053,000
Interfund Transfers (In) (Schedule C)		235,000
Total Resources - To Schedule A		<u>\$ 3,594,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	24.00	\$ 2,365,900
Materials and Services (Schedule E)		631,000
Interfund Transfers (Out) (Schedule E)		301,700
Capital Outlays directly from program (Schedule F)		-
Contingency		295,400
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>24.00</u>	<u>\$ 3,594,000</u>

Department Summary:

Josephine County Community Corrections is a state funded, mandated county program charged with the supervision of felony and misdemeanor offenders placed on probation by the courts or offenders released from prison under the jurisdiction of the Board of Parole and Post-Prison Supervision. The department is committed to public safety, victim rights, offender accountability and opportunity for change.

With the state budget crisis, and Community Corrections reliant entirely on state funds, fees, grants and work crew contracts, on-going adjustments have been made to maintain a balanced budget. County reductions to prosecution has further reduced projected revenues due to loss of felony cases referred to work crews, alcohol and drug treatment, and home detention programs as well as supervision fees. The Governor's Budget released early this year has increased funding to community corrections which, if adopted, will help cover increased personnel costs for the next biennium but falls short in terms of being adequate to restore over 25% in reductions to department programs over the past 5 years. Our workforce however, is highly professional and dedicated to customer service and continued training ensures safety and effectiveness. Parole and probation officers hold a number of certifications and most hold degrees of higher education. Our managers value and reward new ideas, information and apply best practices in all we do.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Summary

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	2,000
31300 Fees (DOR)	10410	50,000
31300 Fees (Drug Court)	10440	10,000
31300 Fees (Supervision)	11750	175,000
31300 Fees (Adult WC)	33025	6,000
31300 Fees (Home Det)	34100	30,000
32200 State Grants (Misc)	11250	103,700
32200 State Grants (M57)	32003	132,000
32200 State Grants (SE60)	32004	28,500
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	13,000
32200 State Grants (DOC)	34800	2,222,200
32200 State Grants (Tx Transition)	51208	13,000
33100 Charges For Services (Tx3)	10130	20,000
33100 Charges For Services (Fed Prob)	10300	5,000
33100 Charges For Services (For Svc)	10650	20,000
33100 Charges For Services (ODOT)	11600	50,000
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	55,000
33100 Charges For Services (Misc)	49000	20,000
33300 Rent	0	22,000
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	15,000
35300 Interfund Payments (SE66a)	32001	11,000
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	25,000
35400 Intrafund Payments (Drug Court)	10000	1,000
37100 Interest Earned	0	2,500
37300 Reimbursements (Tx1)	0	100
37300 Reimbursements (Poly)	10135	6,000
37300 Reimbursements (SOTx)	34300	15,000
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		<u>\$ 3,053,000</u>

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	235,000
35200		-

Total Interfund Transfers (In) - To Schedule B	<u>\$ 235,000</u>

**Josephine County
Schedule C Appendix
Revenue Detail**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:		Amount:		County Match \$:		Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
					10440	\$	10,000	\$	-	N				
1	243-274244	Drug Court Participant Fees										N/A	Continuing	Subcontracts with Choices Counseling Center for treatment services and the Oregon Judicial Department for drug court clerk services.
2	243-274244	State Grant	Criminal Justice Commission	04/01/11-03/31/14	11250	\$	98,500	\$	-	N		N/A	Continuing	
3	243-275243	State Grant	Criminal Justice Commission	04/01/11-03/31/14	11250	\$	5,200	\$	-	N		N/A	Continuing	Required grant reporting
4	243-275243	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$	275,800	\$	-	N		N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
5	243-275243	Intrafund Transfer from Drug Court Program			0	\$	1,000	\$	-	N		N/A	Continuing	Drug Court program reporting
6	243-276000	Home Detention Program Fees			34100	\$	30,000	\$	-	N		N/A	Continuing	
7	243-276000	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$	25,700	\$	-	N		N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
8	243-276243	Compact Fees			0	\$	2,000	\$	-	N		N/A	Continuing	Inter-state compact assistance
9	243-276243	Past-due Fee Collections	Department of Revenue		10410	\$	50,000	\$	-	N		N/A	Continuing	Outstanding accounts submitted for collection
10	243-276243	Monthly Supervision Fee			11750	\$	175,000	\$	-	N		N/A	Continuing	Provide services to post-prison offenders as outlined in Community Corrections Plan
11	243-276243	Parole Subsidy Funds	Department of Corrections	07/01/13 - 06/30/15	34400	\$	13,000	\$	-	N		N/A	Continuing	Provide services to post-prison offenders as outlined in Community Corrections Plan
12	243-276243	Treatment Transition Funds	Department of Corrections	07/01/13 - 06/30/15	51208	\$	13,000	\$	-	N		N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
13	243-276243	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$	1,557,400	\$	-	N		N/A	Continuing	
14	243-276243	Polygraph Fee Reimbursement			10135	\$	6,000	\$	-	N		N/A	Continuing	
15	243-276243	Sex Offender Treatment Fee Reimbursement			34300	\$	15,000	\$	-	N		N/A	Continuing	

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
16	243-276943	State Grant	Oregon Health Authority	07/01/13 - 06/30/14	32004	\$ 28,500	\$ -	N	N/A	Continuing	Provide alcohol & drug free housing coordination.
17	243-276943	Transition House Rent				\$ 22,000	\$ -	N	N/A	Continuing	
18	243-277243	State Grant	Department of Corrections	07/01/13 - 06/30/15	32003	\$ 132,000	\$ -	N	N/A	Continuing	Provide treatment services to M57 eligible offenders
19	243-277243	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$ 82,600	\$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
20	243-277243	Charges for Treatment Services			10130	\$ 20,000	\$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
21	243-277243	Charges for Treatment Services for Federal Probationers	Administrative Office of the United States Courts		10300	\$ 5,000	\$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
22	243-277243	Interfund Payments from CCF for Treatment Services for DHS clients		07/01/13 - 06/30/14	32001	\$ 11,000	\$ -	N	N/A	Continuing	Provide alcohol and drug treatment services
23	243-277243	Reimbursement for Workshop Materials			0	\$ 100	\$ -	N	N/A	Continuing	
24	243-278243	Community Service/Work Alternative Program Fee			33025	\$ 6,000	\$ -	N	N/A	Continuing	
25	243-278243	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$ 148,400	\$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan
26	243-278243	Charges for Services	US Department of Forestry	07/01/13 - 06/30/14	10650	\$ 20,000	\$ -	N	N/A	Continuing	Provide work crew services
27	243-278243	Charges for Services	Oregon Department of Transportation	07/01/13 - 06/30/14	11600	\$ 50,000	\$ -	N	N/A	Continuing	Provide work crew services
28	243-278243	Charges for Services	City of Grants Pass	07/01/13 - 06/30/14	42150	\$ 55,000	\$ -	N	N/A	Continuing	Provide work crew services
29	243-278243	Charges for Services - Misc				\$ 20,000	\$ -	N	N/A	Continuing	Provide work crew services

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
30	243-278243	Interfund Payments from Building Operations and Maintenance			26210	\$ 15,000	\$ -	N	N/A	Continuing	Provide work crew services
31	243-278243	Interfund Payments from Public Works			51450	\$ 25,000	\$ -	N	N/A	Continuing	Provide work crew services
32	243-278243	Interfund Subsidy for Title 3 Projects			25701	\$ 235,000	\$ -	N	N/A	Continuing	Provide work crew services
33	243-279243	State Grant	Department of Corrections	07/01/13 - 06/30/15	34800	\$ 132,300	\$ -	N	N/A	Continuing	Provide services to felony probationers and post-prison offenders as outlined in Community Corrections Plan

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 5,900
43300 Operating Supplies	25,150
43770 Equipment (<\$5,000)	7,900
44910 Printing and Duplication	10,000
44929 Postage and Shipping	1,000
<u>Fees and Services:</u>	
44001 Contracted Services	218,400
44100 Professional Services	79,800
44226 Drug Testing Service	13,000
44922 Dues and Subscriptions	2,000
44990 Insurance	3,700
44458 Subsidy Payments-Housing	15,000
44460 Emergency Food & Shelter (Barrier Removal)	7,300
<u>Training and Travel:</u>	
44410 Travel	15,600
44451 Education and Training	2,700
<u>Facilities and Utilities:</u>	
44600 Utilities	12,700
44661 Communications	3,100
44720 Rental - Vehicles and Equipment	5,000
44810 Building Operation, Repairs and Maint (BOM)	120,700
44840 Equipment Operation, Repairs and Maint (Fleet)	78,200
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	2,200
44995 Miscellaneous	650
Total Materials and Services - To Schedule B	\$ 631,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 287,700
45210 Property Reserve - Transition House	2,400
45210 Public Works Fund - Narrowband Infrastructure	3,900
45210 Public Safety Fund - Narrowband Infrastructure	7,700
Total Interfund Transfers (Out) - To Schedule B	\$ 301,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 70,600
Program Revenues (Schedule C)		109,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 179,600</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		119,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		60,000
Ending Fund Balance		
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 179,600</u>

Purpose of Program:

The Drug Court is a longstanding program in Josephine County celebrating its 17th year. It is funded in a variety of ways to include participant fees as well as Community Corrections funding. This fiscal year the budget includes grant fund revenue of approximately \$100,000 for services associated with the Pro-Team, a family component of the treatment program. Drug Court encourages public involvement with a highly publicized graduation ceremony. This program has made great strides in adapting best practices over the past two years focusing on accurate screening, assessment, separation of risk levels and gender in treatment and sharing of information. Drug Court operates with Steering Committee oversight and, based on Oregon Criminal Justice Commission's research, has attained a new charge rate 33% lower than the state average.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Drug Court

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	-
31300 Fees (Drug Court)	10440	10,000
31300 Fees (Supervision)	11750	-
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	-
32200 State Grants (Misc)	11250	98,500
32200 State Grants (M57)	32003	-
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	-
32200 State Grants (DOC)	34800	-
32200 State Grants (Tx Transition)	51208	-
33100 Charges For Services (Tx3)	10130	-
33100 Charges For Services (Fed Prob)	10300	-
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	-
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	-
37100 Interest Earned	0	500
37300 Reimbursements (Tx1)	0	-
37300 Reimbursements (Poly)	10135	-
37300 Reimbursements (SOTx)	34300	-
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		<u>\$ 109,000</u>

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Drug Court
Cost Center #: 274244

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	111,500
44100 Professional Services	-
44226 Drug Testing Service	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	7,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	100
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 119,600</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 160,400
Program Revenues (Schedule C)			284,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 444,400</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.00	\$	232,300
Materials and Services (Schedule E)			15,300
Interfund Transfers (Out) (Schedule E)			299,300
Capital Outlays directly from program (Schedule F)			-
Contingency			160,400
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.00</u>	<u>\$ 707,300</u>

Purpose of Program:

Administration is responsible for program policy development and implementation as well as contract and record maintenance, and personnel selection and training. It is also responsible for all fiscal services including expenditure and revenue accounting, purchasing coordination, annual budget preparation and grant management. Budget and policies are public documents and program implementation is done with public safety as priority. Our management model encourages, hires and trains toward a high degree of professionalism and ethics.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Administration

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	-
31300 Fees (Drug Court)	10440	-
31300 Fees (Supervision)	11750	-
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	-
32200 State Grants (Misc)	11250	5,200
32200 State Grants (M57)	32003	-
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	-
32200 State Grants (DOC)	34800	275,800
32200 State Grants (Tx Transition)	51208	-
33100 Charges For Services (Tx3)	10130	-
33100 Charges For Services (Fed Prob)	10300	-
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	-
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	1,000
37100 Interest Earned	0	2,000
37300 Reimbursements (Tx1)	0	-
37300 Reimbursements (Poly)	10135	-
37300 Reimbursements (SOTx)	34300	-
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		\$ 284,000

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Administration
Cost Center #: 275243

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 250
43300 Operating Supplies	100
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	100
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44100 Professional Services	-
44226 Drug Testing Service	-
44922 Dues and Subscriptions	1,600
44990 Insurance	300
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	250
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	10,100
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	-
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	<u>\$ 15,300</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF	\$ 287,700
45210	-
45210 Public Works Fund - Narrowband Infrastructure	3,900
45210 Public Safety Fund - Narrowband Infrastructure	7,700
Total Interfund Transfers (Out) - To Schedule B	<u>\$ 299,300</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		55,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 55,700</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.50	\$ 38,800
Materials and Services (Schedule E)		12,100
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.50</u>	<u>\$ 50,900</u>

Purpose of Program:

Home Detention is a sentencing and sanctioning alternative utilized by offenders sentenced to jail or other custodial programs. The program is designed to allow offenders to remain at home under specific and highly structured conditions. This sanction also allows offenders to continue employment and allows physically ill offenders the opportunity to serve their sentence without costing the county the medical care that would be incurred if the offender remained in jail. Currently the cost of the program is \$15 per day with a proposed \$5/day increase for FY 13-14. The program is not mandated and has been primarily self-sustaining through offender fees. However, with the drastic drop in prosecution services this past year, we have seen a reduction in participants of approximately 50% which required .5 FTE reduction in personnel. Without additional funding from state grant-in-aid dollars, this program may not be feasible if further prosecution reductions take place in the county DA's Office. With the high jobless rate in Josephine County, this program has been affected with less participants.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Home Detention

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	-
31300 Fees (Drug Court)	10440	-
31300 Fees (Supervision)	11750	-
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	30,000
32200 State Grants (Misc)	11250	-
32200 State Grants (M57)	32003	-
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	-
32200 State Grants (DOC)	34800	25,700
32200 State Grants (Tx Transition)	51208	-
33100 Charges For Services (Tx3)	10130	-
33100 Charges For Services (Fed Prob)	10300	-
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	-
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	-
37100 Interest Earned	0	-
37300 Reimbursements (Tx1)	0	-
37300 Reimbursements (Poly)	10135	-
37300 Reimbursements (SOTx)	34300	-
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		<u>\$ 55,700</u>

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Home Detention
Cost Center #: 276000

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 100
43300 Operating Supplies	7,500
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	100
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44100 Professional Services	-
44226 Drug Testing Service	-
44922 Dues and Subscriptions	-
44990 Insurance	100
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	100
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	2,000
44840 Equipment Operation, Repairs and Maint (Fleet)	1,900
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	300
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 12,100</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		1,831,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 1,831,400</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	13.00	\$ 1,352,800
Materials and Services (Schedule E)		311,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>13.00</u>	<u>\$ 1,664,600</u>

Purpose of Program:

Field Services is a state mandated program and services are outlined through an Inter-governmental agreement with Oregon Department of Corrections. Field Services supervises all adult felony and misdemeanor cases placed on probation by the courts or released from prison on parole or post-prison supervision. Parole and Probation Officers enforce conditions of supervision, assess offenders and make referrals for treatment services, monitor compliance, sanction offenders for non-compliance, and work with law enforcement agencies in the community with regard to controlling offenders who pose a risk to public safety. Field Services contracts for services in the areas of mental health, sex offender and drug court treatment and re-entry efforts. Outcomes monitored by Oregon Department of Corrections measure employment, treatment, restitution paid to victims, community service completed, cases closed successful and recidivism. These outcomes are set by state averages and drive program development, data entry and staff training. This unit is also dedicated to best practices using newly developed assessment tools to identify criminogenic factors, which when addressed appropriately, have the best chance of changing behavior. Resources have also focused on the high and medium risk offenders who pose the most threat to public safety.

It is worth noting, Department of Corrections does not fund the supervision of misdemeanors offenders, however Community Corrections continues to supervise this population as a public safety service to the county. Additionally, minimal jail resources have changed the way parole and probation officers sanction offenders, using more non-custodial sanctions and interventions. Due to the short jail sanctions available, high risk offenders are rarely held pending adjudication by the courts resulting in high failure to appear rates and warrant requests.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Field Services

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ 2,000
31300 Fees (DOR)	10410	50,000
31300 Fees (Drug Court)	10440	-
31300 Fees (Supervision)	11750	175,000
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	-
32200 State Grants (Misc)	11250	-
32200 State Grants (M57)	32003	-
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	13,000
32200 State Grants (DOC)	34800	1,557,400
32200 State Grants (Tx Transition)	51208	13,000
33100 Charges For Services (Tx3)	10130	-
33100 Charges For Services (Fed Prob)	10300	-
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	-
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	-
37100 Interest Earned	0	-
37300 Reimbursements (Tx1)	0	-
37300 Reimbursements (Poly)	10135	6,000
37300 Reimbursements (SOTx)	34300	15,000
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		<u>\$ 1,831,400</u>

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Field Services
Cost Center #: 276243

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,500
43300 Operating Supplies	3,500
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	7,500
44929 Postage and Shipping	1,000
<u>Fees and Services:</u>	
44001 Contracted Services	79,900
44100 Professional Services	72,500
44226 Drug Testing Service	6,000
44922 Dues and Subscriptions	400
44990 Insurance	1,500
44458 Subsidy Payments-Housing	15,000
44460 Emergency Food & Shelter (Barrier Removal)	6,100
<u>Training and Travel:</u>	
44410 Travel	5,000
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	700
44661 Communications	900
44720 Rental - Vehicles and Equipment	5,000
44810 Building Operation, Repairs and Maint (BOM)	65,800
44840 Equipment Operation, Repairs and Maint (Fleet)	35,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	1,500
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 311,800</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			50,500
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 50,500</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			43,800
Interfund Transfers (Out) (Schedule E)			2,400
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>-</u>		<u>\$ 46,200</u>

Purpose of Program:

This program provides transitional housing for offenders upon release from prison. A State Alcohol and Drug Free Housing Grant funds a contract with Welcome Home Oregon, a non-profit re-entry organization, to assist in the day-to-day operation of the transition house. This program is designed to reduce recidivism in the post-prison population by focusing on outcomes such as employment and treatment.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Transition House

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
31300	Fees - Misc	0	\$ -
31300	Fees (DOR)	10410	-
31300	Fees (Drug Court)	10440	-
31300	Fees (Supervision)	11750	-
31300	Fees (Adult WC)	33025	-
31300	Fees (Home Det)	34100	-
32200	State Grants (Misc)	11250	-
32200	State Grants (M57)	32003	-
32200	State Grants (SE60)	32004	28,500
32200	State Grants (Byrne)	33170	-
32200	State Grants (Subsidy)	34400	-
32200	State Grants (DOC)	34800	-
32200	State Grants (Tx Transition)	51208	-
33100	Charges For Services (Tx3)	10130	-
33100	Charges For Services (Fed Prob)	10300	-
33100	Charges For Services (For Svc)	10650	-
33100	Charges For Services (ODOT)	11600	-
33100	Charges For Services (Byrne)	33170	-
33100	Charges For Services (GP)	42150	-
33100	Charges For Services (Misc)	49000	-
33300	Rent	0	22,000
34200	Fines and Forfeitures	10350	-
35300	Interfund Payments (BOM)	26210	-
35300	Interfund Payments (SE66a)	32001	-
35300	Interfund Payments (Fairgrounds)	51221	-
35300	Interfund Payments (Parks)	51260	-
35300	Interfund Payments (PW)	51450	-
35400	Intrafund Payments (Drug Court)	10000	-
37100	Interest Earned	0	-
37300	Reimbursements (Tx1)	0	-
37300	Reimbursements (Poly)	10135	-
37300	Reimbursements (SOTx)	34300	-
37300	Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B			\$ 50,500

Transfers from Other Funds (List sources):

35200	Interfund Subsidies (T3)	25701	-
35200			-
Total Interfund Transfers (In) - To Schedule B			\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Transition House
Cost Center #: 276943

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	3,000
43770 Equipment (<\$5,000)	800
44910 Printing and Duplication	-
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	27,000
44100 Professional Services	1,000
44226 Drug Testing Service	
44922 Dues and Subscriptions	-
44990 Insurance	-
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	12,000
44661 Communications	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 43,800</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 Property Reserve - Transition House	2,400
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ 2,400</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		250,700
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 250,700</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	2.00	\$ 199,700
Materials and Services (Schedule E)		28,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.00</u>	<u>\$ 227,900</u>

Purpose of Program:

Treatment Services is contained in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental Agreement with the Oregon Department of Corrections. The program offers treatment to indigent offenders who may have difficulty accessing other treatment options. The program is funded by DOC and offender fees and provides evidence based strategies for behavior change for adult offenders. Alcohol and drug treatment is a specific condition of supervision for most offenders placed on probation or post-prison supervision. The program is subject to Senate Bill 267 compliance and has participated in Department of Corrections assessment, called the Correctional Program Checklist (CPC) and scored a "very satisfactory" rating. Program components also include Moral Recognition Therapy and the Matrix Program as evidenced based curriculum. Community Corrections hopes to receive additional money this biennium due to the implementation delay of Measure 57 directed specifically to the treatment of prison-bound property offenders with substance abuse issues. Community Corrections Treatment Services is involved in community outreach through participation in the LADPC Provider Network, Substance Abuse Community Action Team, and the Meth Task Force. Counselors are Certified Drug and Alcohol Counselors and are required to maintain that certification. They are also certified cognitive behavioral instructors in keeping with best practices. Due to reductions in revenues directly tied to loss of prosecution services, this program lost 1.0 FTE this past fiscal year for a 33% reduction overall.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Treatment Services

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	-
31300 Fees (Drug Court)	10440	-
31300 Fees (Supervision)	11750	-
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	-
32200 State Grants (Misc)	11250	-
32200 State Grants (M57)	32003	132,000
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	-
32200 State Grants (DOC)	34800	82,600
32200 State Grants (Tx Transition)	51208	-
33100 Charges For Services (Tx3)	10130	20,000
33100 Charges For Services (Fed Prob)	10300	5,000
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	11,000
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	-
37100 Interest Earned	0	-
37300 Reimbursements (Tx1)	0	100
37300 Reimbursements (Poly)	10135	-
37300 Reimbursements (SOTx)	34300	-
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		\$ 250,700

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Treatment Services
Cost Center #: 277243

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	4,000
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,000
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44100 Professional Services	1,800
44226 Drug Testing Service	5,000
44922 Dues and Subscriptions	-
44990 Insurance	800
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	1,200
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	10,100
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	200
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 28,200</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Work Crew/Community Service
Cost Center #: 278243

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		339,400
Interfund Transfers (In) (Schedule C)		235,000
Total Resources - To Schedule A		<u>\$ 574,400</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	5.50	\$ 428,900
Materials and Services (Schedule E)		93,300
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>5.50</u>	<u>\$ 522,200</u>

Purpose of Program:

Community Services/Work Crew is outlined in Josephine County's Community Corrections Plan and is therefore a part of the Inter-governmental agreement with Oregon Department of Corrections. The program provides contracted labor to participating governmental and non-profit agencies, and also receives Title III funds for work crew efforts on federal forest lands and projects authorized by the Title III requirements. Work Crews are a sanctioning option for adult and juvenile offenders. Work Crews are also considered a custodial program for those inmates released from the county jail. The Work Crews are highly visible in the community while fulfilling contracts maintaining Josephine County parks, forests, highways and cities. Communication with neighbors and citizen feedback is encouraged. This program helps save citizens the cost of expensive jail beds while teaching and modeling job skills. Work Crew foremen are also well trained in safety and supervision of the crews.

During fiscal year 2012-13, approximately 6,500 jail days will be spent on the work crews fulfilling contract obligations throughout Josephine County saving over \$500,000 in jail costs and, in turn, creating more jail space for violent, non-compliant, high risk offenders. As is the case with many Community Corrections programs, loss of prosecution has negatively effected the Community Service/ Work Crew Program resulting in the loss of a .5 FTE, making fulfillment of contract obligations challenging. Community Service sites such as Animal Control, Fairgrounds and Senior Kitchens, who receive offenders at no cost to them, have also seen reductions in their workforce.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Work Crew/Community Service

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
31300	Fees - Misc	0	\$ -
31300	Fees (DOR)	10410	-
31300	Fees (Drug Court)	10440	-
31300	Fees (Supervision)	11750	-
31300	Fees (Adult WC)	33025	6,000
31300	Fees (Home Det)	34100	-
32200	State Grants (Misc)	11250	-
32200	State Grants (M57)	32003	-
32200	State Grants (SE60)	32004	-
32200	State Grants (Byrne)	33170	-
32200	State Grants (Subsidy)	34400	-
32200	State Grants (DOC)	34800	148,400
32200	State Grants (Tx Transition)	51208	-
33100	Charges For Services (Tx3)	10130	-
33100	Charges For Services (Fed Prob)	10300	-
33100	Charges For Services (For Svc)	10650	20,000
33100	Charges For Services (ODOT)	11600	50,000
33100	Charges For Services (Byrne)	33170	-
33100	Charges For Services (GP)	42150	55,000
33100	Charges For Services (Misc)	49000	20,000
33300	Rent	0	-
34200	Fines and Forfeitures	10350	-
35300	Interfund Payments (BOM)	26210	15,000
35300	Interfund Payments (SE66a)	32001	-
35300	Interfund Payments (Fairgrounds)	51221	-
35300	Interfund Payments (Parks)	51260	-
35300	Interfund Payments (PW)	51450	25,000
35400	Intrafund Payments (Drug Court)	10000	-
37100	Interest Earned	0	-
37300	Reimbursements (Tx1)	0	-
37300	Reimbursements (Poly)	10135	-
37300	Reimbursements (SOTx)	34300	-
37300	Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B			<u>\$ 339,400</u>
<u>Transfers from Other Funds (List sources):</u>			
35200	Interfund Subsidies (T3)	25701	235,000
35200			-
Total Interfund Transfers (In) - To Schedule B			<u>\$ 235,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Work Crew/Community Service
Cost Center #: 278243

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	7,000
43770 Equipment (<\$5,000)	7,000
44910 Printing and Duplication	1,000
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44100 Professional Services	4,500
44226 Drug Testing Service	2,000
44922 Dues and Subscriptions	-
44990 Insurance	800
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	750
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,000
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	27,700
44840 Equipment Operation, Repairs and Maint (Fleet)	39,300
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	100
44995 Miscellaneous	150
Total Materials and Services - To Schedule B	<u><u>\$ 93,300</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 75,000
Program Revenues (Schedule C)		132,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 207,300</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 113,400
Materials and Services (Schedule E)		6,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		75,000
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.00</u>	<u>\$ 195,300</u>

Purpose of Program:

Supervisory Authority manages the sentenced inmate population, moving offenders between jail and other custodial programs. Staff provides assessment of offenders placed under the control of the Supervisory Authority and makes recommendations to the jail staff for movement of offenders to alternative sanction programs when the jail reaches capacity. Staff provides recommendations for post-prison supervision conditions of local control offenders via release plans. Staff also acts as a liaison between alternative sanction programs, field services staff and the county jail. Supervisory Authority is funded in total by Oregon Department of Corrections. Supervisory Authority staff work closely with the county jail in managing the inmate population assuring high risk offenders are held accountable. After mid-year reductions resulting in the loss of 1.0 FTE clerical position, this program is staffed with one certified parole and probation officer trained in jail operations, officer safety, offender assessment and alternative programs. The clerical duties were shifted to Field Services support staff and our Administrative Supervisor. Once again, in working together to manage this population in an efficient manner, the citizens of the Josephine County realize a safer community and the financial benefits of using the least restrictive sanction necessary to change behavior. Unfortunately, overcrowding and early releases due to lack of jail space, has kept this program very busy with daily release decisions on an increasingly high risk population that have a history of non-compliance and alternative program failure.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Supervisory Authority

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
31300 Fees - Misc	0	\$ -
31300 Fees (DOR)	10410	-
31300 Fees (Drug Court)	10440	-
31300 Fees (Supervision)	11750	-
31300 Fees (Adult WC)	33025	-
31300 Fees (Home Det)	34100	-
32200 State Grants (Misc)	11250	-
32200 State Grants (M57)	32003	-
32200 State Grants (SE60)	32004	-
32200 State Grants (Byrne)	33170	-
32200 State Grants (Subsidy)	34400	-
32200 State Grants (DOC)	34800	132,300
32200 State Grants (Tx Transition)	51208	-
33100 Charges For Services (Tx3)	10130	-
33100 Charges For Services (Fed Prob)	10300	-
33100 Charges For Services (For Svc)	10650	-
33100 Charges For Services (ODOT)	11600	-
33100 Charges For Services (Byrne)	33170	-
33100 Charges For Services (GP)	42150	-
33100 Charges For Services (Misc)	49000	-
33300 Rent	0	-
34200 Fines and Forfeitures	10350	-
35300 Interfund Payments (BOM)	26210	-
35300 Interfund Payments (SE66a)	32001	-
35300 Interfund Payments (Fairgrounds)	51221	-
35300 Interfund Payments (Parks)	51260	-
35300 Interfund Payments (PW)	51450	-
35400 Intrafund Payments (Drug Court)	10000	-
37100 Interest Earned	0	-
37300 Reimbursements (Tx1)	0	-
37300 Reimbursements (Poly)	10135	-
37300 Reimbursements (SOTx)	34300	-
37300 Reimbursements (Housing)	34400	-
Total Revenues - To Schedule B		\$ 132,300

Transfers from Other Funds (List sources):

35200 Interfund Subsidies (T3)	25701	-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Community Corrections (243)
Office/Division: Adult Corrections
Program: Supervisory Authority
Cost Center #: 279243

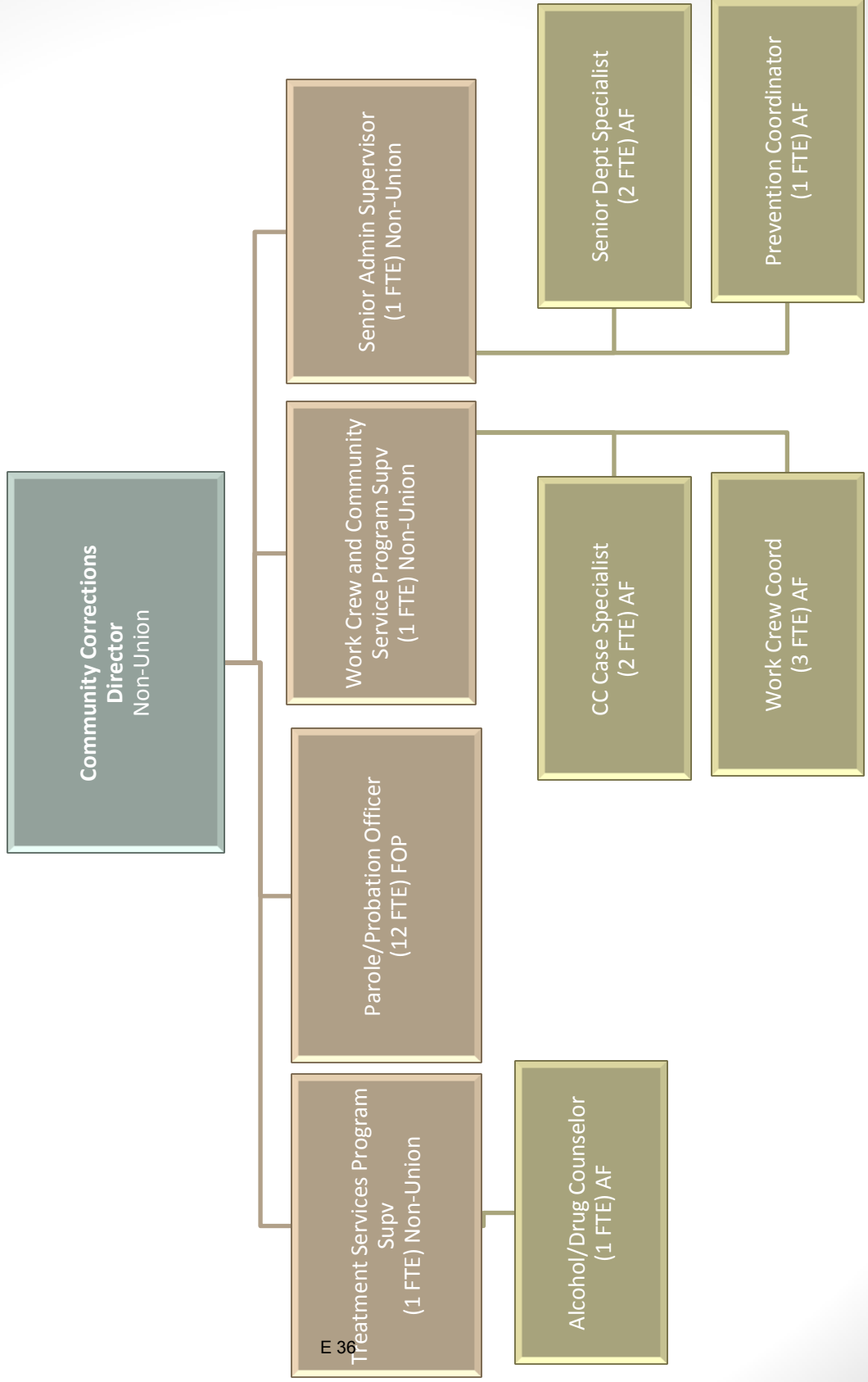
	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 50
43300 Operating Supplies	50
43770 Equipment (<\$5,000)	100
44910 Printing and Duplication	300
44929 Postage and Shipping	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44100 Professional Services	-
44226 Drug Testing Service	-
44922 Dues and Subscriptions	-
44990 Insurance	200
44458 Subsidy Payments-Housing	-
44460 Emergency Food & Shelter (Barrier Removal)	-
<u>Training and Travel:</u>	
44410 Travel	100
44451 Education and Training	100
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	5,000
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
44986 Service Charge (Credit Card)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 6,900</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

Josephine County
Schedule D - Personnel Services
Adult Corrections
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation					Supervisory Authority
								Admin 275243	Home Detention 276000	Field Services 276243	Treatment Services 277243	Work Crew 278243	
275243	Comm Corrections Dir	N2212	NU	1.00	88,565	52,290	140,856	140,856					279243
275243	Sr Admin Supervisor	N1410	NU	1.00	58,483	32,943	91,425	91,425					
276000	CC Case Spec	A1412	AF	1.00	46,898	30,595	77,493		38,747			38,747	
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	69,880	50,314	120,194			120,194			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	69,880	49,738	119,618			119,618			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	69,880	48,042	117,922			117,922			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	66,553	48,011	114,563			114,563			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	66,553	48,011	114,563			114,563			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	66,553	48,011	114,563			114,563			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	66,553	46,857	113,409			113,409			
276243	Parole/Prob Officer-Ad	F1808	FP	1.00	66,553	45,845	112,397			112,397			
276243	Parole/Prob Officer-In	F1708	FP	1.00	62,468	42,716	105,183			105,183			
276243	Parole/Prob Officer-In	F1704	FP	1.00	55,224	38,737	93,961			93,961			
276243	Parole/Prob Officer-Ba	F1604	FP	1.00	51,748	35,624	87,372			87,372			
276243	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510			69,510			
276243	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510			69,510			
277243	Treatment Svc Prog Super	N1812	NU	1.00	72,863	41,681	114,544				114,544		
277243	Alcohol/drug Counselor	A1612	AF	1.00	52,310	32,895	85,205				85,205		
278243	Work Crew Supervisor	N1411	NU	1.00	59,945	36,189	96,134					96,134	
278243	CC Case Spec	A1412	AF	1.00	46,898	30,595	77,493					77,493	
278243	Work Crew Coord I	A1212	AF	1.00	41,926	28,673	70,599					70,599	
278243	Work Crew Coord I	A1212	AF	1.00	41,926	29,658	71,584					71,584	
278243	Work Crew Coord I	A1212	AF	1.00	41,926	29,658	71,584					71,584	
278243	Fill-In Work Crew Coord-Pool	A1205	FI		2,443	333	2,776					2,776	
279243	Parole/Prob Officer-In	F1808	FP	1.00	66,553	46,857	113,409						113,409
					24.00	1,416,432	949,437	232,281	38,747	1,352,767	199,749	428,916	113,409
							2,365,869						
							2,365,900						
								232,300	38,800	1,352,800	199,700	428,900	113,400
					24.00			2.00	0.50	13.00	2.00	5.50	1.00

Rounded for Schedule B

Adult Corrections



Mental Health Fund



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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JOSEPHINE COUNTY
Mental Health Fund Description
2013-14

The Mental Health Fund was formed effective July 1, 2007. The County Commissioners act as the Mental Health Authority. The Authority has oversight responsibilities for the mental health programs that were transferred to non-profit organizations and/or other governmental agencies as of July 1, 2006. The County also administers the Alcohol and Drug programs.

Major sources of revenue for this fund are mental health grants from the federal and state governments, which are passed through to the outside agencies that now administer the mental health programs. This Fund does not receive support from the County's General Fund.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Mental Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the several programs in the fund. The money available for the programs is equal to total resources of the fund, less the requirements for debt service and Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

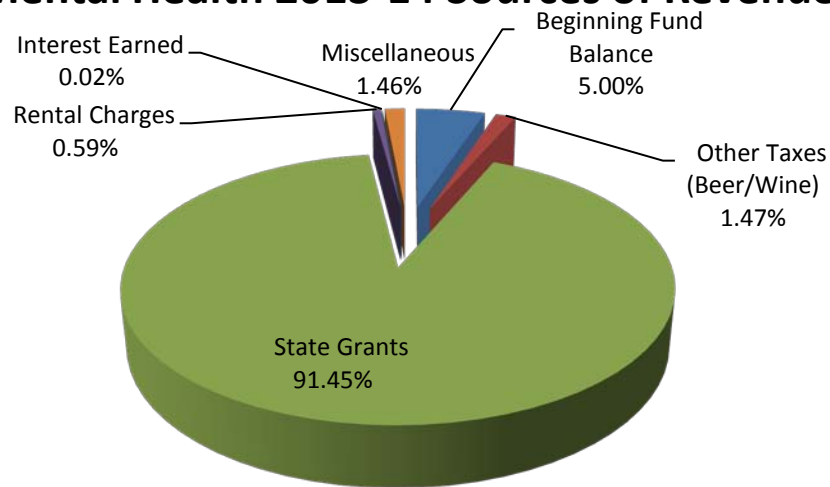
RESOURCES AND REQUIREMENTS

Josephine County

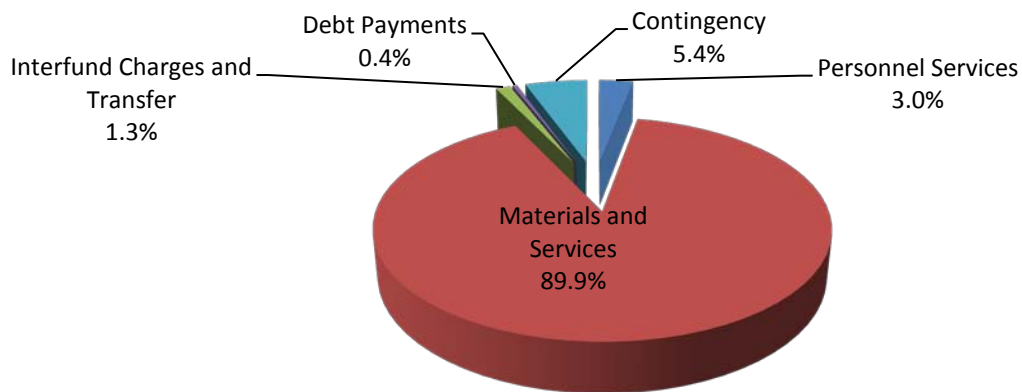
MENTAL HEALTH FUND (250)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12					
			RESOURCES			
\$ 150,705	\$ 248,728	\$ 195,500	Beginning Fund Balance	\$ 238,100	\$ 238,100	\$ 238,100
4,208,013	4,199,376	4,662,500	Federal and State grants	4,352,300	4,352,300	4,352,300
185,230	208,889	164,000	Other revenue	168,600	168,600	168,600
\$ 4,543,948	\$ 4,656,993	\$ 5,022,000	TOTAL RESOURCES	\$ 4,759,000	\$ 4,759,000	\$ 4,759,000
			REQUIREMENTS			
\$ 213,648	\$ 215,796	\$ 169,000	Personal Services	\$ 141,900	\$ 141,900	\$ 141,900
4,050,416	4,107,058	4,699,200	Materials and Services	4,277,600	4,277,600	4,277,600
			Interfund Transfers:			
10,700	16,300	29,000	401 - Internal Services Fund (ISF)	17,300	17,300	17,300
-	-	43,000	401 - Internal Services Fund for MH Authority Admin	43,000	43,000	43,000
20,456	20,456	20,500	Debt Service	20,500	20,500	20,500
-	-	61,300	Contingency	258,700	258,700	258,700
4,295,220	4,359,610	\$ 5,022,000	TOTAL REQUIREMENTS	\$ 4,759,000	\$ 4,759,000	\$ 4,759,000
248,728	297,383		Ending Fund Balance			
\$ 4,543,948	\$ 4,656,993		TOTAL ACTUAL			

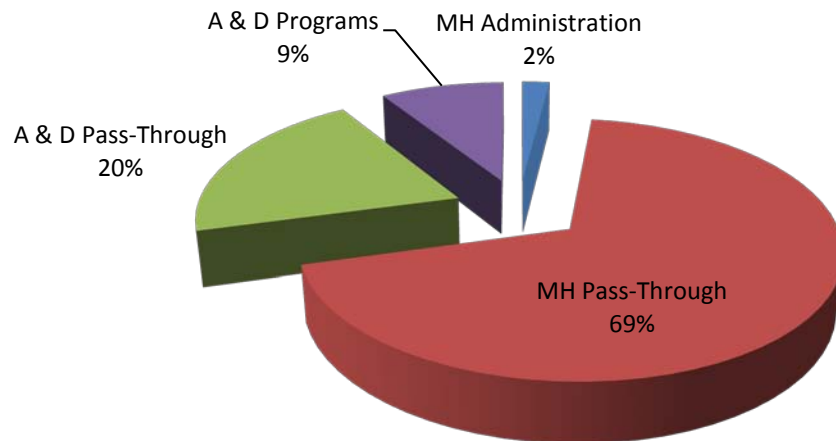
Mental Health 2013-14 Sources of Revenue



Mental Health Expenditure by Category



Mental Health Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Mental Health Fund (250)

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
-	\$ 77,000	\$ 77,000	-	-	\$ 94,400	\$ 94,400	-
1.00	2,866,000	2,866,000	-	1.00	3,269,600	3,269,600	-
0.45	88,700	88,700	-	1.00	427,800	427,800	-
-	1,205,300	1,205,300	-	-	967,200	967,200	-
1.00	285,000	285,000	-	-	-	-	-
2.45	4,522,000	\$ 4,522,000	\$ -	2.00	\$ 4,759,000	\$ 4,759,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Mental Health Fund (250)
Office/Division: Mental Health
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 238,100
Program Revenues (Schedule C)		4,520,900
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u><u>\$ 4,759,000</u></u>

Requirements:

Expenditures:

Personal Services (Schedule D)	2.00	\$ 141,900
Materials and Services (Schedule E)		4,277,600
Interfund Transfers (Out) (Schedule E)		60,300
Debt Service		20,500
Contingency		258,700
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>2.00</u></u>	<u><u>\$ 4,759,000</u></u>

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The A&D Program has conducted a community needs assessment in the development of the County Implementation Plan in partnership with Mental Health. The Local and Drug Planning Committee and the Josephine County Prevention Council developed a County Prevention plan in partnership with community members, agencies, coalitions and the County Prevention Coordinator. Both Plans were a part of a public process that looked at County Data around substance use/ abuse issues and problem gambling and identifying services and programs that need to be provided. Both the County Implementation Plan and the County Prevention Plan are available for review in the Prevention Coordinators office.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Sustainable funding for all mandated and essential programs of the A&D Program is based on the funds received from the State. The program has also received of grants funds from Federal and Foundation funders when funding opportunities are available and the program has the capacity to implement such funding opportunities.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

Services provided by the A&D Program are open to all Josephine County citizens. Citizens are encourage to submit an application to serve on the Local Alcohol and Drug Planning Committee. Minutes of all meetings are available and meeting notices are posted at the Courthouse. Roberts Rules of Order are used by LADPC. Any subcontract of funds is done in an open and public process and open to any provider to apply for.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

The A&D Program provides the most cost effective achievement of services for the citizens by providing transparent, open and efficient services supported by the County Prevention Coordinator who is a Certified Prevention Specialist (CPR)

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Summary

			<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>				
30000	Property Taxes			\$ -
30100	Prior Year Taxes			-
30900	Other Taxes	Beer and Wine	19200	70,000
31100	Licenses, Permits and Fees			-
32100	Federal Grants			-
32200	State Grants	MH LGIP	33100	3,243,000
32200	State Grants	LAO1	32000	39,600
32200	State Grants	SE37 / SE60	32001	112,800
32200	State Grants	SE 61	32002	86,300
32200	State Grants	SE37/SE66/a	32175	492,600
32200	State Grants	SE 67	33798	80,500
32200	State Grants	SE37 / SE70	32004	163,500
32200	State Grants	SE37/SE80	33852	44,000
32200	State Grants	SE37/SE81	33851	90,000
32300	Local Grants			-
32500	Private Grants			-
33100	Charges for Services			-
33200	Sales of Materials			-
33300	Rental Charges			28,000
34200	Fines and Forfeitures			-
35300	Interfund Payments			-
37100	Interest Earned			1,000
37200	Donations			-
37850	Equity Transfer In			-
37900	Miscellaneous			69,600
Total Revenues - To Schedule B				<u><u>\$ 4,520,900</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	16,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	1,500
44910 Printing and Duplication	600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,245,000
44040 Advertising	13,000
44100 Professional Services	958,700
44922 Dues and Subscriptions	3,500
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	34,500
44451 Education and Training	2,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	800
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 4,277,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF A&D	\$ 17,300
45210 ISF MH Authority	43,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 60,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 22,400
Program Revenues (Schedule C)			72,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 94,400</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			10,000
Interfund Transfers (Out) (Schedule E)			43,000
Debt Service			20,500
Contingency			20,900
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 94,400</u>

Purpose of Program:

The Mental Health Authority administers the contracting for grants received from federal and state agencies and administers contracts with local organizations which provide the services called for under the grants. The Authority pays the debt service on the Hugo Hills Facility and collects an equal amount in rental from Options for Southern Oregon, which operates the facility.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	33100	43,000
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges	33300	28,000
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		1,000
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		\$ 72,000

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Administration
Cost Center #: 251110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	2,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	5,000
44040 Advertising	-
44100 Professional Services	2,500
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 10,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 ISF (MH Authority Admin)	43,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 43,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 251120

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		3,269,600
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 3,269,600</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.00	\$ 69,600
Materials and Services (Schedule E)		3,200,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.00</u>	<u>\$ 3,269,600</u>

Purpose of Program:

This cost center accounts for Mental Health pass-through funds.
Funding is received by the County and is passed on directly to the service provider.
Revenue is from Oregon DHS grants and contracts.
Expenditures equal revenues and are recorded as Contract Expense.

This cost center also accounts for cost of an employee who works for the County and is assigned to Options, Inc.
Revenue is reimbursement from Options, Inc. for payroll expense.
Expenditures are for associated payroll.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Pass-Through
Cost Center #: 251120

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants	33100	3,200,000
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		69,600
Total Revenues - To Schedule B		<u>\$ 3,269,600</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: MH Pass-Through
Cost Center #: 251120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,200,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 3,200,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol and Drug Programs
Cost Center #: 253010

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 185,700
Program Revenues (Schedule C)		242,100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 427,800</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	1.00	\$ 72,300
Materials and Services (Schedule E)		100,400
Interfund Transfers (Out) (Schedule E)		17,300
Capital Outlays directly from program (Schedule F)		-
Contingency		237,800
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.00</u>	<u>\$ 427,800</u>

Purpose of Program:

This program receives no County General Fund
 ORS 430.610(4) and 430.640 (1) authorize the Oregon Health Authority to assist
 Oregon counties in the establishment and financing of community mental health,
 developmental disability, and addiction programs operated or contracted by the County.

The County Prevention Coordinator must be certified by the Addiction Counselor Certification
 Board of Oregon (ACCBBO) as a Certified Prevention Specialist (CPS).

Through a public citizen process (LADPC):

1. Establish and administer citizen advisory board appointed by the Board of Commissioners;
2. Assess the community for alcohol and drug prevention, intervention, and treatment services;
3. Develop biennial Mental Health and alcohol and drug prevention intervention and treatment Implementation Plan;
4. Conduct public Request for Application (RFA) process to sub-contract for program services;
5. Monitor sub-contracts for financial, output, and outcome performance;
6. Report findings on a quarterly basis to the Local Alcohol and Drug Planning Committee (LADPC)

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol and Drug Programs
Cost Center #: 253010

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes Beer and Wine	19200	70,000
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32200	State Grants LAO1	32000	39,600
32200	State Grants SE37 / SE60	32001	-
32200	State Grants SE 61	32002	-
32200	State Grants SE37/SE66/a	32175	-
32200	State Grants SE 67	33798	-
32200	State Grants SE37 / SE70	32004	88,500
32200	State Grants SE37/SE80	33852	44,000
32200	State Grants SE37/SE81	33851	-
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			<u><u>\$ 242,100</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol and Drug Programs
Cost Center #: 253010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	13,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	1,500
44910 Printing and Duplication	600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	29,000
44040 Advertising	13,000
44100 Professional Services	-
44922 Dues and Subscriptions	3,500
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	34,500
44451 Education and Training	2,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	800
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 100,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Fund 401	\$ 17,300
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 17,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol & Drug Pass Through
Cost Center #: 253020

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 30,000
Program Revenues (Schedule C)			937,200
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 967,200</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			967,200
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 967,200</u>

Purpose of Program:

This program receives no County General Fund
 ORS 430.610(4) and 430.640 (1) authorize the Oregon Health Authority to assist
 Oregon counties in the establishment and financing of community mental health,
 developmental disability, and addiction programs operated or contracted by the County.

Program funds are Pass Through Funds to alcohol, drug and problem gambling prevention,
 intervention, and treatment providers.

Mandated implementation through signed Intergovernmental Agreement between Addictions and Mental Health (AMH)
 and County. As directed by this Intergovernmental Agreement and Service Element (SE) descriptions, Josephine
 County sub-contracts for alcohol and drug prevention, intervention and treatment services to licensed providers
 through a public Request for Application (RFA) process. Program outcomes are reported quarterly and reviewed
 by the Local Alcohol and Drug Planning Committee (LADPC) an advisory committee to the Board of Commissioners.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol & Drug Pass Through
Cost Center #: 253020

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees		-
32100	Federal Grants		-
32200	State Grants		-
32200	State Grants		-
32200	State Grants SE37 / SE60	32001	112,800
32200	State Grants SE 61	32002	86,300
32200	State Grants SE37/SE66	32175	492,600
32200	State Grants SE 67	33798	80,500
32200	State Grants SE37 / SE70	32004	75,000
32200	State Grants		-
32200	State Grants SE37/SE81	33851	90,000
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services		-
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations		-
37850	Equity Transfer In		-
37900	Miscellaneous		-
Total Revenues - To Schedule B			\$ 937,200

Transfers from Other Funds (List sources):

35200			\$ -
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B			\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Mental Health Fund 250
Office/Division: Mental Health
Program: Alcohol & Drug Pass Through
Cost Center #: 253020

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	11,000
44040 Advertising	-
44100 Professional Services	956,200
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u>\$ 967,200</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ -</u>

Josephine County
Schedule D - Personnel Services
Mental Health
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
								MH Pass Thru - Fund 250 - 251120	A&D Programs - Fund 250 - 253010
253010	Prevention Coordinator	A1605	AF	1.00	44,598	27,615	72,213		72,213
251120	Sr M/hlth Tech II	A1212	AF	1.00	41,926	27,684	69,610	69,610	
				2.00	86,524	55,299	141,823	69,610	72,213
Rounded for Schedule B				2.00			141,900	69,600	72,300



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Public Health Fund



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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JOSEPHINE COUNTY
Public Health Fund Description
2013-14

The Public Health Fund was formed effective July 1, 2007. It includes the Public Health Division which had previously been in the Health and Human Services Fund, which has been discontinued. The Public Health Division serves the public with health related resources and environmental health and communicable disease prevention programs. Public Health also operates the Adult Jail Health Clinic for inmates and the Animal Protection program.

The largest source of revenue for this fund is grants from the state. Some of the programs charge fees for services provided but are prohibited by regulation from setting fees at a rate higher than what it costs to provide the service. The Sheriff's Department reimburses the Fund for costs associated with the Adult Jail Health Clinic. This Fund has received support from the County's General Fund previously and is requesting monies for Clinic, Animal Protection and Solid Waste enforcement this fiscal year.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year. Bear in mind that the state mandates the provision of services on a sliding fee scale and regardless of a client's ability to pay, which makes revenue estimates challenging.

In the pages that follow, a summary of the Public Health Fund (Resources and Requirements) is presented first, followed by Schedule A, which summarizes the various programs in the fund. The money available for operating the programs is estimated to be equal to total resources of the fund, less the requirement for Internal Service Fund charges.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

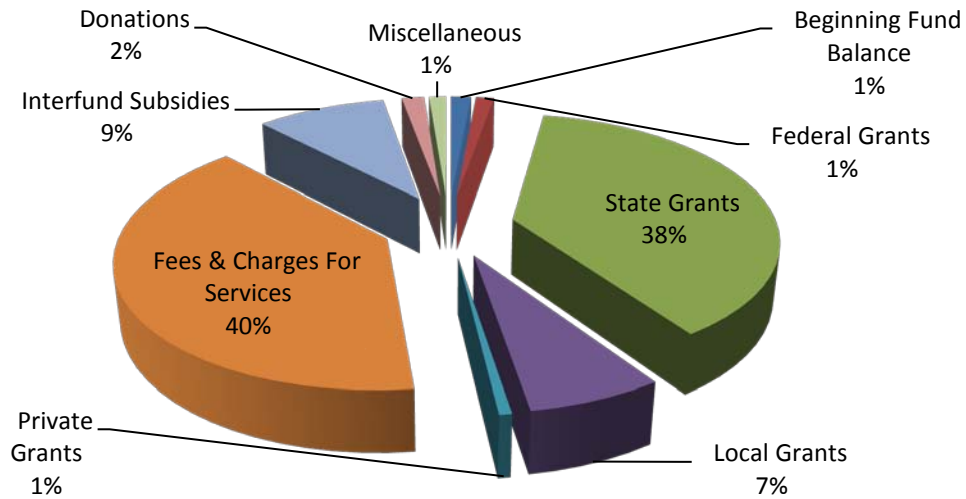
RESOURCES AND REQUIREMENTS

Josephine County

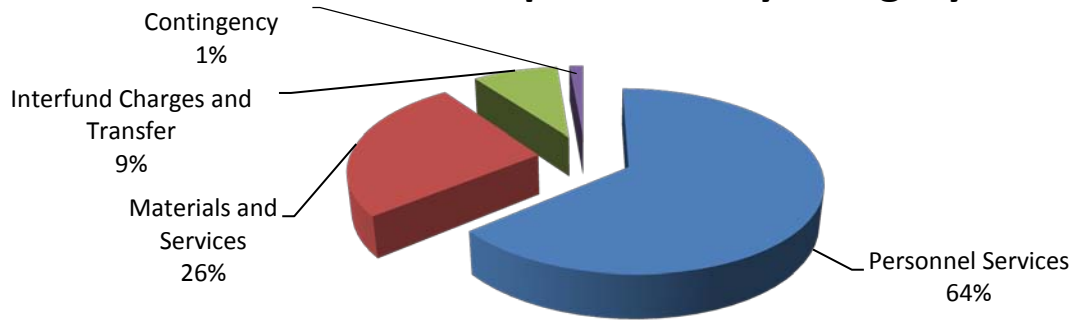
PUBLIC HEALTH FUND (255)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual	First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11						
			RESOURCES			
\$ (117,670)	\$ 1,627	\$ (191,100)	Beginning Fund Balance	\$ 36,000	\$ 36,000	\$ 36,000
			Operating revenues:			
542,978	564,310	841,500	Charges for Health Services	529,600	529,600	529,600
428,039	377,828	405,900	Licenses, Fees and Permits	453,800	453,800	453,800
1,327,016	1,175,331	1,153,900	State, Federal and Private Grants	949,700	949,700	1,120,700
385,135	470,303	-	Adult Jail Health Clinic (Correctional Health)	-	-	-
20,000	20,833	-	Juvenile Justice Nurse Services	-	-	-
15,945	30,739	22,900	Miscellaneous	62,900	62,900	62,900
30,557	39,772	27,500	Donations	40,000	40,000	40,000
			Interfund Transfer:			
75,000	75,000	121,269	100 - General Fund for Animal Control	85,000	85,000	85,000
45,000	45,000	45,000	100 - General Fund for Solid Waste Program	45,000	45,000	45,000
324,000	-	216,031	100 - General Fund for Administration/Clinic	100,000	100,000	100,000
		-				
\$ 3,076,000	\$ 2,800,743	\$ 2,642,900	TOTAL RESOURCES	\$ 2,302,000	\$ 2,302,000	\$ 2,473,000
			REQUIREMENTS			
\$ 1,955,688	\$ 1,853,407	\$ 1,525,900	Personal Services	\$ 1,437,700	\$ 1,437,700	\$ 1,581,300
916,885	856,695	863,200	Materials and Services	632,300	632,300	644,100
-	100,000	-	Debt Service to Gen Fund Loan			
			Interfund Transfer:			
201,800	217,700	217,200	401 - Internal Services Fund (ISF)	195,400	195,400	211,000
-	-	1,400	201 - Public Works - Radio Infrastructure	1,400	1,400	1,400
-	-	700	240 - Public Safety - Radio Infrastructure	700	700	700
-	-	34,500	Contingency	34,500	34,500	34,500
3,074,373	3,027,802	2,642,900	TOTAL REQUIREMENTS	\$ 2,302,000	\$ 2,302,000	\$ 2,473,000
1,627	(227,059)		Ending Fund Balance			
\$ 3,076,000	\$ 2,800,743		TOTAL ACTUAL			

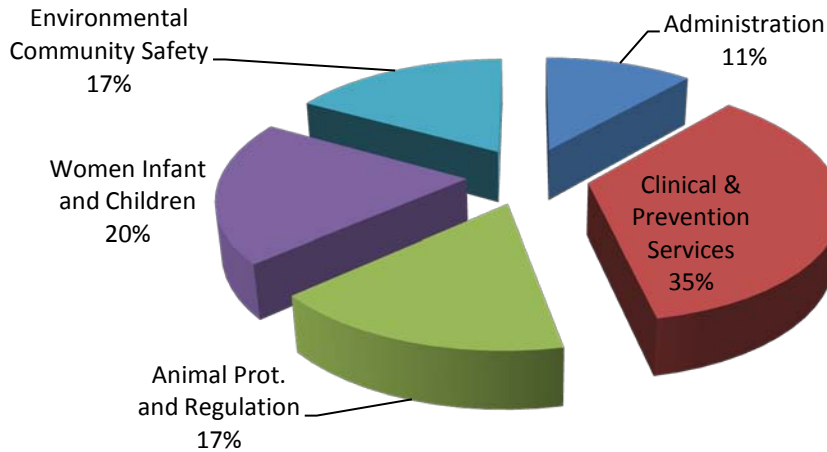
Public Health 2013-14 Sources of Revenue



Public Health Expenditure by Category



Public Health Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Health Fund (255)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.65	\$ 282,100	\$ 282,100	\$ -	Administration	1.30	\$ 284,000	\$ 284,000	\$ -
7.60	965,500	965,500	-	Clinical & Prevention Services	7.70	874,000	874,000	-
3.60	440,500	440,500	-	Animal Protection and Regulation	4.50	411,000	411,000	-
6.03	477,400	477,400	-	Women Infant and Children	5.85	487,000	487,000	-
4.55	477,400	477,400	-	Environmental Community Safety	2.95	417,000	417,000	-
23.43	2,642,900	2,642,900	-	Total for Fund	22.30	2,473,000	2,473,000	-

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: PUBLIC HEALTH FUND (255)
Office/Division: PUBLIC HEALTH
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 36,000
Program Revenues (Schedule C)		2,207,000
Interfund Transfers (In) (Schedule C)		230,000
Total Resources - To Schedule A		<u>\$ 2,473,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	22.30	1,581,300
Materials and Services (Schedule E)		644,100
Interfund Transfers (Out) (Schedule E)		213,100
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>22.30</u>	<u>\$ 2,473,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Summary

		Revenue Source	Budget
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees(Dog License)	29000	229,700
31100	Licenses, Permits and Fees(AMR)	10120	25,000
31100	Licenses, Permits and Fees(Food Handlers)	30500	7,300
31100	Licenses, Permits and Fees(INSF. Request)	30600	2,300
31100	Licenses, Permits and Fees(Rural Prop)	30610	300
31100	Licenses, Permits and Fees(Pools/Spa)	30630	7,100
31100	Licenses, Permits and Fees(Tourist Fac.)	30640	13,100
31100	Licenses, Permits and Fees(Food Serv.)	30650	169,000
32100	Federal Grants (Healthy Comm.- HCCSO)	30062	32,500
32200	State Grants(SSBHC Pass Thru Dollars)	29600	116,900
32200	State Grants (SSBHC)	29600	6,200
32200	State Grants (OMC)	29470	5,700
32200	State Grants (State Support)	12160	88,000
32200	State Grants (TB)	30150	1,700
32200	State Grants (TPEP)	29870	100,200
32200	State Grants (IMM)	29350	21,000
32200	State Grants (MCH Title V FF)	29702	23,800
32200	State Grants (MCH CAH GF)	29701	6,700
32200	State Grants (Parent/Child Health)	29700	10,600
32200	State Grants (Babies First)	29860	11,200
32200	State Grants (PN)	29850	3,700
32200	State Grants (WIC)	30250	425,000
32200	State Grants (WIC PEER)	30251	26,000
32200	State Grants (BT)	29151	35,000
32200	State Grants (BT Prep)	29152	5,000
32200	State Grants (Drinking Water)	30620	38,000
32200	State Grants (Air Quality)	30700	9,000
32300	Local Grants	30800	171,000
32500	Private Grants (CaCoon)	30000	11,000
32500	Private Grants (SW DEQ)	12120	5,000
33100	Charges for Services (MAC)	33154	53,500
33100	Charges for Services (APR SHELTER)	29100	70,900
33100	Charges for Services (AFS DMAP)	29200	47,500
33100	Charges for Services (BCCP)	29300	11,800
33100	Charges for Services (CPD)	29800	21,100
33100	Charges for Services (IMM)	29350	87,500
33100	Charges for Services (CAH AFS DMAP)	29202	69,000
33100	Charges for Services (CH)	29501	1,000
33100	Charges for Services (MCM)	29201	23,300
33100	Charges for Services (VR)	29550	85,000
33100	Charges for Services (State Drinking Water)	30620	59,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures (APR Court Imposed Fine	10350	-
35300	Interfund Payments		-
37100	Interest Earned	10900	-
37200	Donations (APR Shelter)	29100	40,000
37850	Equity Transfer In		-
37900	Miscellaneous		30,400
Total Revenues - To Schedule B			\$ 2,207,000

Transfers from Other Funds (List sources):

35200	GENERAL FUND (Clinic)	51400	\$ 100,000
35200	GENERAL FUND (Solid Waste Franchise)	51400	45,000
35200	GENERAL FUND (Animal Protect. & Regul.)	51400	85,000
Total Interfund Transfers (In) - To Schedule B			\$ 230,000

JOSEPHINE COUNTY
Schedule C - Resources (Appendix)
Revenue Detail 2013-14 Budget

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Fed, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	255-222330	Dog Licenses	Public	NA	29000	229,700	\$ -	N		Continuing	Collect dog licenses of \$20/\$40 per dog & dog must be vaccinated against rabies. This ensures public and animal safety.
2	255-222330	Shelter Fees/Adoptions	Public	NA	29100	20,000		N		Continuing	Collect fees for all shelter activities (adoptions, impound, boarding, surrender, traps and feral cat intakes).
3	255-222330	Shelter Donations	Public	NA	29100	40,000		N		Continuing	Fund raising activities
4	255-222330	Miscellaneous	Public	NA	49000	300		N		Continuing	Other
5	255-221110	SSBHC	State	07.01.13 - 06.30.14	29600	123,100		N		Continuing	School Base Health Clinic pass thru to Siskiyou Community Health School Based Clinics
6	255-221110	NACHO	Private	07.01.13 - 06.30.14	49000	5,000				Continuing	National Association of County and City Health Officials recruitment and training for our Medical Reserve Corp
7	255-221110	Medicaid Admin Claim	State	NA	33154	50,900	\$ 25,000				Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
8	255-221110	Vital Records	Public		29550	85,000		N		Continuing	Collect required State purchase fee for Birth/Death Certificates
9	255-221110	Miscellaneous	Public	NA	49000	20,000		N		Continuing	Other
10	255-222310	Healthy Communities	State	07.01.13 - 06.30.14	30062	32,500		Y	93.283	Continuing	Health prevention of chronic diseases and policy changes
11	255-222310	State Support	State	07.01.13 - 06.30.14	12160	88,000		N		Continuing	State Support for Public Health Communicable Disease early detection, education and prevention activities
12	255-222310	TB	State	07.01.13 - 06.30.14	30150	1,700		N		Continuing	Preventing Transmission of Tuberculosis and Infection Control
13	255-222310	Tobacco Prevention & Education	State	07.01.13 - 06.30.14	29870	100,200			Other	Continuing	Tobacco Prevention and Education in our Community and policy changes.
14	255-222310	Oregon Mothers Care	State	07.01.13 - 06.30.14	29470	5,700		Y	93.994	Continuing	Provides coordination with pregnancy testing, prenatal care, OHP assistance, referrals and education resources
15	255-222310	Immunization Program	State	07.01.13 - 06.30.14	29350	10,500		Y	93.778	Continuing	Immunizations State Law Requirements for School and Child Care
16	255-222310	Immunization Program	State	07.01.13 - 06.30.14	29350	10,500		N		Continuing	
17	255-222310	MCH Title V FF	State	07.01.13 - 06.30.14	29702	23,800		Y	93.994	Continuing	Early home visitation services by Public Health Nurses to improve outcomes for children and families.
18	255-222310	MCH CAH GF	State	07.01.13 - 06.30.14	29701	6,700				Continuing	Home visitation services by Public Health Nurses to improve outcomes for children and families.
19	255-222310	MCH Parent/Child Health	State	07.01.13 - 06.30.14	29700	10,600		Y	93.994	Continuing	Public Health Nurses work to address health promotion issues across the lifespan of individuals and families.
20	255-222310	Babies First	State	07.01.13 - 06.30.14	29860	11,200		N		Continuing	Babies First is a nurse home visiting program for families with babies and young children up to age 5. The goal of Babies First is to help families make sure that their babies are healthy as they grow and learn.
21	255-222310	MCH Perinatal Gen Funds	State	07.01.13 - 06.30.14	29850	3,700		N		Continuing	Public Health Nurse provides education, outreach and referral services in coordination with other social and health care providers for pregnant and breastfeeding women.
22	255-222310	CaCoon	OHSU	10.01.13 - 09.30.14	30000	11,000		N		Continuing	Nurse home visiting program with coordination of medical and social services.
23	255-222310	MAC	State	07.01.13 - 06.30.14	33154	53,500	\$ 26,750			Continuing	Medicaid Administrative Claiming - State program to provide revenue for non revenue producing activities such as pulling charts, scheduling appointment, referrals for medical services.
24	255-222310	OHP Fee for Service	State	NA	29200	47,500		N		Continuing	Oregon Health Plan Medical clinic fee for services.
25	255-222310	Breast Cervical Cancer Screening Fee for Service	State	07.01.13 - 06.30.14	29300	11,800		N		Continuing	Medical Clinic fee for services.
26	255-222310	CPD Fee for service	Public	NA	29800	21,100		N		Continuing	Communicable Preventable Disease Medical clinic fee for services.
27	255-222310	Immunizations	Public	NA	29350	87,500		N		Continuing	Immunization Clinic fee for services.
28	255-222310	CAH OHP	State	07.01.13 - 06.30.14	29202	69,000		N		Continuing	Child Adolescent Health Oregon Health Plan Home Visiting program fee for services.
29	255-222310	CH Fee for Service	Public	NA	29501	1,000		N		Continuing	Child Health Medical Clinic fee for services.
30	255-222310	MCM Fee for service	State	07.01.13 - 06.30.14	29201	23,300		N		Continuing	Maternity Case Management Oregon Health Plan Public Health Nurse Home Visiting Program.
31	255-222310	Miscellaneous	Public	NA	49000	8,200		N		Continuing	Other
32	255-222440	Women Infants Childred	State	07.01.13 - 06.30.14	30250	425,000		Y	10.557	Continuing	Supplemental Nutrition Education Program for Pregnant & breastfeeding Women, Infants and Children.

33	255-222440	WIC - Peer Counseling	State	07.01.13 - 06.30.14	30251	26,000		Y	10.557	Continuing	One on one education and peer support for breastfeeding mothers.
34	255-222490 CMB	AMR	Private	07.01.13 - 06.30.14	10120	25,000		N		Continuing	Provide American Medical Response Medical equipment inspections.
35	255-222490 CMB	Food Handlers Certificates	Public	NA	30500	7,300		N		Continuing	Provide education, materials and testing for certification.
36	255-222490 CMB	Inspection Request	Public	NA	30600	2,300		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodboorne outbreaks.
37	255-222490 CMB	Rural Property (Burial)	Public	NA	30610	300		N		Continuing	Fee for Inspection of private property for burial of human remains to ensure the burial site meets setback State statutes.
38	255-222490 CMB	Pools/Spas	Public	NA	30630	7,100		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools and spas.
39	255-222490 CMB	Tourist Facility	Public	NA	30640	13,100		N		Continuing	Inspect the non-food service facilities for compliance with the Oregon Revised Statutes and Oregon Administrative Rules. These facilities include motels, hotels, recreation parks, organizational parks, public swimming pools and spas.
40	255-222490 CMB	Food Services	Public	NA	30650	169,000		N		Continuing	Inspection of licensed facilities - Education and Prevention of foodboorne outbreaks.
41	255-222490 CMB	PH Emerg. Preparedness	State	07.01.13 - 06.30.14	29151	35,000		Y	93.069	Continuing	Emergency Preparedness Community education and planning activities.
42	255-222490 CMB	PH Emerg. Preparedness	State	07.01.13 - 06.30.14	29152	5,000		Y	93.069	Continuing	Emergency Preparedness Community education and planning activities.
43	255-222490 CMB	Drinking Water Grant	State	07.01.13 - 06.30.14	30620	38,000		N		Continuing	Public drinking water system monitoring to protect the users from water born contamination, investigate all water systems violation alerts received from the Oregon Health Authority.
44	255-222490 CMB	Drinking Water Fee for Service	State	07.01.13 - 06.30.14	30620	59,000		N		Continuing	Monitor public drinking water systems to protect the users from water born contamination. Conduct sanitary surveys on water systems every five years.
45	255-222490 CMB	Miscellaneous	Public	NA	49000	1,900		N		Continuing	Other
46	255-222490 CMB	Air Quality	DEQ	07.01.13 - 06.30.14	30700	9,000		N		Continuing	Provides community education, information and responds to complaints of open burning on no burn days and illegally burning of prohibited materials.
47	255-222440	AllCare-WIC support	AllCare-MRIPA	07.01.13 - 06.30.14	30800	36,000		N		NEW	Provides support for personnel and supplies in Women, Infant, Child program
48	255-222310	AllCare-Clinic support	AllCare-MRIPA	07.01.13 - 06.30.14	30800	135,000		N		NEW	Provides support for personnel and supplies in Communicable Preventable Disease, Immunization, and Child Adolescent Health programs

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 19,300
43300 Operating Supplies	235,300
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	4,000
44929 Postage and Shipping	1,500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	51,500
44040 Advertising	3,500
44100 Professional Services	11,400
44922 Dues and Subscriptions	2,600
44990 Insurance	8,100
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	23,000
44451 Education and Training	5,100
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	10,100
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	300
44810 Building Operation, Repairs and Maint (BOM)	148,300
44840 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	78,500
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	8,100
Total Materials and Services - To Schedule B	\$ 644,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	211,000
45210 Radio Infrastructure (Public Safety & Public Works)	2,100
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 213,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 221110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		-
Program Revenues (Schedule C)		284,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 284,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.30	\$ 107,100
Materials and Services (Schedule E)		161,700
Interfund Transfers (Out) (Schedule E)		15,200
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.30</u>	<u>284,000</u>

Purpose of Program:

Administration:

Program Overview: The Administration section of the PH budget provides a holding place for programs and grants that are either "passed through" to other agencies or are broad grants not directed towards a specific program. Work funded can include strategic planning, administration of contracts and staff, and outreach and education on Public Health to the community. Programs specifically funded in this area are the School Based Health Center program dollars (pass through to Siskiyou Community Health Center), Health Care Coalition for Southern Oregon grant dollars, National Association of City and County Health Official dollars and other small grants as become available.

Outcomes: 1. School Based Health Centers will meet 100% of requests for services, or refer services to other providers. 2. The PH Director will assure 100% of training and reporting requirements for staff and programs are met.

Mandates: Provision of leadership, planning and outreach are all mandated functions of a Public Health department as defined in ORS 431, and throughout OAR 333, and specific priorities under OAR 333, Division 14.

Per ORS 431.510 "The governing body of the County shall provide adequate quarters and facilities for the office and work of the County Board of Health and shall appropriate sufficient funds for the administration or the Board and the operation of the Health Department.

Vital Records:

Program Overview: This program provides birth and death certificates in a timely manner per requests from individuals, physicians, and local hospital and mortuary services. In addition, we provide outreach and support to local providers, mortuaries and others that support vital records needs. Funding is provided through fees for certificates, as requested.

Outcomes: To provide 100% of certificates to those requesting them in a timely and accurate manner per State guidelines.

Mandates: Vital Records are mandated by ORS 432 and OAR 333, Division 11.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 221110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees(Food Serv.)	-
32100	Federal Grants	-
32200	State Grants(SSBHC Pass Thru Dollars)	116,900
32200	State Grants(SSBHC)	6,200
32300	Local Grants	-
32500	Private Grants (NACHO)	5,000
33100	Charges for Services (MAC)	50,900
33100	Charges for Services (MCM)	85,000
37850	Equity Transfer In	-
37900	Miscellaneous	20,000
		-
Total Revenues - To Schedule B		<u><u>\$ 284,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Administration / Vital Records
Cost Center #: 221110

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	119,400
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,600
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	2,900
44040 Advertising	-
44100 Professional Services	4,400
44922 Dues and Subscriptions	400
44990 Insurance	6,100
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	700
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	300
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	24,500
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	200
Total Materials and Services - To Schedule B	<u>\$ 161,700</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 15,200
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ 15,200</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		774,000
Interfund Transfers (In) (Schedule C)		100,000
Total Resources - To Schedule A		<u>\$ 874,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	7.70	641,700
Materials and Services (Schedule E)		152,800
Interfund Transfers (Out) (Schedule E)		79,500
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>7.70</u>	<u>\$ 874,000</u>

Purpose of Program: (6 sub-programs under Clinical & Prevention)

Communicable/Preventable Disease:

Program Overview: Communicable Disease investigations include HIV, TB, Breast and Cervical Cancer, and Sexually Transmitted Disease program funding that come from State, Federal and fees for service. Communicable disease also covers zoonotic diseases (animal) that may affect humans adversely, and food borne illness investigation with Environmental Health. A comprehensive program is required to assure the health and safety of the community when at risk for communicable diseases. Outreach and education on prevention, risk, testing and treatment are a necessity with this program.

Outcomes: Outcomes are to meet 100% of program specific requirements on investigation, treatment, testing, partner notification and reporting as defined and regulated by State Public Health. These outcomes are based on timeliness and completeness of investigations on all communicable diseases.

Mandates: Communicable Disease prevention, education and reporting are mandated through ORS 433.004, and defined through OAR 333, Divisions 14, 17, 18, 19.

Tobacco Prevention and Education Program (TPEP):

Program Overview: The TPEP program includes Tobacco Prevention and Healthy Communities dollars from State grants. These programs work together to reduce tobacco related and other chronic diseases in our community. Community collaboration and outreach is critical to making these programs successful.

Outcomes: Outcomes for this fiscal year are to 1) Work with partners to assure that one multi-unit housing property in Josephine County will adopt no-smoking rules on the property, 2) The Josephine County TPEP coordinator will respond to 100% of complaints and or violations of the Smokefree Workplace Law, 4) Develop a plan for sharing available chronic disease prevalence data and the link between chronic diseases and tobacco use/exposure with decision-makers.

Mandates: Both programs meet the mandate for health education and outreach as listed in OAR 333, Divisions 10, 15 and the TPEP program provides local enforcement of the Indoor Clean Air Act of 2009.

Immunizations:

Program Overview: Services are available during all office hours, are efficient and provide required vaccinations for school aged children, adult vaccines for health and travel vaccines. Funding comes from State and Federal grants and fees for services provided. Outreach and education occur as part of the mandate and in conjunction with Communicable Disease prevention.

Outcomes: 1) Provide one outreach activity for immunizations a year, outside of normal work hours. 2) Increase immunization rates in selected schools by 5%. Increased rates of immunization would reduce communicable diseases, time missed from school and work, and health care costs for the community as a whole.

Mandates: Provision of community immunization services and education are mandated by ORS 433.040, 433.090, 433.267 and OAR 333, Divisions 48-50. Provision of Travel immunizations is not mandated, however, is a community service that Public Health provides in an effort to decrease communicable disease.

Child Adolescent Health:

Program Overview: This area encompasses a variety of services and programs, including: sports physicals, paternity testing, Multi Disciplinary Team (MDT), Babies First and CaCoon Targeted Case Management nurse home visiting programs. Funding comes from a variety of grants, fees. All services are promoted to eligible clients.

Outcomes: 1) Work with MDT to address all pending cases of child abuse and neglect.

Mandates: These programs are mandated under OAR 333-014-0050 and ORS 418.747 (for MDT).

Reproductive Health:

Program Overview: Reproductive Health services include Family Planning, Sexually Transmitted Disease testing and treatment, pregnancy testing, women's annual exams. Services are provided by appointment and walk in four days a week. Funding is provided through a small state grant and fees for services. All internal programs and community health care provider partners refer clients to these services.

Outcomes: Current outcomes are to provide services for clients, as available. Future outcomes would include expanding appointment hours to provide more services to a broader range of clientele, that we are not currently able to provide services for. This expansion would require more staff and funding for support.

Perinatal Health:

Program Overview: Programs under this area include: Maternity Case Management (nurse home visiting), Oregon Mothers Care (OHP support), Health Care Coalition for Southern Oregon (home visiting). Programs are funded through State grants, private grants and fee for services.

Outcomes: 1) Accept all referrals to Home visiting program and review based on priorities. Provide services to as many women seeking services as possible, based on staffing. Note: this program is unable to meet all services requested due to current funding and staffing.

Mandates: All are defined under OAR 333-014-0050

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

	Revenue Source Code	EMP MHO Code	Budget Amount
Revenues:			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
32100	Federal Grants (Healthy Comm.- HCCSO)	30062	32,500
32200	State Grants (OMC)	29470	5,700
32200	State Grants (State Support)	12160	88,000
32200	State Grants (TB)	30150	1,700
32200	State Grants (TPEP)	29870	100,200
32200	State Grants (IMM)	29350	21,000
32200	State Grants (MCH Title V FF)	29702	23,800
32200	State Grants (MCH CAH GF)	29701	6,700
32200	State Grants (Parent/Child Health)	29700	10,600
32200	State Grants (Babies First)	29860	11,200
32200	State Grants (Family Planning)	29400	-
32200	State Grants (PN)	29850	3,700
32300	Local Grants	30800	135,000
32500	Private Grants (CaCoon)	30000	11,000
32500	Private Grants (UOWG)	29610	-
33100	Charges for Services (MAC)	33154	53,500
33100	Charges for Services (AFS DMAP)	29200	47,500
33100	Charges for Services (BCCP)	29300	11,800
33100	Charges for Services (CPD)	29800	21,100
33100	Charges for Services (IMM)	29350	87,500
33100	Charges for Services (CAH AFS DMAP)	29202	69,000
33100	Charges for Services (CH)	29501	1,000
33100	Charges for Services (FPEP)	29203	-
33100	Charges for Services (Reproductive Health)	29400	-
33100	Charges for Services (MCM)	29201	23,300
33200	Sales of Materials		-
33300	Rental Charges		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations (Other Receipts)	49000	-
37900	Miscellaneous	49000	8,200
Total Revenues - To Schedule B			\$ 774,000

Transfers from Other Funds (List sources):

35200	GENERAL FUND (Clinic)	\$ 100,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		\$ 100,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Clinical & Prevention Services
Cost Center #: 222310

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,200
43300 Operating Supplies	35,300
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	2,200
44910 Printing and Duplication	300
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	12,700
44040 Advertising	2,500
44100 Professional Services	-
44922 Dues and Subscriptions	1,400
44990 Insurance	1,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	9,900
44451 Education and Training	400
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,400
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	300
44810 Building Operation, Repairs and Maint (BOM)	37,200
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	41,800
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,500
Total Materials and Services - To Schedule B	\$ 152,800
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 79,500
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 79,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 36,000
Program Revenues (Schedule C)		290,000
Interfund Transfers (In) (Schedule C)		85,000
Total Resources - To Schedule A		<u>\$ 411,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	4.50	\$ 239,300
Materials and Services (Schedule E)		103,000
Interfund Transfers (Out) (Schedule E)		34,200
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		34,500
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>4.50</u>	<u>\$ 411,000</u>

Purpose of Program:

Animal Protection and Regulation:

Program Overview: APR responds to citizen complaints on the following issues: 1) Dog bites and rabies control, 2) Humane complaints, 3) Livestock chased, injured or killed by dogs, 4) Dog nuisance trespassing, 5) Dog nuisance barking. Funding comes from shelter adoption fees, dog license fees and donations. APR encourages public involvement through volunteerism, donation and education programs and strives to provide transparent and efficient services to the whole community.

Outcomes: 1) Respond to 100% of dog bite complaints to reduce rabies transmission, 2) Respond to 100% of humane check complaints, 3) Keep shelter doors open to the public a minimum of 4 days a week.

Mandates: APR programs are mandated through ORS 609 and through Local Ordinance's 92-9 amended by Local Ordinance 96-1, in Josephine County Charter section 14.6, and OAR 333, Division 19.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees(Dog License)	29000	229,700
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
33100 Charges for Services (APR SHELTER)	29100	20,000
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations (APR Shelter)	29100	40,000
37850 Equity Transfer In		
37900 Miscellaneous	49000	300
Total Revenues - To Schedule B		<u><u>\$ 290,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		-
35200 GENERAL FUND (APR)	51400	85,000
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ 85,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Animal Protection and Regulation
Cost Center #: 222330

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,000
43300 Operating Supplies	22,900
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	100
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	2,500
44040 Advertising	1,000
44100 Professional Services	5,000
44922 Dues and Subscriptions	200
44990 Insurance	500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	4,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	33,200
44840 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 103,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 34,200
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 34,200

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			
Program Revenues (Schedule C)			487,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 487,000</u>

Requirements:

Expenditures:			
Personal Services (Schedule D)		5.85	\$ 361,200
Materials and Services (Schedule E)			81,500
Interfund Transfers (Out) (Schedule E)			44,300
Capital Outlays directly from program (Schedule F)			-
Debt Service			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>5.85</u>	<u>\$ 487,000</u>

Purpose of Program:

Women, Infant and Children:

Program Overview: WIC provides nutrition education classes, promotes breastfeeding, works with local providers on high risk clients in need of special nutritional options, provides outreach to the community to assure caseload, provides services in outlying communities and does outreach at local grower's markets to promote consumption of fresh fruits and vegetables. WIC receives Federal funding through a state grant based on caseload.

Outcomes: 1) Provide services to 2900 families quarterly, 2) Do outreach to community one time per year per requirements, 3) Increase breastfeeding support through a breastfeeding peer counselor.

Mandates: The WIC program is mandated under OAR 333-014-0050 and Divisions 52-54

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants (WIC)	30250	425,000
32200 State Grants (WIC PEER)	30251	26,000
32300 Local Grants	30800	36,000
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations (Other Receipts)		
37850 Equity Transfer In		
37900 Miscellaneous	49000	
Total Revenues - To Schedule B		<u>\$ 487,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Women Infant and Children
Cost Center #: 222440

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 5,000
43300 Operating Supplies	22,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,200
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	31,800
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	400
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,800
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	16,800
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	100
Total Materials and Services - To Schedule B	\$ 81,500
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 44,300
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 44,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		372,000
Interfund Transfers (In) (Schedule C)		45,000
Total Resources - To Schedule A		<u>\$ 417,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.95	232,000
Materials and Services (Schedule E)		145,100
Interfund Transfers (Out) (Schedule E)		39,900
Capital Outlays directly from program (Schedule F)		-
Debt Service		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.95</u>	<u>\$ 417,000</u>

Purpose of Program: (5 sub programs in Environmental Community Safety)

Environmental Community Safety:

Program Overview: Facility inspections conducted by registered environmental health specialists fall under this program. These include mobile, temporary and full-service restaurants, Bed and Breakfasts, spas, pools, hotels, motels, school food service, and non-profit food service. Additionally, environmental health supports communicable disease mandates through facility inspections potentially linked to food borne outbreaks. Program services are funded through fee for service inspections that are billed to the facilities annually, or collected at events. The program also provides education to business owners and operators, and food handlers, as well as, support for planning and building to meet State codes for food service.

Outcomes: 1) Provide inspections to 100% of facilities, 2) To follow-up on 100% of food borne disease outbreak complaints.

Mandates: The program is mandated under and defined under OAR 333, Divisions 12, 29, 39, 60, 62, 157, 158, 160, 162, 170, and 175.

Emergency Services:

Program Overview: This program encompasses the State Emergency Preparedness grant, administrative funding for Emergency Medical services (EMS) program and the federally funded Emergency Management preparedness grant. The EMS program oversees the EMS Board, ambulance services, and ambulance inspections

Outcomes: 1) Pass a revised EMS ordinance, 2) Meet emergency preparedness guidelines on exercising, planning and responding to all hazards emergencies. This involves up to two exercises or two real life events, multiple plans that need revision based on past experiences or new objectives and support to Emergency Management and other First Responders in a real life event.

Mandates: Under OAR 200, 250, 255, 260. And OAR 333, Division 3.

Drinking Water:

Program Overview: The drinking water program monitors wells and water systems with 4 or more connections throughout Josephine County. This environmental health program assures that users of community systems have clean drinking water free of contaminants, and work with system owners to prevent disease spread. Systems include schools, restaurants, mobile home parks, and multi-unit housing facilities. Program dollars are provided through State funding based on the number of systems regulated bi-annually and billable activities.

Outcomes: To provide inspections to 100% of systems, to provide follow-up on 100% of alerts and to correct issues with 100% of Significant Non-Complier systems.

Mandates: Under ORS 468B and OAR 333, Division 61.

Air Quality:

Program Overview: Air Quality funding comes from the Department of Environmental Quality (DEQ) who mandates the program requirements of education, outreach and monitoring of illegal burning activities. The Air Quality program supports the Burn Line (476-WOOD) and monitors air quality advisories from the National Weather Service and other resources.

Outcomes: 1) To investigate 100% of illegal burning complaints, 2) To work with the media, local realtors and DEQ to promote the new State Woodstove Ordinance that is in affect 8-1-10.

Mandates: OAR 340, Division 264, and Federal Environmental Protection Agency (EPA) Clean Air Act of 1990. These standards are set to reduce health impacts from burning of illegal materials, burning on low air circulation days, and reduction in other types of burning.

Solid Waste:

Program Overview: This program is funded through the Solid Waste Franchise fees collected from waste disposal agencies. Objectives include successful clean up of properties with Solid Waste issues to reduce vectors, disease risk, and air quality and sight issues.

Outcomes: Respond to 100% of complaints on Solid Waste nuisances

Mandates: The program is mandated by the Josephine County Solid Waste Nuisance Abatement ordinance, 90-16.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

		Revenue Source Code	Budget Amount
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		-
30900	Other Taxes		-
31100	Licenses, Permits and Fees(AMR)	10120	25,000
31100	Licenses, Permits and Fees(Food Handlers)	30500	7,300
31100	Licenses, Permits and Fees(INSP. Request)	30600	2,300
31100	Licenses, Permits and Fees(Rural Prop)	30610	300
31100	Licenses, Permits and Fees(Pools/Spa)	30630	7,100
31100	Licenses, Permits and Fees(Tourist Fac.)	30640	13,100
31100	Licenses, Permits and Fees(Food Serv.)	30650	169,000
32100	Federal Grants		-
32200	State Grants (BT)	29151	35,000
32200	State Grants (BT Prep)	29152	5,000
32200	State Grants (Drinking Water)	30620	38,000
32200	State Grants (Air Quality)	30700	9,000
32300	Local Grants		-
32500	Private Grants		-
33100	Charges for Services (State Drinking Water)	30620	59,000
33200	Sales of Materials		-
33300	Rental Charges		-
34200	Fines and Forfeitures		-
35300	Interfund Payments		-
37100	Interest Earned		-
37200	Donations (Other Receipts)		-
37850	Equity Transfer In		-
37900	Miscellaneous	49000	1,900
Total Revenues - To Schedule B			<u>\$ 372,000</u>

Transfers from Other Funds (List sources):

35200			\$ -
35200	GENERAL FUND (SW Franchise)	51400	45,000
35200			-
Total Interfund Transfers (In) - To Schedule B			<u>\$ 45,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Public Health Fund (255)
Office/Division: Public Health
Program: Environmental Community Safety
Cost Center #: 222490

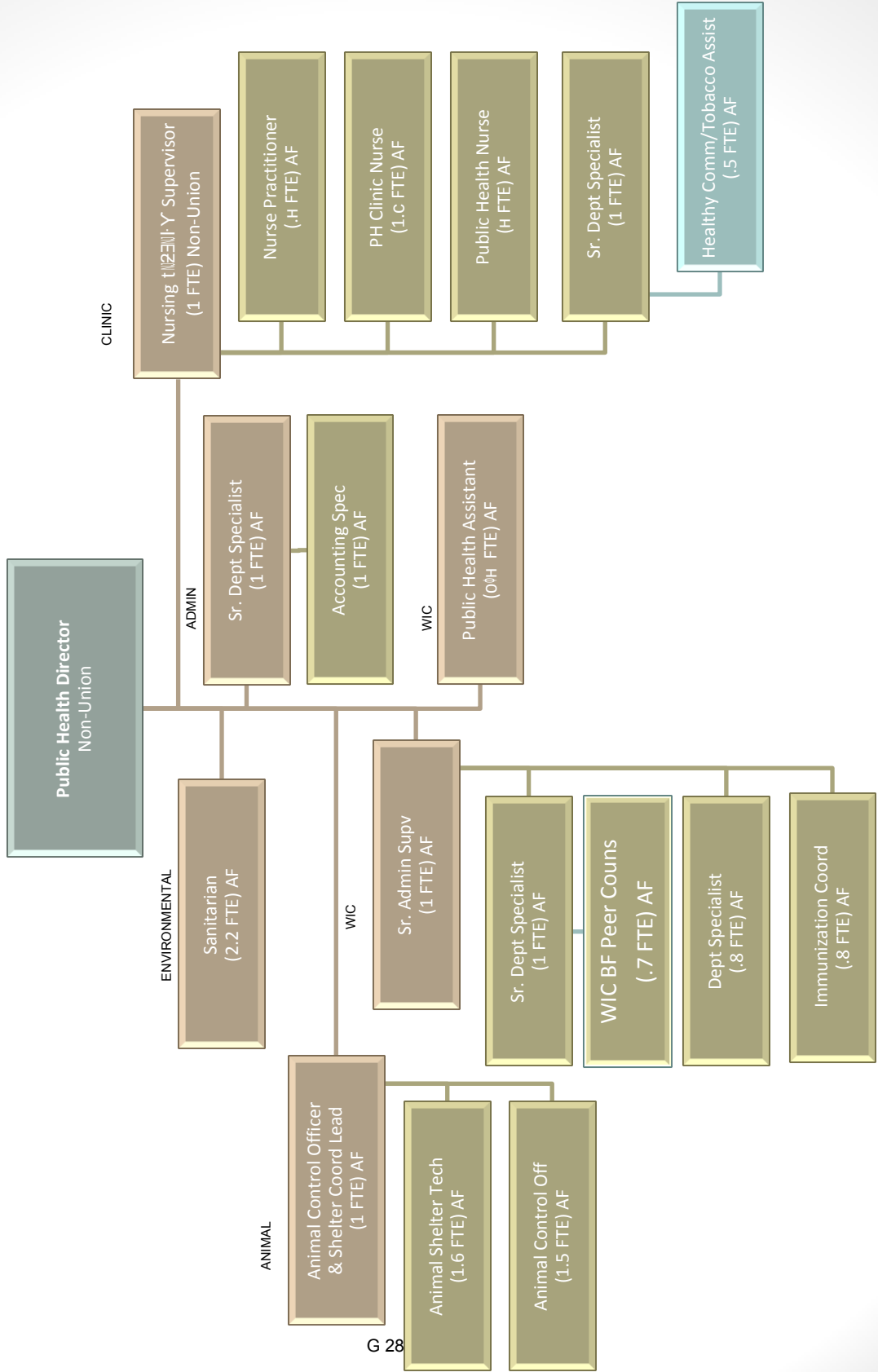
	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 8,100
43300 Operating Supplies	35,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	800
44910 Printing and Duplication	800
44929 Postage and Shipping	900
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	1,600
44040 Advertising	-
44100 Professional Services	2,000
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	10,600
44451 Education and Training	3,200
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,800
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	36,600
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	36,700
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	5,300
Total Materials and Services - To Schedule B	<u>\$ 145,100</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	37,800
45210 Radio Infrastructure (Public Safety & Public Works)	2,100
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ 39,900</u>

Josephine County
Schedule D - Personnel Services
Public Health 2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations				
								Admin	Clinic/Prev	Animal	WIC	Environ Safety
222440	Public Health Director	N2111	NU	1.00	84,348	42,978	127,326	38,198	12,733	25,465	38,198	12,733
221110	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510	62,559				6,951
222310	Accounting Specialist	A1012	AF	1.00	37,417	25,763	63,180	6,318	25,272	12,636		18,954
222310	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510		69,510			
222310	Pub/Hlth Nurse	A1912	AF	1.00	61,500	38,516	100,015		100,015			
222310	Nurse Practitioner NE	A2512	AF	0.20	16,736	2,271	19,007		19,007			
222310	Pub/Hlth Clinic Nurse	A1712	AF	1.00	55,235	34,380	89,615		89,615			
222310	Pub/Hlth Nurse	A1912	AF	1.00	61,500	38,616	100,115		100,115			
222310	Pub/Hlth Clinic Nurse	A1701	AF	0.60	25,471	10,954	36,426		36,426			
222310	PH Immunization Coordinator	A1012	AF	0.80	29,935	19,706	49,642		49,642			
222310	Nursing Program Supervisor	N2103	NU	1.00	69,228	42,065	111,293		111,293			
222330	Lead Animal Cntrl Officer & Shelter Coordi	A1301	AF	1.00	34,106	24,263	58,369			58,369		
222330	Animal Control Officer	A1104	AF	1.00	32,930	23,793	56,723			56,723		
222330	Animal Control Officer	A1101	AF	0.50	15,246	6,018	21,265			21,265		
222330	Animal Shelter Tech	A1004	AF	0.70	21,759	8,589	30,348			30,348		
222330	Animal Shelter Tech	A1001	AF	0.70	20,156	7,957	28,114			28,114		
222330	Animal Shelter Tech	A1001	AF	0.20	5,759	609	6,368			6,368		
222340	Healthy Comm/Tobacco Asst	A1001	AF	0.50	14,397	6,124	20,521		20,521			
222440	Sr. Admin Supervisor	N1401	NU	1.00	46,829	28,463	75,292		7,529		48,940	18,823
222440	Public Health Assistant	A1006	AF	0.80	26,198	14,145	40,343				40,343	
222440	Public Health Assistant	A1012	AF	0.80	29,935	16,093	46,028				46,028	
222440	Public Health Assistant	A1012	AF	0.80	29,935	18,859	48,795				48,795	
222440	WIC Breastfeeding Peer Cnslr	A1003	AF	0.70	21,192	8,468	29,660				29,660	
222440	Sr Dept Specialist	A1211	AF	1.00	41,875	27,563	69,438				69,438	
222440	Public Health Assistant	A1004	AF	0.80	24,868	14,933	39,801				39,801	
222490	Sanitarian	A1707	AF	1.00	49,645	30,596	80,241					80,241
222490	Sanitarian	A1708	AF	1.00	50,969	31,128	82,097					82,097
222490	Sanitarian NE	A1712	AF	0.20	11,049	1,193	12,242					12,242
				22.30	1,002,071	579,211	1,581,283	107,075	641,678	239,288	361,201	232,040
							1,581,300	107,100	641,700	239,300	361,200	232,000
						FTE		1.30	7.70	4.50	5.85	2.95

Rounded for Sch B

Public Health



Special Revenue Funds



JOSEPHINE COUNTY, OREGON
Budget - 2013-14
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Special Revenue Funds

Fund Number and Name

202 – Public Works Special Programs Fund	H 1
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248 – DA Special Programs Fund	H 94
258 – Commission for Children and Families Fund	H 109
260 – Parks Fund	H 113
262 – Building Safety Fund	H 121
275 – Court Security Fund.....	H 139

RESOURCES AND REQUIREMENTS

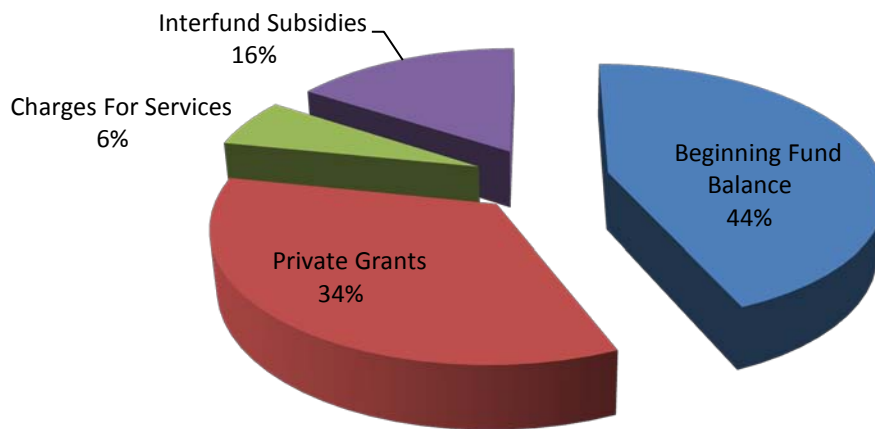
Josephine County

PUBLIC WORKS SPECIAL PROGRAMS FUND (202)

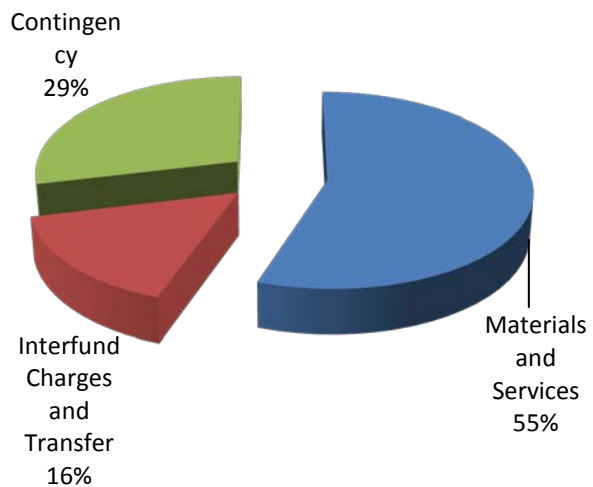
Historical Data			Budget for Next Year 2013-14			
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13	DESCRIPTION AND REQUIREMENTS		Proposed By Budget Officer	Approved By Budget Committee
			RESOURCES			
			Beginning Fund Balance:			
\$ 47,090	\$ 19,864	\$ 6,000	Solid Waste (SW)		\$ 8,000	\$ 8,000
102,432	93,131	83,000	North Valley Industrial Park (NVIP)		64,000	\$ 64,000
			Revenues generated by programs:			
83,211	60,781	63,500	Solid Waste (SW)		63,000	63,000
4,813	4,609	4,400	North Valley Industrial Park (NVIP)		4,000	4,000
			Interfund Transfer:			
-	12,300	24,000	100 - General Fund for Solid Waste		26,000	26,000
\$ 237,546	\$ 190,685	\$ 180,900	TOTAL RESOURCES		\$ 165,000	\$ 165,000
			REQUIREMENTS			
			Operating Expenditures:			
\$ 92,939	\$ 67,527	\$ 76,500	Solid Waste (SW)		\$ 76,400	\$ 76,400
8,298	12,020	25,000	North Valley Industrial Park (NVIP)		15,000	15,000
			Interfund Transfers:			
10,000	11,900	10,000	201 - Public Works Fund for (SW) management		13,000	13,000
2,315	1,929	3,000	201 - Public Works Fund for (NVIP) management		4,000	4,000
11,000	8,200	8,200	401 - Internal Services Fund (ISF)		9,100	9,100
-	-	-	430 - Property Reserve Fund		-	-
			Contingency		47,500	47,500
124,552	101,576	\$ 180,900	TOTAL REQUIREMENTS		\$ 165,000	\$ 165,000
112,994	89,109		Ending Fund Balance			
\$ 237,546	\$ 190,685		TOTAL ACTUAL			

Public Works Special Projects 2013-14

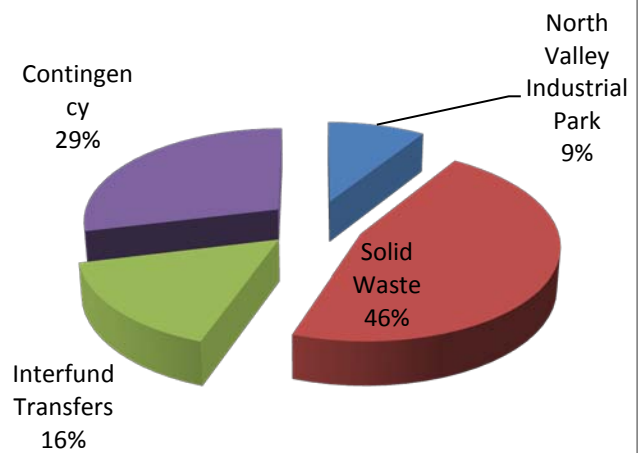
Sources of Revenue



PW Special Project Expenditure by Category



PW Special Project Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Public Works Special Project Fund (202)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
-	\$ 93,500	\$ 93,500	-	Solid Waste	-	\$ 97,000	\$ 97,000	\$ -
-	87,400	87,400	-	North Valley Industrial Park	-	68,000	68,000	-
			-					-
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division Public Works
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 72,000
Program Revenues (Schedule C)			67,000
Interfund Transfers (In) (Schedule C)			26,000
Total Resources - To Schedule A			<u>\$ 165,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			91,400
Interfund Transfers (Out) (Schedule E)			26,100
Capital Outlays directly from program (Schedule F)			-
Contingency			47,500
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 165,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		57,000
33100 Charges for Services		6,000
33100 Charges for Services		4,000
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
		-
Total Revenues - To Schedule B		<u>\$ 67,000</u>

Transfers from Other Funds (List sources):

35200	\$ 26,000
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u>\$ 26,000</u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	202-343381	Charges for Services		07/01/2013 - 6/30/2014		\$ 4,000				Continuing	NVIP Sewer Pmts
2	202-343381	Interest		07/01/2013 - 6/30/2014		\$ 200				Continuing	
3	202-342510	Charges for Services		07/01/2013 - 6/30/2014		\$ 6,000				Continuing	Landfill Fees
4	202-342510	Solid Waste Agency - CGP	Solid Waste Agency	07/01/2013 - 6/30/2014		\$ 57,000				Continuing	Reimb charges Parametrix
5	202-342510	Interfund Pmt	County	07/01/2013 - 6/30/2014		\$ 26,000				Continuing	Enviromental Fee Program
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	50,000
44040 Advertising	-
44100 Professional Services	26,400
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	14,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 91,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 (401) ISF	\$ 9,100
45210 (201) Public Works	17,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 26,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 64,000
Program Revenues (Schedule C)			4,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 68,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			15,000
Interfund Transfers (Out) (Schedule E)			5,500
Capital Outlays directly from program (Schedule F)			-
Contingency			47,500
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 68,000</u>

Purpose of Program:

Public Works services also accounts for revenues and expenditures of the North Valley Industrial Park. Revenues are from sales of lots, and sewer fees collected from the current owners. Expenditures are for liens and assessments associated with industrial park development.

The North Valley Industrial Park Program involves management of county property in the industrial park (sales and leases), operation and maintenance of the County's sewer system for the park and pumping station, infrastructure improvements, and other miscellaneous activities to ensure the park's infrastructure.

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County

The North Valley Industrial Park (NVIP) maintains good relationship with the Three Rivers School District, who provides the treatment facility for the sewage treatment generated at the NVIP. Public Works will be spearheading a new outreach program to park tenants to address upcoming sewer capacity issues, sewage content issues and a new rate schedule.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

The NVIP is currently in a state of declining fund balances. Sewer rates to park tenants have not been adjusted in many years and park flows have risen dramatically. Public Works will be putting together a proposed rate schedule that will reflect a 100% capture of the cost of sewer service provision. Optimally, costs for sewer provision will be 100% captured and a direct pass-through. Additionally, the NVIP pumping station is nearing the end of its useful life and a payment plan. A capital reserve component being added to sewer rates will need to be addressed at the same time as the rate review.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

All non-confidential records are available during normal business hours and/or by public records requests.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

The NVIP Fund has no budgeted personnel. Maintenance checks on the pump station are provided through an intergovernmental agreement with the City of Grants Pass.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33100	Charges for Services	41000 4,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 4,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: North Valley Industrial Park (NVIP)
Cost Center #: 343381

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	1,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	14,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 15,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 (401) ISF	\$ 1,500
45210 (201) Public Works	4,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 5,500

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 8,000
Program Revenues (Schedule C)		63,000
Interfund Transfers (In) (Schedule C)		26,000
Total Resources - To Schedule A		<u>\$ 97,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		76,400
Interfund Transfers (Out) (Schedule E)		20,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 97,000</u>

Purpose of Program:

Public Works services also account for the revenues and expenditures associated with the ongoing monitoring and remediation of two former disposal sites; Kerby Land fill, Marlsan Lagoon. This program involves management and environmental site monitoring of the closed Kerby and Marlsan Landfills, in accordance with state requirements, and an on-going groundwater well sampling and testing program to monitor the water quality around the Marlsan landfill area.

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County

This program operates under Department of Environmental (DEQ) regulations. All 'service requirements' are a direct result of DEQ required actions. Special mention of the community outreach at the Kerby Landfill is warranted – the Rogue Valley Flyers (RVF) maintain a radio-controlled plane flying/landing area. The RVF presence has greatly deterred the amount of vandalism taking place at Kerby.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

The vast majority of the funding for this program comes via the Josephine County Solid Waste Agency (SWA). The SWA oversees the franchise agreements with the two local waste management franchisees. Under both franchises, a portion of trash pick-up fees is put aside into an environmental assurance fund. This fund is drawn on to provide for the monitoring of the two landfills as well as some limited maintenance. The financial picture for the program appears stable, if not improving. With the continued passage of time, the monitoring and maintenance costs of the landfills has continued to drop.

The program is also required to submit an annual financial assurance to the State DEQ, of which the county remains in good standing.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

All mitigation and remediation work is managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting and also under all applicable State guidelines. This includes public bid noticing, openings and awards.

All non-confidential records are available during normal business hours and/or by public records requests

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

The Disposal Sites Closure Fund has no budgeted personnel. Mitigation work and construction work take place under the purview of prequalified professional engineers.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants 42150	57,000
33100	Charges for Services 41650	6,000
33100	Charges for Services	
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 63,000</u>

Transfers from Other Funds (List sources):

35200	General Fund (100)	\$ 26,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 26,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: 202 Public Works Special Projects
Office/Division: Public Works
Program: Solid Waste (SW)
Cost Center #: 342510

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	50,000
44040 Advertising	-
44100 Professional Services	26,400
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 76,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 (401) ISF	\$ 7,600
45210 (201) Public Works	13,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 20,600

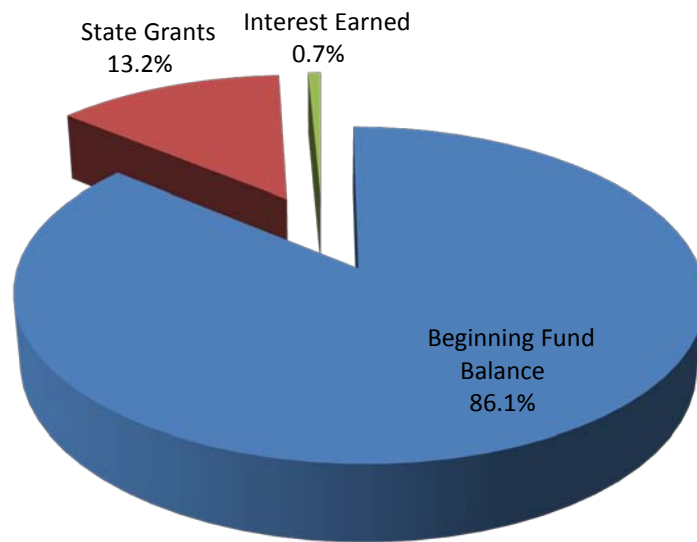
RESOURCES AND REQUIREMENTS

Josephine County

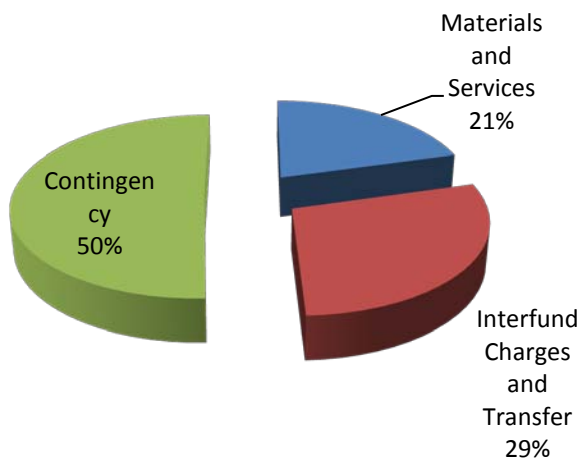
GRANT PROJECTS FUND (210)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Second Preceding Year 2010-11	Actual First Preceding Year 2011-12	Adopted Budget First Preceding Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
\$ 4,289,871	\$ 3,606,150	\$ 2,978,000	Beginning Fund Balance	\$ 1,960,400	\$ 1,960,400	\$ 1,960,400
			Revenues generated by programs:			
156,509	115,806	15,200	Title III	-	-	-
716,626	404,421	116,700	SRS 2008 / 2012	-	-	-
170,820	176,437	-	CDBG	-	-	-
282,221	429,430	311,200	Economic Development	301,000	301,000	301,000
67,910	55,132	57,500	Veterans Service Office (VSO)	-	-	-
34,482	33,020	7,900	Interest and Other Income	15,600	15,600	15,600
			Interfund Transfers:			
72,000	86,700	86,700	100 - General Fund for VSO	-	-	-
\$ 5,790,439	\$ 4,907,096	\$ 3,573,200	TOTAL RESOURCES	\$ 2,277,000	\$ 2,277,000	\$ 2,277,000
			REQUIREMENTS			
\$ 13,769	\$ 19,709	\$ 19,000	Title III	\$ 5,000	\$ 5,000	\$ 5,000
772,103	1,084,168	726,200	SRS 2008 / 2012	250,000	\$ 250,000	185,000
170,885	176,437	-	CDBG	-	-	-
297,312	95,500	225,000	Economic Development	280,000	280,000	280,000
110,320	117,482	145,400	Veterans Service Office (VSO) -MOVED GEN FUND 13-14	-	-	-
			Interfund Transfers:			
10,900	12,100	14,500	401 - Internal Services Fund (ISF) - VSO	-	-	-
16,100	16,100	-	Title III SRS 2008 401 ISF - GIS	-	-	-
-	14,360	90,500	Title III SRS 2008 100 GF - Forestry	-	-	-
			Title III for:			
61,000	60,000	60,000	100 - General Fund - Forestry	-	-	65,000
-	-	50,000	100 - Emergency Management	90,000	90,000	90,000
232,900	247,300	162,000	240 - Public Safety Fund - Sheriff	135,000	135,000	135,000
262,000	275,700	285,000	243 - Adult Corrections Fund	235,000	235,000	235,000
25,000	25,000	25,000	401 - Internal Services Fund - Title III Administration	25,000	25,000	25,000
			Economic Development for:			
50,000	40,000	40,000	100 - General Fund - Planning	35,000	35,000	35,000
75,000	40,000	40,000	221 - Fairgrounds Fund	20,000	20,000	20,000
50,000	40,000	40,000	260 - Parks Fund	20,000	20,000	20,000
37,000	30,000	30,000	530 - Airports Fund - IV Airport	30,000	30,000	30,000
-	-	1,620,600	Contingency	1,152,000	1,152,000	1,152,000
2,184,289	2,293,856	\$ 3,573,200	TOTAL REQUIREMENTS	\$ 2,277,000	\$ 2,277,000	\$ 2,277,000
3,606,150	2,613,240		Ending Fund Balance			
\$ 5,790,439	\$ 4,907,096		TOTAL ACTUAL			

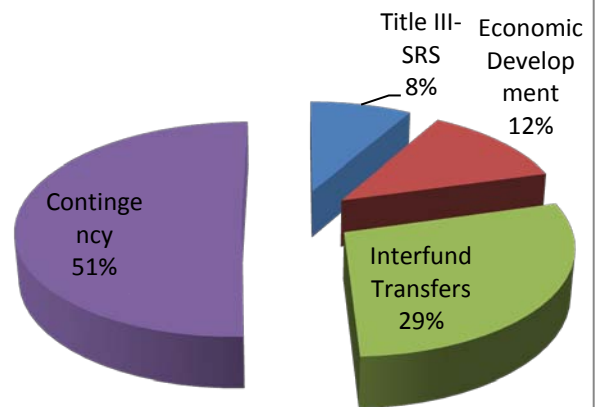
Grant Fund 2013-14 Sources of Revenue



Grant Fund Expenditure by Category



Grant Fund Expenditure by Program



Fund: Grant Projects Fund (210)

H 18

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division:
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 1,960,400
Program Revenues (Schedule C)			316,600
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u><u>\$ 2,277,000</u></u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			470,000
Interfund Transfers (Out) (Schedule E)			655,000
Capital Outlays directly from program (Schedule F)			-
Contingency			1,152,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u><u>-</u></u>	<u><u>\$ 2,277,000</u></u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division:
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	300,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	16,600
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
	Total Revenues - To Schedule B	<u>\$ 316,600</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division:
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	469,000
44040 Advertising	1,000
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 470,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Title III/SRS Transfers Out	\$ 485,000
45210 SRS 2008/2012 Transfer Out	\$ 65,000
45210 Economic Development Transfers Out	\$ 105,000
45210	\$ -
45210	\$ -
Total Interfund Transfers (Out) - To Schedule B	\$ 655,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 1,435,400
Program Revenues (Schedule C)			15,600
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u><u>\$ 1,451,000</u></u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			5,000
Interfund Transfers (Out) (Schedule E)			485,000
Capital Outlays directly from program (Schedule F)			-
Contingency			961,000
Ending Fund Balance			-
Total Requirements - To Schedule A	<u><u>-</u></u>	<u><u>\$</u></u>	<u><u>1,451,000</u></u>

Purpose of Program:

This program accounts for the use of O&C Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	15,600
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u>\$ 15,600</u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III
Cost Center #: 182120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	5,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 5,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Search & Rescue (240-292460)	\$ 135,000
45210 Emergency Management (100-194000)	90,000
45210 Adult Corrections Work Crews (243-278243)	235,000
45210 Finance Administration (401)	25,000
Total Interfund Transfers (Out) - To Schedule B	\$ 485,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008 / 2012
Cost Center #: 182180

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 250,000
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 250,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			185,000
Interfund Transfers (Out) (Schedule E)			65,000
Capital Outlays directly from program (Schedule F)			-
Contingency			
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>-</u>	<u>\$</u>	<u>250,000</u>

Purpose of Program:

This program accounts for the use of SRS 2008 Title III funds which are restricted for uses tied to federal forest lands. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related education opportunities and fire prevention.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Title III
Program: Title III SRS 2008
Cost Center #: 182180

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	185,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 185,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 General Fund -Forestry (100)	65,000
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 65,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 275,000
Program Revenues (Schedule C)			301,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 576,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			280,000
Interfund Transfers (Out) (Schedule E)			105,000
Capital Outlays directly from program (Schedule F)			-
Contingency			191,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 576,000</u>

Purpose of Program:

This fund accounts for Oregon Lottery funds from the state which are restricted for use in economic development activities.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants	11220	300,000
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned	10900	1,000
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 301,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Grants Projects Fund (210)
Office/Division: Economic Development
Program: Economic Development
Cost Center #: 181140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	279,000
44040 Advertising	1,000
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 280,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Parks Fund (260)	\$ 20,000
45210 Fair Fund (221)	20,000
45210 Planning Department (100)	35,000
45210 Airports Fund (530)	30,000
Total Interfund Transfers (Out) - To Schedule B	\$ 105,000

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Second Preceding Year 2010-11	Actual First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
\$	266,420	\$ 273,417	Beginning Fund Balance	\$ 127,700	\$ 127,700	\$ 128,000
	6,997	6,063	Operating Revenues	-	-	-
\$	273,417	\$ 279,480	TOTAL RESOURCES	\$ 127,700	\$ 127,700	\$ 128,000
			REQUIREMENTS			
\$	-	\$ -	Materials and Services	-		
			Interfund Transfers:			
	-	-	240 - Public Safety Fund - District Attorney	127,700	\$ 127,700	128,000
	-	-	Contingency	-		
	-	-	TOTAL REQUIREMENTS	\$ 127,700	\$ 127,700	\$ 128,000
	273,417	279,480	Ending Fund Balance			
\$	273,417	\$ 279,480	TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 128,000
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 128,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			128,000
Capital Outlays directly from program (Schedule F)			-
Contingency			
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>-</u>	<u>\$</u>	<u>128,000</u>

Purpose of Program:

Forfeitures from drug related prosecutions used for general administration and/or enhancement of the District Attorney's Office. Both State and Federal law provide that property used in the commission of a crime and proceeds from the commission of crime may be forfeited. Often, taking

Desired Outcomes and Goals:

Often, taking the criminal's unlawful gain is the most effective deterrent to further criminal activity.
 ORS 131.550 to ORS 131.602

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: DA Forfeiture Fund (212)
Office/Division: District Attorney
Program: DA Forfeiture
Cost Center #: 142080

**Budget
Amount**

Materials and Services:

Supplies:

43100 Office Supplies
43120 Educational Materials
43300 Operating Supplies
43328 Uniforms and Protective Gear
43770 Equipment (<\$5,000)
44910 Printing and Duplication
44929 Postage and Shipping
43340 Food and Related Supplies (CJ and Sheriff only)
43920 Ammunition (Sheriff only)
43740 Aviation Fuel (Airport only)

Fees and Services:

44001 Contracted Services
44040 Advertising
44100 Professional Services
44440 Extradition
44467 Investigation
44922 Dues and Subscriptions
44990 Insurance
44463 Witness Fees (DA only)

Training and Travel:

44410 Travel
44451 Education and Training

Facilities and Utilities:

44600 Utilities
44661 Communications
44710 Rental - Land and Buildings
44720 Rental - Vehicles and Equipment
44810 Building Operation, Repairs and Maint (BOM)
44840 Equipment Operation, Repairs and Maint (Fleet)

Intergovernmental Payments

45500 Intergovernmental Payments

Miscellaneous

43010 Disability Awards/Settlements (Self Insurance Fund only)
44200 Medical Services (Self Insurance Fund only)
44992 Self Insurance Claims (Self Insurance Fund only)
44995 Miscellaneous

Total Materials and Services - To Schedule B

\$ -

Transfers to Other Funds (List recipients):

45210 Public Safety Fund (DA) - 240
45210

\$ 128,000

Total Interfund Transfers (Out) - To Schedule B

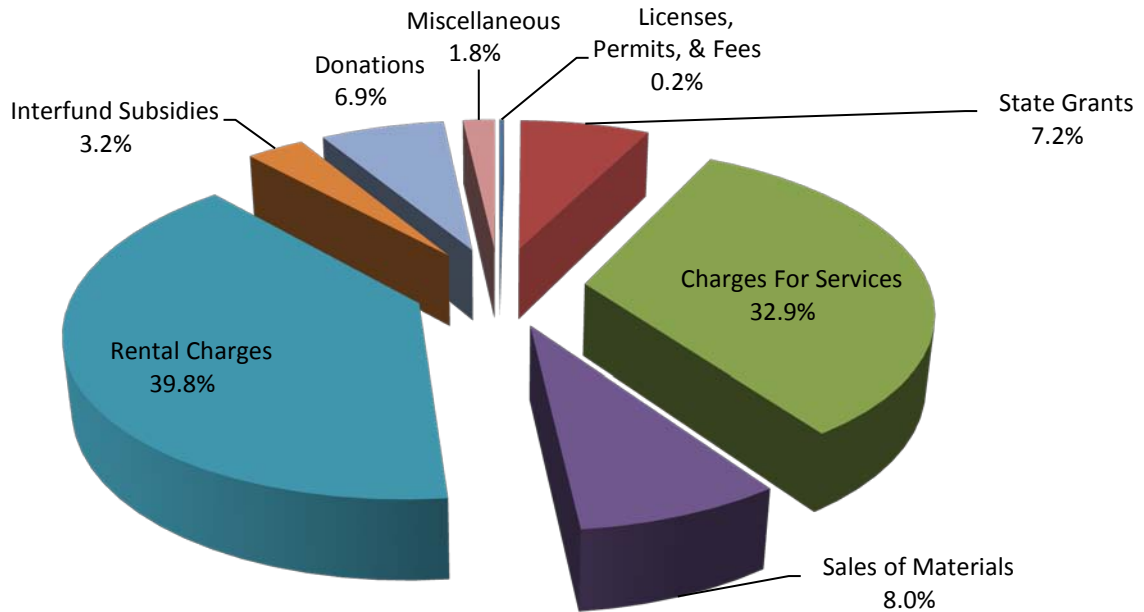
\$ 128,000

Josephine County

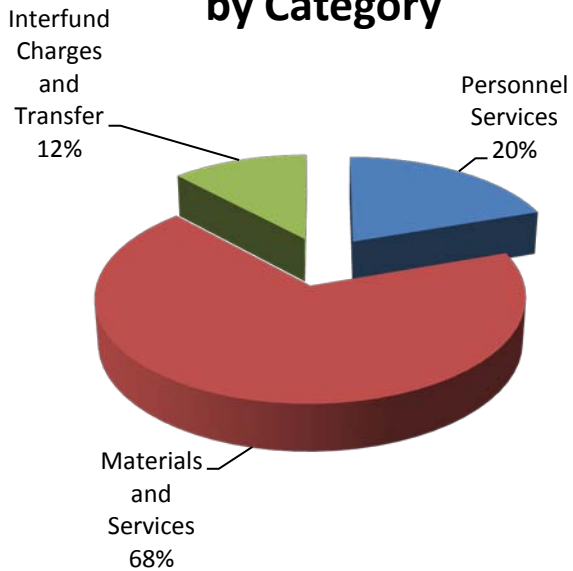
FAIRGROUNDS FUND (221)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12					
			RESOURCES			
\$ (61,885)	\$ 65,027	\$ 40,000	Beginning Fund Balance	\$ -		
827,377	816,392	427,500	Operating Revenues	561,000	561,000	561,000
263,211	291,502	281,000	Federal and State Grants	45,000	45,000	45,000
			Interfund Transfer:			
-	-	340,000	100 - General Fund support	-	-	-
75,000	40,000	40,000	210 - Grant Projects Fund - Economic Development	20,000	20,000	20,000
\$ 1,103,703	\$ 1,212,921	\$ 1,128,500	TOTAL RESOURCES	\$ 626,000	\$ 626,000	\$ 626,000
			REQUIREMENTS			
\$ 243,765	\$ 242,507	\$ 215,400	Personal Services	\$ 123,400	\$ 123,400	\$ 123,400
755,411	939,798	848,000	Materials and Services	427,700	427,700	427,700
			Interfund Transfer:			
29,500	44,800	65,100	401 - Internal Services Fund (ISF)	53,700	53,700	53,700
10,000	-	-	430 - Property Reserve Fund	21,200	21,200	21,200
-	26,981	-	435 - Equipment Reserve Fund	-	-	-
1,038,676	1,254,086	\$ 1,128,500	TOTAL REQUIREMENTS	\$ 626,000	\$ 626,000	\$ 626,000
65,027	(41,165)		Ending Fund Balance			
\$ 1,103,703	\$ 1,212,921		TOTAL ACTUAL			

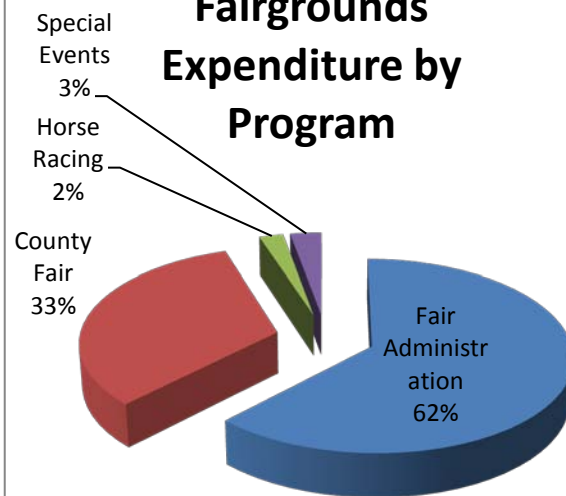
Fairgrounds Fund 2013-14 Sources of Revenue



Fairgrounds Expenditure by Category



Fairgrounds Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Fairgrounds Fund (221)

2012-13 Budget				2013-14 Budget			
Program Name		FTE	Resources	Requirements	Net		
Fair Administration		2.80	\$ 176,500	\$ 448,500	\$ (272,000)		
County Fair		-	370,000	230,000	140,000		
Horse Racing		-	412,000	412,000	-		
Special Events		-	170,000	38,000	132,000		
Total for Fund		2.80	1,128,500	\$ 1,128,500	\$ -		

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			606,000
Interfund Transfers (In) (Schedule C)			20,000
Total Resources - To Schedule A			<u>\$ 626,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.30	\$	123,400
			-
Materials and Services (Schedule E)			427,700
Interfund Transfers (Out) (Schedule E)			74,900
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.30</u>	<u>\$ 626,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	1,500
32100	Federal Grants	-
32200	State Grants	45,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	206,000
33200	Sales of Materials	50,000
33300	Rental Charges	249,400
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	43,000
37850	Equity Transfer In	-
37900	Miscellaneous	11,100
		-
	Total Revenues - To Schedule B	<u><u>\$ 606,000</u></u>

Transfers from Other Funds (List sources):

35200	Econ Dev	\$ 20,000
35200		\$ -
35200		\$ -
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 20,000</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fair
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,700
43300 Operating Supplies	14,000
43328 Uniforms and Protective Gear	1,100
43770 Equipment (<\$5,000)	7,300
44910 Printing and Duplication	6,500
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	172,800
44040 Advertising	28,500
44100 Professional Services	500
44922 Dues and Subscriptions	900
44990 Insurance	13,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	5,500
44451 Education and Training	1,200
<u>Facilities and Utilities:</u>	-
44600 Utilities	89,900
44661 Communications	6,600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,000
44810 Building Operation, Repairs and Maint (BOM)	48,000
44840 Equipment Operation, Repairs and Maint (Fleet)	15,000
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	9,600
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	2,100
Total Materials and Services - To Schedule B	\$ 427,700
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 53,700
45210 Property Reserve (430)	21,200
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 74,900

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administrations
Cost Center #: 381110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			63,600
Interfund Transfers (In) (Schedule C)			20,000
Total Resources - To Schedule A			<u>\$ 83,600</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	2.30	\$	123,400
Materials and Services (Schedule E)			211,600
Interfund Transfers (Out) (Schedule E)			54,700
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.30</u>	<u>\$ 389,700</u>

Purpose of Program:

The purpose of the Josephine County Fairgrounds is to serve the citizens of Josephine County and Southern Oregon in an atmosphere of education, competition and entertainment. The Fairgrounds serves as the community center for the citizens of the community, offering year round activities for all, in a setting that relates to our heritage, current customs and future dreams.

The mission of the Josephine County Fairgrounds is to provide a year-round, safe, clean, family oriented multi-use facility to strengthen and promote the agricultural, 4H and FFA traditions and the educational, economical, social and entertainment opportunities available to the community. We strive to maintain the Josephine County Fairgrounds in a fiscally responsible, professional manner in order to preserve the assets of Josephine County for future generations by forging good relationships with our citizens, user groups, and volunteers.

Budget Goal #1. Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The Fairgrounds is committed to getting more involved in the community. We have a Chamber of Commerce membership and attend weekly greeters meetings on a regular basis to share our agendas with other businesses and in turn those businesses network with us sharing their ideas about business opportunities in this county and how the Fairgrounds can play a role in their success. We attend service club meetings, share what is happening at the Fairgrounds, events happening within the county and encouraging citizens to play a role, even in some small way, with their county government to let them know what county services they consider important to each of them.

Budget Goal #2. Provide sustainable funding for all mandated and essential County government programs for the next ten years.

The Fairgrounds has the potential to generate funds and be a self sustaining unit and plans to capitalize on that potential where possible, keeping expenses under tight control and continuing to cultivate new revenue sources. One source we are currently working on is permanent advertising opportunities for businesses. It will produce an annual revenue stream for the Fairgrounds and year around advertising at a reasonable price for businesses. Additionally, Fair plans on researching and applying for grants that may be available for operations. We are working with Building Operation and Maintenance to shift the maintenance of our facility over to them and with Public Works on equipment issues. Ultimately this will save the County duplication in staffing and reduce the cost of supplies.

Continue to improve the fairgrounds as a potential Emergency Shelter Site for our citizens and their pets in case of a disaster, it is important that we keep our eyes open for funding opportunities to help us be a better prepared site if we are ever put in that situation.

No one really knows how things will look in ten years. We are hopeful that we can be a part of the solution for County funding and in turning around the community economy by bringing more business to our area keeping our tourism industry, motels and restaurants in business for the long term.

Budget Goal #3. Provide services in a transparent, open and efficient manner to all citizens of Josephine County

We are providing our citizens information on our service opportunities through our office (which is open to the public four and half days per week), open public meetings, public service announcements, the County website and social media sites. Newspaper and radio is used on a limited basis for Fairgrounds sponsored events. We also benefit from the advertising of others if their events are held in one of our rental buildings.

Budget Goal #4. Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

We have limited staffing of a proposed 2.3 FTE including a Manager, one part time support staff and one part time maintenance/event staff. The Fair is supplemented by volunteers and Experience Works personnel that are paid through another government funded program but allow us the opportunity to make use of their skills at no cost to us. We also work with the Probation Office to offer those citizens an opportunity to volunteer their services and help make a difference in their community. All of this allows for the lowest possible cost for the Fair program but still allowing fair operations for the benefit of the citizens.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Fairgrounds Administrations
Cost Center #: 381110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	1,000
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	3,000
33200	Sales of Materials	1,000
33300	Rental Charges	38,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	15,000
37850	Equity Transfer In	-
37900	Miscellaneous	5,600
Total Revenues - To Schedule B		<u>\$ 63,600</u>

Transfers from Other Funds (List sources):

35200	Econ Development	\$ 20,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 20,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Administration
Cost Center #: 381110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	3,000
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	6,000
44910 Printing and Duplication	200
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	28,400
44040 Advertising	1,500
44100 Professional Services	500
44922 Dues and Subscriptions	500
44990 Insurance	13,000
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	2,000
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	82,000
44661 Communications	6,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	48,000
44840 Equipment Operation, Repairs and Maint (Fleet)	15,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,800
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 211,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 33,500
45210 Property Reserve (430)	21,200
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 54,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			345,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 345,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			186,000
Interfund Transfers (Out) (Schedule E)			18,600
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>-</u>		<u>\$ 204,600</u>

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		
32100 Federal Grants		-
32200 State Grants		45,000
32300 Local Grants		
32500 Private Grants		-
33100 Charges for Services		190,000
33200 Sales of Materials		40,000
33300 Rental Charges		40,000
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		25,000
37850 Equity Transfer In		-
37900 Miscellaneous		5,000
Total Revenues - To Schedule B		\$ 345,000

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: County Fair
Cost Center #: 381120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,200
43300 Operating Supplies	10,000
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	4,500
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	130,400
44040 Advertising	24,000
44100 Professional Services	
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,500
44451 Education and Training	200
<u>Facilities and Utilities:</u>	
44600 Utilities	7,900
44661 Communications	600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,000
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,100
Total Materials and Services - To Schedule B	\$ 186,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 18,600
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 18,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		32,400
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 32,400</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		13,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 13,800</u>

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		32,400
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 32,400</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Horse Racing
Cost Center #: 381130

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	6,000
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	7,800
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u>\$ 13,800</u>
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		165,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 165,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,300
Interfund Transfers (Out) (Schedule E)		1,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 17,900</u>

Purpose of Program:

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	-
32200	State Grants	
32300	Local Grants	
32500	Private Grants	-
33100	Charges for Services	13,000
33200	Sales of Materials	9,000
33300	Rental Charges	139,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	3,000
37850	Equity Transfer In	-
37900	Miscellaneous	500
	Total Revenues - To Schedule B	<u>\$ 165,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

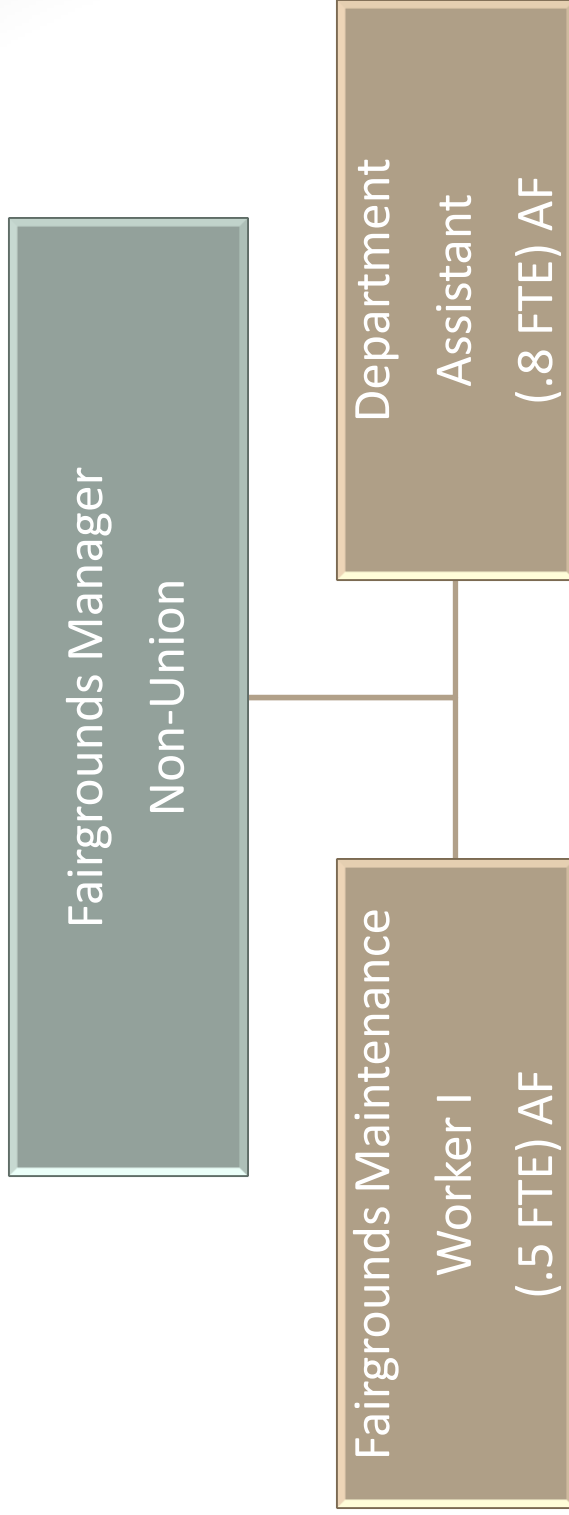
Fund: Fairgrounds Fund (221)
Office/Division: Fairgrounds
Program: Special Events
Cost Center #: 381140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	1,300
44910 Printing and Duplication	1,800
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	8,000
44040 Advertising	3,000
44100 Professional Services	-
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 16,300
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 1,600
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 1,600

Josephine County
Schedule D - Personnel Services
Fair
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
381110	Fair Manager (start Oct)	N1601	NU	1.00	38,721.33	23,586.19	62,307.52
381110	Dept Assistant	A0703	AF	0.80	20,381.92	12,236.85	32,618.77
381110	Fair Maint Worker I (reg part time)	A0705	AF	0.50	13,079.82	5,570.30	18,650.12
381110	Fill-in Fair Maint Worker I (Pool)	A0701	FI		6,851.52	2,918.77	9,770.29
				<u>2.30</u>	<u>79,034.59</u>	<u>44,312.10</u>	<u>123,346.69</u>
	Rounded for Schedule B			<u>2.30</u>			<u>123,400.00</u>

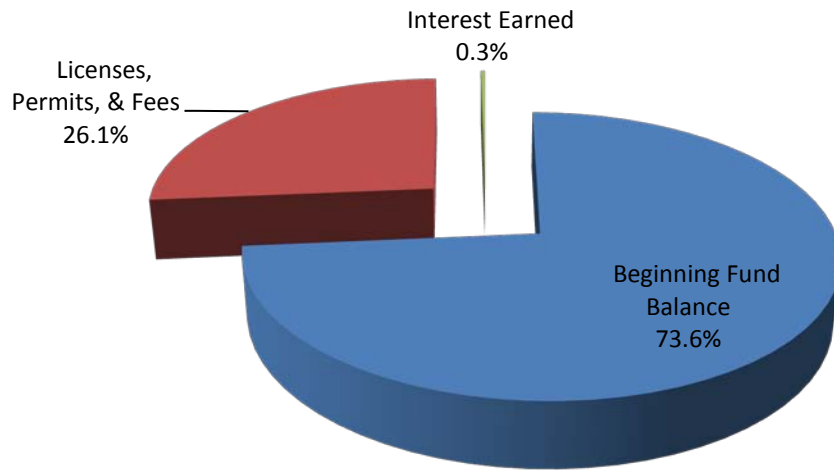
Fairgrounds



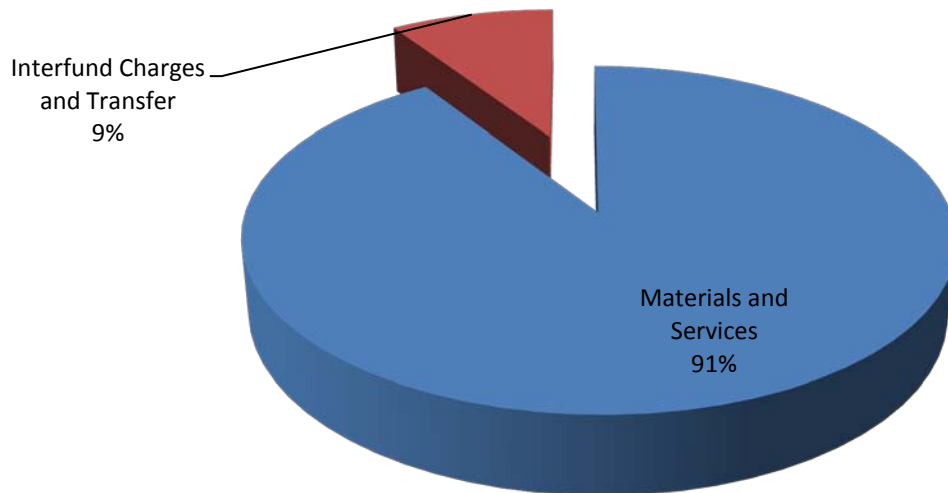
Josephine County

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County Clerk Records 2013-14 Sources of Revenue



County Clerk Record Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Clerk Records Fund (223)
Office/Division: Clerk & Records Office
Program: Recording
Cost Center #: 112020

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 53,000
Program Revenues (Schedule C)		19,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 72,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		65,400
Interfund Transfers (Out) (Schedule E)		6,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 72,000</u>

Purpose of Program:

Oregon Statutes including but not limited to:
Chapters 92, 106, & 205.

Goals of Program:

- Maintain custody of and preserve all files and records of deeds, mortgages of real property, maps, plats, contracts, powers of attorney and other interests affecting the title to real property required or permitted by law to be recorded.
- Provide easy public access wherever possible.

ALL SERVICES PROVIDED ARE MANDATED

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Clerk Records Fund (223)
Office/Division: Clerk & Records Office
Program: Recording
Cost Center #: 112020

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	18,800
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 19,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	223-112020	Recording Fees			10410	\$ 18,800					We collect 5% of most of our recording fees.
2	223-112020	Interest Income			10900	\$ 200					Interest paid by bank of fund balance.
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Clerk Records Fund (223)
Office/Division: Clerk & Records Office
Program: Recording
Cost Center #: 112020

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	19,800
43328 Uniforms and Protective Gear	2,000
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	27,600
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	5,000
44040 Advertising	-
44100 Professional Services	10,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 65,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Service Fund (401)	\$ 6,600
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 6,600

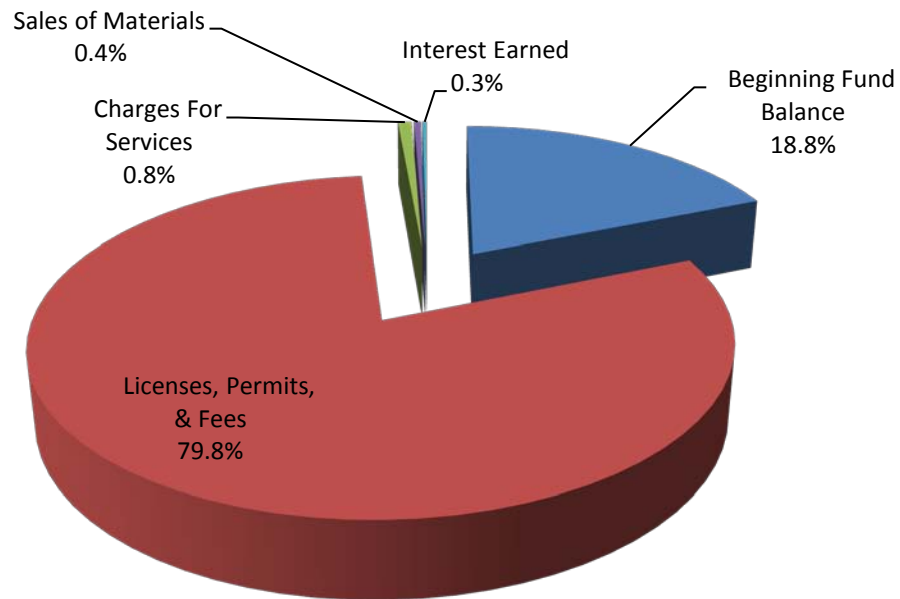
RESOURCES AND REQUIREMENTS

Josephine County

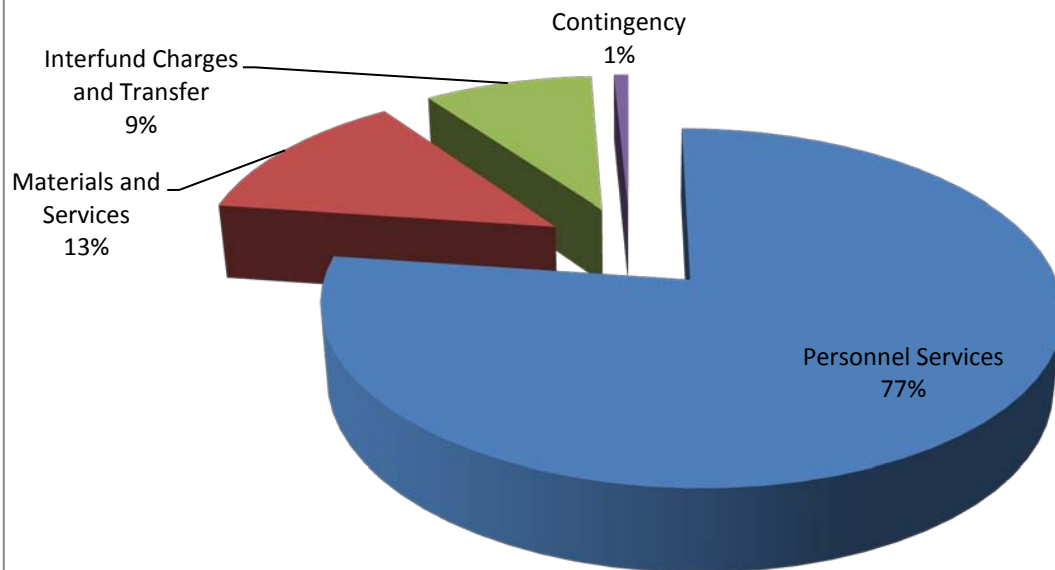
PUBLIC LAND CORNER PRESERVATION FUND (224)

Historical Data			Budget for Next Year 2013-14		
Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS		
			RESOURCES		
\$ 55,320	\$ 34,573	\$ 30,200	\$ 29,500	\$ 29,500	\$ 29,500
120,368	116,927	131,600	127,500	127,500	127,500
\$ 175,688	\$ 151,500	\$ 161,800	\$ 157,000	\$ 157,000	\$ 157,000
			REQUIREMENTS		
\$ 105,093	\$ 92,084	\$ 122,000	\$ 121,200	\$ 121,200	\$ 121,200
20,622	16,112	16,000	20,400	20,400	20,400
15,400	13,400	13,800	14,200	14,200	14,200
-	-	10,000	1,200	1,200	1,200
141,115	121,596	\$ 161,800	\$ 157,000	\$ 157,000	\$ 157,000
34,573	29,904		TOTAL REQUIREMENTS		
\$ 175,688	\$ 151,500		Ending Fund Balance		
			TOTAL ACTUAL		

Public Land Corner Preservation 2013-14 Sources of Revenue



Public Land Corner Pres. Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Public Land Corner Preservation Fund (224)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131120

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 29,500
Program Revenues (Schedule C)		127,500
Interfund Transfers (In) (Schedule C)		
Total Resources - To Schedule A		<u>\$ 157,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	1.86	\$ 121,200
Materials and Services (Schedule E)		20,400
Interfund Transfers (Out) (Schedule E) ISF		14,200
Capital Outlays directly from program (Schedule F)		-
Contingency		1,200
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>1.86</u>	<u>\$ 157,000</u>

Purpose of Program: To preserve, maintain and re-establish the corner monuments

The main purpose of this program is to preserve, maintain and reestablish corner monuments that are part of the Public Land Survey System. Most of these corner monuments were originally established in the mid-1800's. While some of these monuments have been recovered and perpetuated, many corners have never been inspected or visited, or have only received limited inspection to further perpetuate their longevity and location. Currently our system is "paper-based" and consists of numerous loose-leaf notebooks and maps, and includes some original field books dating back to the 1800's. Ongoing preservation of these very important documents through copying and scanning is part of our program. In addition, we provide information to the Assessor's Office and County GIS Program, as well as both public and private individuals and agencies

Applicable Statutes and Administrative Rules:

- County Surveyor general duties: ORS 203.148, 209.070, 209.130, 209.270

- Archiving & storage requirements: ORS 192.005 – 192.170 & 357.805 – 357.895; OAR 166-150-0205

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by the Josephine County Surveyor's Office.

Our books showing the Corner restorations and site visits are on display in our front office along with aerial photographs. We teach the public about the Public Land Corner Preservation Fund on a daily basis, in our office, on the phone and out in the field. We do welcome volunteers to help with archiving. We have reduced in-field crew time due to the economy and lack of land documents being filed in the County Records Office. As the economy picks up so our hours of in-field production. ORS 92.010.

Budget Goal #2 - Provide sustainable funding for all mandate and essential County government programs for the next ten years.

This fund is sustained by a document fee voted on by the public. ORS 203.
Re-establishing and visiting the original corners, writing up field notes to assist the public and private surveyors and other agencies. Scanning and archiving the corner information is an ongoing project. It should take several years before we have everything scanned and properly archived.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County

We have most everything in our front office for viewing, some one is always available to help with the research. and we are working on having Corner visitation documentation on line herein the next couple of years.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing a environment that fosters a highly qualified and professional workforce

This is a very specialized department being qualified is a must. Employees need to have a working knowledge of land surveying in general, the concept of the original corners, be interested in historical research, archiving, and a willingness to help the general public and other agencies. Employees working in the field must have extensive knowledge and work history in surveying and corner restoration

Re-establishing and visiting the original corners, writing up field notes to assist the public and private surveyors and other agencies. Scanning and archiving the corner information is an ongoing project. It should take several years before we have everything scanned and properly archived.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Public Land Corner Preservation Fund (224)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131120

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	125,300
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	1,200
33200	Sales of Materials	600
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	400
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 127,500</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

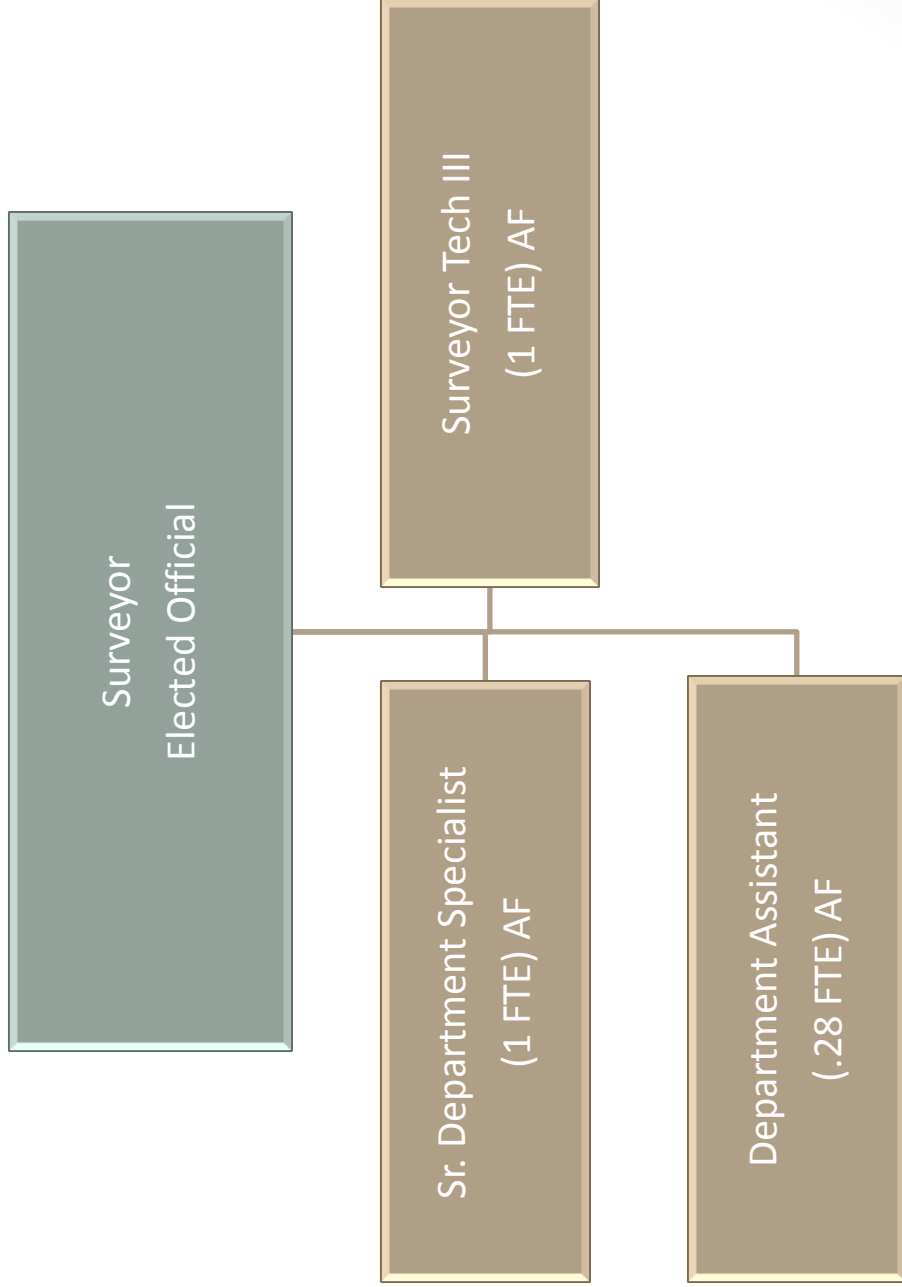
Fund: Public Land Corner Preservation Fund (224)
Office/Division: Surveyor
Program: Administration
Cost Center #: 131120

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	600
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	2,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	1,000
44040 Advertising	-
44100 Professional Services	1,500
44922 Dues and Subscriptions	100
44990 Insurance	1,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	300
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	4,700
44840 Equipment Operation, Repairs and Maint (Fleet)	4,800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 20,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 14,200
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 14,200

Josephine County
Schedule D - Personnel Services
Surveyor
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Wages & Benefits	Program Allocations	
							General Fund	Land Corner
131120	Surveyor	E0101	EO	0.12	7,680.00	19,227.57	4,806.89	14,420.68
131120	Surveyor Tech III	A1506	AF	1.00	43,324.04	71,380.95	3,569.05	67,811.90
131120	Surveyor Tech I (On Call)	A1101	AF	0.28	8,054.59	8,927.63		8,927.63
131110	Sr Dept Specialist	A1209	AF	1.00	39,726.17	65,488.54	39,293.12	26,195.42
131110	Dept Assistant	A0702	AF	0.28	6,948.61	7,554.11	3,777.06	3,777.06
				<u>2.68</u>	<u>105,733.42</u>	<u>172,578.80</u>	51,446.12	121,132.68
	Surveyor Total			<u>0.82</u>			<u>51,500.00</u>	
	Corner Land Preservation Fund			1.86				<u>121,200.00</u>

Surveyor



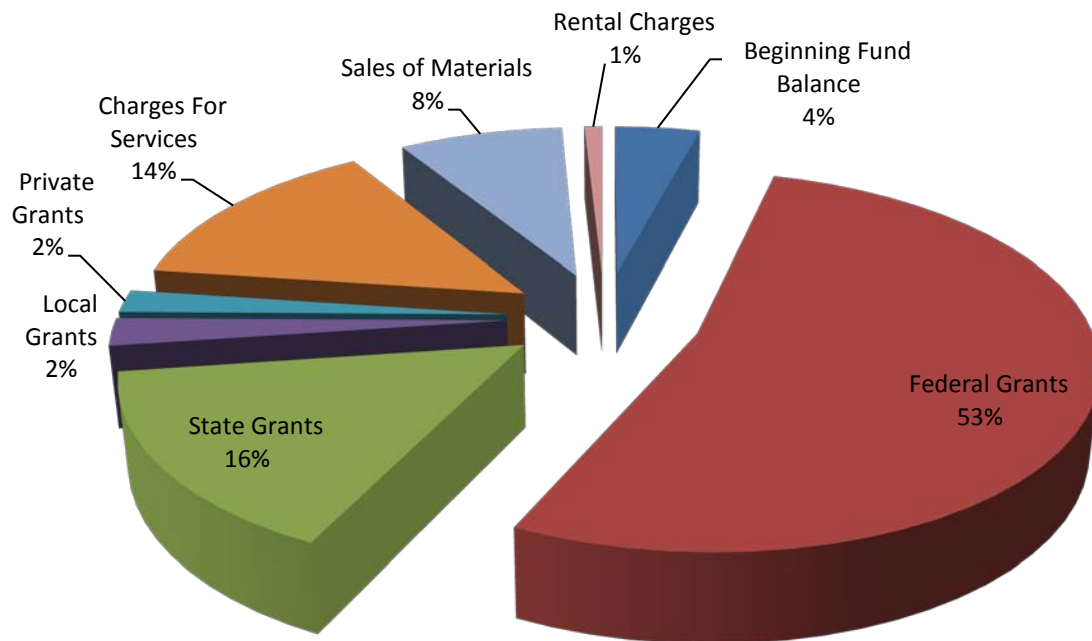
RESOURCES AND REQUIREMENTS

Josephine County

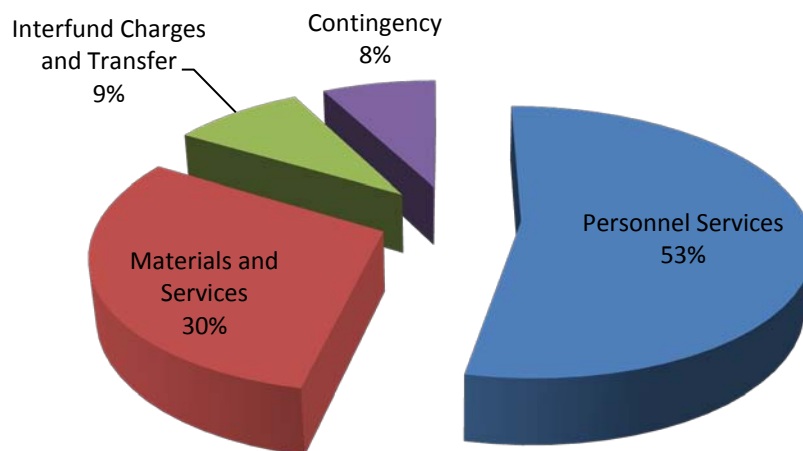
TRANSIT FUND (245)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2013-14		
Actual		First Preceding Year 2011-12	Adopted Budget This Year 2012-13			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11				RESOURCES				
\$ 116,982	\$ 107,005	\$ -	\$ -	Beginning Fund Balance (BFB)		\$ 57,000	\$ 57,000	\$ 57,000
182,649	181,064	184,600	184,600	Transit Operating Revenues		303,700	303,700	303,700
624,890	739,712	954,900	954,900	Federal and State Operating Grants		949,300	949,300	949,300
210,042	391,417	128,200	128,200	Federal and State Capital Grants		-	-	-
116,823	31,900	60,000	60,000	Private and Local Grants		60,000	60,000	60,000
217	20,113	7,000	7,000	Miscellaneous Income		12,000	12,000	12,000
\$ 1,251,603	\$ 1,471,211	\$ 1,334,700	\$ 1,334,700	TOTAL RESOURCES		\$ 1,382,000	\$ 1,382,000	\$ 1,382,000
				REQUIREMENTS				
\$ 587,439	\$ 686,982	\$ 687,100	\$ 687,100	Personal Services		\$ 736,600	\$ 736,600	\$ 736,600
319,852	358,393	358,100	358,100	Materials and Services		418,400	418,400	418,400
				Interfund Transfers:				
2,000	2,800	2,800	2,800	201 - Public Works Fund		3,000	3,000	3,000
72,400	98,400	104,500	104,500	401 - Internal Services Fund (ISF)		115,500	115,500	115,500
162,907	321,625	128,200	128,200	435 - Equipment Reserve Fund		-	-	-
-	-	-	-	430 - Property Reserve Fund		3,000	3,000	3,000
				Contingency		105,500	105,500	105,500
1,144,598	1,468,200	\$ 1,334,700	\$ 1,334,700	TOTAL REQUIREMENTS		\$ 1,382,000	\$ 1,382,000	\$ 1,382,000
107,005	3,011			Ending Fund Balance				
\$ 1,251,603	\$ 1,471,211			TOTAL ACTUAL				

County Transit 2013-14 Sources of Revenue



County Transit Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 245 County Transit
Office/Division: County Transit
Program: Transit
Cost Center #: 353700

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 57,000
Program Revenues (Schedule C)			1,325,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,382,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	15.60	\$	736,600
Materials and Services (Schedule E)			418,400
Interfund Transfers (Out) (Schedule E)			121,500
Capital Outlays directly from program (Schedule F)			-
Contingency			105,500
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>15.60</u>	<u>\$ 1,382,000</u>

Purpose of Program:

The Transit Program provides fixed route, commuter route and demand response general public transportation for Josephine County. Complementary ADA paratransit service is available within 3/4 of a mile on each side of a fixed route for those that qualify. There has never been an established goal of transit in terms of coverage/equity based service or productivity. With that said, the current program operates with a purpose of improved mobility and access for the entire community and not services oriented specifically for the elderly, disabled or low income.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

1- Provide all transit services in accordance with all federal and state laws

- 2- Utilize all funding in accordance with the priorities set forth in the adopted Coordinated Transit - Human Services Coordination Plan.
- 3 - Continued utilization of the Special Transportation Advisory Committee to guide and make recommendations for all funding allocations and operational/policy adjustments.
- 4 - Continued compliance with all FTA requirements specific to service such as the ADA and Title VI requirements. Outreach and public involvement is a requirement of each associated planning document.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

- 1 - All funding is received from federal and state sources and typically has an associated match component. Make sure all programs are compliant with federal and state requirements, which assures future funding.
- 2 - Don't start services that can't be maintained for at least a minimum of 3 years under current funding scenarios.
- 3 - Strive to increase the amount of local match availability so full access of all available funds can be achieved.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

- 1 - Provide fixed route services in a manner that can actually improve the mobility of the community, within the pretext of all persons have transportation options. There is no assumption of a captive service user base.
- 2 - Provide demand response services at a level of productivity consistent and even exceeding larger urban areas.
- 3 - Provide all services at a level of efficiency and effectiveness comparable to large urban areas and meet as many of the 5 service criteria for small transit intensive cities.
- 4 - Focus all efforts on fulfilling the seven dimensions of useful transit.
- 5 - Maintain and fund a capital replacement program that is consistent with FTA standards of "useful life".

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

- 1 - Pay all Transit Program employees at a level that is consistent with industry standards
- 2 - Convey the importance of the services we provide to all employees and instill a sense of pride in the accomplishment that have been made. Our transit system is a model for the state in every aspect of the services we provide.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 245 County Transit
Office/Division: County Transit
Program: Transit
Cost Center #: 353700

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants	49000	732,300
32100 Federal Grants		
32200 State Grants	51800	143,000
32200 State Grants	11604	74,000
32300 Local Grants	11900	33,000
32500 Private Grants	49000	27,000
33100 Charges for Services	42350	37,000
33100 Charges for Services	43560	20,500
33100 Charges for Services	42550	136,200
33200 Sales of Materials	49000	110,000
33300 Rental Charges	42750	12,000
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 1,325,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	245-353700	FTA 5317 - New Freedom	ODOT - PTD	7/1/2013 - 6/30/2014		\$ 74,000	\$ 74,000	Y		Continuing	operate service in accordance with all FTA
2	245-353700	FTA 5311 - rural	ODOT - PTD	7/1/2013 - 6/30/2014		\$ 74,800	\$ 57,072	Y		NEW	operate general public transit service in accordance with all FTA
3	245-353700	FTA 5310 - PS	ODOT - PTD via GP	7/1/2013 - 6/30/2015		\$ 330,994	\$ 36,984	Y		NEW	operate general public transit service in accordance with all FTA
4	245-353700	FTA 5310 - PM	ODOT - PTD	7/1/2013 - 6/30/2015		\$ 280,000	\$ 32,064	Y		NEW	operate general public transit service in accordance with all FTA
5	245-353700	FTA 5307	FTA	7/1/2013 - 6/30/2014		\$ 315,000	\$ 315,000	Y		NEW	Operate general public transit service in accordance with all FTA. Operate general public transit service in accordance with all FTA. TEAM, reimbursement request through TEAM. NTD reporting requirements and subject to triannual reviews. The amount of funds accessed is limited to availability of local match. \$714,000 Available - only able to match \$315,000
6	245-353700	ODOT - PTD STF/STO	ODOT-PTD	7/1/2013 - 6/30/2014		\$ 143,000	\$ -	N		Continuing	Allocated by recommendation of the STAC
7	245-353700	Business Energy Tax Credit	private sector	no date		\$ 74,000		N		NEW	Provide energy savings through transit services
8	245-353700	Rogue Community College	RCC	7/1/2013 - 6/30/2014		\$ 33,000	\$ -	N		Continuing	Provide fareless boardings for students who have purchased a current term sticker for their ID
9	245-353700	Community Living Case Management	?	7/1/2013 - 6/30/2014		\$ 27,000		N		Continuing	Provide transportation services for CLCM clients that are eligible for transportation cost reimbursements
10	245-353700	Dial-a-Ride, DD	various			\$ 37,000		N		Continuing	fares received for paratransit service and demand response service for those over the age of 62. Complete compliance with the ADA
11	245-353700	Contracted Services	various	7/1/2013 - 6/30/2014		\$ 110,000		N		Continuing	bulk sale of passes and tokens to various agencies to distribute to their own clients.
12	245-353700	Translink	Medicare	7/1/2013 - 6/30/2014		\$ 20,500		Y		Continuing	Contract with a brokerage for non-emergency medical transportation. Need to be compliant with the contract requirements to continue as a provider.
13	245-353700	Farebox	general public	7/1/2013 - 6/30/2014		\$ 136,200		N		Continuing	fares received on the fixed route and passes sold for use on the fixed route system by individuals riding our routes. Includes the commuter routes as well. Also included tokens sold at all points of sale.
14	245-353700	Advertising	?			\$ 12,000		N		Continuing	sale of advertising space on the sides or our fleet vehicles. Amount varies per space, time and vehicle.
15	245-353700	5310-Capital	FTA	7/1/2013 - 6/30/2014		\$ 26,000	\$ 3,000	Y			RCC Shelter - capital
16											
17											
18											

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

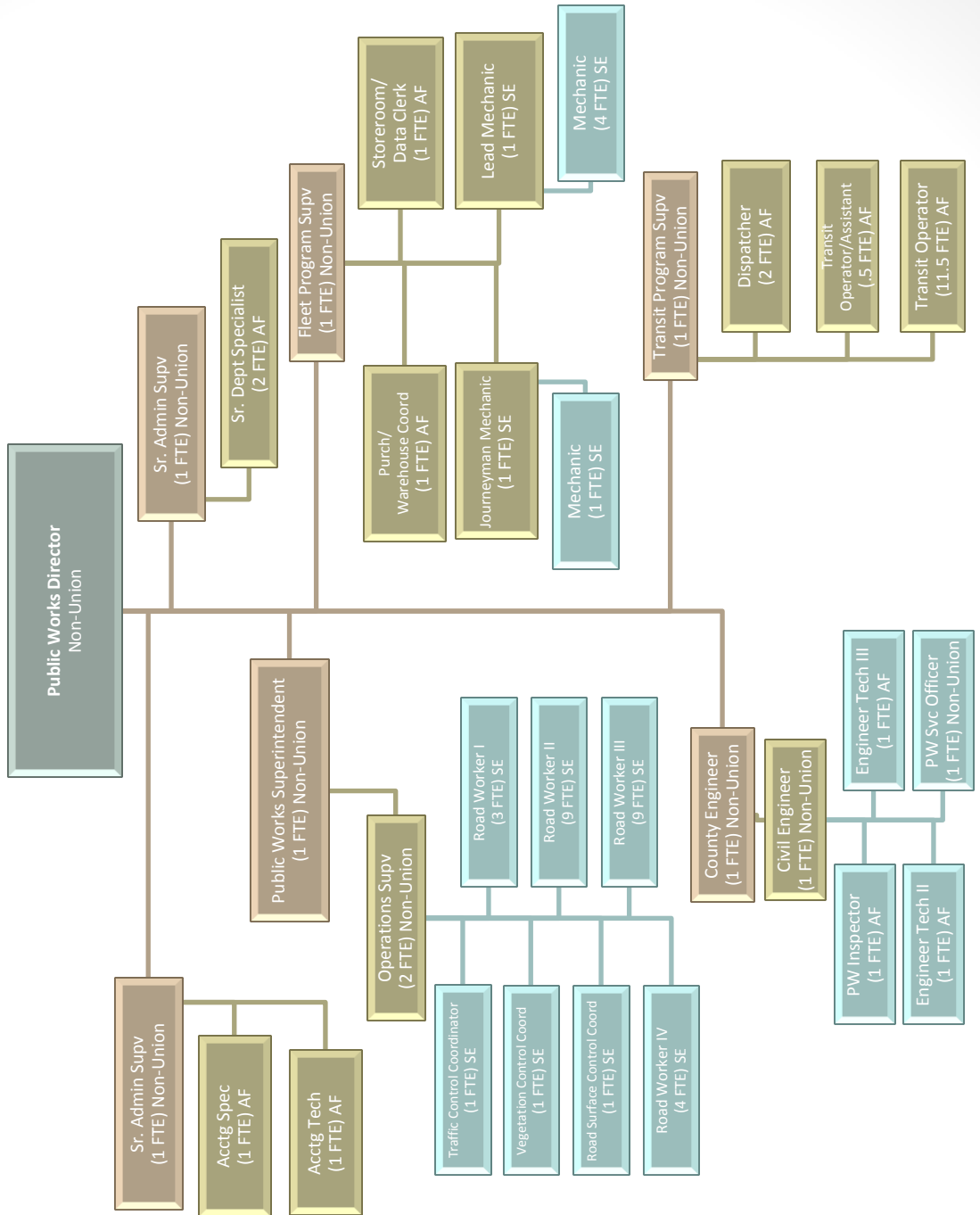
Fund: 245 County Transit
Office/Division: County Transit
Program: Transit
Cost Center #: 353700

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 5,800
43300 Operating Supplies	21,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	1,500
44100 Professional Services	35,000
44922 Dues and Subscriptions	-
44990 Insurance	3,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,900
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	20,300
44840 Equipment Operation, Repairs and Maint (Fleet)	326,800
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 418,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF (401)	\$ 115,500
45210 Public Works (201)	3,000
45210 Property Reserve (430) - Grant Match	3,000
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 121,500

Josephine County
Schedule D - Personnel Services
Transit
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
353700	Transit Prog Supervisor	N1703	NU	1.00	56,954	32,361	89,316
353700	Dispatcher-Transit	A1012	AF	1.00	37,417	25,763	63,180
353700	Dispatcher-Transit	A1003	AF	1.00	29,543	23,495	53,038
353700	Transit Operator/Assist	A0712	AF	0.50	15,735	7,142	22,877
353700	Transit Operator	A0612	AF	1.00	29,738	24,279	54,017
353700	Transit Operator	A0608	AF	1.00	27,433	22,578	50,012
353700	Transit Operator	A0607	AF	1.00	26,709	22,263	48,972
353700	Transit Operator	A0606	AF	1.00	26,009	21,959	47,969
353700	Transit Operator	A0605	AF	1.00	25,335	21,666	47,001
353700	Transit Operator	A0604	AF	1.00	24,685	21,384	46,069
353700	Transit Operator	A0608	AF	0.50	13,719	5,906	19,625
353700	Transit Operator	A0605	AF	0.50	12,664	5,452	18,117
353700	Transit Operator	A0604	AF	0.50	12,344	5,315	17,659
353700	Transit Operator	A0603	AF	0.50	12,014	5,173	17,187
353700	Transit Operator	A0603	AF	0.50	12,014	5,173	17,187
353700	Transit Operator	A0603	AF	0.50	12,014	5,173	17,187
353700	Transit Operator	A0603	AF	0.50	12,014	5,173	17,187
353700	Transit Operator	A0601	AF	0.50	11,421	4,918	16,339
353700	Transit Operator	A0601	AF	1.00	21,548	20,021	41,569
353700	Transit Operator	A0601	AF	0.50	11,421	4,918	16,339
353700	Fill-In Transit Operator (Pool)	A0601	FI		13,762	1,948	15,710
				<u>15.00</u>	<u>444,494</u>	<u>292,063</u>	<u>736,557</u>
	Rounded for Schedule B			<u>15.00</u>	444,500	292,100	<u>736,600</u>

Public Works



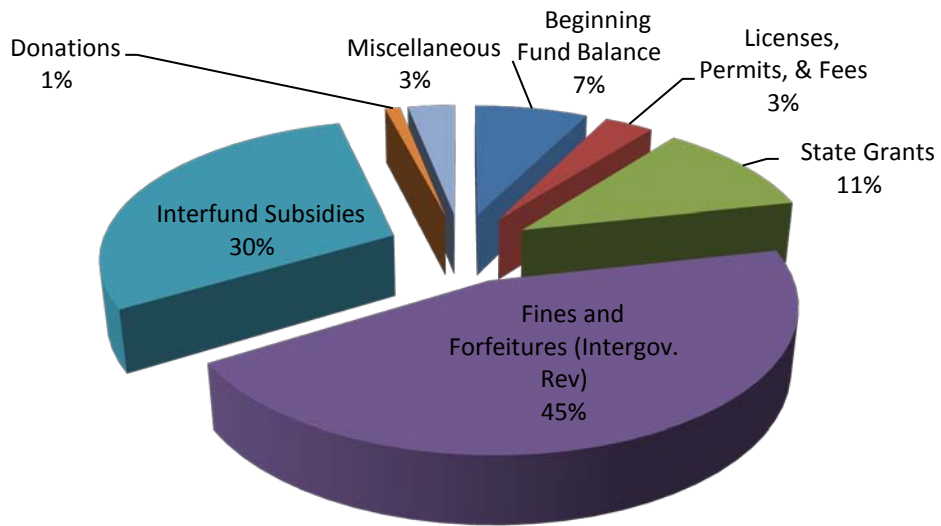
RESOURCES AND REQUIREMENTS

Josephine County

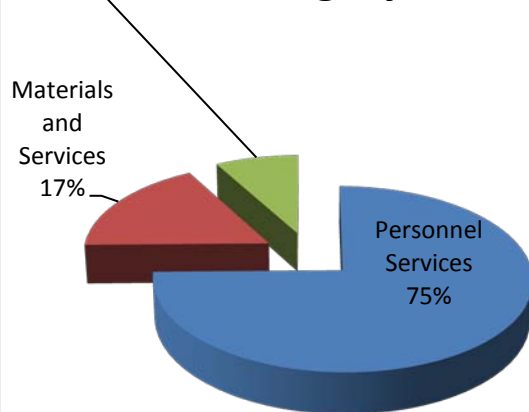
JUVENILE JUSTICE SPECIAL PROGRAMS FUND (246)

Historical Data				Budget for Next Year 2013-14			
Actual		First Preceding Year 2011-12	Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2010-11							
					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				RESOURCES			
\$	91,934	\$ 81,332	\$ 13,900	Beginning Fund Balance	\$ 12,000	\$ 12,000	\$ 12,000
	82,067	5,630	77,900	Fines and Forfeitures	72,900	72,900	72,900
	78,219	100,826	68,900	Federal, State and Private Grants	18,000	18,000	18,000
	22,380	10,775	7,500	Other Revenue	11,800	11,800	11,800
				Interfund Transfers:			
	-	17,900	12,400	240 - Juvenile Justice Fund	14,700	14,700	14,700
	40,000	36,000	33,600	248 - DA Special Programs Fund	33,600	33,600	33,600
	26,620	27,966	-	258 - Commission for Children and Families Fund	-	-	-
\$	341,220	\$ 280,429	\$ 214,200	TOTAL RESOURCES	\$ 163,000	\$ 163,000	\$ 163,000
				REQUIREMENTS			
\$	190,388	\$ 202,051	\$ 152,100	Personal Services	\$ 121,800	\$ 121,800	\$ 121,800
	51,500	34,418	38,300	Materials and Services	28,100	28,100	28,100
				Interfund Transfers:			
	-	-	-	240 - Public Safety Fund - Juvenile Justice			
	-	-	-	243 - Adult Corrections Fund (Drug Court Balance)			
	18,000	19,300	16,000	401 - Internal Services Fund (ISF)	13,100	13,100	13,100
	-	-	7,800	Contingency	-	-	-
	259,888	255,769	\$ 214,200	TOTAL REQUIREMENTS	\$ 163,000	\$ 163,000	\$ 163,000
	81,332	24,660		Ending Fund Balance			
\$	341,220	\$ 280,429		TOTAL ACTUAL			

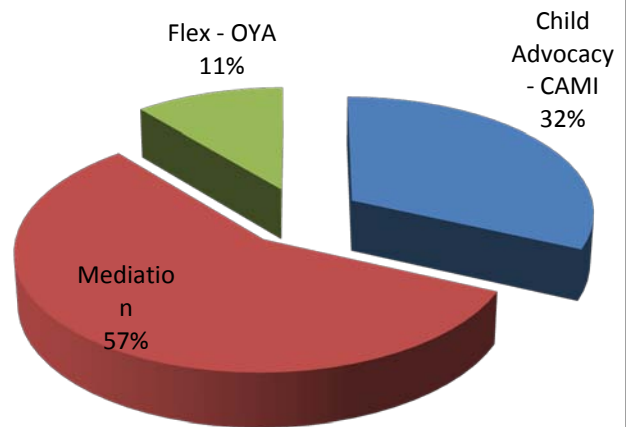
Juvenile Justice Special Programs 2013-14 Sources of Revenue



Juv. Justice Special Expenditure by Category



Juv. Justice Special Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)

2012-13 Budget				Program Name		2013-14 Budget		
FTE	Resources	Requirements	Net			FTE	Resources	Requirements
1.25	\$ 52,900	\$ 52,900	\$ -	Child Advocacy - CASA		-		
0.60	46,000	46,000	-	Child Advocacy - CAMI		0.60	51,900	51,900
0.90	97,300	97,300	-	Mediation		0.90	93,100	93,100
-	18,000	18,000	-	Flex		-	18,000	18,000
								\$ -
2.75	214,200	\$ 214,200	\$ -	Total for Fund		1.50	\$ 163,000	\$ 163,000
								\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division Juvenile Justice
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 12,000
Program Revenues (Schedule C)			102,700
Interfund Transfers (In) (Schedule C)			48,300
Total Resources - To Schedule A			<u>\$ 163,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.50	\$	121,800
Materials and Services (Schedule E)			28,100
Interfund Transfers (Out) (Schedule E)			13,100
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.50</u>	<u>\$ 163,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	31000 5,200
32100	Federal Grants	-
32200	State Grants	31600 18,000
32300	Local Grants	-
32500	Private Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	10350 72,900
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	49000 1,600
37850	Equity Transfer In	-
37900	Miscellaneous	49000 5,000
Total Revenues - To Schedule B		<u>\$ 102,700</u>

Transfers from Other Funds (List sources):

35200	Juv Justice (240) (Mediation)	51240 \$ 3,000
35200	Juv Justice (240) (CAMI Program)	51240 11,700
35200	DA Special Prog (248) (CAMI Prog.)	11050 33,600
Total Interfund Transfers (In) - To Schedule B		<u>\$ 48,300</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	19,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	500
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	400
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,400
44451 Education and Training	800
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	5,200
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 28,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services (ISF)	\$ 13,100
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 13,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		6,600
Interfund Transfers (In) (Schedule C)		45,300
Total Resources - To Schedule A		<u>\$ 51,900</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.60	\$ 41,100
Materials and Services (Schedule E)		6,100
Interfund Transfers (Out) (Schedule E)		4,700
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.60</u>	<u>\$ 51,900</u>

Purpose of Program:

The Child Abuse Multidisciplinary team (MDT) is mandated under ORS 418.746-796. A non-competitive grant is offered counties to maintain a team to evaluate all cases of child abuse, neglect and fatality. Juvenile Justice oversees the Child Advocate (.6 FTE) who schedules and records all MDT staffings, conducts forensic interviews, maintains video evidence and coordinates the legal and treatment process for child victims.

Program objectives include providing a coordinated MDT approach to child abuse investigations, maintaining a trained team including the DA, law enforcement, Juvenile, Public Health, Mental Health, DHS, child treatment agencies and schools. Outcomes include advocating for all victims in legally substantiated cases and obtaining an outstanding conviction rate when offender is charged with crimes against children.

A community wide child abuse awareness and fundraising campaign occurs yearly and is required for program sustainability.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations	49000	1,600
37850 Equity Transfer In		
37900 Miscellaneous Fundraiser	49000	5,000
Total Revenues - To Schedule B		<u>\$ 6,600</u>

Transfers from Other Funds (List sources):

35200 Juv Justice (240) (Mediation)		\$ -
35200 Juv Justice (240) (CAMI Program)	51240	11,700
35200 DA Special Prog (248) (CAMI Prog.)	11050	33,600
Total Interfund Transfers (In) - To Schedule B		<u>\$ 45,300</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Child Advocacy - CAMI
Cost Center #: 242150

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	900
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	5,200
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 6,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 4,700
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 4,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 12,000
Program Revenues (Schedule C)		78,100
Interfund Transfers (In) (Schedule C)		3,000
Total Resources - To Schedule A		<u>\$ 93,100</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	0.90	\$ 80,700
Materials and Services (Schedule E)		4,000
Interfund Transfers (Out) (Schedule E)		8,400
Capital Outlays directly from program (Schedule F)		-
Contingency		
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.90</u>	<u>\$ 93,100</u>

Purpose of Program:

ORS 107.775 mandates Court Mediation to assist families to develop child custody and parenting plans. The Mediator does not make recommendations to the court but, will work with parents to identify a mutually acceptable plan. The program leads to decreased court time and reduces future trauma to children. Parents are more likely to comply with their own mediated agreements.

As an outcome, all parents who agree to mediation will be served by this program. A weekly orientation will also be afforded all parents who have a parenting conflict or possible mediation need.

Citizens are welcome to attend the orientation. However, statute prevents the public from participating in the mediation. Funding is paid through court filing fees with very little county resources being required. Employment standards are established in court rules and mandated annual training is accomplished.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees	31000	5,200
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures	10350	72,900
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 78,100</u>

Transfers from Other Funds (List sources):

35200 Juv Justice (240) (Mediation)	51240	\$ 3,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 3,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Mediation
Cost Center #: 244100

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	500
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	400
44990 Insurance	
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,400
44451 Education and Training	800
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 4,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 8,400
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ 8,400

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		18,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 18,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		18,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 18,000</u>

Purpose of Program:

Juvenile Flex Funds are provided by Oregon Youth Authority and utilized for the purchase of treatment services and other barrier removal items for youth committed to OYA as well as youth under the supervision of Josephine County. This program is totally self-supporting.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

		<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>			
30000	Property Taxes		\$ -
30100	Prior Year Taxes		
30900	Other Taxes		
31100	Licenses, Permits and Fees		
32100	Federal Grants		
32200	State Grants	31600	18,000
32300	Local Grants		
32500	Private Grants		
32500	Private Grants		
33100	Charges for Services		
33200	Sales of Materials		
33300	Rental Charges		
34200	Fines and Forfeitures		
35300	Interfund Payments		
37100	Interest Earned		
37200	Donations		
37850	Equity Transfer In		
37900	Miscellaneous		
Total Revenues - To Schedule B			<u><u>\$ 18,000</u></u>

Transfers from Other Funds (List sources):

35200	Juv Justice (240) (Mediation)	\$ -
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

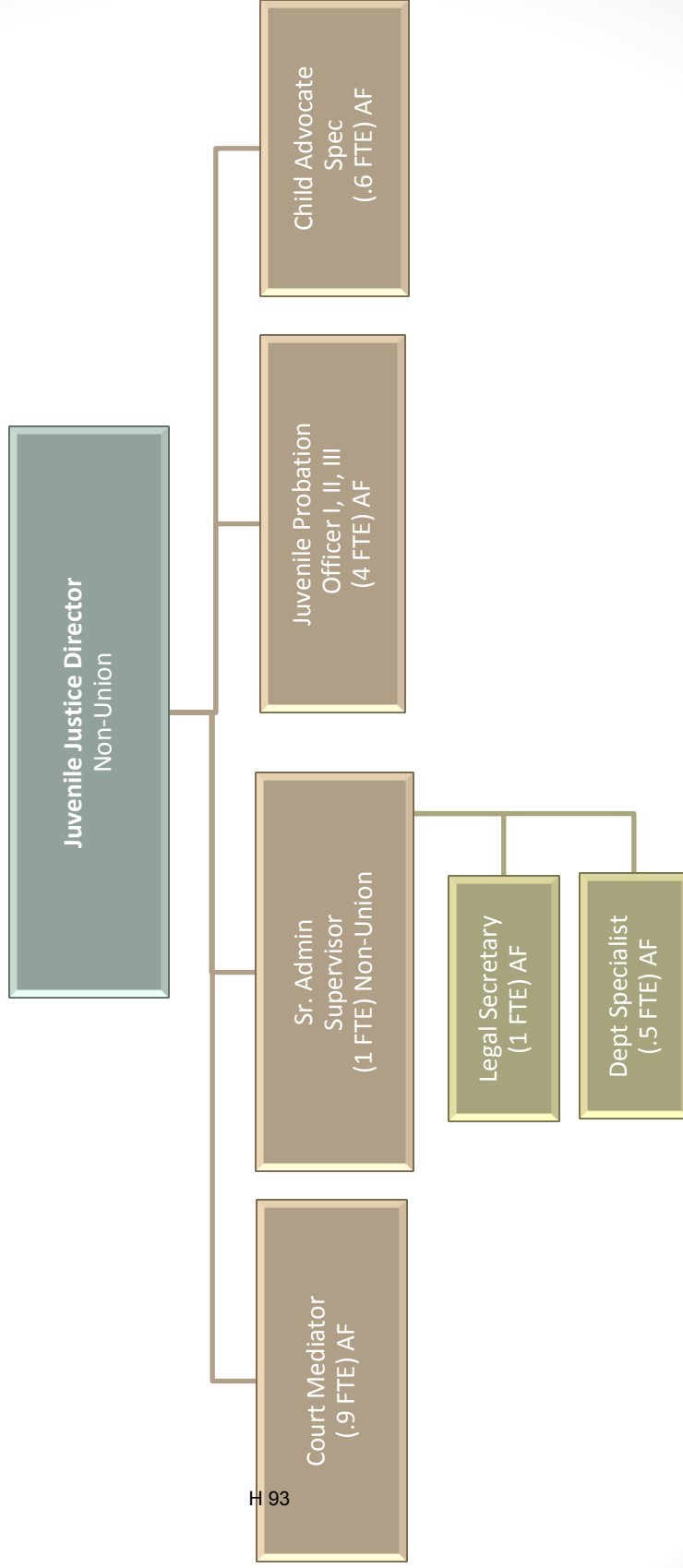
JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Juvenile Justice Special Programs (246)
Office/Division: Juvenile Justice
Program: Flex
Cost Center #: 244281

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	18,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 18,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services (ISF)	
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations	
								CAMI - 242150	Mediation- 244100
244100	Court Mediator	A2201	AF	0.90	49,973.45	30,725.15	80,698.59	80,699	
242150	Child Advocate Spec	A1608	AF	0.60	28,961.09	12,182.57	41,143.66	41,143.66	
				1.50	78,934.53	42,907.72	121,842.26	41,143.66	80,698.59
Rounded for Schedule B							121,800	41,100	80,700

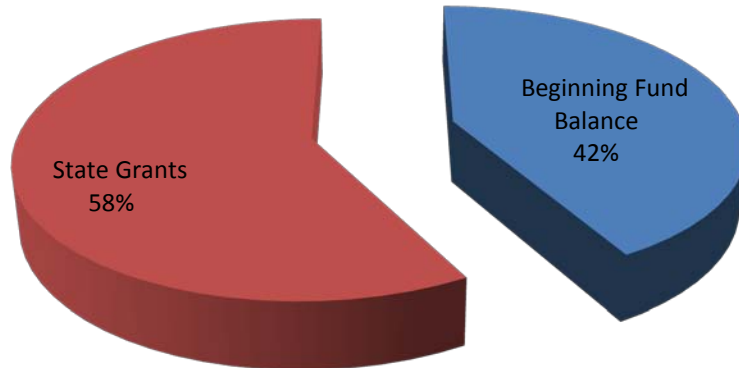
Juvenile Justice



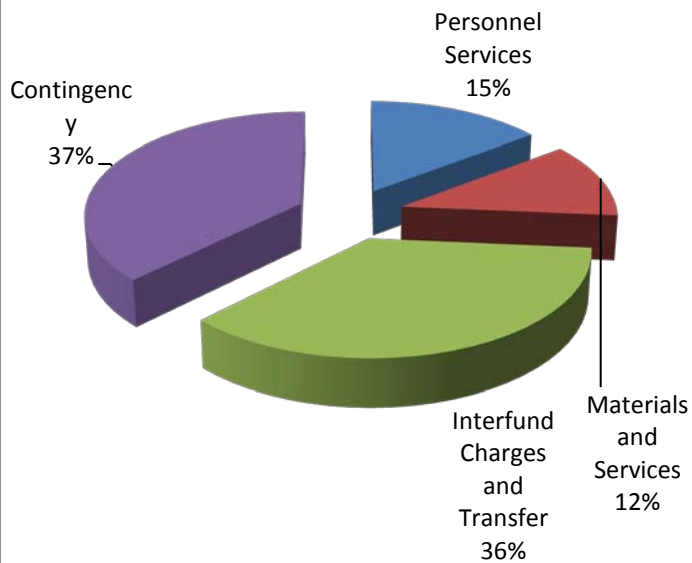
Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14				
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2010-11	First Preceding Year 2011-12								
				RESOURCES					
\$	61,903	\$	77,507	\$	81,000	\$	92,200		
				Beginning Fund Balance			\$	92,200	
	140,402		127,065	129,300	State grants	127,800	127,800	127,800	
	845		458	-	Interest Income	-	-	-	
\$	203,150	\$	205,030	\$	210,300	\$	220,000	\$	220,000
					TOTAL RESOURCES				
					REQUIREMENTS				
\$	22,000	\$	22,500	\$	30,000	\$	32,300	\$	32,300
	10,643		11,025	21,700	Personal Services	25,700	25,700	25,700	25,700
					Materials and Services				
					Interfund Transfers from CAMI Program:				
	53,000		49,000	49,000	240 - Public Safety Fund - District Attorney	46,000	46,000	46,000	46,000
	40,000		36,000	33,600	246 - Juvenile Justice Special Programs Fund	33,600	33,600	33,600	33,600
					Contingency	82,400	82,400	82,400	82,400
	-		-	76,000					
	125,643		118,525	\$	210,300	\$	220,000	\$	220,000
					TOTAL REQUIREMENTS				
	77,507		86,505		Ending Fund Balance				
\$	203,150	\$	205,030		TOTAL ACTUAL				

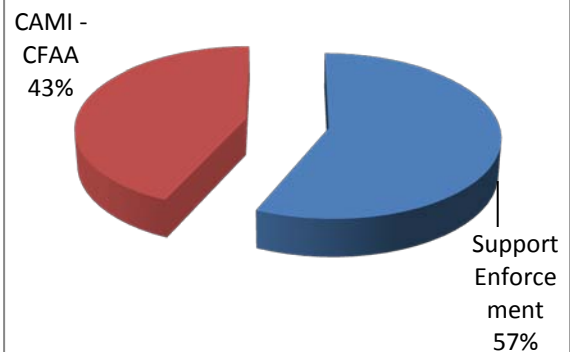
D. A. Special Program 2013-14 Sources of Revenue



D. A. Special Programs Expenditure by Category



D. A. Special Programs Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: DA Special Programs (248)

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
0.25	\$ 116,000	\$ 116,000	\$ -	0.25	\$ 124,700	\$ 124,700	\$ -
-	94,300	94,300	-	-	95,300	95,300	-
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 92,200
Program Revenues (Schedule C)		127,800
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 220,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.25	\$ 32,300
Materials and Services (Schedule E)		25,700
Interfund Transfers (Out) (Schedule E)		79,600
Capital Outlays directly from program (Schedule F)		-
Contingency		82,400
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.25</u>	<u>\$ 220,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Summary

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants (CAMI - CFAA)	11050 91,300
32200	State Grants (CAMI - State GF)	-
32200	State Grants (FS Incentives)	12181 36,500
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
Total Revenues - To Schedule B		<u>\$ 127,800</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

Josephine County
Schedule C Appendix
Revenue Detail

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	If Federal, CFDA #:	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	248-142122	Child Abuse Multidisciplinary Intervention (CAMI) Grant. For assessment, intervention & treatment of child victims of abuse or neglect and the prosecution of their offenders.	Oregon Department of Justice	07/01/13 - 09/30/15	11050	\$ 95,300	\$ -	N	N	Continuing	Must participate in MDT. Funds must be used for assessment, intervention & treatment of child victims of abuse or neglect and the prosecution of their offenders. Prosecutor must receive specialized training in child abuse.
2	248-142111	Child Support Performance and Incentive Act funds.	Oregon Department of Justice/Dept. of Health & Human Services	N/A	12181	\$ 36,500	\$ -	Y	93.563	Continuing	The amount of Incentives funds received are based on the number of support orders established, current support collections, collections on arrears and our office's cost-effectiveness.
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JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43120 Educational Materials	-
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	10,300
44910 Printing and Duplication	100
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	10,000
44440 Extradition	-
44467 Investigation	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	5,000
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 25,700
<u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund - DA (240) - CAMI Program	\$ 46,000
45210 Juvenile Justice Special Programs (246) - CAMI Program	\$ 33,600
Total Interfund Transfers (Out) - To Schedule B	\$ 79,600

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 88,200
Program Revenues (Schedule C)			36,500
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 124,700</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.25	\$	32,300
Materials and Services (Schedule E)			10,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			82,400
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.25</u>	<u>\$ 124,700</u>

Purpose of Program:

These proceeds which may be cycled back into the Child Support Program are essentially rewards for good work in enforcing child support orders.

Desired Outcomes and Goals:

The goal of this program is to bring parents in compliance with their court-ordered child support obligation. OAR 137-055-1500

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants (CAMI - CFAA)	
32200	State Grants (CAMI - State GF)	
32200	State Grants (FS Incentives)	12181 36,500
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u>\$ 36,500</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	
	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: Support Enforcement Incentives
Cost Center #: 142111

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43120 Educational Materials	-
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	10,000
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 10,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 4,000
Program Revenues (Schedule C)		91,300
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 95,300</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)		\$ -
Materials and Services (Schedule E)		15,700
Interfund Transfers (Out) (Schedule E)		79,600
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 95,300</u>

Purpose of Program:

The district attorney in each county is responsible for developing a county multidisciplinary child abuse team to consist of law enforcement personnel, child protective service workers, school officials, county health and mental department personnel, child abuse intervention workers, juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation, for the investigation and prosecution of child abuse cases. Funding for this program comes from the State for qualifying counties. ORS 418.747

Desired Outcomes and Goals:

The goal is to use the most effective means possible to hold child sex offenders accountable and protect the community. Treatment is offered to the victims with an aim to minimize the effect of the crime on their life. All team members involved in the investigation, intervention and prosecution of child abuse cases in Josephine County receive specialized training paid for by this program. The bulk of the CAMI revenue received helps to fund a specially trained prosecutor and a child advocate.

Program outcomes include all identified victims of child abuse, child sexual abuse and rape in Josephine County receiving the highest quality treatment and intervention and all of their cases are investigated and prosecuted when appropriate by highly trained specialists who seek to hold offenders accountable and protect their victims from further abuse.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants (CAMI - CFAA)	11050 91,300
32200	State Grants (CAMI - State GF)	
32200	State Grants (FS Incentives)	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u>\$ 91,300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

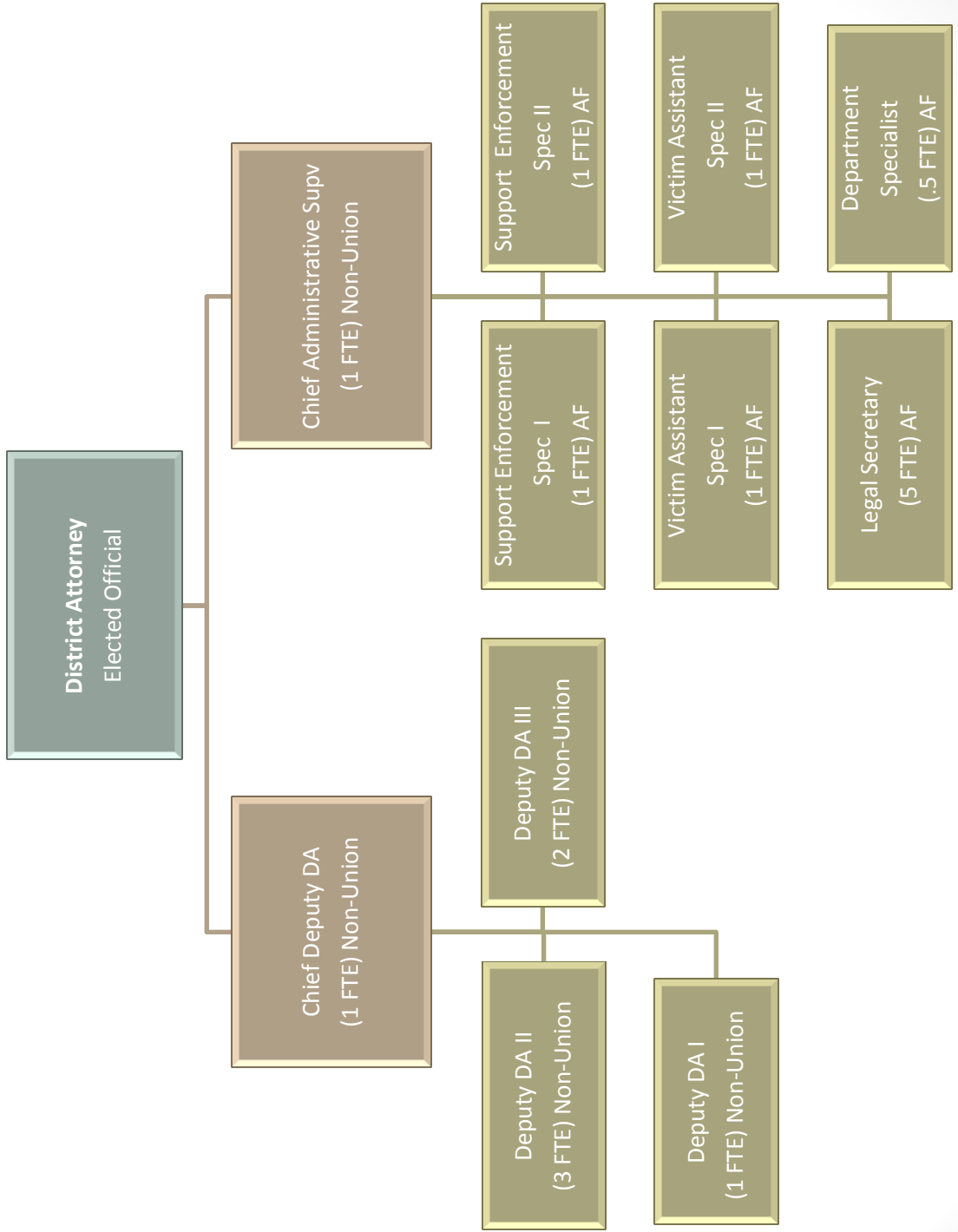
Fund: DA Special Programs (248)
Office/Division: District Attorney
Program: CAMI - CFAA
Cost Center #: 142122

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43120 Educational Materials	
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	300
44910 Printing and Duplication	100
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	10,000
44440 Extradition	
44467 Investigation	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	5,000
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 15,700
<u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund - DA (240) - CAMI Program	\$ 46,000
45210 Juvenile Justice Special Programs (246) - CAMI Program	33,600
Total Interfund Transfers (Out) - To Schedule B	\$ 79,600

Josephine County
Schedule D - Personnel Services
District Attorney
2013-14

Cost Center	Job Title	Grade & Step	Union	(S)alary (H)ourly	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
									Prosecution	Victim Asst	Support Enf	248 Incentives
142080	District Attorney	E0201	EO	S	1.00	21,159.48	8,542.04	29,701.52	29,701.52			
142080	Chief Admin Supervisor	N1610	NU	S	1.00	64,476.85	36,737.07	101,213.91	101,213.91			
142080	Chief Deputy DA	N2512	NU	S	1.00	102,525.48	51,977.48	154,502.96	154,502.96			
142080	Deputy DA III	N2406	NU	S	1.00	86,302.34	43,418.52	129,720.86	129,720.86			
142080	Deputy DA III	N2405	NU	S	1.00	84,197.44	42,620.63	126,818.07	126,818.07			
142080	Deputy DA II	N2103	NU	S	1.00	69,228.21	36,946.34	106,174.55	106,174.55			
142080	Deputy DA II	N2103	NU	S	1.00	69,228.21	36,946.34	106,174.55	106,174.55			
142080	Deputy DA I	N1901	NU	S	1.00	59,766.32	33,430.68	93,196.99	93,196.99			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Legal Secretary	A1204	AF	S	1.00	34,854.02	23,909.72	58,763.74	58,763.74			
142080	Legal Secretary	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23	69,510.23			
142080	Dept Specialist	A1008	AF	H	0.50	17,269.20	6,492.65	23,761.85	23,761.85			
142090	Victim Assistant Spec I	A1006	AF	S	1.00	32,755.39	23,111.72	55,867.11		55,867.11		
142090	Victims Assistant Spec II	A1305	AF	S	1.00	37,827.42	25,040.36	62,867.78		62,867.78		
142110	Deputy DA II	N2112	NU	S	1.00	84,348.12	44,659.93	129,008.05	25,801.61		70,954.43	32,252.01
142110	Support Enfcmt Spec I	A1212	AF	S	1.00	41,926.08	27,584.15	69,510.23			69,510.23	
142110	Support Enfcmt Spec II	A1312	AF	S	1.00	44,363.76	28,568.37	72,932.13			72,932.13	
					18.50	1,017,932.63	580,322.60	1,598,255.23	1,233,871.54	118,734.89	213,396.79	32,252.01
Rounded for Schedule B								1,566,000	1,233,900	118,700	213,400	32,300.00
FTE - DA 240 Fund					18.25				13.70	2.00	2.55	
FTE - DA 248 Fund					0.25							0.25

District Attorney



RESOURCES AND REQUIREMENTS

Josephine County

COMMISSION FOR CHILDREN AND FAMILIES FUND (258)

Historical Data				Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13					
Second Preceding Year 2010-11	First Preceding Year 2011-12			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES			
\$ 110,406	\$ 71,616	\$ 35,000		\$ 15,000	\$ 15,000	\$ 15,000	
474,228	382,416	338,400		-			
10,428	4,369	12,000		-			
15,815	363	300		-			
				TOTAL RESOURCES			
\$ 610,877	\$ 458,764	\$ 385,700		\$ 15,000	\$ 15,000	\$ 15,000	
				REQUIREMENTS			
\$ 128,774	\$ 114,565	\$ 120,400		\$ -	\$ -	\$ -	
369,167	262,256	246,800		13,600	13,600	13,600	
				Interfund Transfers:			
12,700	12,700	15,500		1,400	1,400	1,400	
28,620	27,966	-		-	-		
				Contingency			
-	-	3,000		-			
				TOTAL REQUIREMENTS			
539,261	417,487	\$ 385,700		\$ 15,000	\$ 15,000	\$ 15,000	
71,616	41,277						
\$ 610,877	\$ 458,764						

Fund: Commission for Children and Families (258)

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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Commission for Children and Families (258)
Office/Division: Commission for Children and Families
Program: Administration
Cost Center #: 461110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 15,000
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 15,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			13,600
Interfund Transfers (Out) (Schedule E)			1,400
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 15,000</u>

Purpose of Program:

Oregon Revised Statutes: 417.705 through 417.825 established the Oregon Commission on Children and Families System. The Local County Commission is an advisory board to the Board of County Commissioners. Mandated functions of the Local Commission include: 1. Comprehensive Community Planning and Implementation; 2. Policy Development; 3. Community Mobilization; 4. System Development and Service Delivery Improvement for Josephine County children, ages 0-18 and their families. This office administers the Emergency Food and Shelter program that comes into Josephine County annually based on the unemployment rate and available federal funding. The purpose is to provide both emergency housing and food boxes. County staff are responsible for staffing advisory board to BCC and processing public request for applications, semi-annual and final reports to FEMA on expenditure of funds.

Effective July 1, 2012 the State Commission office will "sunset", and duties will be moved to the Oregon Education and Investment Board under the Governor's office. Local Commissions will continue their role within local County government to June 30, 2013. This budget reflects small amount of contractual for implementation of regionalization between July and December 2013.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Commission for Children and Families (258)
Office/Division: Commission for Children and Families
Program: Administration
Cost Center #: 461110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	13,600
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 13,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Charges	\$ 1,400
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 1,400

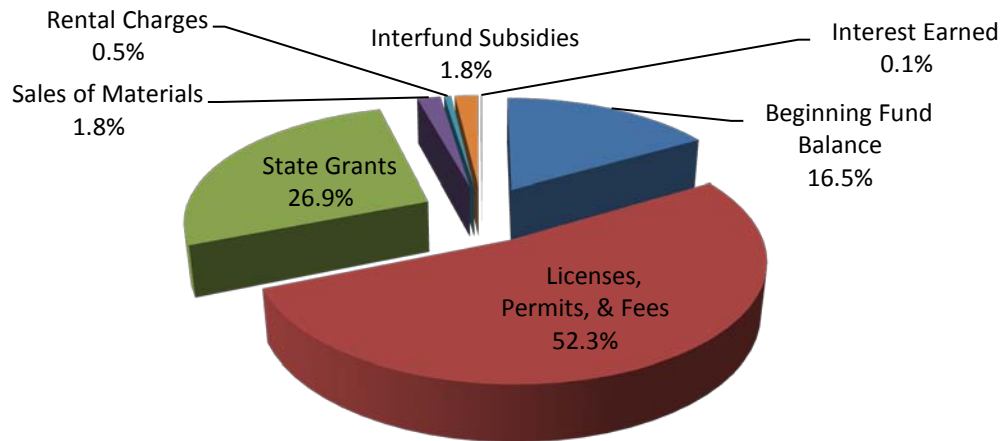
RESOURCES AND REQUIREMENTS

Josephine County

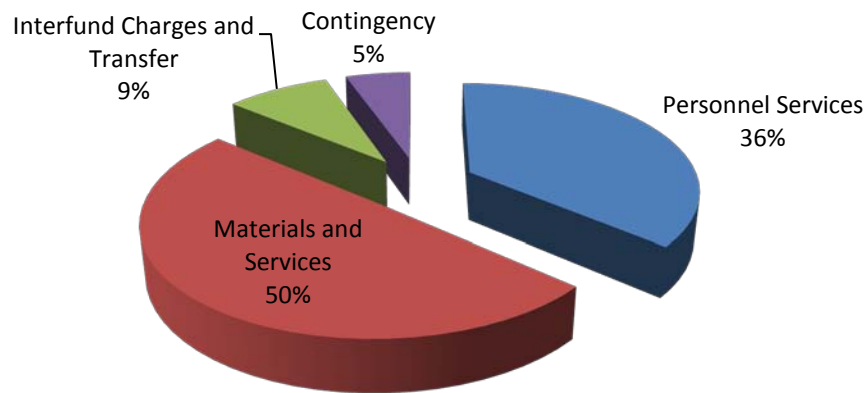
PARKS FUND (260)

Historical Data			Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2010-11	First Preceding Year 2011-12	Proposed By Budget Officer				
\$ (235,830)	\$ 96	\$ 20,000	\$ 165,000	\$ 165,000	\$ 183,000	
724,559	694,379	628,200	604,300	604,300	604,300	
350,121	352,056	276,000	298,000	298,000	298,000	
-	-	-	-	-	-	
(290)	304	800	700	700	700	
101,000	-	-	-	-	-	
50,000	40,000	40,000	20,000	20,000	20,000	
\$ 989,560	\$ 1,086,835	\$ 965,000	\$ 1,088,000	\$ 1,088,000	\$ 1,106,000	
\$ 419,671	\$ 339,016	\$ 365,300	\$ 384,800	\$ 384,800	\$ 401,400	
486,593	508,117	507,600	550,000	550,000	550,000	
-	25,000	-	-	-	-	
83,200	78,700	87,300	93,400	93,400	95,100	
-	-	4,800	59,800	59,800	59,500	
989,464	950,833	\$ 965,000	\$ 1,088,000	\$ 1,088,000	\$ 1,106,000	
96	136,002					
\$ 989,560	\$ 1,086,835					

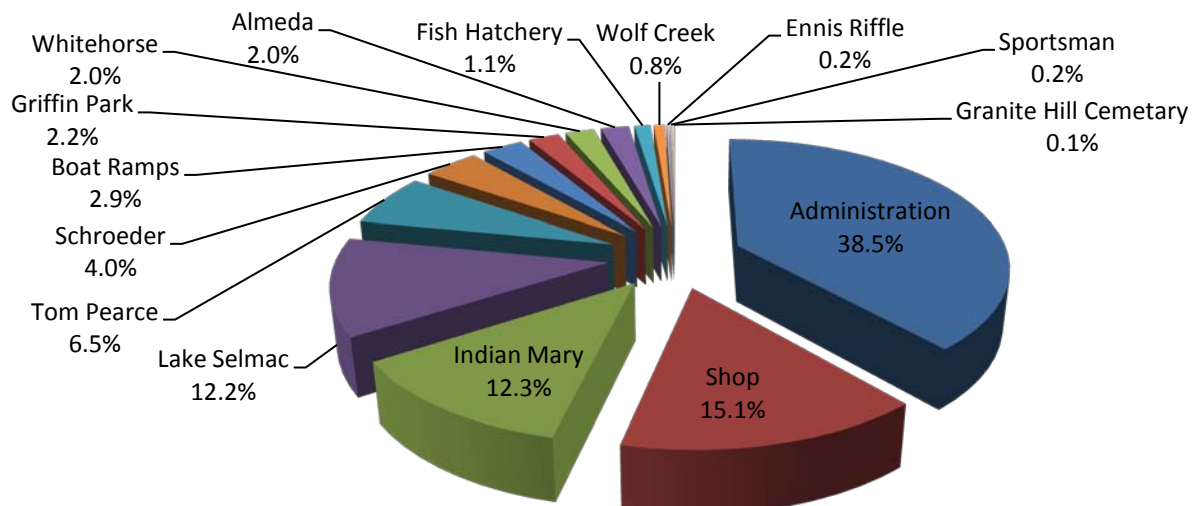
Parks 2013-14 Sources of Revenue



Parks Expenditure by Category



Parks Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Parks Fund (260)

2012-13 Budget				2013-14 Budget				
FTE	Resources	Requirements	Net	Program Name	FTE	Resources	Requirements	Net
2.00	\$ 97,800	\$ 330,500	\$ (232,700)	Administration	2.20	\$ 248,700	\$ 426,300	\$ (177,600)
-	500	5,200	(4,700)	Granite Hill Cemetery	-	100	1,500	(1,400)
1.00	-	142,400	(142,400)	Shop	1.00	-	166,700	(166,700)
-	6,500	3,200	3,300	Ennis Riffle	-	8,000	2,000	6,000
-	75,000	19,200	55,800	Almeda	-	63,500	22,000	41,500
1.00	275,400	166,400	109,000	Indian Mary	1.00	253,500	136,000	117,500
-	112,100	51,000	61,100	Schroeder	-	109,700	43,800	65,900
-	45,500	12,000	33,500	Whitehorse	-	44,500	22,500	22,000
-	77,900	19,700	58,200	Griffin Park	-	78,000	24,000	54,000
1.00	171,300	100,600	70,700	Lake Selmac	1.00	187,000	134,500	52,500
-	21,000	4,900	16,100	Wolf Creek	-	23,000	8,500	14,500
1.00	29,000	79,300	(50,300)	Tom Pearce	1.00	30,000	71,700	(41,700)
-	8,500	8,200	300	Fish Hatchery	-	8,000	12,500	(4,500)
-	28,500	12,200	16,300	Boat Ramps	-	36,000	32,000	4,000
-	16,000	10,200	5,800	Sportsman	-	16,000	2,000	14,000
6.00	965,000	\$ 965,000	\$ -	Total for Fund	6.20	\$ 1,106,000	\$ 1,106,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 183,000
Program Revenues (Schedule C)			903,000
Interfund Transfers (In) (Schedule C)			20,000
Total Resources - To Schedule A			<u>\$ 1,106,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	6.20	\$	401,400
Materials and Services (Schedule E)			550,000
Interfund Transfers (Out) (Schedule E)			95,100
Capital Outlays directly from program (Schedule F)			-
Contingency			59,500
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>6.20</u>	<u>\$ 1,106,000</u>

Purpose of Program:

The Park Program is responsible for the operation and management of over 1400 acres of park land. That includes 7 Parks and 8 Boat Ramps. The parks located in Josephine County provide the community with local areas to camp & enjoy outdoor activities as well as assist the local economy through tourism. The Parks staff provides support with customer service, reservation system, budgeting, file management, in order to provide a safe and healthy environment for those who utilize the county parks. This program is self sustaining. The Parks Manager oversees all aspects of the Program and reports directly to the BCC.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: PARKS (260)
Office/Division: COUNTY PARKS
Program: Summary

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	578,100
32100	Federal Grants	-
32200	State Grants	298,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	20,200
33300	Rental Charges	6,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	700
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
Total Revenues - To Schedule B		<u>\$ 903,000</u>

Transfers from Other Funds (List sources):

35200	Grant Projects Fund (Economic Development)	\$ 20,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 20,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

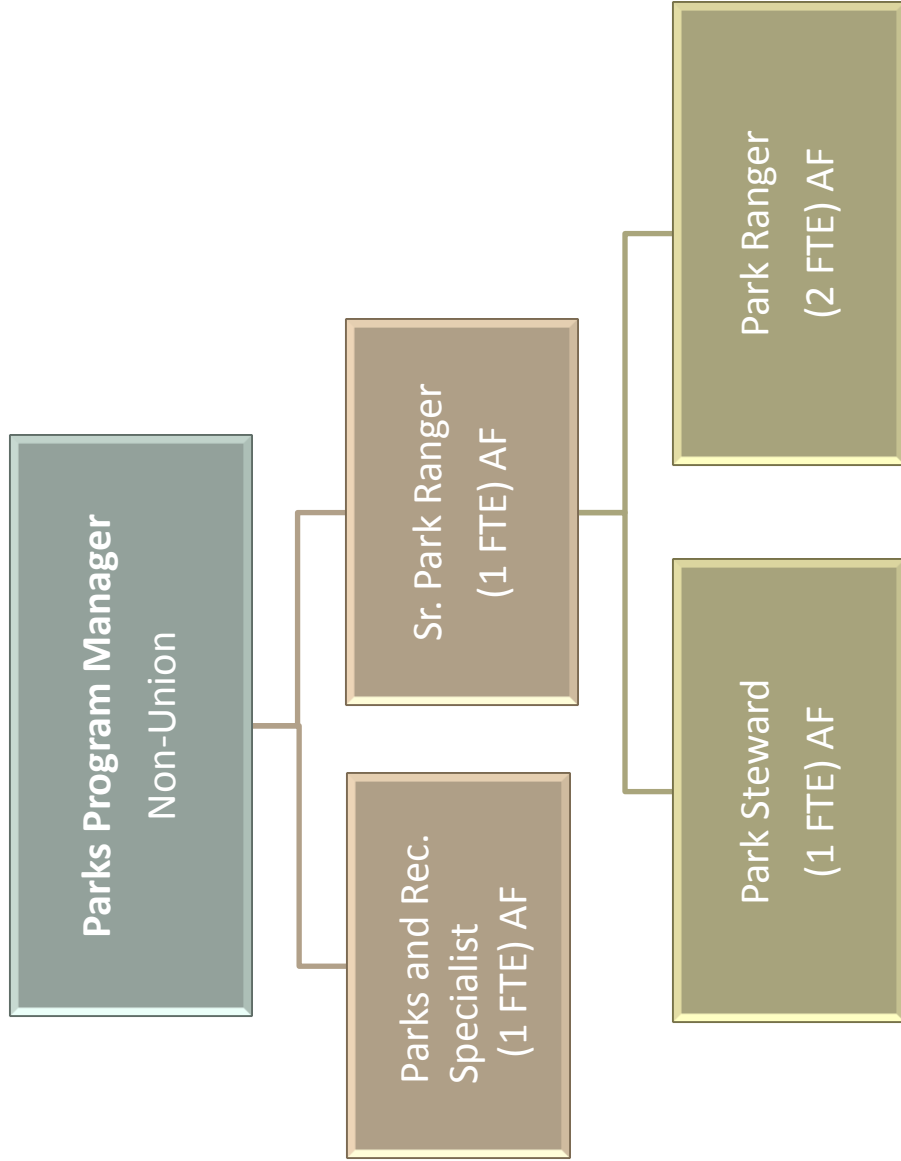
Fund: Parks Fund (260)
Office/Division: Parks
Program: Summary - All County Parks

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 6,500
43300 Operating Supplies	123,100
43328 Uniforms and Protective Gear	2,000
43770 Equipment (<\$5,000)	25,000
44910 Printing and Duplication	4,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	151,400
44040 Advertising	7,500
44100 Professional Services	1,000
44922 Dues and Subscriptions	1,500
44990 Insurance	4,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,000
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	
44600 Utilities	135,700
44661 Communications	2,800
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	21,400
44840 Equipment Operation, Repairs and Maint (Fleet)	52,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	6,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,500
Total Materials and Services - To Schedule B	\$ 550,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Charges	95,100
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 95,100

Josephine County
Schedule D - Personnel Services
Parks
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations			
								Admin	Shop/ Ramps	Parks	Forestry - Gen Fund
201110	Parks Program Manager	N1807	NU	1.00	66,010	39,619	105,629	105,629			
201110	Parks and Rec. Specialist	A1109	AF	1.00	35,629	24,204	59,833	59,833			
201161	Sr Park Ranger	A1301	AF	1.00	34,101	25,594	59,695		59,695		
202180	Park Ranger	A1202	AF	1.00	33,126	25,167	58,293			58,293	
202230	Park Ranger	A1206	AF	1.00	36,728	26,744	63,472			63,472	
202270	Park Steward	A0501	AF	1.00	21,548	20,095	41,643		41,643		
211110	Admin Secretary	A1110	AF	1.00	38,527	25,306	63,833	12,767			51,066
				7.00	265,669	186,730	452,399	178,228	101,338	121,766	51,066
Parks Total Rounded				<u>6.20</u>			<u>401,400</u>	178,200	101,300	121,800	
Forestry Fund				0.80				2.20	2.00	2.00	51,100

Parks



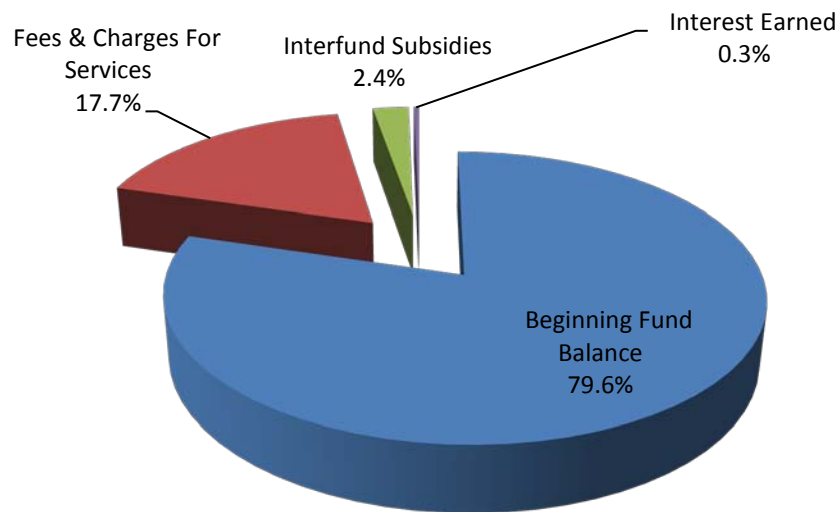
RESOURCES AND REQUIREMENTS

Josephine County

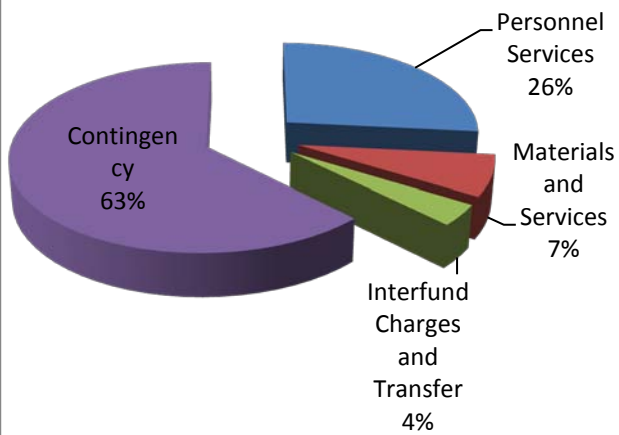
BUILDING SAFETY FUND (262)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12					
			RESOURCES			
\$ 2,044,652	\$ 1,768,805	\$ 1,478,900	Beginning Fund Balance	\$ 1,270,500	\$ 1,270,500	\$ 1,270,500
334,893	321,442	273,500	Fees and charges for services	282,300	\$ 282,300	\$ 282,300
15,953	6,867	7,300	Interest Income	5,300	5,300	5,300
			Interfund Transfers:			
30,000	35,000	40,000	410 - Insurance Reserve Fund	37,900	37,900	37,900
-	-	-	430 - Property Reserve Fund	-	-	-
\$ 2,425,498	\$ 2,132,114	\$ 1,799,700	TOTAL RESOURCES	\$ 1,596,000	\$ 1,596,000	\$ 1,596,000
			REQUIREMENTS			
\$ 498,631	\$ 463,747	\$ 456,500	Personal Services	\$ 424,300	\$ 424,300	\$ 424,300
94,362	107,384	122,200	Materials and Services	113,700	113,700	113,700
			Interfund Transfers:			
63,700	57,300	57,900	401 - Internal Services Fund (ISF)	53,800	53,800	53,800
-	-	-	435 - Equipment Reserve Fund	-	-	-
-	-	1,400	201 - Public Works - Radio Infrastructure	1,400	1,400	1,400
-	-	2,900	240 - Public Safety - Radio Infrastructure	2,900	2,900	2,900
-	-	1,158,800	Contingency	999,900	999,900	999,900
656,693	628,431	\$ 1,799,700	TOTAL REQUIREMENTS	\$ 1,596,000	\$ 1,596,000	\$ 1,596,000
1,768,805	1,503,683		Ending Fund Balance			
\$ 2,425,498	\$ 2,132,114		TOTAL ACTUAL			

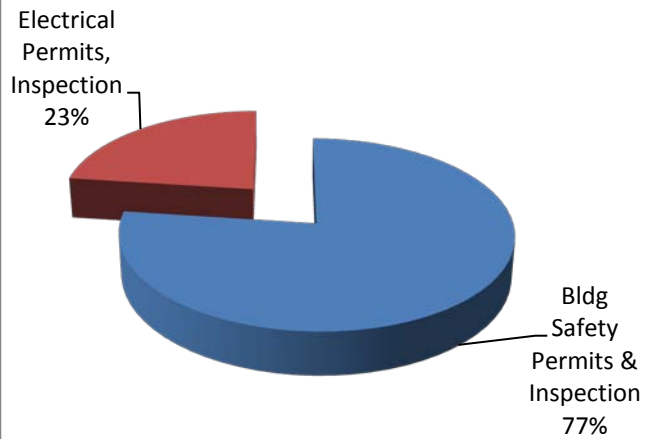
Building & Safety 2013-14 Sources of Revenue



Building & Safety Expenditure by Category



Building & Safety Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Building Safety Fund (262)

2012-13 Budget				2013-14 Budget			
FTE	Resources	Requirements	Net	FTE	Resources	Requirements	Net
4.82	\$ 1,402,500	\$ 1,402,500	\$ -	3.82	\$ 1,229,700	\$ 1,229,700	\$ -
0.68	397,200	397,200	-	0.68	366,300	366,300	-
5.50	1,799,700	\$ 1,799,700	\$ -	4.50	\$ 1,596,000	\$ 1,596,000	\$ -
Total for Fund				Total for Fund			



Josephine County, Oregon

BUILDING SAFETY DEPARTMENT

Robert Rice, C.B.O. Director

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Building Safety Department 2013/2014 Budget

PURPOSE OF PROGRAM

The purpose of the Josephine County Building Safety Department is to assist the citizens of Josephine County in the application of the state's specialty codes^a in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Building Official is authorized, and responsible, to administer the states building codes including residential, structural, mechanical, plumbing, electrical that are adopted by Oregon Building Codes Division^a. The building codes grant the Building official the authority to;

- Enforce the provisions of the code (R104.1)^b
- Render interpretations of the code (R104.1)^b
- Adopt policies and procedures to clarify application (R104.1)^b
- Grant modification, with parameters, where the code is impractical (R104.10)^b
- Approve "Alternate Methods and Materials" (R104.11)^b
- Determine "....**approved by the building official**...." where the phrase occurs throughout the codes. (The phrase occurs 533 times in the Oregon Residential Specialty Code alone).

In application, these provisions require that the Building Official, as well as the Plans Examiners and Inspectors, have a deep knowledge and understanding of the codes. Further, and perhaps more importantly, an understanding of the "intent of the code" is vital.

This is accomplished through training, continuing education and detailed discussions of code provisions among staff. In addition, it is extremely important to approach challenging situations with an open mind, seeking alternate ideas and consider the impact that our decisions have on the owner, builder and building occupants. The goal, as stated above, is to administer the codes in a "flexible, fair and safety-focused manner".

BUDGET GOALS

1. Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Many opportunities are taken to communicate openly with customers. Customers range from the building owner and the builder to the eventual building occupants. The Building Official, and occasionally other staff, regularly attends monthly meetings of the Josephine County Home Builders Association (JCHBA). Until last year when staff levels made it impossible, Building Safety had a booth at the JCHBA Spring Home Show where we took to the opportunity to communicate directly with citizens.

Other outreach efforts have included presentations to the local realtor groups, JCHBA and radio interviews regarding the importance of safe buildings and the development of fair and reasonable codes as well as our annual promotion of “Building Safety Month”^C. There have also been occasions to meet with specific groups to target direct challenges. This includes a series of meetings with local electrical contractors to freely and openly discuss the challenges they face in respect to our role in issuing permits and doing inspections. The result of those constructive meetings was changes in policy and procedure to provide better service and to make their job easier while still meeting our responsibility to ensure compliance with codes.

As time allows, future opportunities to engage with our customers is welcomed and anticipated.

2. Provide sustainable funding for all mandated and essential County government programs for the next ten years.

The Josephine County Building Safety Department operates on permit and plan-review fees as provided for in ORS 455.210(3)(a). Per ORS 455.210(3)(c) the funds collected are “dedicated” and used solely for the department. The surplus or ending operating balance each year is maintained and carried over each year in order to assure maintenance of customer service levels.

Building Safety has no direct influence over revenues since they are dependent on construction activity for which we have no control. Generally speaking, plan review and permit fees are based on the valuation of construction. The state has established the standard for determining the per-square-foot construction valuation based on occupancy classification and type of construction. The plan review and permit costs are based on that valuation per our established fee table. Josephine County has historically been at the low end of established fees compared to other jurisdictions in the state.

For many years, Building Safety accrued reserves due to high construction activity and maintaining a lean, minimal workforce. Those reserves have been vital in carrying the department through the recent downturn. The staffing level at the current time is also at an absolute minimum with one full-time field residential inspector. The Building Official provides plan-review for both residential and commercial structures and assisting with field inspections as required and within the scope of certifications held.

3. Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

As described in goal number 1, open dialogue with our customers is very important. We strive to provide the best customer service that we can and we are willing to hear constructive criticism and to hear suggestions from our customers on how we can better serve them. We have provided a comment form on our webpage and have regularly encouraged home builders and others to bring to our attention any items of concern where we may have the opportunity to improve our service.

4. Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

As noted, the administration of the state's building codes includes numerous specialty codes^a. Oregon requires specific certifications^d to do plan review and inspection for the different aspects of the specialty codes. These certifications require extensive study and knowledge of those specific codes. Many of the certifications require specific formal training including lessons, classroom hours and field inspections. The residential plumbing and electrical courses, for instance, can take up to six months to complete before the certification exam can be taken. Currently, the Inspector and Building Official are certified in over twenty individual areas of inspection and plan review.

Due to minimal staff, there is a great demand to be certified in as many areas as possible. This is different from larger jurisdictions where inspectors are more specialized. For instance, in other jurisdictions, a residential structural inspector may only perform those inspections and not do mechanical, electrical, plumbing or any inspections on commercial buildings. The need for multi-certified inspectors can be an extreme challenge in both filling positions as well as maintaining training.

There are also inherent advantages to having multi-certified inspectors especially as it relates to budget goal number four. While the level of required knowledge and continuing education is exponentially greater for a multi-certified inspector, that knowledge translates to more efficient and better quality service to our customers. The multi-certified inspector is able to do many, if not all, of the inspections necessary in one visit to the jobsite at each stage of the project. For instance, rough-framing, rough-mechanical, rough-electrical and rough-plumbing can all be done at one visit. Additionally, as items arise, the builder is communicating with one inspector instead of up-to four individual inspectors.

There is also significant cost savings as opposed to having four inspectors on staff and travelling to the jobsite.

Current training is in process for inspectors to gain additional certifications including "Special Finals Inspector" that would allow an inspector that does not have certification for electrical or plumbing to do the final inspection on the project, including plumbing and electrical.

We continue to look for ways to be more efficient and cost-effective while providing the best customer service possible.

Footnotes:

- a. Link to Oregon Building Codes Division. <http://www.cbs.state.or.us/bcd/>
Link to Oregon building codes. http://www.cbs.state.or.us/bcd/programs/online_codes.html
- b. Excerpts of the Oregon Residential Specialty Code based on the International Residential Code published by the International Code Council.

SECTION R104

DUTIES AND POWERS OF THE BUILDING OFFICIAL

R104.1 General. The *building official* is hereby authorized and directed to enforce the provisions of this code. The *building official* shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in conformance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

R104.10 Modifications. Wherever there are practical difficulties involved in carrying out the provisions of this code, the *building official* shall have the authority to grant modifications for individual cases, provided the *building official* shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the department of building safety.

R104.11 Alternative materials, design and methods of construction and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*. An alternative material, design or method of construction shall be *approved* where the *building official* finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code. Compliance with the specific performance-based provisions of the International Codes in lieu of specific requirements of this code shall also be permitted as an alternate.

- c. Link to “Building Safety Month” information provided by the International Code Council.
<http://www.iccsafe.org/BSM/Pages/default.aspx>

- d. Oregon Building Codes Division list of certifications:
http://licenseinfo.oregon.gov/index.cfm?fuseaction=agencies&LINK_AGENCY=10000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Building Safety (262)
Office/Division Building Safety
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 1,270,500
Program Revenues (Schedule C)			287,600
Interfund Transfers (In) (Schedule C)			37,900
Total Resources - To Schedule A			<u>\$ 1,596,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	4.50	\$	424,300
Materials and Services (Schedule E)			113,700
Interfund Transfers (Out) (Schedule E)			58,100
Capital Outlays directly from program (Schedule F)			-
Contingency			999,900
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>4.50</u>	<u>\$ 1,596,000</u>

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Summary

<u>Transfers from Other Funds (List sources):</u>			
35200	Self Insurance Fund (410)	\$	37,900
35200		\$	-
35200		\$	-
Total Interfund Transfers (In) - To Schedule B		\$	37,900

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,200
43300 Operating Supplies	2,000
43328 Uniforms and Protective Gear	300
43770 Equipment (<\$5,000)	2,000
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	1,500
44100 Professional Services	37,000
44922 Dues and Subscriptions	1,600
44990 Insurance	8,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	6,000
44451 Education and Training	1,400
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	1,200
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	21,300
44840 Equipment Operation, Repairs and Maint (Fleet)	27,600
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,100
Total Materials and Services - To Schedule B	\$ 113,700
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 53,800
45210 Public Safety Fund	2,900
45210 Public Works Fund	1,400
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 58,100

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 962,200
Program Revenues (Schedule C)			231,500
Interfund Transfers (In) (Schedule C)			36,000
Total Resources - To Schedule A			<u>\$ 1,229,700</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	3.83	\$	357,700
Materials and Services (Schedule E)			79,600
Interfund Transfers (Out) (Schedule E)			48,000
Capital Outlays directly from program (Schedule F)			-
Contingency			744,400
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>3.83</u>	<u>\$ 1,229,700</u>

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c)(Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

<u>Transfers from Other Funds (List sources):</u>			
35200	Self Insurance Fund (410)	\$	36,000
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B		\$	36,000

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Building Safety, Permits & Inspection
Cost Center #: 171110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,800
43300 Operating Supplies	1,500
43328 Uniforms and Protective Gear	200
43770 Equipment (<\$5,000)	1,500
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	1,000
44100 Professional Services	16,800
44922 Dues and Subscriptions	1,300
44990 Insurance	6,600
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	5,200
44451 Education and Training	1,200
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	1,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	17,700
44840 Equipment Operation, Repairs and Maint (Fleet)	22,200
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,100
Total Materials and Services - To Schedule B	\$ 79,600
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 44,400
45210 Public Safety Fund	2,400
45210 Public Works Fund	1,200
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 48,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 172160

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 308,300
Program Revenues (Schedule C)			56,100
Interfund Transfers (In) (Schedule C)			1,900
Total Resources - To Schedule A			<u>\$ 366,300</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.68	\$	66,600
Materials and Services (Schedule E)			34,100
Interfund Transfers (Out) (Schedule E)			10,100
Capital Outlays directly from program (Schedule F)			-
Contingency			255,500
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>0.68</u>	<u>\$</u>	<u>366,300</u>

Purpose of Program:

To assist the citizens of Josephine County in the application of the state's specialty building codes in a flexible, fair and safety-focused manner with the goal of providing safe buildings in our community.

The Josephine County Building Safety Department operates on permit and plan-check fees as provided for in ORS 455.210(3)(a) (Appendix B). Per ORS 455.210(3)(c)(Appendix B) the funds collected are "dedicated" and used solely for the department. The surplus or ending operating balance each year shall be maintained and carried over each year in order to assure maintenance of customer service levels.

Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 172160

<u>Transfers from Other Funds (List sources):</u>			
35200	Self Insurance Fund (410)	\$	1,900
35200			-
35200			-
Total Interfund Transfers (In) - To Schedule B		\$	1,900

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

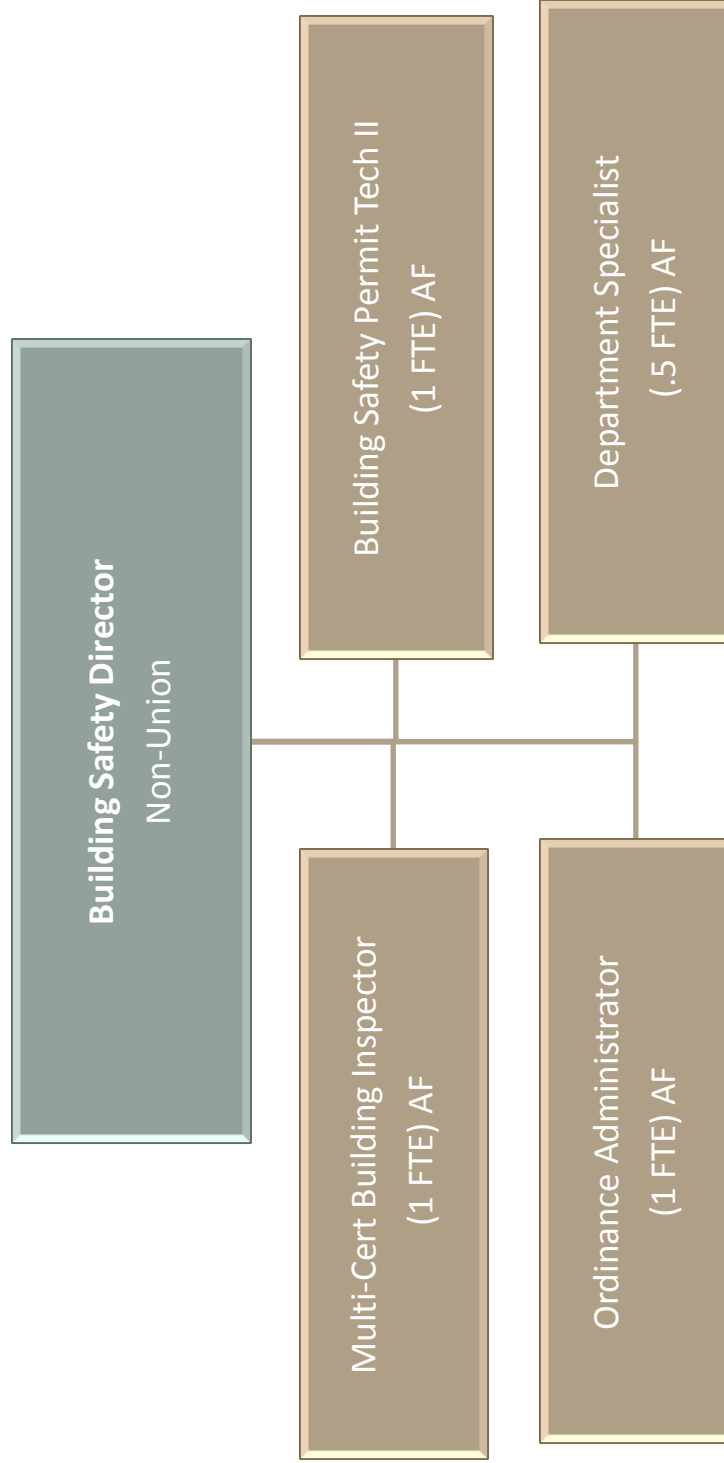
Fund: Building Safety (262)
Office/Division: Building Safety
Program: Electrical Permits & Inspection
Cost Center #: 172160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 400
43300 Operating Supplies	500
43328 Uniforms and Protective Gear	100
43770 Equipment (<\$5,000)	500
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	500
44100 Professional Services	20,200
44922 Dues and Subscriptions	300
44990 Insurance	1,400
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	800
44451 Education and Training	200
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	200
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	3,600
44840 Equipment Operation, Repairs and Maint (Fleet)	5,400
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 34,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 Internal Services Fund (ISF)	\$ 9,400
45210 Public Safety Fund	500
45210 Public Works Fund	200
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 10,100

Josephine County
Schedule D - Personnel Services
Building Safety
2013-14

Cost Center	Job Title	Grade & Sten	Union	FTE	Annual Wages no COI A	Total Taxes & Benefits	Total Wages & Benefits	Program Allocations	
								Building	Electrical
171110	Bldg Safety Director	N2112	NU	1.00	84,348.12	44,581.65	128,929.77	116,036.80	12,892.98
171110	Multi-Cert Building Insp	A2012	AF	1.00	64,887.72	38,242.52	103,130.24	72,191.17	30,939.07
171110	Ordinance Administrator	A1606	AF	1.00	45,772.61	30,115.99	75,888.60	72,094.17	3,794.43
171110	Bldg Safety Permit Tech II	A1411	AF	1.00	46,821.92	29,560.86	76,382.77	64,925.36	11,457.42
171110	Dept Specialist	A1012	AF	0.50	18,709.60	7,527.22	26,236.82	22,301.30	3,935.52
	Overtime				9,600.00	4,012.76	13,612.76	10,074.45	3,538.31
				4.50	270,139.96	154,041.01	424,180.97	357,623.24	66,557.73
	Rounded for Schedule B						424,300.00	357,700.00	66,600.00
							4.50	3.82	0.68

Building Safety



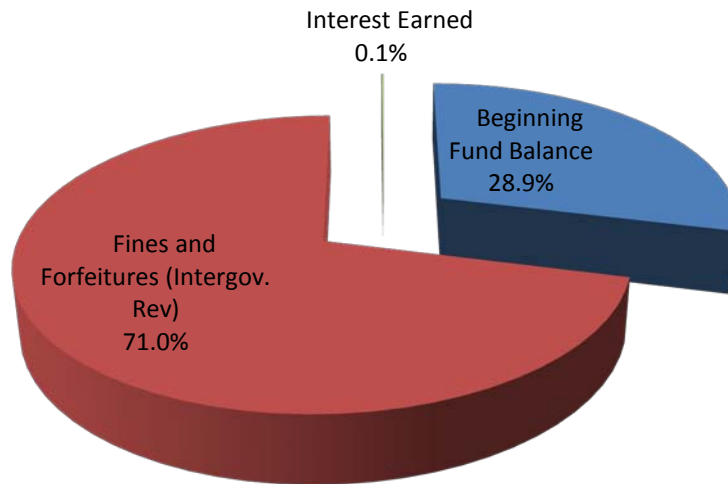
RESOURCES AND REQUIREMENTS

Josephine County

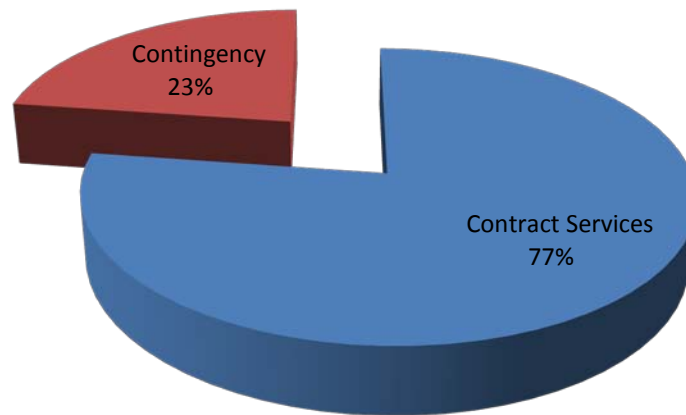
COURT FACILITIES AND SECURITY FUND (275)

Historical Data				Budget for Next Year 2013-14		
Actual		First Preceding Year 2011-12	Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS		
Second Preceding Year 2010-11	Preceding Year 2011-12					
					Proposed By Budget Officer	Approved By Budget Committee
						Adopted By Governing Body
				RESOURCES		
\$ 14,917	\$ 11,973	\$ 21,000	\$ 21,000	Beginning Fund Balance	\$ 25,400	\$ 25,400
51,584	70,276	62,600	62,600	Operating Revenues	62,600	62,600
				Interfund Transfer:		
229,749	232,032	232,000	232,000	100 - General Fund	-	-
\$ 296,250	\$ 314,281	\$ 315,600	\$ 315,600	TOTAL RESOURCES	\$ 88,000	\$ 88,000
				REQUIREMENTS		
\$ 284,277	\$ 286,422	\$ 287,000	\$ 287,000	Materials and Services	\$ 68,000	\$ 68,000
-	-	28,600	28,600	Contingency	20,000	20,000
\$ 284,277	\$ 286,422	\$ 315,600	\$ 315,600	TOTAL REQUIREMENTS	\$ 88,000	\$ 88,000
11,973	27,859			Ending Fund Balance		
\$ 296,250	\$ 314,281			TOTAL ACTUAL		

Court Security 2013-14 Sources of Revenue



Court Security Expenditure by Program



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Court Security Fund (275)
Office/Division: General Government
Program: Court Security
Cost Center #: 191122

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 25,400
Program Revenues (Schedule C)			62,600
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 88,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			68,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			20,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 88,000</u>

Purpose of Program:

To provide a safe and secure work environment for state courts, it's officers, employees and patrons. This fund recieves court fines from the state which cover the cost of security provided by the Sheriff's office.

Mandated: ORS 206.010

Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, Circuit Court, Justice Court, or County Court held within the County, and to obey its lawful orders or directions.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Court Security Fund (275)
Office/Division: General Government
Program: Court Security
Cost Center #: 191122

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	10350 62,500
35300	Interfund Payments	-
37100	Interest Earned	10900 100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 62,600</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Court Security Fund (275)
Office/Division: General Government
Program: Court Security
Cost Center #: 191122

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	68,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 68,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Enterprise Funds



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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Enterprise Funds

Fund Descriptions.....	I 1

Fund Number and Name

501 – Jail Commissary Fund.....	I 2

530/531 – Airports Fund.....	I 7

JOSEPHINE COUNTY

Enterprise Fund Descriptions

Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

Airports Fund – The Airports Fund is used to account for the operations of the County's two airports. It was formed from combining the former Grants Pass Airport Fund and Illinois Valley Airport Fund, effective July 1, 2004. The two airports are accounted for separately within this one fund.

The Grants Pass Airport is operated and maintained on money generated through leases. The airport is a facility for the commerce and pleasure of local people, commuting businessmen, and pleasure flying. Expenditures are for operations and maintenance of the facility.

The Illinois Valley Airport was deeded to Josephine County in 1987 from the U.S. Forest Service. It receives a subsidy from Oregon Lottery funds allocated for economic development. Expenditures are for the operational and maintenance costs associated with the facility.

The adopted budgets are in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

Schedule A is supported by a Program Worksheet (Schedule B) for each program. Schedule B provides information about the purpose of the program, how much revenue it is expected to generate during the budget year, and a breakdown of its expenditure budget by the categories specified in Oregon Local Budget Law.

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

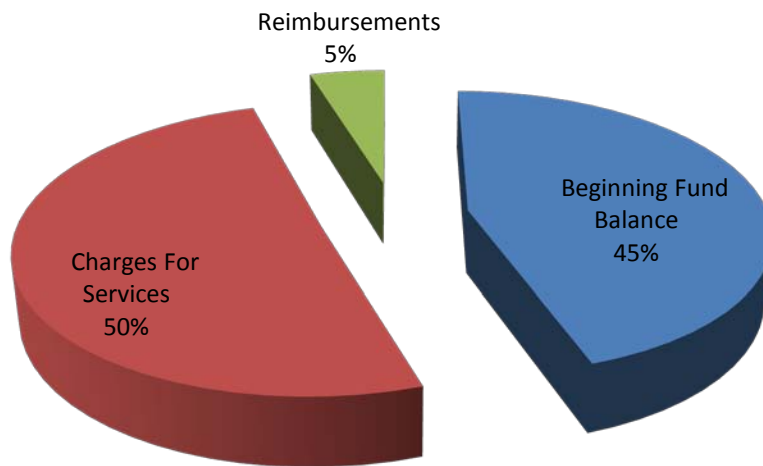
RESOURCES AND REQUIREMENTS

Josephine County

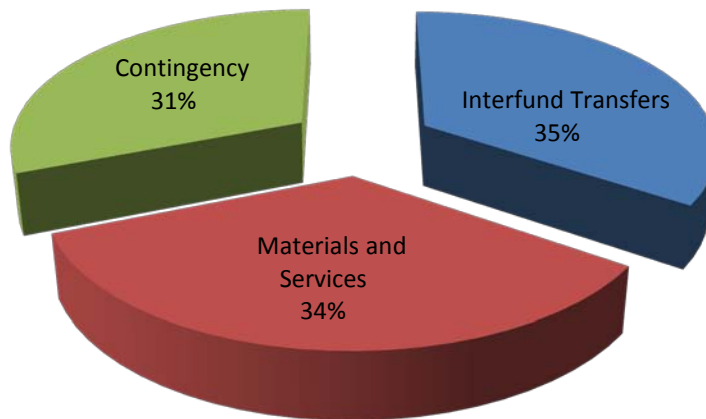
JAIL COMMISSARY FUND (501)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
				RESOURCES			
\$	31,036	\$ 71,789	\$ 55,000	Beginning Fund Balance	\$ 52,000	\$ 52,000	\$ 52,000
	91,824	130,971	45,000	Operating Revenues	64,000	64,000	64,000
\$	122,860	\$ 202,760	\$ 100,000	TOTAL RESOURCES	\$ 116,000	\$ 116,000	\$ 116,000
				REQUIREMENTS			
\$	66,071	\$ 109,769	\$ 60,000	Materials and Services	\$ 40,000	\$ 40,000	\$ 40,000
				Interfund Transfer:			
	5,000	-	40,000	240 - Public Safety Fund	-	-	-
	-	-	-	435 - Equipment Reserve Fund	40,000	40,000	40,000
	-	-	-	Contingency	36,000	36,000	36,000
	71,071	109,769	\$ 100,000	TOTAL REQUIREMENTS	\$ 116,000	\$ 116,000	\$ 116,000
	51,789	92,991		Ending Fund Balance			
\$	122,860	\$ 202,760		TOTAL ACTUAL			

Jail Commissary 2013-14 Sources of Revenue



Jail Commissary Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 52,000
Program Revenues (Schedule C)			64,000
Interfund Transfers (In) (Schedule C)			-
Total Resources			<u>\$ 116,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			40,000
Interfund Transfers (Out) (Schedule E)			40,000
Capital Outlays directly from program (Schedule F)			-
Contingency			36,000
Ending Fund Balance			-
Total Requirements		<u>-</u>	<u>\$ 116,000</u>

Purpose of Program:

The Jail Commissary Fund provides commissary items to inmates and collects the costs from inmates with sufficient funds to pay for items. The purpose of the commissary fund is to both supply and provide a fund from which reimbursements can be made. Expenditures made from this fund are for the benefit of the inmates.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center #: 293190

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services (Inmate Phones) 49000	42,000
33100	Charges for Services (Inmate Commissary)	10,000
33100	Charges for Services (Video Visitation)	1,500
33100	Charges for Services (Misc. Other) 49000	5,000
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37300	Reimbursements (Misc. Site Charges)	5,500
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 64,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	
	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Jail Commissary Fund (501)
Office/Division: Sheriff
Program: Adult Jail Inmate Commissary
Cost Center # 293190

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	25,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	5,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	10,000
Total Materials and Services - To Schedule B	\$ 40,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve Fund (435 - 293190)	40,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 40,000

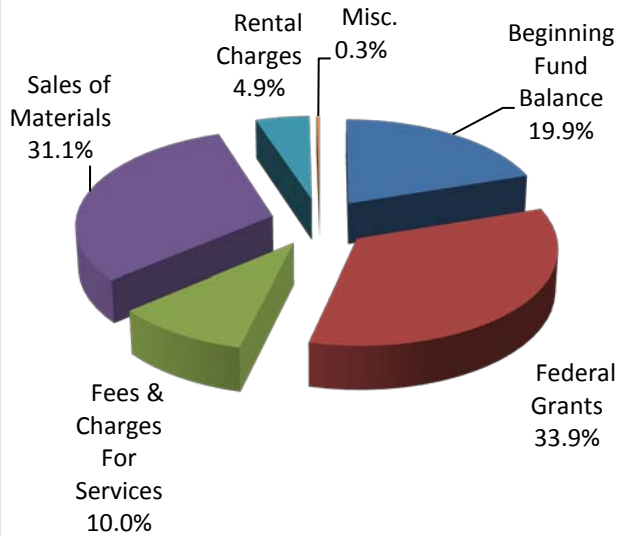
RESOURCES AND REQUIREMENTS

Josephine County

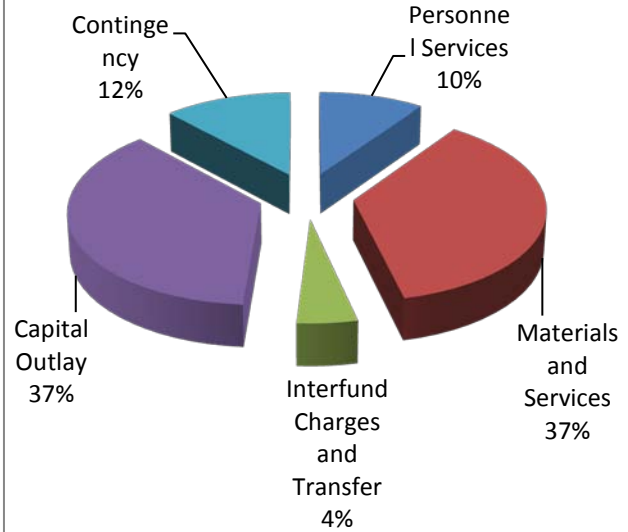
AIRPORTS FUND (530)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2013-14		
Actual	Second Preceding Year 2010-11	First Preceding Year 2011-12			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
		Adopted Budget This Year 2012-13					
			RESOURCES				
\$	176,421	\$ 250,842	\$	256,200	\$	275,500	\$ 275,500
			Beginning Fund Balance				
			Revenues generated by programs:				
	490,473	559,510		534,000		580,000	580,000
	29,018	18,728		19,000		70,500	70,500
			Capital Grants:				
	349,450	684,140		498,300		425,000	425,000
	66,528	36,707		776,000		250,000	250,000
			Interfund Transfer:				
			210 - Grant Projects Fund - Economic Development				
	37,000	30,000		30,000		30,000	30,000
\$	1,148,890	\$ 1,579,927	\$	2,113,500	\$	1,631,000	\$ 1,631,000
			TOTAL RESOURCES				
			REQUIREMENTS				
			Operating Expenditures:				
\$	404,205	\$ 493,091	\$	503,300	\$	582,500	\$ 582,500
	41,350	50,611		66,700		73,600	73,600
			Capital Outlays:				
	364,617	725,834		498,300		465,000	465,000
	73,676	38,795		776,000		270,000	270,000
			Interfund Transfer:				
	14,200	19,500		21,000		65,700	65,700
	-	-		248,200		174,200	174,200
			Contingency				
	898,048	1,327,831	\$	2,113,500	\$	1,631,000	\$ 1,631,000
	250,842	252,096	TOTAL REQUIREMENTS				
\$	1,148,890	\$ 1,579,927	Ending Fund Balance				
			TOTAL ACTUAL				

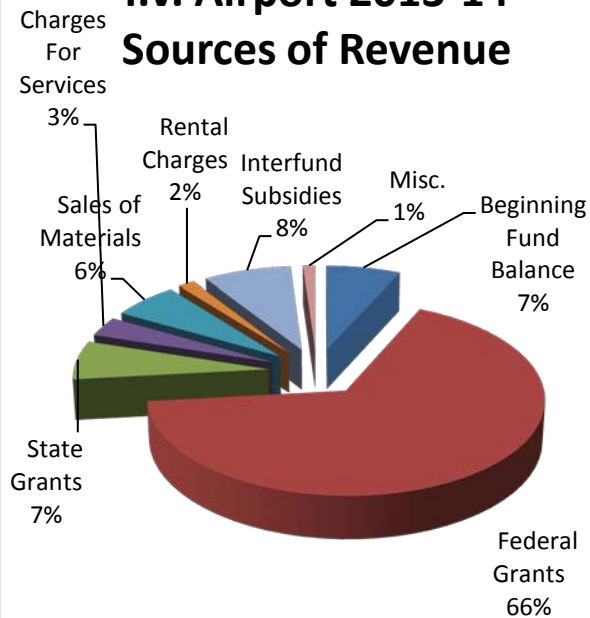
Grants Pass Airport 2013-14 Sources of Revenue



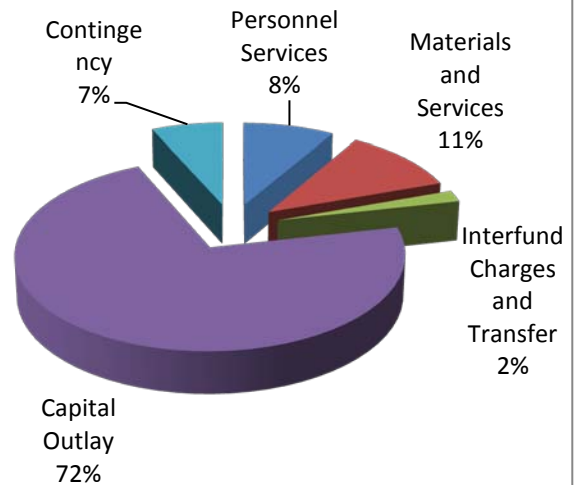
Grant Pass Airport Expenditure by Category



I.V. Airport 2013-14 Sources of Revenue



I.V. Airport Expenditure by Category



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Airports Fund (530 / 531)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
1.85	\$ 1,240,800	\$ 1,240,800	\$ -	Grants Pass Airport	1.85	\$ 1,255,000	\$ 1,255,000	\$ -
0.65	872,700	872,700	-	Illinois Valley Airport	0.65	376,000	376,000	-
2.50	2,113,500	\$ 2,113,500	\$ -	Total for Fund	2.50	\$ 1,631,000	\$ 1,631,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Airports (530 / 531)
Office/Division: Airports
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 275,500
Program Revenues (Schedule C)		1,325,500
Interfund Transfers (In) (Schedule C)		30,000
Total Resources - To Schedule A		<u><u>\$ 1,631,000</u></u>

Requirements:

Expenditures:

Personal Services (Schedule D)	2.50	\$ 154,300
Materials and Services (Schedule E)		501,800
Interfund Transfers (Out) (Schedule E)		65,700
Capital Outlays directly from program (Schedule F)		735,000
Contingency		174,200
Ending Fund Balance		-
Total Requirements - To Schedule A	<u><u>2.50</u></u>	<u><u>\$ 1,631,000</u></u>

Budget Goals:

1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County:

Josephine County owns and operates two significant airports for the benefit of the residents and business communities in Grants Pass, Cave Junction and the surrounding region. Regular monthly public meetings are held throughout the year with published agendas, and the active participation of all members of the Josephine County citizenry is encouraged. Regular polls are taken in order to gauge the need for services and upgrades to services, and as a result, several long-standing infrastructure problems at both IV and Grants Pass Airports have been identified and remedied in the past two years. Increased security measures, the availability of 100LL aviation fuel at the Illinois Valley Airport, and the repair and upgrade of storm drains and hangar doors at Grants Pass Airport are the direct result of seeking the

input and support of the local business and aviation communities at each facility.

2) Provide sustainable funding for all mandated and essential County government programs for the next ten years:

The Josephine County Airports Department is unique in that it has the capability of generating and collecting significant amounts of revenue directly related to operations. As a County-operated Enterprise Fund, The JoCo Airports Department manages nearly 150 leases on County-owned, private and commercial hangars, collects fees from authorized operators, through-the-fence agreement holders and monthly aircraft tie-downs, and makes a small profit on the sale of aviation fuel. Careful management of these revenue sources, along with the receipt of an annual Non-Primary Entitlement grant of \$150,000 from the FAA for each airport, enables the Airports Department to offer essential programs on a long-term sustainable basis.

3) Provide services in a transparent, open and efficient manner to all the citizens of Josephine County:

All activities related to the operation of the Airports Department are regularly reported in monthly updates to the County Commissioners during their public Administrative Workshops and Business Meetings. Additionally, there are the above-mentioned monthly public Airport Advisory Board Meetings at each airport, where any and all significant activities and contemplated activities are discussed in an open and forthright forum. Major changes in policy and procedure are vetted well in advance of any actual changes wherever possible, and significant input from the affected communities is sought and obtained prior to the implementation of such changes.

4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce:

The Josephine County Airports Department achieves a remarkable level of service to the community by almost any measure. With a contemplated employee total in this budget cycle of **only 2.5 FTE** and the proven ability to attract as much as \$2M to \$3M in annual Airport Improvement Program Grants from the FAA, ODOT and other sources (which dollars are spent right here in Josephine County), the Airports Department remains one of the most efficient departments (if not THE most efficient department) in terms of generating revenue for the County. Additionally, there are numerous essential services that the Airports provide to the residents of Josephine County: air ambulance medical evacuation; wildfire-suppression helicopter bases; search-and-rescue facilities; business aircraft home-basing and support; scores of jobs associated with more than a dozen businesses located on the two airports; support for tourism and a whole host of related benefits.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Airports (530 / 531)
Office/Division: Airports
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	500
32100	Federal Grants	675,000
32200	State Grants	25,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	137,600
33200	Sales of Materials	413,000
33300	Rental Charges	65,700
33300	Rental Charges	1,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	700
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	7,000
	Total Revenues - To Schedule B	<u><u>\$ 1,325,500</u></u>

Transfers from Other Funds (List sources):

35200	Grants Projects Fund (210 econ dev)	\$ 30,000
35200		\$ -
35200		\$ -
	Total Interfund Transfers (In) - To Schedule B	<u><u>\$ 30,000</u></u>

**Josephine County
Schedule C Appendix
Revenue Detail - Grants Pass Airport**

#	Fund - Cost Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	Continuing Award or NEW:	What Commitments are required for County to accept Award?:
1	530-451110	AIP Grant 3-41-0023-009-2012 - Auto Gate, Drainage Rehab and West Side Triangle Dev	FAA	2012/09/04 - 2013/12/31	14500	\$ 200,000	\$ 20,000	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$20K
2	530-451110	AIP Grant 3-41-0023-010-2013 - Aeronautical Survey in Support of New LPV Approach	FAA	2013/07/01 - 2013/12/31	14500	\$ 75,000	\$ 7,500	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$8K
3	530-451110	AIP Grant 3-41-0023-011-2013 - Certified Weather Reporting Station (AWOS-IIIP)	FAA	2013/07/01 - 2013/12/31	14500	\$ 150,000	\$ 15,000	Y	NEW	20-Year Grant Assurance to Operate Grants Pass Airport, as well as demonstrated need and ability to pay 10% match of no more than \$15K

Josephine County
Schedule C Appendix
Revenue Detail - Illinois Valley Airport

Fund - Cost # Center	Name of Grant/Contract/Fees/Etc & Brief Description:	Agency Providing Assistance:	Grant/ Contract Dates:	RSC:	Amount:	County Match \$:	Federal Y/N	Continuin g Award or NEW:	What Commitments are required for County to accept Award?:	Notes
531- 1451170	AIP Grant 3-41-0011-00-2012 -- Perimeter Fence Follow On Grant	FAA	2012/09/04 - 2013/12/31	14500	\$ 100,000	\$ 10,000	Y	Continuing	20-Year Grant Assurance to Operate Illinois Valley Airport, as well as demonstrated need and ability to pay 10% match of no more than \$10K	Grant unexpectedly awarded during 12-13 fiscal year and partially disbursed in 12-13. Amount shown is expected to be disbursed in 13-14.
531- 2451170	AIP Grant 3-41-0011-007-2013 -- PAPI Runway Guidance Lighting	FAA	2013/07/01 - 2013/12/31	14500	\$ 150,000	\$ 15,000	Y	NEW	20-Year Grant Assurance to Operate Illinois Valley Airport, as well as demonstrated need and ability to pay 10% match of no more than \$15K	Grant not yet awarded - if no grant, then no expenditure
531- 3451170	Josephine County Economic Development Grant	JoCo	2013/07/01 - 2014/06/30	14500	\$ 30,000	N/A	N	NEW	Demonstrated Need and Agreement of CFO and Board of County Commissioners	
531- 4451170	Connect Oregon ODOT grant 26997	ODOT	2013/07/01 - 2014/06/30	11510	\$ 25,000	N/A	N	Continuing	5% match to FAA grant 3-41- 0011-005 Fence Project	

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Airports (530 / 531)
Office/Division: Airports
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,500
43300 Operating Supplies	5,000
43328 Uniforms and Protective Gear	1,250
43770 Equipment (<\$5,000)	5,500
44910 Printing and Duplication	2,200
44929 Postage and Shipping	700
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	385,000
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	1,800
44990 Insurance	12,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	1,250
44451 Education and Training	1,000
<u>Facilities and Utilities:</u>	-
44600 Utilities	27,600
44661 Communications	5,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	3,000
44810 Building Operation, Repairs and Maint (BOM)	27,200
44840 Equipment Operation, Repairs and Maint (Fleet)	15,000
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	5,000
Total Materials and Services - To Schedule B	\$ 501,800
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF GP	\$ 58,300
45210 ISF IV	7,400
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 65,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Airports (530)
Office/Division: Airports
Program: Grants Pass Airport
Cost Center #: 451110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 250,000
Program Revenues (Schedule C)			1,005,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,255,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	1.85	\$	122,400
Materials and Services (Schedule E)			460,100
Interfund Transfers (Out) (Schedule E)			58,300
Capital Outlays directly from program (Schedule F)			465,000
Contingency			149,200
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>1.85</u>	<u>\$ 1,255,000</u>

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinois Valley. The Grants Pass Airport is operated and maintained with revenue generated through leases and fees. The airport's facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Airports (530)
Office/Division: Airports
Program: Grants Pass
Cost Center #: 451110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits, Advert Fees	500
32100	Federal Grants	14500 425,000
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	11203 125,000
33200	Sales of Materials	47100 390,000
33300	Rental Charges	47210 61,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 500
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	47220 3,000
Total Revenues - To Schedule B		<u><u>\$ 1,005,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Airports (530)
Office/Division: Airports
Program: Grants Pass
Cost Center #: 451110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	1,000
43740 Aviation Fuel (Airport only)	370,000
43770 Furniture & Equipment (<\$5,000)	2,500
44910 Printing and Duplication	2,000
44929 Postage and Shipping	500
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	1,200
44990 Insurance	10,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	800
<u>Facilities and Utilities:</u>	
44600 Utilities and Services	23,500
44661 Communications	4,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,000
44810 Building Operation, Repairs and Maint (BOM)	21,600
44840 Equipment Operation, Repairs and Maint (Fleet)	10,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	1,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	4,000
Total Materials and Services - To Schedule B	\$ 460,100
<u>Transfers to Other Funds (List recipients):</u>	
45210 ISF Funds Transfer	\$ 58,300
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 58,300

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Airports (531)
Office/Division: Airports
Program: Illinois Valley Airport
Cost Center #: 451170

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 25,500
Program Revenues (Schedule C)		320,500
Interfund Transfers (In) (Schedule C)		30,000
Total Resources - To Schedule A		<u>\$ 376,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	0.65	\$ 31,900
Materials and Services (Schedule E)		41,700
Interfund Transfers (Out) (Schedule E)		7,400
Capital Outlays directly from program (Schedule F)		270,000
Contingency		25,000
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>0.65</u>	<u>\$ 376,000</u>

Purpose of Program:

The Airports Fund is used to account for the administration and operations of the county's two airports: Grants Pass and Illinios Valley. The Illinois Valley Airport has leases and fees, but at this time those fees are not adequate to support the maintenace and development of this airport. IV receives a subsidy from Video Poker funds allocated for Economic Development. The airports facilities are for the commerce, transportation, emergency services, and pleasure of Josephine County residents as well as the State and Country.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Airports (531)
Office/Division: Airports
Program: Illinois Valley
Cost Center #: 451170

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	14500 250,000
32200	State Grants	11510 25,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	11203 12,600
33200	Sales of Materials	47100 23,000
33300	Rental Charges	47210 4,700
33300	Rental Charges	47200 1,000
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 200
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	47220 4,000
Total Revenues - To Schedule B		<u>\$ 320,500</u>

Transfers from Other Funds (List sources):

35200	Grants Projects Fund (210 econ dev)	51650 \$ 30,000
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B		<u>\$ 30,000</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

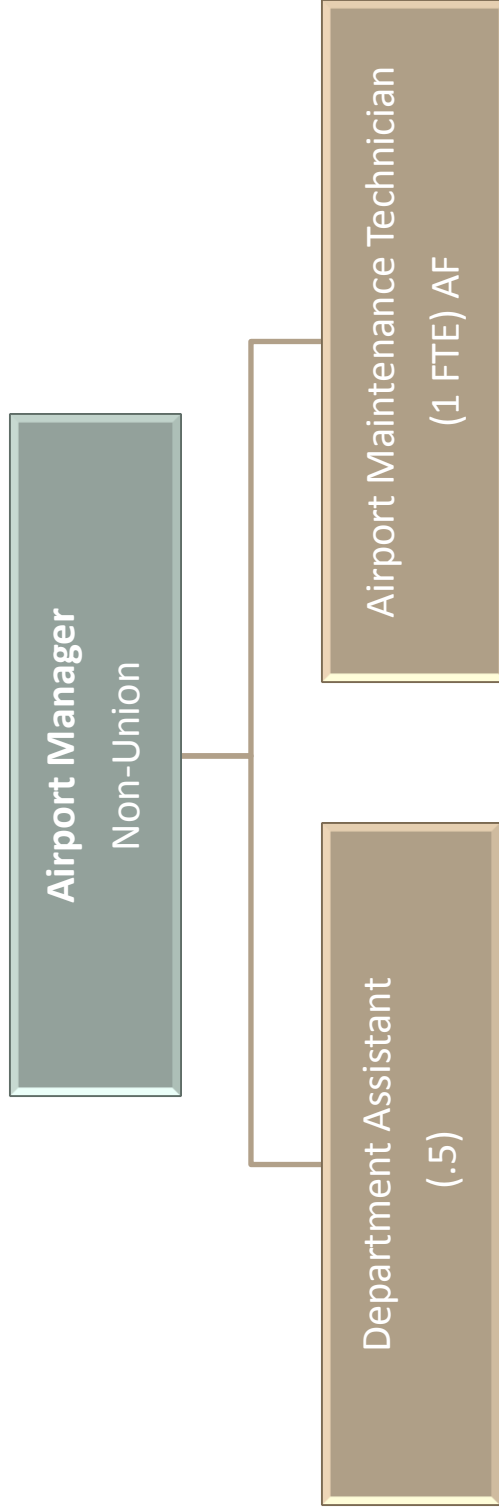
Fund: Airports (531)
Office/Division: Airports
Program: Illinois Valley
Cost Center #: 451170

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	250
43740 Aviation Fuel (Airport only)	15,000
43770 Equipment (<\$5,000)	3,000
44910 Printing and Duplication	200
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	600
44990 Insurance	2,800
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	250
44451 Education and Training	200
<u>Facilities and Utilities:</u>	
44600 Utilities	4,100
44661 Communications	1,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	1,000
44810 Building Operation, Repairs and Maint (BOM)	5,600
44840 Equipment Operation, Repairs and Maint (Fleet)	5,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	1,000
Total Materials and Services - To Schedule B	\$ 41,700
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210 ISF Funds Transfer	7,400
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 7,400

Josephine County
Schedule D - Personnel Services
Airports
2013-14

[illegible]

Airports



JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

530-451110

Capital Item: Aeronautical Survey for LPV Approach	
Cost: \$ 75,000	
Purpose/Justification: Get a survey for a new LPV Approach at Grants Pass Airport. This will put the airport in line for implementation of LPV Approach in 2014-15. LPV is a non precision approach using GPS and WAAS but no vertical guidance.	
Source of Funding: FAA Capital Grant	

Capital Item: AWOS-IIIP Installation	
Cost: \$ 150,000	
Purpose/Justification: Aviation Weather Operating System measures meteorological parameters, uses powerful computer to analyze data and broadcast aviation weather reports. The AWOS-IIIP reports various precipitation types. This is necessary for safety of pilots and funded by FAA capital grants.	
Source of Funding: FAA Capital Grant	

Capital Item: GP Airport construct taxilanes; improve drainage; install fence	
Cost: \$ 200,000	
Purpose/Justification: Capital grant to construct taxilanes; and update the failing drainage systems; and install a perimeter fence at GP Airport.	
Source of Funding: FAA Capital Grant	

Capital Item: Tractor and Accessories for GP Airport	
Cost: \$ 40,000	
Purpose/Justification: The current equipment at the airport is over 50 years old and it is necessary to replace equipment to maintain the GP Airport.	
Source of Funding: Prior year revenue carryover	
\$ 465,000	

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

530 (Grants Pass Airport) 451110

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Aeronautical Survey for LPV Approach	\$ 75,000	\$ -	\$ -	\$ -	\$ -
AWOS-IIIP Acquisition and Installation	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Residual from Grant -009 Projects	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Tractor and Accessories for GP Airport	\$ 40,000	\$ -	\$ -	\$ -	\$ -
LPV Approach Development-Installation	\$ -	\$ 150,000	\$ -	\$ -	\$ -
East Side Taxiway Design & EA	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Runway Extension Feasibility Study	\$ -	\$ -	\$ -	\$ 150,000	\$ -
West Side Triangle Devel Construction	\$ -	\$ -	\$ -	\$ -	\$ 500,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 465,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 500,000

Note: Tractor and Hangar Doors are planned to be funded by Department Reserves

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

531-451170

Capital Item: IV Fence Project

Cost: \$ 100,000

Purpose/Justification: Final phases of a multi-year project at the IV Airport for a perimeter fence installation.

Source of Funding: FAA Capital Grant

Capital Item: PAPI Runway Visual Guidance System

Cost: \$ 150,000

Purpose/Justification: Precision approach path indicator is a visual aid of light array for pilots to maintain correct approach.

Source of Funding: FAA Capital Grant

Capital Item: Tractor and Accessories

Cost: \$ 20,000

Purpose/Justification: Equipment at IV airport is over 50 years old and requires replacement. This is IV's portion of the purchase for equipment. GP Airport will be purchasing the rest.

Source of Funding: prior year revenue carryover

\$ 270,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME:

Airports

Fund - Cost Center:

531 (Illinois Valley Airport) 451170

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Residual from Fence Project Grants 5/6	\$ 100,000	\$ -	\$ -	\$ -	\$ -
PAPI Runway Visual Guidance System	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Tractor and Accessories for IV Airport	\$ 20,000	\$ -	\$ -	\$ -	\$ -
IV West Side Taxiway Design & EA	\$ -	\$ 150,000	\$ -	\$ -	\$ -
IV Industrial Airpark Fire Supprsn Syst	\$ -	\$ 50,000	\$ -	\$ -	\$ -
IV West Side Taxiway Construction	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Rotating Beacon Upgrade	\$ -	\$ -	\$ -	\$ 150,000	\$ -
East Side Apron Rebuild	\$ -	\$ -	\$ -	\$ -	\$ 300,000
IV Industrial Airpark Infrastructure Cmpltn	\$ -	\$ -	\$ -	\$ -	\$ 300,000
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 270,000	\$ 200,000	\$ 500,000	\$ 150,000	\$ 600,000

Note: Tractor is planned to be funded with Department Reserves



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Internal Services Fund



JOSEPHINE COUNTY, OREGON

Budget 2013-14

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JOSEPHINE COUNTY
Internal Services Fund Description
2013-14

The Internal Services Fund (ISF) contains programs that primarily provide services and support to other County departments. This fund includes budgets for the Board of County Commissioners, Finance, Human Resources, Property Management, Information Technology, Communications, Geographical Information Systems (GIS), and County Legal Counsel. The net cost of the departments is assessed against the operational funds based on their personnel and materials and services budgets. The assessment is the major source of revenue for this fund. The General Government program was moved to the General Fund in FY 2012-13.

The adopted budget is in balance, which means that the budgeted requirements (expenditures and ending fund balance) are equal to the resources (beginning fund balance and revenues) that are estimated to be available during the budget year.

In the pages that follow, a summary of the Internal Services Fund (Resources and Requirements) is presented first, followed by sections for each of the departments.

For each department, there is a Program Worksheet (Schedule B). Schedule B provides information about the purpose of the programs within the departments and how much dedicated revenue it is expected to generate during the budget year,

Schedules C, D, and E provide details of resources, personal services and other expenditures, respectively.

RESOURCES AND REQUIREMENTS

Josephine County

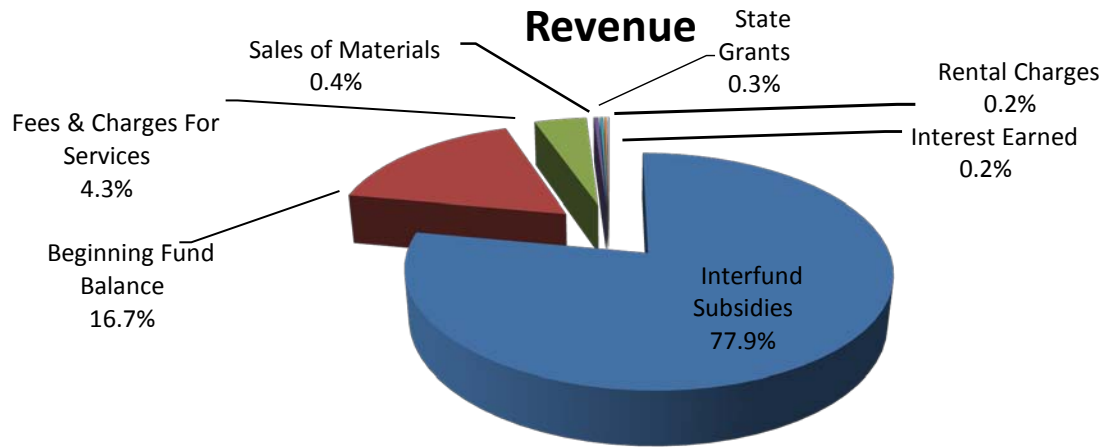
INTERNAL SERVICES FUND (401)

Historical Data				Budget for Next Year 2013-14			
Second Preceding Year 2010-11	Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Board	
	Preceding Year 2011-12	First 2011-12					
\$ 292,023	\$ 155,874	\$ 269,100	\$ 269,100	\$ 500,000	\$ 500,000	\$ 500,000	
88,815	119,220	115,000	115,000	60,000	60,000	60,000	
-	-	-	-	60,000	60,000	60,000	
3,042,800	3,318,300	2,645,600	2,645,600	2,760,200	2,760,200	2,818,400	
3,777	1,900	4,800	4,800	5,800	5,800	5,600	
-	7,717	-	-	-	-	-	
3,385	2,817	3,100	3,100	-	-	-	
4,714	1,609	-	-	-	-	-	
-	-	-	-	-	-	-	
8,713	7,863	75,000	75,000	15,000	15,000	15,000	
-	685	-	-	-	-	-	
3,830	9,376	10,000	10,000	10,000	10,000	10,000	
93,934	84,552	90,000	90,000	83,000	83,000	83,000	
125,033	100,426	87,500	87,500	84,000	84,000	84,000	
16,100	16,100	-	-	-	-	-	
25,000	25,000	25,000	25,000	25,000	25,000	25,000	
-	64,500	43,000	43,000	43,000	43,000	43,000	
\$ 3,708,124	\$ 3,915,939	\$ 3,368,100	\$ 3,368,100	\$ 3,646,000	\$ 3,646,000	\$ 3,704,000	

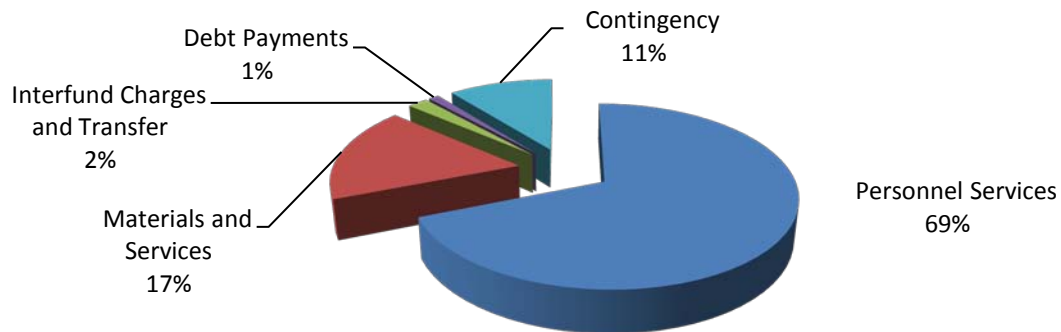
Josephine County

J 3

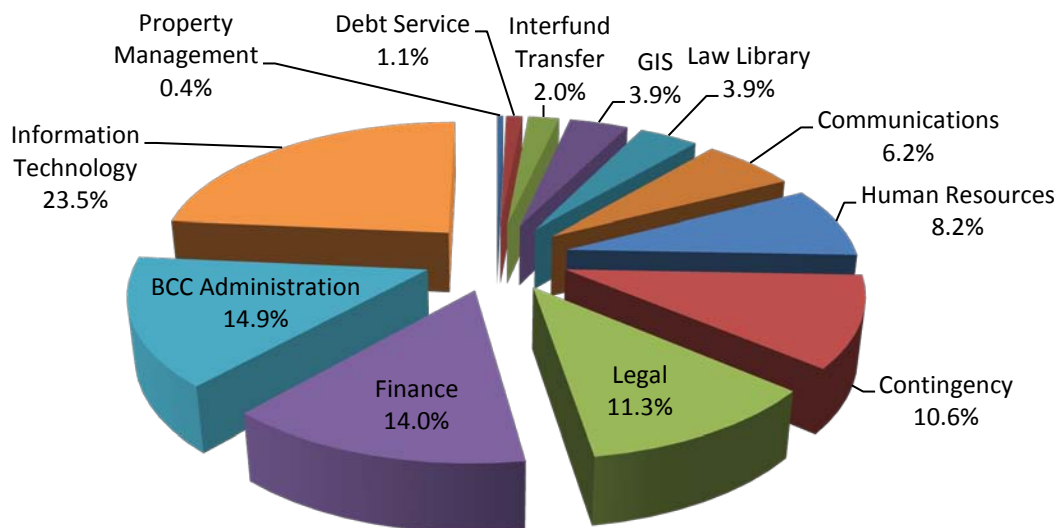
Admin. Internal Service 2013-14 Sources of Revenue



Admin. Internal Services Expenditure by Category



Admin. Internal Services Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Internal Service Fund (401)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
6.00	\$ 3,100	\$ 501,900	\$ (498,800)	BCC Administration	6.00	\$ -	\$ 551,800	\$ (551,800)
5.00	-	502,200	(502,200)	Finance	5.00	-	518,500	(518,500)
3.00	-	307,900	(307,900)	Human Resources	3.00	-	303,000	(303,000)
0.60	75,000	51,500	23,500	Property Management	-	15,000	15,000	-
7.00	-	833,600	(833,600)	Information Technology	7.00	-	872,000	(872,000)
2.00	10,000	222,000	(212,000)	Communications	2.00	10,000	229,000	(219,000)
0.50	90,000	90,000	-	GIS	-	143,000	143,000	-
3.45	-	359,600	(359,600)	Legal	3.70	-	420,000	(420,000)
1.05	202,500	202,500	-	Law Library	0.80	144,000	144,000	-
28.60	380,600	3,071,200	\$ (2,690,600)	Total for Fund	27.50	\$ 312,000	\$ 3,196,300	\$ (2,884,300)
				Revenues at Fund Level:				
				Fund Level Fund Balance	500,000			
				Fund Level Transfer In	68,000			
				Fund Level Interest	5,600			
				Revenue from ISF charges	2,818,400			
				Transfer Out to Equipment	75,000			
				Debt Service	39,500			
				Net Ending Fund Balance	3,704,000			
					\$ 3,310,800			
					\$ 393,200			

(June 11, 2013)

** Expenditures Base is budgeted Personal Services and Materials & Services

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners
Program: Administration
Cost Center #: 151110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	6.00	\$	539,400
Materials and Services (Schedule E)			12,400
Interfund Transfers (Out) (Schedule E)			
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>6.00</u>	<u>\$ 551,800</u>

Purpose of Program: Administration

The Board of Commissioners govern the County, serving as the executive-legislative branch of the County and Performing quasi-judicial functions. The Board is responsible for the planning, formation, and implementation of the annual budget. The Commissioners serve on a number of federal, state and local panels, boards and commissions with fiscal duties and authority over public monies.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The Board of Commissioners accept public comments on any subject at their Weekly Business Session as well as through e-mail and mail. The Board is open to meeting with citizens as requested and often hears issues and concerns from community groups. The Board is working with Federal, State, and Local agencies to create a sewer system for the Merlin/North Valley area where industrial land is available to help grow the economy and bring in more business to the area.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

The Board has met with members and groups within the community in an effort to better ascertain what services are a priority for our citizens that need to be funded and at what level. They have met with State and Federal officials in an effort to improve the quality of programs to better reflect needs of the community, to maintain current funding, and find more. Board staff seek grants to provide funding for county projects.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

The Board and their staff work hard to ensure all meetings are recorded and posted to the website in a timely matter for all to hear. Minutes are reviewed and approved on a regular basis and are posted on the website. Documents that the Board is reviewing are posted on the web for the public to see and comment on. All meetings are noticed appropriately both on the website and outside the Commissioners office. In an effort to streamline the processes of the office, staff converts all paperwork to a digital format for records and distribution, saving time and increasing efficiency. In an efficiency measure Board staff also provides support to the Emergency Services Manager and are records custodians for the Mental Health records.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

The Board has also worked to re-establish a close working relationship with Department Managers as they set priorities and work together to provide the highest level of service as possible.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

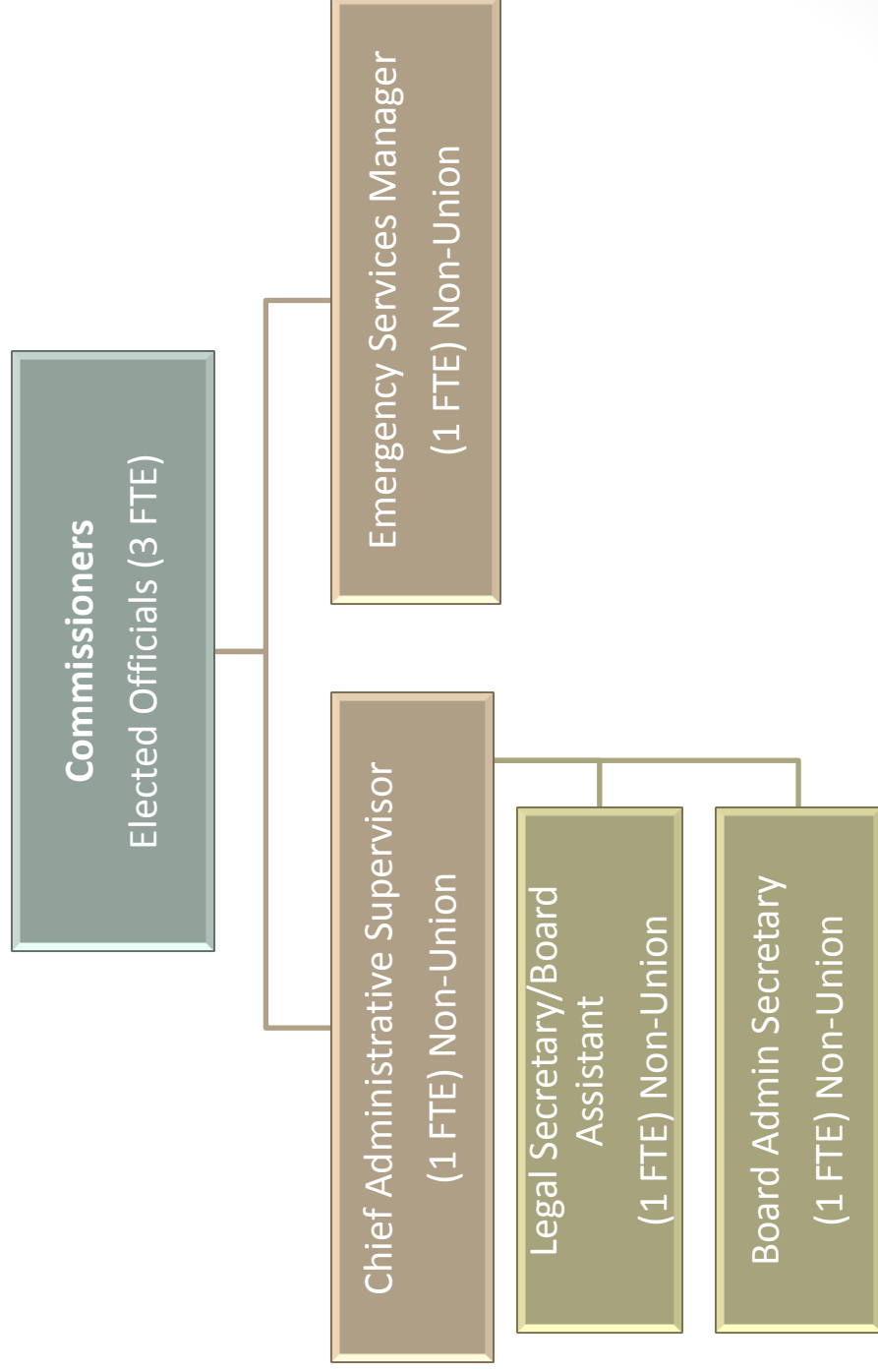
Fund: Internal Service Fund (401)
Office/Division: Board of County Commissioners
Program: Administration
Cost Center #: 151110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 3,900
43300 Operating Supplies	200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	4,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	200
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	2,100
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	1,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	500
Total Materials and Services - To Schedule B	\$ 12,400
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Board of County Commissioners
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
151110	Commissioner	E0401	EO	1.00	75,392	39,372	114,764
151110	Commissioner	E0401	EO	1.00	75,392	39,372	114,764
151110	Commissioner	E0401	EO	1.00	75,392	17,577	92,968
151110	Chief Administrative Supervisor	N1602	NU	1.00	52,919	32,071	84,990
151110	Legal Sec/Brd Asst	N0906	NU	1.00	41,513	26,490	68,003
151110	Brd Admin Secretary	N0805	NU	1.00	38,572	25,371	63,943
				6.00	359,179	180,253	539,432
Rounded for Schedule B							539,400

Board of Commissioners



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Finance
Program: Finance
Cost Center #: 161110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ -</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	5.00	\$ 486,300
Materials and Services (Schedule E)		32,200
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Debt Service		39,500
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>5.00</u>	<u>\$ 558,000</u>

Purpose of Program:

Provide financial management and planning for Josephine County
 Establish and monitor internal controls for financial activities
 Implement and enforce County fiscal policy
 Provide accurate and timely financial reports
 Prepare and review compliance of annual budget
 Prepare comprehensive annual financial report

Outcomes:

1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Finance supports this goal by making available to the public the Annual Budget and the Comprehensive Annual Financial Report. A copy of both documents are available at the public library and on the County Website.

2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Finance supports this goal by providing centralized fiscal services, thereby reducing the staffing needs of each individual department. In addition, we maintain our budget within the current ISF charge.

3) Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

Finance supports this goal by posting monthly and annual reports to the County website; by providing accurate and timely financial reports to department managers; and by having detail information available to the public through Public Information Requests.

4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Finance supports this goal through periodic training via webinars, local conferences, and reference material.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Finance
Program: Finance
Cost Center #: 161110

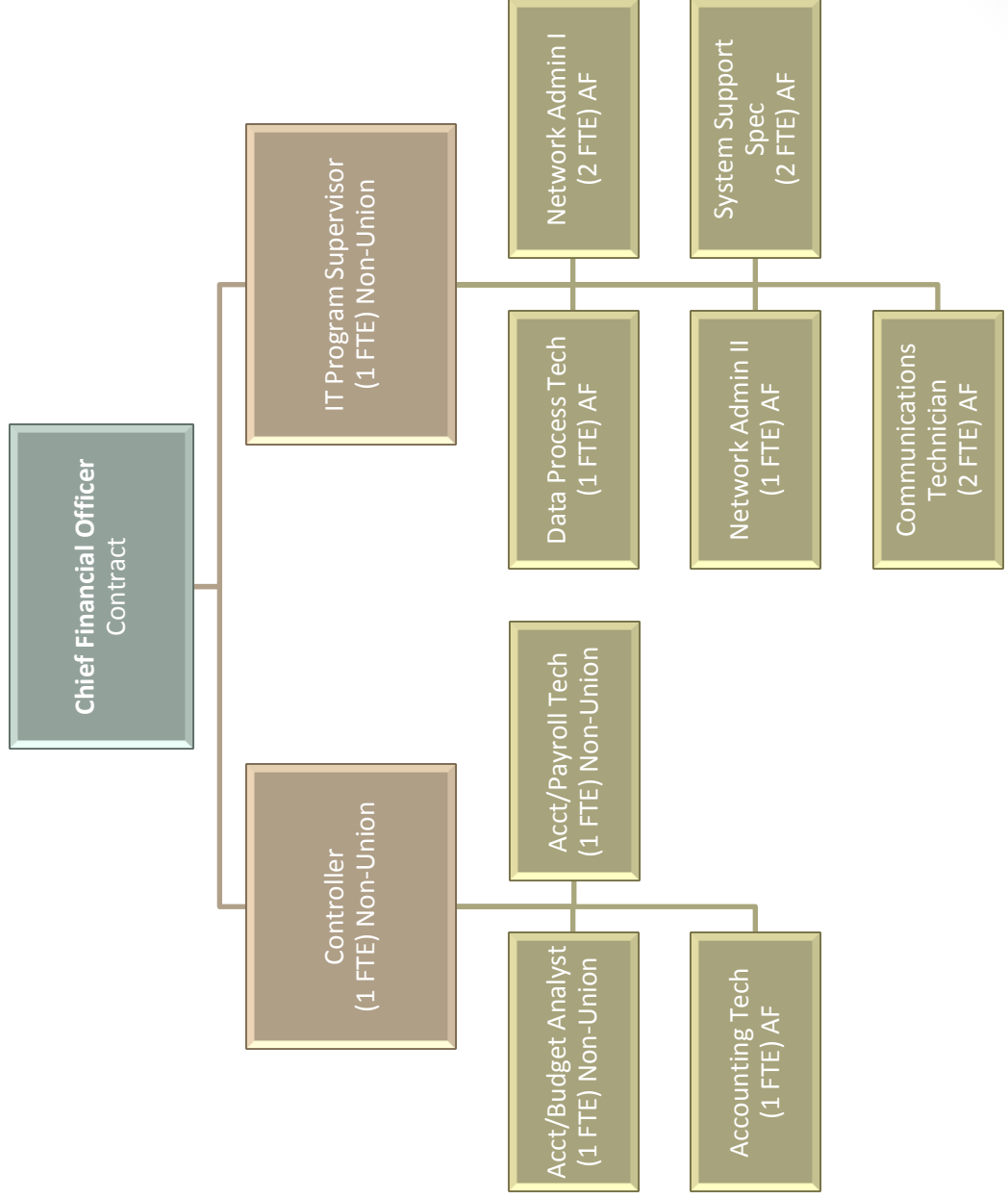
	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,800
43300 Operating Supplies	900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	700
44910 Printing and Duplication	1,900
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	15,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	500
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,900
44451 Education and Training	5,900
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 32,200
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Finance
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COI A	Total Taxes & Benefits	Total Wages & Benefits
161110	Chief Financial Officer	C0601	ES	1.00	99,618.24	50,925.48	150,543.72
161110	Controller	N1912	NU	1.00	76,506.24	39,796.06	116,302.30
161110	Accountant/Budget Analyst	N1503	NU	1.00	51,659.14	30,347.90	82,007.04
161110	Accounting Technician	A1212	AF	1.00	41,926.08	27,584.15	69,510.23
161110	Accountant/Payroll Technician	N1102	NU	1.00	41,463.55	26,471.01	67,934.56
				<u>5.00</u>	<u>311,173.25</u>	<u>175,124.60</u>	<u>486,297.85</u>
	Rounded for Schedule B						<u><u>486,300</u></u>

Finance/ Information Technology

ADOPTED 06/19/2013



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		-
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ -</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	3.00	\$ 262,200
Materials and Services (Schedule E)		40,800
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>3.00</u>	<u>\$ 303,000</u>

Purpose of Program:

Administer a comprehensive HR program that recruits, compensates and retains a productive workforce, and fosters a work environment that is fair and compliant with applicable laws, agreements and policies, so that the County can deliver effective and efficient services.

Budget Goals

1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

Human Resources will promote staff training and development in the use of social media and professional business communications. Technical staff will be encouraged to assist departments in the development of e-surveys or other forms of media to best determine service requirements and programs to be provide by the County.

2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Human Resources will provide administrative services related to staffing the County at appropriate and sustainable levels. Human Resources shall encourage flexibility and adaptability in the assignment of duties, while maintaining compliance with labor contracts and legal employment practices. Human Resources shall perform labor negotiations per the direction of the Board of County Commissioners with the objective of funding the County labor force in a fiscally responsible manner.

3) Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

Human Resources shall continue to respond to public information requests as appropriate. Items of public concern shall be brought forth in public meetings for review and approval.

4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

This goal is the primary function of Human Resources. The departmental budget is dedicated to providing staffing and professional services in support of fostering a highly qualified and professional workforce. The primary functions of HR include: employee recruitment, applicant screening and selection; performance management, training and development; and benefits and compensation administration, all of which are directed at recruiting and retaining skilled and competent employees.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

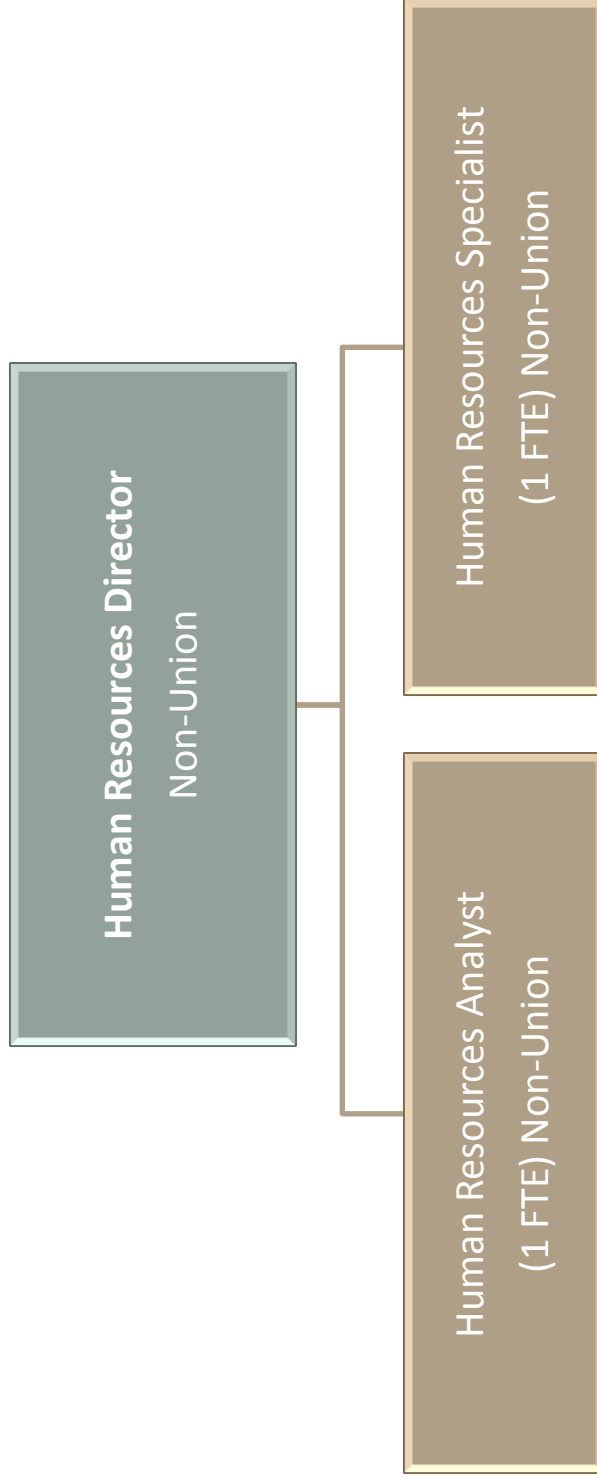
Fund: Internal Service Fund (401)
Office/Division: Human Resources
Program: Personnel
Cost Center #: 371110

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,100
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	200
44910 Printing and Duplication	4,000
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	6,500
44040 Advertising	3,500
44100 Professional Services	15,000
44922 Dues and Subscriptions	2,500
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	3,000
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 40,800
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Human Resources
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COI A	Total Taxes & Benefits	Total Wages & Benefits
371110	HR Director	N2012	NU	1.00	80,331	38,251	118,582
371110	HR Analyst	N1401	NU	1.00	46,829	27,511	74,340
371110	HR Specialist	N1201	NU	1.00	42,475	26,806	69,281
				<u>3.00</u>	<u>169,635</u>	<u>92,567</u>	<u>262,202</u>
Rounded for Schedule B							<u><u>262,200</u></u>

Human Resources



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			15,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 15,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			15,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 15,000</u>

Purpose of Program:

Responsibility for purchase, trade, lease, and sale of county owned real property not specifically designated for management by another county department. This includes preparation, review, and approval of any leases or documents conveying or accepting an interest in the property and improvements; accounting for payables, receivables, assessments, fees, and any other revenues or expenditures related to county owned property. County requirements typically found in ORS 271 and 275. Prime considerations for this department are to maximize value to county owned property and reduce liability.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	15,000
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 15,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: General Government
Program: Property Management
Cost Center #: 192000

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	15,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 15,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	7.00		638,700
Materials and Services (Schedule E)			233,300
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>7.00</u>	<u>\$ 872,000</u>

Purpose of Program:

Technology is a critical part of the day-to-day operations of Josephine County. The Information Technology Program provides, coordinates, and facilitates the use of technology and information resources, including infrastructure, applications and computer hardware in the departments of Josephine County. Our staff supports over one hundred twenty five unique software applications, three hundred seventy computer workstations, sixty-five servers, and the network infrastructure across twenty three departments. We support these departments in the fulfillment of their mission in an efficient and cost effective manner as possible.

Budget Goals

1) Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

We are involved in much of the community outreach that the County does. Information Technology gives department's access to portable AV equipment, maintains the technology in meeting rooms, manages the County Website, and produces televised meetings in the Anne Basker Auditorium.

2) Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Starting in the fiscal year 2012-2013, the Information Technology department eliminated two FTE out of the budget, and hired one FTE at a lower rate. Our department helps other County Department's become more efficient and allows them to do more work with less resources by utilizing technology.

3) Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

Information Technology designed and now manages the web application that allows for citizens to listen or view past recordings of Josephine County's public meetings. We also manage Josephine County's website, and assist each department with putting their content on the site.

4) Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Our department has been able to continue to stay agile in the changing requirements of the County which is representative of a high quality, professional workforce. The Information Technology staff stays up to date with the latest technology trends using a variety of sources, such as online training, trade conferences, and self-directed research.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		\$ -

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Information Technology
Cost Center #: 331110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 2,100
43300 Operating Supplies	5,000
43328 Uniforms and Protective Gear	800
43770 Equipment (<\$5,000)	40,000
44910 Printing and Duplication	1,600
44929 Postage and Shipping	300
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	150,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	500
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	3,500
44451 Education and Training	10,000
<u>Facilities and Utilities:</u>	
44600 Utilities	5,500
44661 Communications	11,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 233,300
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COI A	Total Taxes & Benefits	Total Wages & Benefits
331110	IT Program Supervisor	N2009	NU	1.00	76,460	41,575	118,036
331110	Network Administrator II	A2012	AF	1.00	64,888	36,855	101,743
331110	Network Administrator I	A1912	AF	1.00	61,500	35,487	96,986
331110	Network Administrator I	A1912	AF	1.00	61,500	35,487	96,986
331110	Systems Support Spec	A1607	AF	1.00	46,997	28,527	75,524
331110	Systems Support Spec	A1607	AF	1.00	46,997	28,527	75,524
331110	Data Processing Tech	A1312	AF	1.00	44,364	28,568	72,932
	Overtime				800	200	1,000
				7.00	403,505	235,227	638,732
	Rounded for Schedule B						638,700

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ -
Program Revenues (Schedule C)		10,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 10,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	2.00	\$ 155,000
Materials and Services (Schedule E)		74,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>2.00</u>	<u>\$ 229,000</u>

Purpose of Program:

Being able to remotely communicate is very important in county government. The most critical functions of communications include physical infrastructure implementation (wiring, antenna placement and alignment) and administration of our telephony, video surveillance and radio systems. Each department depends on telephone to a varying degree, while some, such as Public Works and Sheriff additionally depend on radio communication for daily operations. Although email is becoming a popular method of communication, the telephone is effective, interactive and still the best personal and immediate response.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		2,000
33200 Sales of Materials		-
33300 Rental Charges		8,000
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations		-
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 10,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: Communications
Cost Center #: 361110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	5,000
43328 Uniforms and Protective Gear	500
43770 Equipment (<\$5,000)	10,000
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	8,000
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	41,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	6,500
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 74,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
361110	Communication Tech	A1706	AF	1.00	48,346	30,622	78,968
361110	Communication Tech	A1704	AF	1.00	45,872	29,601	75,473
	Overtime				450	150	600
				2.00	94,668	60,373	155,041
	Rounded for Schedule B						155,000

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 60,000
Program Revenues (Schedule C)			83,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u><u>\$ 143,000</u></u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			68,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			75,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u><u>-</u></u>	<u><u>\$ 143,000</u></u>

Purpose of Program:

The purpose of the Geographic Information Systems (GIS) program is to:

- Create, maintain, and distribute electronic data relating to the physical and cultural geography of Josephine County.
- Facilitate processes and projects, related to this data, as they are undertaken by the various County divisions and programs.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	70,000
32100	Federal Grants	-
32200	State Grants CAFFA	11,000
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	2,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 83,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: CFO Administration
Program: GIS
Cost Center #: 332010

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 500
43300 Operating Supplies	1,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	500
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	16,000
44040 Advertising	-
44100 Professional Services	50,000
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 68,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 421110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ -
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			\$ -
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	3.70	\$	407,100
Materials and Services (Schedule E)			12,900
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>3.70</u>	<u>\$ 420,000</u>

Purpose of Program:

As part of the Internal Service fund, and to fulfill the requirements of the Josephine County Charter and state law, the Josephine County Legal Counsel serves as the attorney for the Board of County Commissioners and for all other County departments and officials, providing information and advice on topics ranging from public contracting to civil tort liability. Legal Counsel is dependent on funding through the Internal Service Fund, derived from other departments. The office provides daily answers to a broad variety of questions. Legal Counsel has moderately limited contact with the general public; the office represents the county, not the public. Even though the interests of the citizens and the County may be nearly identical, there are instances when they conflict, as when a person or group of persons asserts a claim against the County. In such cases, Legal Counsel is the first line of defense for County departments and officials.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The office of Josephine County Legal Counsel serves the public only indirectly. County Legal Counsel is the attorney for the County, and represents the Board of County Commissioners and other County departments. Even so, the office of Legal Counsel is a principal source of information to the public about the functions and process of County government. Our office responds to questions posed directly by citizens and the media; we also answer questions addressed by citizens to the Commissioners and to other elected County officials.

Legal Counsel also advises all other County departments on a broad range of topics; Legal Counsel staff has drafted the County's Public Contracting rules, for example, and most of the ordinances enacted by the Board of County Commissioners come from Legal Counsel. When public comments or questions about orders, ordinances, or other County functions arise, they are usually passed on to Legal Counsel for response. In this way, even though direct public contact with Legal Counsel is moderately limited, the functions of Legal Counsel provide information to the public through other County offices.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

As an ISF department, Legal Counsel is dependent on funding designated from other County departments. The staff levels in Legal Counsel are very low; the office operates with two attorneys, one Legal Administrator, a part-time legal secretary, and a part-time paralegal or law clerk whose time is divided with the Law Library. The ability to cut expenses and maintain minimal service levels is limited. Even so, the office has cut expenses by reducing staff levels from a full-time legal secretary to a part-time position.

In an effort to reduce expenses, Legal Counsel has cancelled some subscriptions to legal publications formerly thought to be very desirable if not absolutely necessary. The office is able to share access to online legal research databases through the Law Library, making this possible.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

The attorneys in the office of Josephine County Legal Counsel are in a fairly unique position; they represent the County, and so are legally and ethically restricted from representing the citizens of the County. In the event, for example, that a citizen has a complaint about a county department, Legal Counsel is charged with the responsibility to advise the department how to handle the complaint. Under state statutes and professional conduct rules Legal Counsel cannot advise citizens where conflicts of interests exist.

In one sense, however, that responsibility makes Legal Counsel responsible to all the citizens because the office must advise County departments and officials ethically and correctly to ensure the correct legal outcomes for everyone. Even though most of the information and advice that Legal Counsel provides to County departments and officials is confidential because of the attorney-client privilege, the purpose behind all of the functions of Legal Counsel is to provide accurate information and sound legal advice, which in turn will lead those departments and officials to make the best decisions possible.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

County Legal Counsel's office consists of a dedicated and efficient workforce. With limited resources, and despite salary cuts, the staff still responds to requests from other County departments with accurate information. Every day in Legal Counsel is another emergency, whether minor or major, and the staff respond with skill to every situation.

The level of experience and education in Legal Counsel means that the staff can provide answers by drawing on a vast store of knowledge about the functions of County government. Legal Counsel serves the citizens of the County by serving the other departments, employees and officials of county government. The newest employee in Legal Counsel has been with the County for over eleven years. All of the employees in Legal Counsel have college education to complement their years of experience. Collectively, they have over 50 years of service to Josephine County.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Legal Counsel
Cost Center #: 421110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,300
43300 Operating Supplies	2,200
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	1,200
44929 Postage and Shipping	200
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	300
44922 Dues and Subscriptions	1,500
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	1,500
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	200
Total Materials and Services - To Schedule B	\$ 12,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 60,000
Program Revenues (Schedule C)			84,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 144,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	0.80	\$	65,100
Materials and Services (Schedule E)			78,900
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>0.80</u>	<u>\$ 144,000</u>

Purpose of Program:

Josephine County operates a free law library, pursuant to ORS 9.815, that provides legal reference service to the general public as well as to attorneys and judges. Funding for the law library is provided by a fund maintained by the Oregon Judicial Department for the purpose of operating law libraries. The law librarian assists patrons in finding legal reference materials such as statutes, case law, administrative rules, and legal treatises on a wide variety of subjects. The law librarian assists patrons with legal research in both electronic research databases and in print resources.

The law library is an integral part of the provision of County services to the public. In an average month, for example, approximately 100 members of the general public visit the law

library, in addition to approximately 20 legal professionals. In an average month the law librarian will respond to between 125 to 150 inquiries from members of the public, and between 20 to 25 inquiries from legal professionals. These do not include emails and telephone calls, nor do they include the use of the OJIN terminal in the law library. In order to serve the public and legal professionals, the law librarian provides referrals to other community resources such as the Women's Crisis Support Team, the Oregon Law Center and the Oregon State Bar Attorney Referral Service. The law librarian helps provide reference service on difficult questions and helps locate rare or hard-to-find documents.

Outcomes

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County.

The Josephine County Law Librarian maintains active membership in national and regional law library associations; the American Association of Law Libraries (AALL) and the Oregon Council of County Law Libraries (OCCLL). The Law Librarian has facilitated an increase in public usage of the law library by educating attorneys and the general public about the services available at the Law Library.

Membership in AALL and OCCLL allows the Law Librarian to maintain current knowledge of practices in law libraries throughout the county. The member listservs maintained by AALL and OCCLL allow for easy exchange of information. In effect, the Josephine County Law Library is electronically connected to thousands of law libraries in law firms and government offices all over the United States. This connection provides a vast array of resources to the patrons of the Josephine County Law Library.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

Like all county law libraries in Oregon, the Josephine County Law Library is dependent on funding derived from state court filing fees and handled and disbursed by the Oregon Judicial department. That funding has been reduced significantly over the last few years. The effect of those reductions has been amplified by the constantly rising costs of print materials from legal publishers.

In an effort to deal with the dual challenge of declining funding and rising costs, the Law Library has cut costs by cancelling print subscriptions. The Law Library now has active subscriptions to only a very few print legal resources. In an effort to replace the print resources, the Law Library now has contracts with both of the major online legal database providers, LEXIS and WESTLAW. This gives Law Library patrons access, through the Law Librarian, to every federal and state statute and administrative rule, and every appellate court case, in the United States. In addition, the Law Library contracts provide that same access to the District Attorney's office.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to all the citizens of Josephine County.

The Law Library staff does not provide legal advice. However, the Law Library has, for decades, provided reference services to the most needy of Josephine County residents. A significant percentage of the members of the general public who have recourse to the Law Library go there because they have little other choice. They need help, but they can't afford to hire an

attorney to help them. The Law Librarian is charged with the responsibility of providing legal reference services, not only to judges and attorneys, but to everyone. Without giving legal advice, the Law Librarian assists patrons by providing access to statutes, administrative rules, case law, legislative history, and self-help guides.

The Law Librarian works closely with other sources of aid and information in the county, such as Legal Aid, known locally as the Oregon Law Center, and the Women's Crisis Support Team. The Law Library is a source of information on a wide variety of topics; its resources are available to everyone who needs them.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Some county law libraries in Oregon are staffed by persons without legal training. That is not the case in Josephine County; in that respect Josephine County resembles larger counties in having a law librarian with a professional degree and extensive experience.

Because the Law Librarian is an active member of professional associations, he is able to gain access to resources that would otherwise be unavailable. Over the past few years, in an effort to reduce costs, the Law Librarian has acquired used books from other law libraries, including the Bureau of Land Management and the Portland City Attorney's Office. Those acquisitions amount to over two thousand volumes; the purchase price if bought new would be in excess of \$40,000. The cost to Josephine County was less than \$1,000.

In the same way, the fact that the Law Librarian is an active member of professional associations allows him to give and receive information easily and quickly. The exchange of information between law libraries is a valuable asset. The flow of information benefits Legal Counsel and other County departments as well; other departments use the Law Library as a source of information on a wide variety of legal topics.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

	Revenue Source Code	Budget Amount
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services (court fees)	10325 81,600
33100	Charges for Services (copy chgs)	11700 200
33100	Charges for Services (DA Westlaw)	34710 2,200
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 84,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

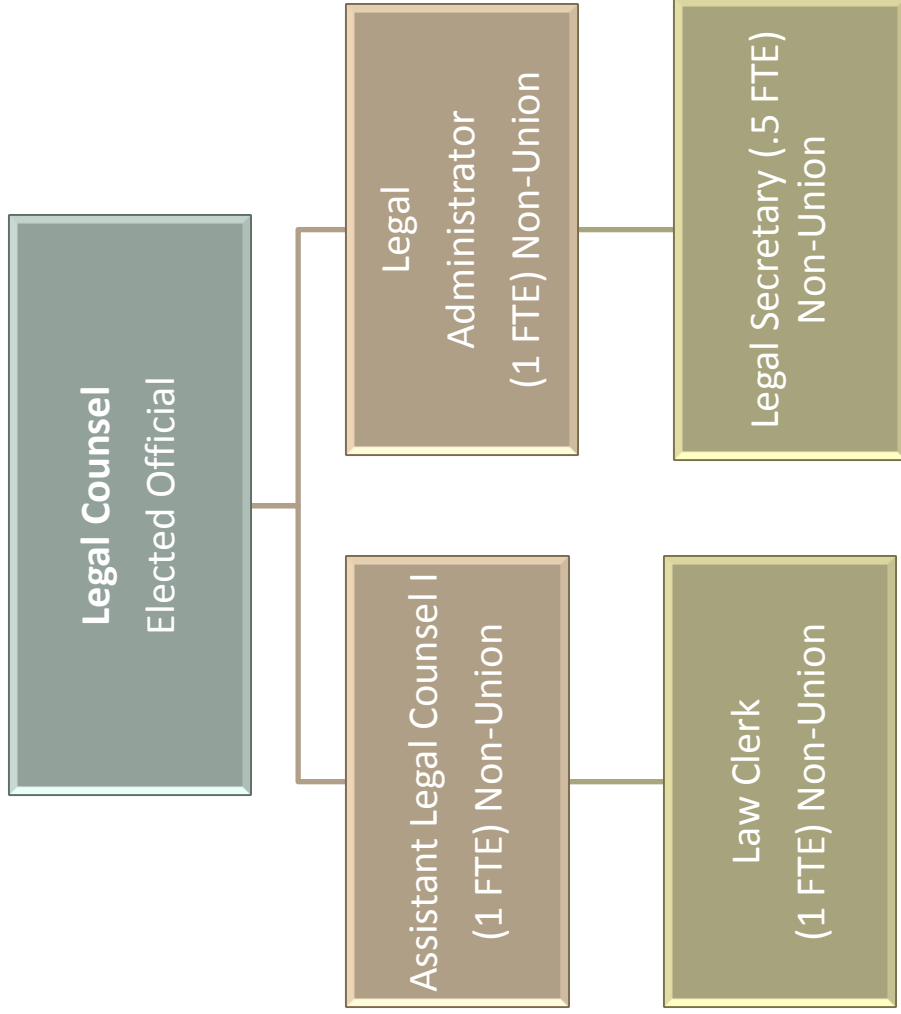
Fund: Internal Service Fund (401)
Office/Division: Legal Counsel
Program: Law Library
Cost Center #: 421160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 200
43300 Operating Supplies	65,100
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	600
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	300
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,500
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	10,600
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	200
Total Materials and Services - To Schedule B	\$ 78,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

Josephine County
Schedule D - Personnel Services
Legal Counsel
2013-14

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Internal Vendor Funds



JOSEPHINE COUNTY, OREGON
Budget 2013-14
Table of Contents

Internal Vendor Funds

Fund Number and Name

402 – County Buildings and Fleet Fund	K 1
410 – Insurance Reserve Fund	K 15
415 – Payroll Liability Reserve Fund	K 20

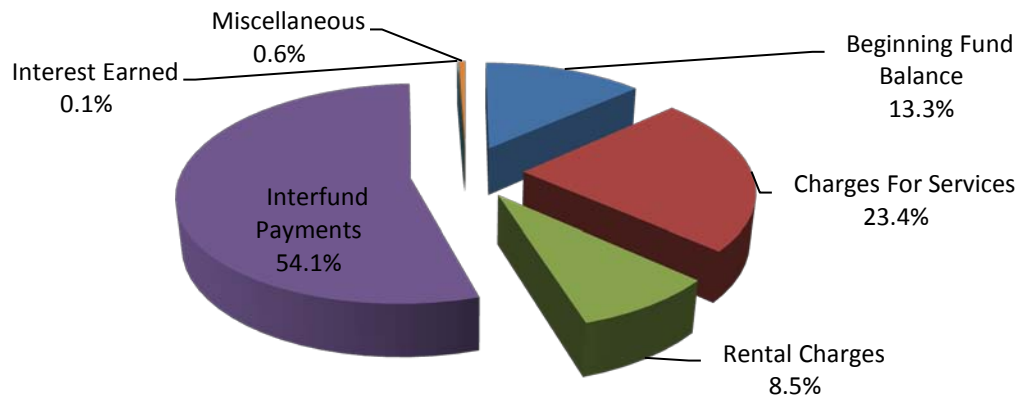
RESOURCES AND REQUIREMENTS

Josephine County

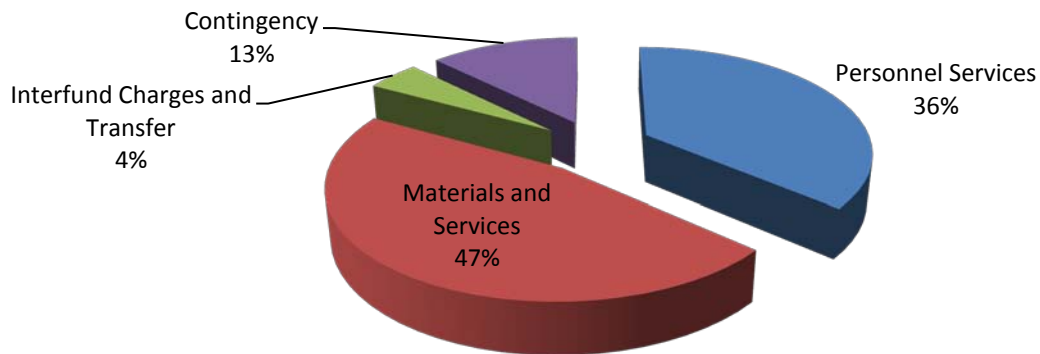
COUNTY BUILDINGS AND FLEET FUND (402)

Historical Data				Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
			RESOURCES				
\$ 163,613	\$ 136,120	\$ 144,100	Beginning Fund Balance - Building O&M	\$ 165,000	\$ 165,000	\$ 165,000	
289,929	308,843	277,000	Beginning Fund Balance - County Fleet	265,000	\$ 265,000	265,000	
4,204	1,840	3,500	Interest Income	2,000	\$ 2,000	2,000	
			Revenues generated by departments:				
1,818,717	1,881,112	1,887,800	Building O & M	2,039,000	2,039,000	2,039,000	
1,077,135	1,110,541	836,900	Fleet	729,000	729,000	754,000	
\$ 3,353,598	\$ 3,438,456	\$ 3,149,300	TOTAL RESOURCES	\$ 3,200,000	\$ 3,200,000	\$ 3,225,000	
			REQUIREMENTS				
			Opreating Expenditures:				
\$ 1,713,714	\$ 1,708,397	\$ 1,806,100	Building Operations and Maintenance (O & M)	\$ 1,958,300	\$ 1,958,300	\$ 1,958,300	
777,984	815,063	725,200	County Fleet	716,300	716,300	717,000	
			Interfund Transfers:				
133,800	133,800	71,500	430 - Property Reserve Fund - Building O & M	73,100	73,100	73,100	
214,137	208,248	150,700	435 - Equipment Reserve Fund - Fleet	-	-	25,000	
69,000	70,000	50,000	201 - Public Works Fund - for Fleet management	46,000	46,000	46,000	
-	-	345,800	Contingency	406,300	406,300	405,600	
2,908,635	2,935,508	\$ 3,149,300	TOTAL REQUIREMENTS	\$ 3,200,000	\$ 3,200,000	\$ 3,225,000	
444,963	502,948		Ending Fund Balance				
\$ 3,353,598	\$ 3,438,456		TOTAL ACTUAL				

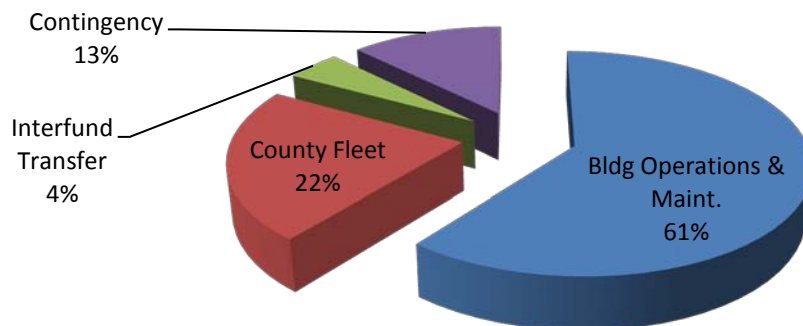
County Fleet & Building Operations 2013-14 Sources of Revenue



County Fleet & Building Operations Expenditure by Category



County Fleet & Building Operations Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: County Buildings and Fleet Fund (402)

2012-13 Budget				Program Name	2013-14 Budget			
FTE	Resources	Requirements	Net		FTE	Resources	Requirements	Net
14.00	\$ 2,031,900	\$ 2,031,900	\$ -	Building Operations & Maintenance	15.00	\$ 2,204,000	\$ 2,204,000	\$ -
2.65	1,113,900	1,113,900	-	County Fleet	2.65	1,019,000	1,019,000	-
-	3,500	3,500	-	Fund Level Interest Earned	-	2,000	2,000	-
16.65	3,149,300	\$ 3,149,300	\$ -	Total for Fund	17.65	\$ 3,225,000	\$ 3,225,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 165,000
Program Revenues (Schedule C)			2,039,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 2,204,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	15.00	\$	975,900
Materials and Services (Schedule E)			982,400
Interfund Transfers (Out) (Schedule E)			73,100
Capital Outlays directly from program (Schedule F)			-
Contingency			172,600
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>15.00</u>	<u>\$ 2,204,000</u>

Purpose of Program:

Building Operations and Maintenance has the operational and maintenance responsibility for the preservation of all county buildings and grounds. This includes preventative maintenance and repair of all buildings and building systems (plumbing, electrical, mechanical HVAC, and miscellaneous special systems) as well as Landscaping and Custodial services.

Program Budget Goals:

Our goal is to provide a cost effective service to the county departments and it's citizens. We utilize energy saving technology and industry best practices to provide a healthy and safe environment that fosters a highly qualified and professional workforce. We continue to strive to provide the best service at the lowest possible cost.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	274,700
34200	Fines and Forfeitures	-
35300	Interfund Payments	1,746,100
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	18,200
	Total Revenues - To Schedule B	<u><u>\$ 2,039,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Facilities
Program: Building Operations & Maintenance
Cost Center #: 391110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 1,000
43300 Operating Supplies	136,500
43328 Uniforms and Protective Gear	3,000
43770 Equipment (<\$5,000)	5,000
44910 Printing and Duplication	2,000
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	29,500
44040 Advertising	-
44100 Professional Services	40,000
44922 Dues and Subscriptions	500
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	1,000
44451 Education and Training	4,000
<u>Facilities and Utilities:</u>	
44600 Utilities	677,500
44661 Communications	5,000
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	2,000
44810 Building Operation, Repairs and Maint (BOM)	40,000
44840 Equipment Operation, Repairs and Maint (Fleet)	30,000
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	2,300
Total Materials and Services - To Schedule B	\$ 982,400
<u>Transfers to Other Funds (List recipients):</u>	
45210 Property Reserve Fund (430)	\$ 73,100
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 73,100

Josephine County
Schedule D - Personnel Services
Building Operations and Maintenance
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits
391110	Bldg Ops/Maint Prog Mgr	N1710	NU	1.00	67,701	39,486	107,187
391110	Custodial Supervisor	N0911	NU	1.00	46,968	32,001	78,969
391110	Sr Dept Specialist	A1212	AF	1.00	41,926	27,584	69,510
391110	Landscape Specialist	A1212	AF	1.00	41,926	29,667	71,593
391110	Lead Bldg Maint Worker	A1508	AF	1.00	44,559	30,861	75,420
391110	Bldg Maint Worker	A1212	AF	1.00	41,926	29,667	71,593
391110	Bldg Maint Worker	A1212	AF	1.00	41,926	29,667	71,593
391110	Bldg Maint Worker	A1207	AF	1.00	37,702	27,752	65,454
391110	Bldg Maint Worker	A1201	AF	1.00	32,273	24,532	56,805
391110	Custodian	A0512	AF	1.00	28,032	23,367	51,399
391110	Custodian	A0512	AF	1.00	28,032	23,367	51,399
391110	Custodian	A0512	AF	1.00	28,032	23,367	51,399
391110	Custodian	A0509	AF	1.00	26,559	22,075	48,634
391110	Custodian	A0508	AF	1.00	25,859	21,774	47,634
391110	Custodian	A0503	AF	1.00	22,686	20,410	43,097
391110	Overtime				7,700	-	7,700
					15.00	563,809	405,578
							969,386

FILL IN POOL (NEW)

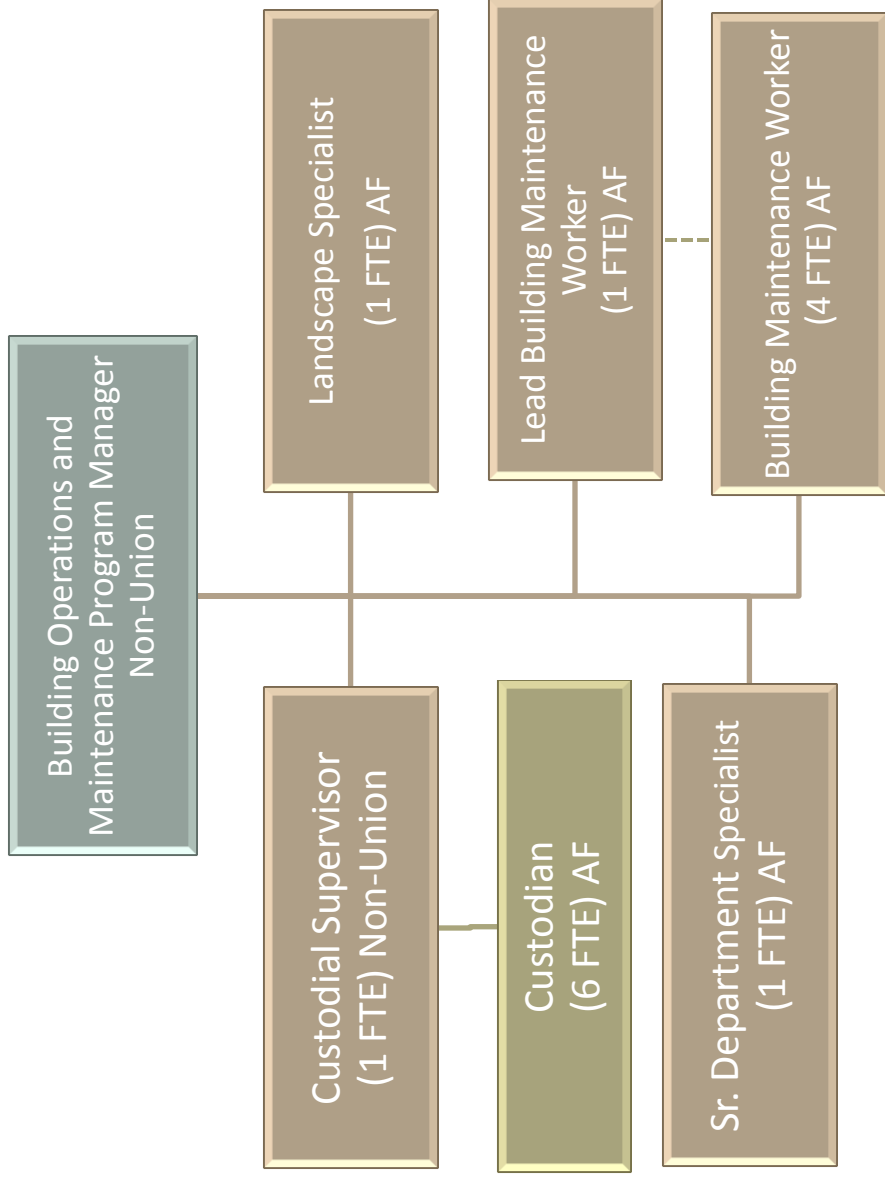
391110	Fill In- Custodian Pool	A0501	FI	-	5,690	780	6,470
							975,856

Rounded for Schedule B

15.00

975,900

Building Operations and Maintenance



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 265,000
Program Revenues (Schedule C)			754,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,019,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	2.65	\$	195,500
Materials and Services (Schedule E)			521,500
Interfund Transfers (Out) (Schedule E)			71,000
Capital Outlays directly from program (Schedule F)			-
Contingency			231,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>2.65</u>	<u>\$ 1,019,000</u>

Purpose of Program:

The Fleet revenues and expenditures are associated with the preventative maintenance of the county's transportation fleet, emergency vehicles and the Sheriff's units. Revenues are generated from the rental fees charged for the departmental use of the vehicles and/or equipment.

Josephine County Fleet
Purpose of Program:

The Josephine County Fleet (JCF) Program is responsible for the repair and preventative maintenance of the County's vehicle fleet. Individual departments have vehicles assigned to them at their geographic location, and Public Works tracks repair and maintenance costs on county vehicles within a computerized fleet management system. This system provides the historical data necessary to make cost-effective decisions regarding vehicle repair, disposal and/or replacement. Vehicle replacement/acquisition is also a function of the JCF, to replace those which are no longer serviceable or cost-effective to operate

Budget Goal #1 - Encourage public involvement, through community outreach, in identifying service requirements and programs to be provided by Josephine County

The County Fleet has little interaction with the general public. Instead, the JCF supports all other user departments in their various functions of providing public service and points of contact. JCF also works closely with user departments to identify the optimal number, make and model of vehicles to allow them to meet their program needs.

Budget Goal #2 - Provide sustainable funding for all mandated and essential County government programs for the next ten years.

JCF is funded through three primary mechanisms –

A per-mile Operations and Maintenance charge on all county-maintained vehicles. This rate is based on prior year actual maintenance costs and is allocated by vehicle type and class.

A direct bill for fuel usage on county cars – fuel is purchased via monthly card lock transactions and through bulk fuel purchases that are inventoried at Public Works. Fuel costs are then direct billed to departments, based on actual usage.

A per-mile vehicle replacement charge. When the JCF purchases a new vehicle for a user department, the acquisition cost is amortized over 120,000 miles. This methodology ensures a vehicle reserve is always present, and that individual departments/programs will not have to come up with the entire purchase price of a new vehicle in a single fiscal year. Note: There is a one year moratorium on replacement vehicle charges for fiscal year 2013-14.

Budget Goal #3 - Provide services in a transparent, open and efficient manner to the citizens of Josephine County.

All vehicle/equipment acquisitions are managed under the Josephine County Public Contracting Rules as well as ORS 279, relating to Public Contracting. This includes public bid noticing, openings and awards; and the use of the Department of Administrative Services cooperative purchasing agreements at the state level.

All non-confidential records are available during normal business hours and/or by public records requests.

Budget Goal #4 - Ensure cost effective achievement of services to the County's citizens by providing an environment that fosters a highly qualified and professional workforce.

Occupational safety and health program training, implementation, and on-going evaluation.

Random alcohol and drug testing for commercial motor vehicle and mass transit operators.

Continued requirement that all Public Works are Automotive Service Excellence (ASE)-certified.

Continued push to have all Operations employees complete the State of Oregon's 'Technology Transfer (T2) Roads Scholar program.

Professional affiliations and continuing education units as required for certifications.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	19610 748,300
33100	Charges for Services	41750 5,700
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 754,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: County Buildings and Fleet Fund 402
Office/Division: Public Works
Program: County Fleet
Cost Center #: 343350

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ 300
43300 Operating Supplies	457,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	100
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	3,400
44040 Advertising	-
44100 Professional Services	5,200
44922 Dues and Subscriptions	100
44990 Insurance	3,000
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	100
44451 Education and Training	300
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	20,000
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	31,100
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 521,500
<u>Transfers to Other Funds (List recipients):</u>	
45210 Equipment Reserve (435)	\$ 25,000
45210 Public Works (201)	46,000
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 71,000

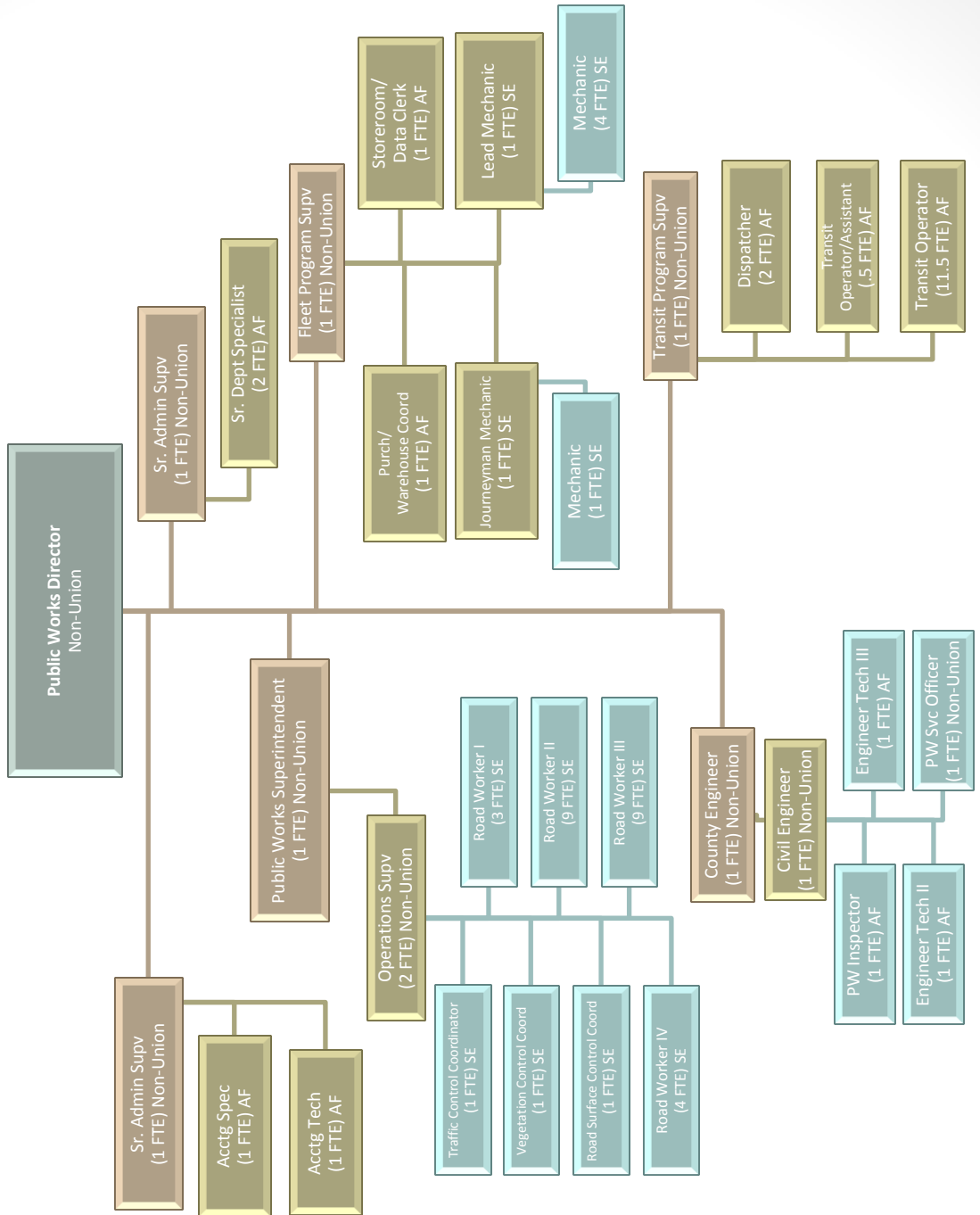
Josephine County
Schedule D - Personnel Services
Public Works
2013-14

Cost Center	Job Title	Grade & Step	Union	FTE	Annual Wages no COLA	Total Taxes & Benefits	Total Wages & Benefits	Program Allocation	
								Public Works-201	Fleet-402
343400	Fleet Program Supervisor	N1708	NU	1.00	64,438	38,112	102,551	76,913	25,638
343400	Storeroom/data	A1012	AF	1.00	37,417	27,450	64,867	38,920	25,947
343350	Journey Mechanic	O4112	SE	1.00	46,589	31,567	78,157		78,157
343350	Mechanic	O3106	SE	1.00	38,652	27,096	65,749		65,749
				<u>4.00</u>	<u>187,097</u>	<u>124,226</u>	<u>311,323</u>	<u>115,833</u>	<u>195,490</u>

Rounded for Schedule B

Public Works	<u>1.35</u>	<u>115,800</u>	
Fleet	<u>2.65</u>		<u>195,500</u>

Public Works



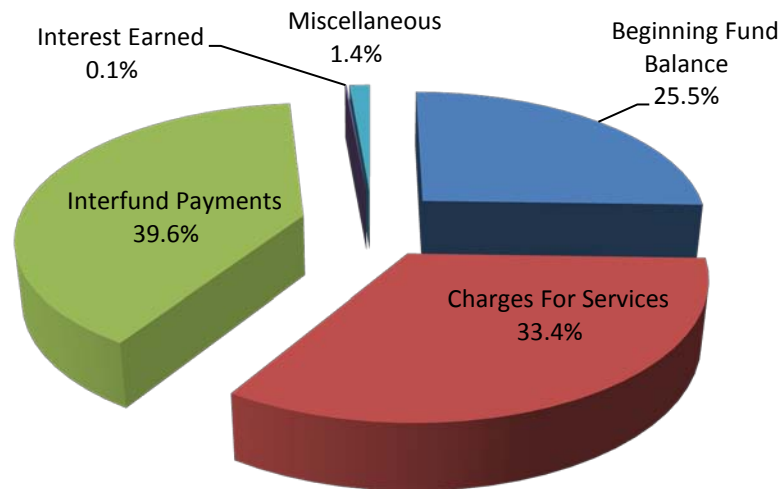
RESOURCES AND REQUIREMENTS

Josephine County

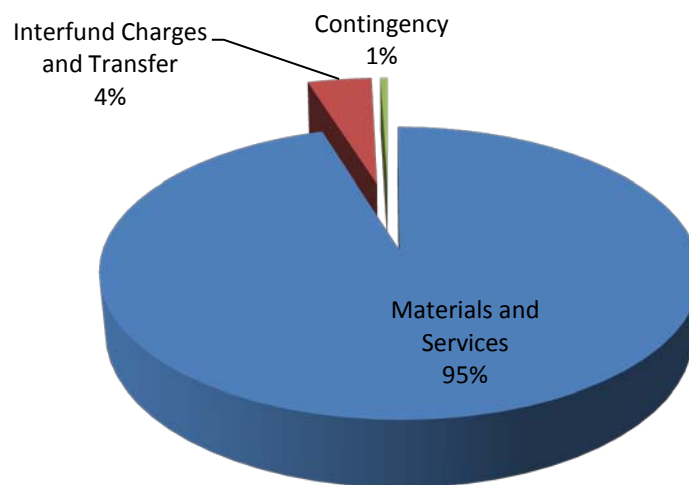
INSURANCE RESERVE FUND (410)

Historical Data			Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13				
Second Preceding Year 2010-11	First Preceding Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
RESOURCES						
\$ 6,650	\$ 336,485	\$ 250,000	\$ 225,000	\$ 225,000	\$ 225,000	
-	-	476,000	295,000	295,000	295,000	
1,478,016	1,334,958	300,000	350,000	350,000	350,000	
1,132	1,318	1,200	1,000	1,000	1,000	
-	-	2,800	12,000	12,000	12,000	
\$ 1,485,798	\$ 1,672,761	\$ 1,030,000	\$ 883,000	\$ 883,000	\$ 883,000	
REQUIREMENTS						
\$ 1,119,313	\$ 1,078,605	\$ 986,000	\$ 841,000	\$ 841,000	\$ 841,000	
30,000	35,000	40,000	37,900	37,900	37,900	
-	-	4,000	4,100	4,100	4,100	
1,149,313	1,113,605	\$ 1,030,000	\$ 883,000	\$ 883,000	\$ 883,000	
336,485	559,156					
\$ 1,485,798	\$ 1,672,761					
TOTAL ASSETS						

Insurance Reserve 2013-14 Sources of Revenue



Insurance Reserve Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Liability and Worker's Comp
Cost Center #: 371110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 225,000
Program Revenues (Schedule C)			658,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 883,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			841,000
Interfund Transfers (Out) (Schedule E)			37,900
Capital Outlays directly from program (Schedule F)			-
Contingency			4,100
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 883,000</u>

Purpose of Program:

This fund accounts for premium payments for General Liability, Property/Auto, and Workers' Comp. Prior claims and related litigation (July 1, 2006) are self-insured.

The Board of County Commissioners authorized the continuation of this fund for a period of ten years beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Liability and Worker's Comp
Cost Center #: 371110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services - Wkr's Comp	15100 295,000
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Pmts - General, Auto, Self	45250 350,000
37100	Interest Earned	10900 1,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	12,000
Total Revenues - To Schedule B		<u>\$ 658,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Insurance Reserve Fund (410)
Office/Division: Finance
Program: Liability and Worker's Comp
Cost Center #: 371110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	8,000
44922 Dues and Subscriptions	-
44990 Insurance	805,500
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	3,000
44200 Medical Services (Self Insurance Fund only)	9,500
44992 Self Insurance Claims (Self Insurance Fund only)	15,000
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 841,000
<u>Transfers to Other Funds (List recipients):</u>	
45210 Building Safety Fund (262)	\$ 37,900
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 37,900

RESOURCES AND REQUIREMENTS

Josephine County

PAYROLL RESERVE FUND (415)

Historical Data			Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2010-11	First Preceding Year 2011-12		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
RESOURCES						
\$ 814,487	\$ 563,661	\$ 10,000	\$ 1,000	\$ 1,000	\$ 1,000	
140,000	530,652	325,000	270,000	270,000	319,000	
3,011	600	600	-			
\$ 957,498	\$ 1,094,913	\$ 335,600	\$ 271,000	\$ 271,000	\$ 320,000	
REQUIREMENTS						
\$ 393,837	\$ 1,081,569	\$ 325,600	\$ 260,000	\$ 260,000	\$ 310,000	
-	-	10,000	11,000	11,000	10,000	
393,837	1,081,569	\$ 335,600				
563,661	13,344					
\$ 957,498	\$ 1,094,913		\$ 271,000	\$ 271,000	\$ 320,000	
TOTAL ACTUAL						

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Payroll Reserve Fund (415)
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 1,000
Program Revenues (Schedule C)			319,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 320,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ 310,000
Materials and Services (Schedule E)			
Interfund Transfers (Out) (Schedule E)			
Capital Outlays directly from program (Schedule F)			
Contingency			10,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 320,000</u>

Purpose of Program:

This fund accounts for the transactions related to vacation and time management payouts. Revenues are from department charges as a percent of payroll. Expenditures are for accrued leave balances paid out at the time of retirement or termination. The Board of County Commissioners authorized the continuation of this reserve fund for an additional ten-year period beginning July 1, 2006.

JOSEPHINE COUNTY
Schedule C / D - Resources / Personnel
2013-14 Budget

Fund: Payroll Reserve Fund (415)
Office/Division: Finance
Program: Payroll
Cost Center #: 161110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	10100 319,000
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 319,000</u>

D - Personnel Services

41950	Other Salary & Wages	\$ 310,000
		-
		-
Total Personnel Services Expense - To Schedule B		<u>\$ 310,000</u>

Capital Project Fund



JOSEPHINE COUNTY, OREGON
Budget 2013-14
Table of Contents

Capital Funds

Fund Number and Name

303 – County Bridge Construction Fund	L 2
425 – Roads and Bridges Reserve Fund	L 7
430 – Property Reserve Fund	L 13
435 – Equipment Reserve Fund	L 20

JOSEPHINE COUNTY
Capital Outlays Summary
2013-14

	FY 10-11 Adopted Budget	FY 11-12 Adopted Budget	FY 12-13 Adopted Budget	FY 13-14 Proposed Budget
Expended from County Bridge Construction Fund (303)				
Public Works	2,970,000	2,910,000	500,000	200,000
	<u>2,970,000</u>	<u>2,910,000</u>	<u>500,000</u>	<u>200,000</u>
Expended from Road and Bridge Reserve Fund (425):				
Public Works	2,162,400	1,522,700	826,500	1,761,500
	<u>2,162,400</u>	<u>1,522,700</u>	<u>826,500</u>	<u>1,761,500</u>
Expended from Property Reserve Fund (430) for:				
Building Operation & Maint (Energy Grants)	\$ 575,000	\$ 575,000	679,700	-
Parks	880,600	102,000	231,000	130,000
Fair	-	10,000	85,000	-
County Buildings and Maintenance	261,500	133,800	498,500	682,000
Adult Corrections	-	2,400	2,400	-
Transit	-	-	-	29,000
George Borders Fund - for Library	100,000	-	-	-
Public Works - Special Projects	-	155,000	-	-
	<u>1,817,100</u>	<u>978,200</u>	<u>1,496,600</u>	<u>841,000</u>
Expended from Equipment Reserve Fund (435) for:				
Public Works	635,800	371,700	330,000	257,400
County Fleet	441,300	273,700	150,700	-
ISF - Information Technology	184,000	50,000	25,000	100,000
ISF - Communications	125,000	25,000	-	-
County Transit	155,700	531,600	128,200	-
Public Safety - at Fund Level	-	400,000	-	-
Public Land Corner Preservation	-	10,000	-	-
County Clerk and Recorder	-	15,000	-	-
Assessor	137,700	85,100	250,000	125,000
Treasurer	62,300	37,000	-	-
George Borders Fund - for Library	50,000	-	-	-
Jail Commissary - for Jail Camera/Control	-	-	-	120,000
	<u>1,791,800</u>	<u>1,799,100</u>	<u>883,900</u>	<u>602,400</u>
Expended from other funds/programs:				
Airports	2,775,000	1,674,000	242,300	735,000
Title III SRS 2008 Projects (In Fund 210)	120,000	-	-	-
	<u>2,895,000</u>	<u>1,674,000</u>	<u>242,300</u>	<u>735,000</u>
Total budgeted capital outlays	<u>\$ 11,636,300</u>	<u>\$ 8,884,000</u>	<u>\$ 3,949,300</u>	<u>\$ 4,139,900</u>

Capital Outlays are defined as expenditures for property or equipment which cost over \$5,000 and have a useful life in excess of one year.

RESOURCES AND REQUIREMENTS

COUNTY BRIDGE CONSTRUCTION FUND (303)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
				RESOURCES			
\$ 2,939,128	\$ 2,771,371	\$ 500,000		Beginning Fund Balance	\$ 199,000	\$ 199,000	\$ 199,000
-	-	-		State grant	-	-	\$ -
14,954	7,739	-		Interest Income	1,000	1,000	1,000
				Interfund Transfer:			
-	-	-		425 - Road & Bridges Reserve Fund	-	-	-
\$ 2,954,082	\$ 2,779,110	\$ 500,000		TOTAL RESOURCES	\$ 200,000	\$ 200,000	\$ 200,000
				REQUIREMENTS			
\$ 178,439	\$ 2,360,020	\$ 500,000		Capital Outlay	\$ 200,000	\$ 200,000	\$ 200,000
				Interfund Transfer:			
4,272	-	-		201 - Public Works Fund	-	-	-
182,711	2,360,020	\$ 500,000		TOTAL REQUIREMENTS	\$ 200,000	\$ 200,000	\$ 200,000
2,771,371	419,090			Ending Fund Balance			
\$ 2,954,082	\$ 2,779,110			TOTAL ACTUAL			

This fund is used to account for the expenditure of grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 303 County Bridge Construction
Office/Division: Public Works
Program: Bridge Construction / Lower Sucker Creek Bridge
Cost Center #: 342520 / 342560

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 199,000
Program Revenues (Schedule C)			1,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 200,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			200,000
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 200,000</u>

Purpose of Program:

Accounts for the expenditure of OTIA III grant money received from the State to rebuild certain bridges in the County.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 303 County Bridge Construction
Office/Division: Public Works
Program: Bridge Construction / Lower Sucker Creek Bridge
Cost Center #: 342520 / 342560

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	1,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 1,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Public Works / County Bridge Construction Fund
Fund - Cost Center: 303-342560

Capital Item: Holland Loop Rd - Lower Sucker Creek Bridge

Cost: \$ 200,000

Purpose/Justification: This is to complete the building of this bridge. ODOT has identified Lower Sucker Creek Bridge, on Holland Loop Road, as a bridge nearing the end of its useful lifespan. Lower Sucker Creek is currently one of only 10 load-rated bridges in Josephine County; and by size, is one of the five largest county-maintained bridges. Additionally, this bridge has a high volume of daily traffic including trips to residences, businesses and a fire station.

The funds are given as a grant to the county. This fund tracks the expenses as stipulated in the Intergovernmental Agreement signed between the County and the Oregon Department of Transportation.

Source of Funding: OTIA III Funding (ODOT)

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME:

Public Works

Fund - Cost Center: 03 - 342560

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Lower Sucker Creek Bridge Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
(Description)	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -

***2013-14 Capital detail sheets are found in Capital Projects Funds**

Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12					
			RESOURCES			
\$	248,226	\$ 253,074	Beginning Fund Balance	\$ 120,500	\$ 120,500	\$ 120,500
	50,313	779	Interest Income	-	-	-
			Interfund Transfers:			
	1,639,000	1,300,000	201 - Public Works Fund	1,761,500	1,761,500	1,761,500
\$	1,937,539	\$ 1,553,853	TOTAL RESOURCES	\$ 1,882,000	\$ 1,882,000	\$ 1,882,000
			REQUIREMENTS			
\$	1,684,465	\$ 1,283,461	Capital Outlay	\$ 1,761,500	\$ 1,761,500	\$ 1,761,500
	-	-	Contingency	120,500	120,500	120,500
	1,684,465	1,283,461	TOTAL REQUIREMENTS	\$ 1,882,000	\$ 1,882,000	\$ 1,882,000
	253,074	270,392	Ending Fund Balance			
\$	1,937,539	\$ 1,553,853	TOTAL ASSETS			

This reserve is intended to accumulate funds to make major repairs or improvements to the County's road and bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: 425 Roads & Bridges Reserve
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 120,500
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			1,761,500
Total Resources - To Schedule A			<u>\$ 1,882,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			1,761,500
Contingency			120,500
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 1,882,000</u>

Purpose of Program:

This reserve fund is intended to accumulate funds to make major repairs or improvements to the County's road and Bridge infrastructure. The Board of County Commissioners established this fund effective July 1, 2008 for a period of ten years.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: 425 Roads & Bridges Reserve
Office/Division: Public Works
Program: Roads & Bridges
Cost Center #: 343400

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
	Total Revenues - To Schedule B	<u>\$ -</u>

Transfers from Other Funds (List sources):

35200	(201) Public Works	\$ 1,761,500
35200		-
35200		-
	Total Interfund Transfers (In) - To Schedule B	<u>\$ 1,761,500</u>

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: 425-343400

Capital Item:	A/C Blade Patch	
Cost:	\$	300,000
Purpose/Justification:	Several areas are identified through our road pavement management rating system requiring a selection of the best management practice for repair. Some are corrected with a crack seal; others require bridging the stress areas with asphalt applied with a grader blade.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Beacon Drive #266500 - Widening	
Cost:	\$	34,500
Purpose/Justification:	This project will protect the road from the Irrigation crossing and allow for a wider shoulder for pedestrian safety.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Althouse Creek @ Dick George #584015 ~ Bridge Scour	
Cost:	\$	104,000
Purpose/Justification:	This bridge has been identified by FHWA as a scour critical bridge. Josephine County is required to mitigate this scour issue. We currently have the in water permits and all associated land use approvals. Without doing this repair, this bridge is susceptible to being washed out during a major storm event.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Allen Creek Road ~ Payment to City of Grants Pass	
Cost:	\$	120,000
Purpose/Justification:	This will assist in the construction costs and allow for a jurisdictional transfer of the road to the City.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Redwood Avenue	
Cost:	\$	11,000
Purpose/Justification:	This will provide the design to upgrade this portion of Redwood Ave to provide a greater level of capacity and safety.	
Source of Funding:	Gas Tax/ Forest Receipts	

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: 425-343400

Capital Item:	Fruitdale Drive ~ Drainage	
Cost:	\$	47,300
Purpose/Justification:	This project will address the continual problem of the road flooding during rain events.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Monument Drive ~ NVIP Overlay	
Cost:	\$	724,200
Purpose/Justification:	This paving project will extend the life of the road. There are 3 schools in the area along with the NVIP. This is also a detour for I5 should there be an emergency.	
Source of Funding:	STP Funding - ODOT	

Capital Item:	West Harbeck ~ Curb/Gutter/Sidewalks	
Cost:	\$	148,400
Purpose/Justification:	This is a joint project with the School District. This will provide a safer walking area for students and the general public.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Lake Shore/Deer Creek Bridge Construction Match	
Cost:	\$	180,400
Purpose/Justification:	This bridge has been selected for replacement based on statewide scoring criteria. Our Design match is approximately 10.8%.	
Source of Funding:	Gas Tax/ Forest Receipts	

Capital Item:	Slate Creek/Slate Creek Bridge Construction Match	
Cost:	\$	91,700
Purpose/Justification:	This bridge has been selected for replacement based on statewide scoring criteria. Our Design match is approximately 10.8%.	
Source of Funding:	Gas Tax/ Forest Receipts	

\$	1,761,500

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME: Public Works / Roads & Bridges Reserve
Fund - Cost Center: 425-343400

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Road Construction	\$ 1,679,500	\$ 950,000	\$ 1,250,000	\$ 950,000	\$ 1,250,000
Bridge Construction	\$ 82,000	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,761,500	\$ 950,000	\$ 1,250,000	\$ 950,000	\$ 1,250,000

RESOURCES AND REQUIREMENTS

Josephine County

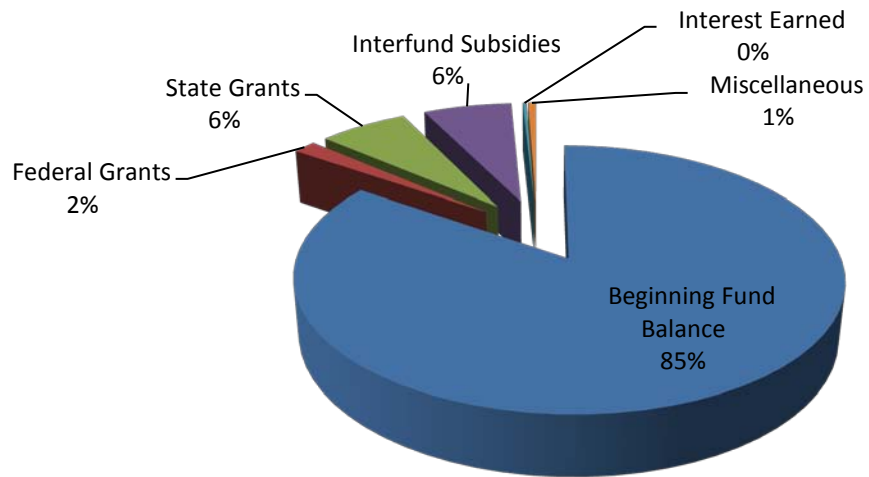
PROPERTY RESERVE FUND (430)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
\$ 1,364,552	\$ 1,385,536	\$ 1,350,000	Beginning Fund Balance	\$ 1,317,000	\$ 1,317,000	\$ 1,317,000
10,530	5,919	11,000	Interest Income	4,300	4,300	4,300
93,787	77,137	405,000	Property Sales - Parks	-	-	-
-	-	270,000	Property Sales - General Fund	-	-	-
99,839	2,472	186,000	Capital grants for Parks	100,000	100,000	100,000
-	-	65,000	Capital grants for Fair	-	-	-
-	-	-	Capital grant for Transit	26,000	26,000	26,000
-	10,421	-	Dimmick Property Grant	-	-	-
-	250,924	343,200	Dept of Energy Grant (DOE)	-	-	-
-	-	336,500	Miscellaneous - DOE Project - Energy Credits	-	-	-
11,150	47,640	20,000	Miscellaneous Income	9,000	9,000	9,000
-	-	-	Interfund Transfers:	-	-	-
-	-	-	202 - Public Works Special Projects Fund	-	-	-
-	-	-	210 - Grant Projects Fund - Title III	-	-	-
10,000	-	-	221 - Fairgrounds Fund	21,200	21,200	21,200
2,400	2,400	2,400	243 - Adult Corrections Fund	2,400	2,400	2,400
-	-	-	245 - Transit Fund	3,000	3,000	3,000
133,800	133,800	71,500	402 - County Buildings and Fleet Fund	73,100	73,100	73,100
\$ 1,726,058	\$ 1,916,249	\$ 3,060,600	TOTAL RESOURCES	\$ 1,556,000	\$ 1,556,000	\$ 1,556,000
			REQUIREMENTS			
\$ 340,522	\$ 445,793	\$ 1,496,600	Capital Outlay	\$ 841,000	\$ 841,000	\$ 841,000
-	-	-				
-	-	1,564,000	Contingency	715,000	715,000	715,000
-	-	-				
340,522	445,793	\$ 3,060,600	TOTAL REQUIREMENTS	\$ 1,556,000	\$ 1,556,000	\$ 1,556,000
1,385,536	1,470,456		Ending Fund Balance			
\$ 1,726,058	\$ 1,916,249		TOTAL ACTUAL			

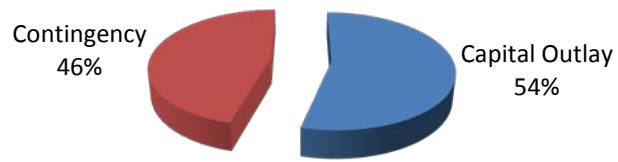
Purpose of Program:

This reserve is intended to accumulate funds to make major repairs or improvements to County owned real property or to purchase real property for use in the County's operations. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

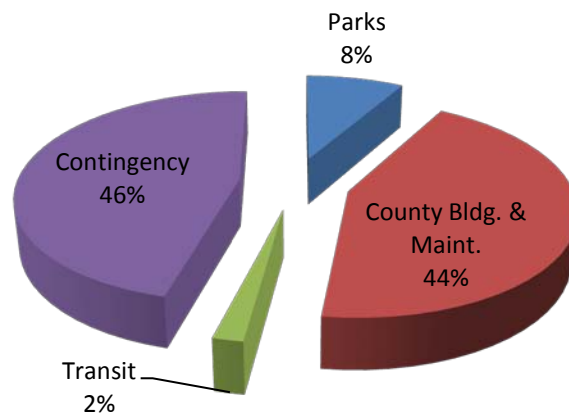
Property Reserve 2013-14 Sources of Revenue



Property Reserve Expenditure by Category



Property Reserve Expenditure by Program



JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 430-191110

Location: Cave Junction Community Building

Capital Item: Replace HVAC system and controls

Cost: \$ 35,000

Purpose/Justification: HVAC system is obsolete and very inefficient causing high operating and repair cost.

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Carpet replacement in court rm. 1 and courts/county offices

Cost: \$ 20,000

Purpose/Justification: The carpet in this area is approximately 20 years old and is extremely worn and in need of replacement

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Replace two HVAC units

Cost: \$ 20,000

Purpose/Justification: These units are over 20 years old and very inefficient and have a high failure rate.

Source of Funding: Property Reserve

Location: Courthouse

Capital Item: Windows

Cost: \$ 100,000

Purpose/Justification: The courthouse windows are very old single pane plate glass. They are very inefficient and not up to todays safety standards.

Source of Funding: Property Reserve

Location: Jail

Capital Item: Replace two HVAC units

Cost: \$ 20,000

Purpose/Justification: These two HVAC units are prone to break downs and are close to the end of life. These units would begin the process of replacing the 31 package units at the jail.

Source of Funding: Property Reserve

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 430-191110

Location: GP Library

Capital Item: Replace 1 HVAC unit

Cost: \$ 7,500

Purpose/Justification: This unit is approximately 30 years old and should be replaced before it fails.

Source of Funding: Property Reserve

Location: Justice Building

Capital Item: 1200 sq. ft. Ceiling Tile Replacement first floor

Cost: \$ 7,000

Purpose/Justification: The ceiling tiles in this area have been constantly removed and replaced since the building was constructed in 1975 to gain access to electrical, data and phone in this area. The tiles are now becoming difficult to match and old tiles are beginning to fall and should be replaced.

Source of Funding: Property Reserve

Location: Fairgrounds

Capital Item: Roof Replacement

Cost: \$ 200,000

Purpose/Justification: The roof on this building has failed and is currently patched to avoid further damage. This roof has exceeded its useful life and needs to be replaced.

Source of Funding: Property Reserve / multi-year payback from Fairgrounds

Location: Washington Annex

Capital Item: Roof Replacement

Cost: \$ 175,000

Purpose/Justification: The roof on this building has exceeded its useful life and should be replaced to maintain the building envelope and to protect the structure and its belongings against water damage.

Source of Funding: Property Reserve

Location: Juvenile Justice

Capital Item: Replace 1 HVAC unit

Cost: \$ 7,500

Purpose/Justification: This unit has a high repair rate and should be replaced to avoid down time.

Source of Funding: Property Reserve

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 430-191110

Location: Airports

Capital Item: Replace hanger doors

Cost: \$ 30,000

Purpose/Justification: This building has not had proper update in prior years and these doors are pass their useful life and require replacement.

Source of Funding: Property Reserve / multi-year payback from Airports

Location: All County Buildings Efficiency Audit

Capital Item: Efficiency Audit

Cost: \$ 20,000

Purpose/Justification: For an independent audit of all county buildings for their highest and best use by county programs. The county is looking for best plan for county building consolidation and ultimate savings in building costs.

Source of Funding: Property Reserve

Location: Various County Buildings

Capital Item: miscellaneous upgrades/upkeep vacant buildings

Cost: \$ 40,000

Purpose/Justification: This covers cost of vacant county buildings, like Dimmick Tower, that BOM does not collect fees for expenses like alarm, utilities and various upkeep items that are required for these buildings to maintain safety and integrity of structures.

Source of Funding: Property Reserve

\$ 682,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Parks

Fund - Cost Center:

430-201110

Capital Item: Schroeder Playground Site Foundation

Cost: \$ 30,000

Purpose/Justification: This is for site preparation costs for a new playground at Schroeder Park. The playground equipment is being donated by the GP Kiwanis and a grant from the Ford Foundation. However, this portion will be paid from property reserve for the site prep.

Source of Funding: Property Reserve

Capital Item: Campground Restroom CXT Turtle Ln, Fish H & Fish H South

Cost: \$ 100,000

Purpose/Justification: Upgrade facilities for Turtle lane, fish hatchery and fish hatchery south to accommodate visitors to these small parks. This would be paid for by property sales and capital grants.

Source of Funding: Property Sales and Capital Grants

OFFICE/DEPT NAME:

Transit

Fund - Cost Center:

430-353700

Capital Item: RCC Shelter

Cost: \$ 29,000

Purpose/Justification: Purchase a bus shelter and place at Rogue Community College. This is funded by federal grant that requires only \$3,000 match.

Source of Funding: Federal Dollars w/match \$3,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME: Building Operations & Maintenance
Fund - Cost Center: 430-391110

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
County Building Projects	\$ 682,000	\$ 400,000	\$ 350,000	\$ 300,000	\$ 300,000

OFFICE/DEPT NAME: Parks
Fund - Cost Center: 260-201110

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Schroeder Playground Site Foundation	\$ 30,000	\$ -	\$ -	\$ -	\$ -
CXT Toilets Turtle ln, Fish H & Fish H South	\$ 100,000	\$ -	\$ -	\$ -	\$ -
CXT w/showers at WH, LS, Sch	\$ -	\$ -	\$ 240,000	\$ -	\$ -
Upgrade Whitehorse-Elec/Yurts/CG Design	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Chinook ADA Trail Repair to ADA Dock	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Park Host Site - Turtle Lane	\$ -	\$ -	\$ -	\$ 93,000	\$ -
Wolf Creek Bridge	\$ -	\$ -	\$ -	\$ -	\$ 125,000
CXT Toilets at Wolf Creek	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Interpretive Signs at all Parks	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Irrigation system at Indian Mary	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total	\$ 130,000	\$ 150,000	\$ 370,000	\$ 193,000	\$ 325,000

RESOURCES AND REQUIREMENTS
EQUIPMENT RESERVE FUND (435)

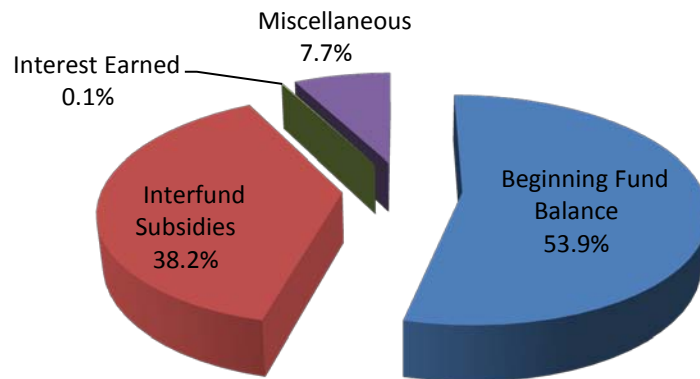
Josephine County

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Second Preceding Year 2010-11	First Preceding Year 2011-12	Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
\$ 661,111	\$ 576,476	\$ 655,000	Beginning Fund Balance	\$ 560,500	\$ 560,500	\$ 560,500
-	-		Federal grants - Transit			
4,938	2,343	7,100	Interest Income	1,100	1,100	1,100
19,104	8,930		Miscellaneous Income	80,000	80,000	80,000
			Interfund Transfers:			
118,800	122,100	15,000	100 - General Fund	-	-	-
-	200,000	-	201 - Public Works Fund - Radio Infrastructure	-	-	-
570,000	100,000	-	201 - Public Works Fund	257,400	257,400	257,400
-	26,981	-	221 - Fairgrounds Fund	-	-	-
-	10,780	-	223 - County Clerk Records Fund	-	-	-
-	-	-	224 - Public Land Corner Preservation Fund	-	-	-
-	400,000	-	240 - Public Safety Fund - Sheriff - Radio Infrastructure	-	-	-
155,574	393,974	128,200	245 - Transit Fund	-	-	-
-	-	25,000	401 - Internal Services Fund (ISF)	75,000	75,000	75,000
221,282	135,899	117,800	402 - County Buildings & Fleet Fund - Fleet	-	-	25,000
-	-	-	501 - Jail Commissary Fund - Sheriff	40,000	40,000	40,000
\$ 1,750,809	\$ 1,977,483	\$ 948,100	TOTAL RESOURCES	\$ 1,014,000	\$ 1,014,000	\$ 1,039,000
			REQUIREMENTS			
\$ 1,174,333	\$ 1,257,916	\$ 521,000	Capital Outlay	\$ 602,400	\$ 602,400	\$ 602,400
-	-	427,100	Contingency	411,600	411,600	436,600
1,174,333	1,257,916	\$ 948,100	TOTAL REQUIREMENTS			
576,476	719,567		Ending Fund Balance	\$ 1,014,000	\$ 1,014,000	\$ 1,039,000
\$ 1,750,809	\$ 1,977,483		TOTAL ACTUAL			

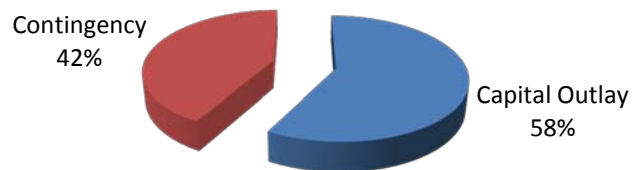
Purpose of Program:

This reserve is intended to accumulate funds to purchase items of equipment having a cost in excess of \$5,000. The Board of County Commissioners established this fund effective July 1, 2006 for a period of ten years.

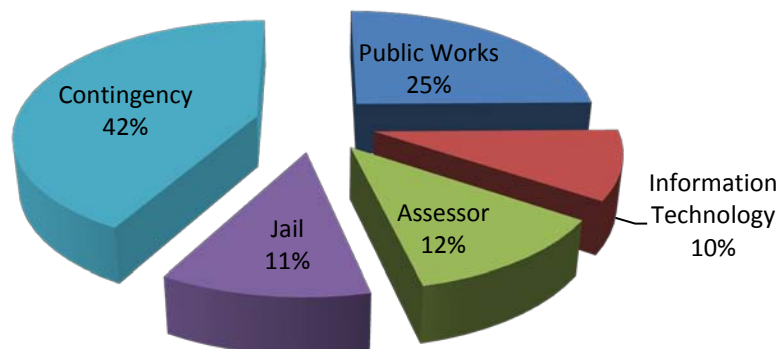
Equipment Reserve 2013-14 Sources of Revenue



Equipment Reserve Expenditure by Category



Equipment Reserve Expenditure by Program



JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Assessor/Treasurer

Fund - Cost Center:

435 -101110

Capital Item: Manatron

Cost: \$ 125,000

Purpose/Justification: Current Assesment and Tax Collection software is DOS based and is nearing the end of its useful life. Current support from Tyler Technologies has been dwindling. Costs are expected to rise for future support as Countys migratate to different software.

Source of Funding: Multi year savings for this within Equipment Reserve

JOSEPHINE COUNTY

SCHEDULE F - CAPITAL OUTLAYS

2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a useful life in excess of one year

OFFICE/DEPT NAME: Equipment Reserve / Public Works
Fund - Cost Center: 435-343400

Capital Item:	Loader Bucket (straight bucket)	
Cost:	\$	25,000
Purpose/Justification:	This bucket is primarily used for digging and loading rocks for our road maintenance programs. We have replaced the leading edge of the bucket multiple times, it is a matter of time before stress and metal fatigue sets in.	
Source of Funding:	Gas Tax dollars / PW transfer	
Capital Item:	Gradall Bucket (ditching bucket)	
Cost:	\$	6,400
Purpose/Justification:	This bucket is used for multiple purposes for our road maintenance programs; asphalt removal, culvert replacement, vegetation removal and other roadway controls. We have replaced the leading edge of the bucket multiple times, it is a matter of time before stress and metal fatigue sets in.	
Source of Funding:	Gas Tax dollars / PW transfer	
Capital Item:	Force Feed Loader	
Cost:	\$	202,000
Purpose/Justification:	This equipment is extremely critical to our road maintenance programs. We have done a thorough inspection and evaluation and find that the repairs far exceed the return on investment. An estimate for repairs would exceed \$48,000 and 120 hours of repair time. Recommendation is to purchase, via sole source a new Force Feed Loader.	
Source of Funding:	Gas Tax dollars / PW transfer	
Capital Item:	Dump Body Replacement	
Cost:	\$	24,000
Purpose/Justification:	10 Yard Dump Truck 004-92 needs to have the dump body replaced to extend the service life of the equipment. The cab and chassis is sound and with this replacement it will extend the use of this vehicle another 5 to 7 years with this cost effective upgrade.	
Source of Funding:	Gas Tax dollars / PW transfer	
\$		257,400

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Information Technology

Fund - Cost Center:

401

Capital Item: SAN Storage	
Cost: \$	60,000
Purpose/Justification:	Josephine County has three highly reliable storage arrays. Two of which are end of life. This item will replace them and give Josephine County three years of growth.
Source of Funding:	\$25,000 Carry Over / \$15,000 ASR Manatron Project / \$20,000 ISF

Capital Item: Servers	
Cost: \$	15,000
Purpose/Justification:	Information Technology's Servers are reaching the end of their useful life and needs to start being replaced. We have 10 Physical Servers running many virtual machines in each. This would replace two servers which will replace our aging infrastructure over 5 years.
Source of Funding:	Equipment Reserve

Capital Item: Network Infrastructure	
Cost: \$	25,000
Purpose/Justification:	In the interest of the County's movement toward electronic resource consolidation and system redundancy, the current network should continue to be augmented with improved processing power, connectivity, and storage to keep pace. Most of the County's switches are 10 years old; updating the switch infrastructure allows the County to allow an increase in transferring information from the Servers to the Workstations, add additional features that would allow for better traffic management / redundancy, and would replace an aging unsupported infrastructure.
Source of Funding:	ISF Carryover (unspent capital in prior years)

\$	100,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Capital items are valued at \$5,000 or more at time of purchase and have a
useful life in excess of one year

OFFICE/DEPT NAME:

Sheriff / Jail

Fund - Cost Center:

501-293190

Capital Item: Jail control and camera system

Cost: \$ 120,000

Purpose/Justification: The Jail currently has three independent systems to control door, intercom and camera systems. At the time the Adult Jail was built in 1999, each of these three systems was 'End-Of-Life' technologies. Every year that passes the cost, time, and materials necessary to maintain operability for these systems increases.

The replacement system would integrate the control mechanisms into a unified network-based interface, that would allow authenticated users to control these systems from any county network connected computer – independent of operating system.

The Sheriff's Office has not officially requested bids on the system upgrades, but is projecting costs based on a similar project undertaken by the Lincoln County (Oregon) Jail. The funding necessary for this project is expected to be accumulated over a three year period and derived from revenues generated from inmate commissary activities through the 501 Fund and any special revenues generated in excess of budget projections in the 240 Fund.

Source of Funding: Equipment Reserve plus \$40,000 Jail Commissary for 1st year with pay back of \$80,000 in next two years.

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget
Five Year Plan

OFFICE/DEPT NAME: Assessor / Treasurer
Fund - Cost Center: 100 - 101110

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Manatron	\$ 125,000	\$ 169,000	\$ -	\$ -	\$ -

OFFICE/DEPT NAME: Public Works / Roads & Bridges Equipment
Fund - Cost Center: 201-343400

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Vehicles/Equipment	\$ 257,400	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

OFFICE/DEPT NAME: Fairgrounds
Fund - Cost Center: 221

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Skidsteer Loader	\$ -	\$ 20,000	\$ -	\$ -	\$ -
40 HP Tractor	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Total	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -

OFFICE/DEPT NAME: Clerk & Recorder's Office
Fund - Cost Center: 223 - 112020

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Large Document Scanner	\$ -	\$ -	\$ 18,000	\$ -	\$ -
Plat / Sub Cabinet	\$ -	\$ -	\$ -	\$ 12,000	\$ -
Archriveal Film Scanner/Viewer	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Total	\$ -	\$ -	\$ 18,000	\$ 12,000	\$ 8,000

OFFICE/DEPT NAME: Transit Department
Fund - Cost Center: 245 - 353700

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Vehicle replacement - 2 HD Buses (35 passenger)	\$ -	\$ 580,000	\$ 580,000	\$ 580,000	\$ 580,000

JOSEPHINE COUNTY
SCHEDULE F - CAPITAL OUTLAYS
2013-14 Budget

Five Year Plan

OFFICE/DEPT NAME: Information Technology

Fund - Cost Center: 401

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Storage	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -
Servers	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Network Infrastructure	\$ 25,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000
Total	\$ 100,000	\$ 30,000	\$ 25,000	\$ 85,000	\$ 25,000

OFFICE/DEPT NAME: County Fleet

Fund - Cost Center: 402-343350

Description	2013-14 *	2014-15	2015-16	2016-17	2017-18
	Amount	Amount	Amount	Amount	Amount
Vehicles/Equipment	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000



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Debt Service Funds



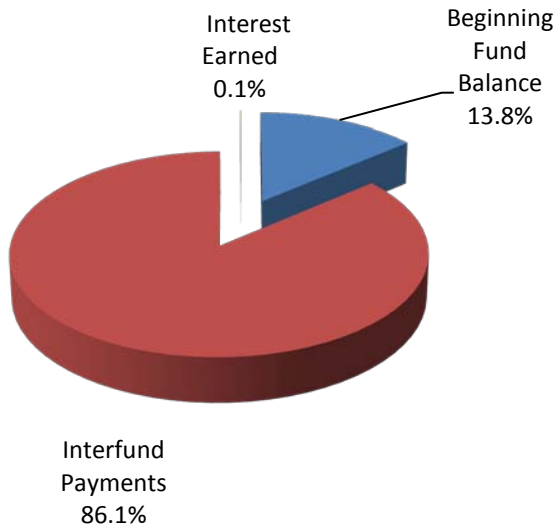
JOSEPHINE COUNTY, OREGON
Budget 2013-14
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Debt Service Funds

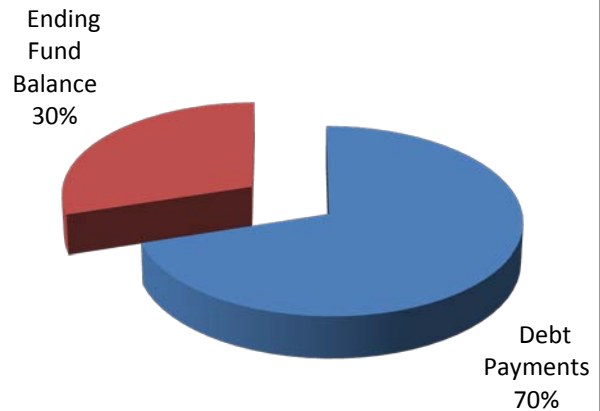
Fund Number and Name

GRAPH- Revenue & Expenditure	M 1
610 – PERS Debt Service Fund.....	M 2
625 – Adult Jail Facility Debt Service Fund.....	M 5
Bonded Debt Service Table.....	M 8

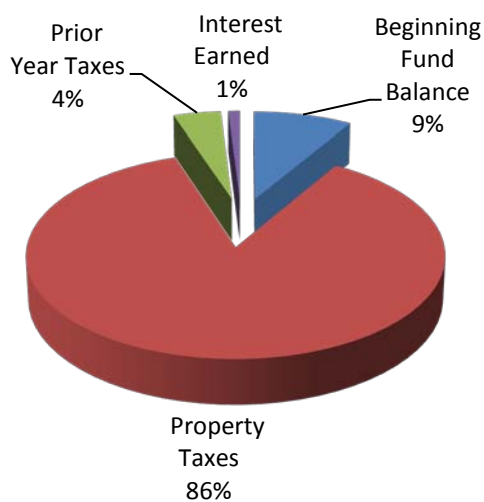
PERS (Public Employee Retirement System) Bond Debt 2013-14 Sources of Revenue



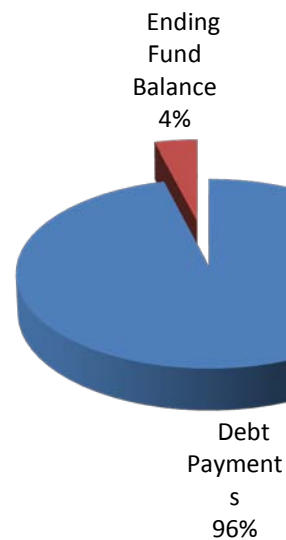
PERS (Public Employee Retirement System) Expenditure by Category



Adult Jail Facility Bond Debt 2013-14 Sources of Revenue



Adult Jail Facility Bond Debt Expenditure by Category



RESOURCES AND REQUIREMENTS

PERS BOND DEBT SERVICE FUND (610)

Historical Data			Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13				
Second Preceding Year 2010-11	First Preceding Year 2011-12		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
RESOURCES						
\$ 24,698	\$ 54,100	\$ 54,000	\$ 222,000	\$ 222,000	\$ 222,000	
1,097,880	1,119,640	1,168,000	1,387,000	1,387,000	1,387,000	
2,116	1,396	1,100	1,000	1,000	1,000	
\$ 1,124,694	\$ 1,175,136	\$ 1,223,100	\$ 1,610,000	\$ 1,610,000	\$ 1,610,000	
REQUIREMENTS						
\$ 1,070,594	\$ 1,115,594	\$ 1,166,000	\$ 1,129,000	\$ 1,129,000	\$ 1,129,000	
-	-	57,100	481,000	481,000	481,000	
\$ 1,070,594	\$ 1,115,594	\$ 1,223,100	\$ 1,610,000	\$ 1,610,000	\$ 1,610,000	
54,100	59,542					
\$ 1,124,694	\$ 1,175,136					

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: PERS Bond Debt Service (610)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 222,000
Program Revenues (Schedule C)			1,388,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,610,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Debt Service			1,129,000
Ending Fund Balance			481,000
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 1,610,000</u>

Purpose of Program:

This fund accounts for the debt service payment for the PERS Bonds.
Revenue is from department charges as a percent of payroll.
Expense is for debt service.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: PERS Bond Debt Service (610)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	1,387,000
37100	Interest Earned	1,000
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 1,388,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

RESOURCES AND REQUIREMENTS

ADULT JAIL FACILITY DEBT SERVICE FUND (625)

Historical Data			Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13	DESCRIPTION RESOURCES AND REQUIREMENTS			
Second Preceding Year 2010-11	First Preceding Year 2011-12					
				Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
			RESOURCES			
\$ 140,732	\$ 121,821	\$ 64,000	Beginning Fund Balance	\$ 94,000	\$ 94,000	\$ 94,000
1,016,487	990,086	1,023,000	Property Taxes	990,000	990,000	990,000
12,164	11,609	10,000	Interest Income	11,000	11,000	11,000
\$ 1,169,383	\$ 1,123,516	\$ 1,097,000	TOTAL RESOURCES	\$ 1,095,000	\$ 1,095,000	\$ 1,095,000
			REQUIREMENTS			
\$ 1,047,562	\$ 1,043,563	\$ 1,049,000	Debt Service payments	\$ 1,051,000	\$ 1,051,000	\$ 1,051,000
-	-	48,000	Unappropriated Ending Fund Balance	44,000	44,000	44,000
\$ 1,047,562	\$ 1,043,563	\$ 1,097,000	TOTAL REQUIREMENTS	\$ 1,095,000	\$ 1,095,000	\$ 1,095,000
121,821	79,953		Ending Fund Balance			
\$ 1,169,383	\$ 1,123,516		TOTAL ACTUAL			

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Adult Jail Debt Service (625)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 94,000
Program Revenues (Schedule C)			1,001,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 1,095,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			-
Debt Service			1,051,000
Contingency			-
Ending Fund Balance			44,000
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 1,095,000</u>

Purpose of Program:

This fund accounts for the collection of property taxes related to the retirement of the bonds issued for the construction of the Adult Jail.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Adult Jail Debt Service (625)
Office/Division: Finance
Program: Debt Service
Cost Center #: 161110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ 945,000
30100	Prior Year Taxes	45,000
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	11,000
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 1,001,000</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

Josephine County
Future Bonded Debt Service
As of July 1, 2013

To be paid from Fund 610 - PERS Bond Debt Service

Fiscal Year of Maturity	PERS 2001A		PERS 2012		Total Payment Due
	Principal	Interest	Principal	Interest	
2013-14	337,975	382,025	50,000	359,000	1,129,000
2014-15	335,905	434,095	50,000	357,375	1,177,375
2015-16	333,828	491,172	50,000	355,750	1,230,750
2016-17	322,265	557,735	55,000	354,125	1,289,125
2017-18	273,172	541,828	180,000	352,338	1,347,338
2018-19	-	-	1,055,000	346,488	1,401,488
2019-20	-	-	1,165,000	302,969	1,467,969
2020-21	-	-	1,280,000	254,913	1,534,913
2021-22	-	-	1,405,000	202,113	1,607,113
2022-23	-	-	1,540,000	137,131	1,677,131
2023-24	-	-	1,425,000	65,906	1,490,906
	<u>1,603,145</u>	<u>2,406,855</u>	<u>8,255,000</u>	<u>3,088,106</u>	<u>15,353,106</u>

To be paid from Fund 625 - Adult Jail Facility Debt Service

Fiscal Year of Maturity	Principal	Interest	Total Payment Due
2013-14	880,000	170,263	1,050,263
2014-15	905,000	143,912	1,048,912
2015-16	930,000	116,762	1,046,762
2016-17	965,000	83,525	1,048,525
2017-18	1,000,000	50,000	1,050,000
	<u>\$4,680,000</u>	<u>\$ 564,462</u>	<u>\$ 5,244,462</u>

Trust Funds



JOSEPHINE COUNTY, OREGON
Budget 2013-14
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Trust Funds

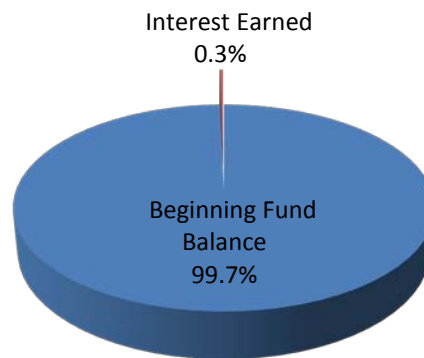
Fund Number and Name

702 – Library Programs Trust Fund.....	N 1
703 – Human Service Programs Trust Fund.....	N 14
704 – PEG Access Fund	N 37
715 – County School Trust Fund.....	N 42
735 – Sheriff Forfeiture Fund	N 46
736 – Sheriff Programs Trust Fund	N 50

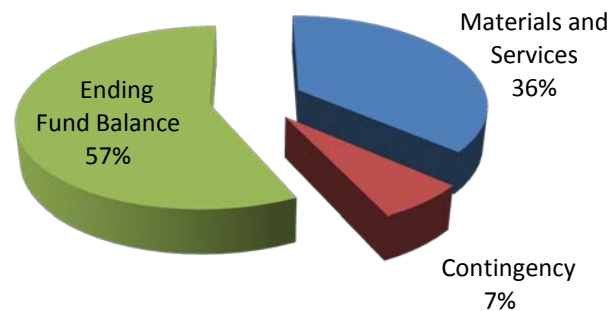
Josephine County

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
				RESOURCES			
\$	670,802	\$	668,878	\$	642,000	\$	642,400
				Beginning Fund Balance			
				Interfund Transfer:			
	-		-	Library Operating Fund (205)	-		
4,965		2,467		Interest Income	2,000		2,000
\$	675,767	\$	671,345	\$	644,000	\$	644,400
				TOTAL RESOURCES			
				REQUIREMENTS			
\$	6,889	\$	28,514	\$	234,500	\$	234,900
				Materials and Services			
				Interfund Transfer:			
				Property Reserve Fund (430)	-		
				Contingency	42,100		42,100
367,410		367,410		Unappropriated Ending Fund Balance	367,400		367,400
\$	374,299	\$	395,924	\$	644,000	\$	644,400
301,468		275,421		TOTAL REQUIREMENTS			
				Ending Fund Balance			
\$	675,767	\$	671,345	TOTAL ACTUAL			

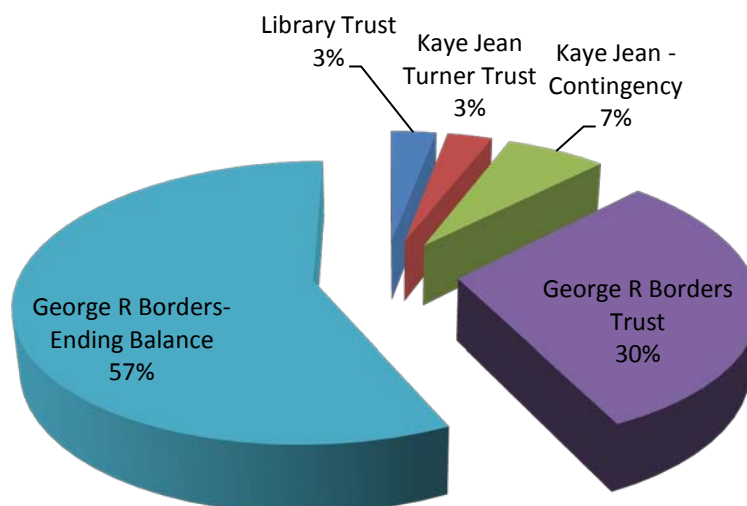
Library Programs Trust 2013-14 Source of Revenue



Library Programs Trust Expenditure by Category



Library Programs Trust Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Library Programs Trust (702)

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
-	\$	9,500	\$	-	\$	19,400	\$
-		63,800		-		61,000	-
-		563,300		-		564,000	-
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JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division Library
Program: Summary

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 642,400
Program Revenues (Schedule C)		2,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 644,400</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		234,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		42,100
Ending Fund Balance		367,400
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 644,400</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
Total Revenues - To Schedule B		<u><u>\$ 2,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	234,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 234,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Library Trust
Cost Center #: 281110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 19,400
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 19,400</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			19,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 19,400</u>

Purpose of Program:

The Library Trust accounts for gifts, donation, grants and other supplementary funding for the benefit of the Josephine County Library System. Most gifts are donated to the library for specific purposes and the donors' wishes must be honored. The fund can also be used to account for unrestricted gifts and grants.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Library Trust
Cost Center #: 281110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	19,400
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 19,400
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 61,000
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 61,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			18,900
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			42,100
Ending Fund Balance			-
Total Requirements - To Schedule A	<u>-</u>	<u>\$</u>	<u>61,000</u>

Purpose of Program:

Mr. and Mrs. Fred Gray established the Kaye Jean Turner Trust Fund in 1979 in memory of their daughter. The purpose of the fund is to purchase library materials in the subject areas of art history and art appreciation. No more than one-third of the principal amount is to be expended annually with the remaining balance to accumulate interest and be added to the principal amount for future use.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: Kaye Jean Turner Trust
Cost Center #: 281130

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	18,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 18,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 562,000
Program Revenues (Schedule C)		2,000
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 564,000</u>

Requirements:

Expenditures:

Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		196,600
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		367,400
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 564,000</u>

Purpose of Program:

This fund was established in 1995 as a result of a bequest from the estate of Mr. Borders. The principal of \$305,559.78 is to remain unspent, while the interest may be used for projects to benefit the Main Library in Grants Pass.

Included in the bequest is land with a book value of \$61,850.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	2,000
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 2,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Library Programs Trust Fund (702)
Office/Division: Library
Program: George R Borders Trust
Cost Center #: 281140

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	196,600
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 196,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

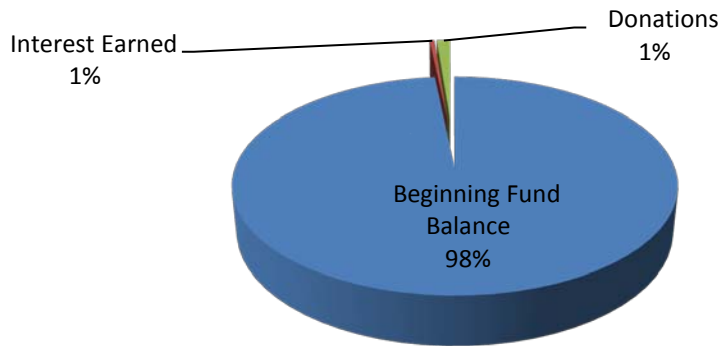
RESOURCES AND REQUIREMENTS

Josephine County

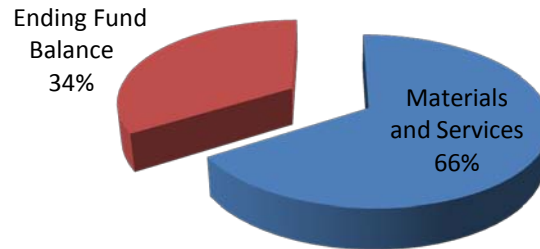
HUMAN SERVICE PROGRAMS TRUST FUND (703)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS		Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13			Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12						
			RESOURCES				
\$ 128,490	\$ 124,756	\$ 135,800	Beginning Fund Balance		\$ 136,700	\$ 136,700	\$ 137,000
425	10,910	500	Donations		1,700	1,700	1,700
1,044	539	800	Interest Income		600	600	600
\$ 129,959	\$ 136,205	\$ 137,100	TOTAL RESOURCES		\$ 139,000	\$ 139,000	\$ 139,300
			REQUIREMENTS				
\$ 5,203	\$ 228	\$ 89,800	Materials and Services		\$ 91,700	\$ 91,700	\$ 92,000
47,262	47,262	47,300	Unappropriated Ending Fund Balance		47,300	47,300	47,300
52,465	47,490	\$ 137,100	TOTAL REQUIREMENTS		\$ 139,000	\$ 139,000	\$ 139,300
77,494	88,715		Ending Fund Balance				
\$ 129,959	\$ 136,205		TOTAL ACTUAL				

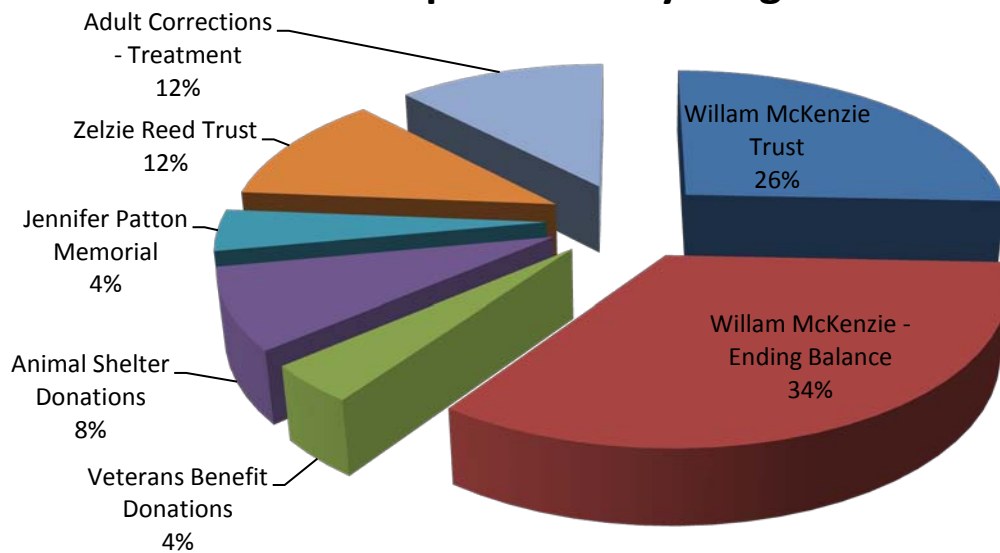
Human Service Programs Trust 2013-14 Sources of Revenue



Human Service Programs Trust Expenditure by Category



Human Service Programs Trust Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Human Service Programs Trust (703)

2012-13 Budget				2013-14 Budget			
Program Name				FTE	Resources	Requirements	Net
-		\$ 82,200	\$ 82,200	-	\$ 83,000	\$ 83,000	\$ -
-		4,600	4,600	-	5,500	5,500	-
-		10,400	10,400	-	11,600	11,600	-
-		6,100	6,100	-	6,000	6,000	-
-		16,000	16,000	-	16,000	16,000	-
-		17,800	17,800	-	16,900	16,900	-
-		137,100	\$ 137,100	-	\$ 139,000	\$ 139,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Various
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 137,000
Program Revenues (Schedule C)			2,300
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 139,300</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			92,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			47,300
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 139,300</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Various
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	-
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	600
37200	Donations	1,700
37850	Equity Transfer In	-
37900	Miscellaneous	-
		-
	Total Revenues - To Schedule B	<u>\$ 2,300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	\$ -
35200	\$ -
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Various
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	92,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 92,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 151160

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 82,700
Program Revenues (Schedule C)			300
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 83,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			35,700
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			47,300
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 83,000</u>

Purpose of Program:

This program was established based on a bequest included in the will of William MacKenzie. The bequest established the trust principal of \$47,262 which cannot be expended. The purpose of the program is to assist Josephine County residents who have exhausted all other source of public assistance. The program, which is administered by the Board of County Commissioners, provides assistance based on requests received from various public service agencies, within the limits of the amount of interest earned by the trust.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 151160

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 300
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Board of County Commissioners
Program: William MacKenzie Trust
Cost Center #: 151160

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	35,700
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 35,700
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 4,700
Program Revenues (Schedule C)			800
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 5,500</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			5,500
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 5,500</u>

Purpose of Program:

This program accounts for donations received on behalf of the Veterans Service Office.
Revenues are from private party donations.
Expenditures are for activities that support the Veterans Service Office.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		-
30900 Other Taxes		-
31100 Licenses, Permits and Fees		-
32100 Federal Grants		-
32200 State Grants		-
32300 Local Grants		-
32500 Private Grants		-
33100 Charges for Services		-
33200 Sales of Materials		-
33300 Rental Charges		-
34200 Fines and Forfeitures		-
35300 Interfund Payments		-
37100 Interest Earned		-
37200 Donations	0	800
37850 Equity Transfer In		-
37900 Miscellaneous		-
Total Revenues - To Schedule B		<u><u>\$ 800</u></u>

Transfers from Other Funds (List sources):

35200	\$	-
35200		-
35200		-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$</u></u>	<u><u>-</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Veterans Service Office
Program: Veterans Benefits Donations
Cost Center #: 183005

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	5,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 5,500
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Public Health Department
Program: Animal Shelter Donations
Cost Center #: 222330

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 10,600
Program Revenues (Schedule C)			1,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 11,600</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			11,600
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 11,600</u>

Purpose of Program:

This program accounts for donations received on behalf of the Animal Shelter.
Revenues are from private party donations.
Expenditures are for activities that support the Animal Shelter.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Public Health Department
Program: Animal Shelter Donations
Cost Center #: 222330

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 100
37200	Donations	0 900
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 1,000</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Public Health Department
Program: Animal Shelter Donations
Cost Center #: 222330

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	11,600
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 11,600
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 6,300
Program Revenues (Schedule C)			-
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 6,300</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-	\$	-
Materials and Services (Schedule E)			6,300
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 6,300</u>

Purpose of Program:

This program was established in the name of Jennifer Patton, a former skill trainer for the Developmental Disabilities Program, whose life was cut short in May 1995. The program directly serves clients with developmental disabilities and supports the activities she shared with them. Revenue is from donations and interest earnings. Expenditures are for activities related to developmental disabilities programs.

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Mental Health Authority
Program: Jennifer Patton Memorial
Cost Center #: 252210

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	6,300
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 6,300
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 15,900
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 16,000</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,000
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 16,000</u>

Purpose of Program:

A bequeath from the estate of Ms. Reed established this program to provide services to children through the Early Intervention Program. Expenditures are for the administration and operation of the Early Intervention Program.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 100</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Mental Health Authority
Program: Zelzie Reed Trust
Cost Center #: 252220

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	16,000
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 16,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	Budget Amounts	
	<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>		
Beginning Fund Balance		\$ 16,800
Program Revenues (Schedule C)		100
Interfund Transfers (In) (Schedule C)		-
Total Resources - To Schedule A		<u>\$ 16,900</u>
<u>Requirements:</u>		
Expenditures:		
Personal Services (Schedule D)	-	\$ -
Materials and Services (Schedule E)		16,900
Interfund Transfers (Out) (Schedule E)		-
Capital Outlays directly from program (Schedule F)		-
Contingency		-
Ending Fund Balance		-
Total Requirements - To Schedule A	<u>-</u>	<u>\$ 16,900</u>

Purpose of Program:

This program was set up by BCC resolution 90-104 as an "expendable trust". The money can be spent on any program for treatment of drug affected persons. Expenditure approval by the director of Community Corrections is required.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	-
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	10900 100
37200	Donations	-
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u><u>\$ 100</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Human Service Programs Trust Fund (703)
Office/Division: Community Corrections
Program: Field Services - State Funds
Cost Center #: 276243

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	16,900
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	<u><u>\$ 16,900</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

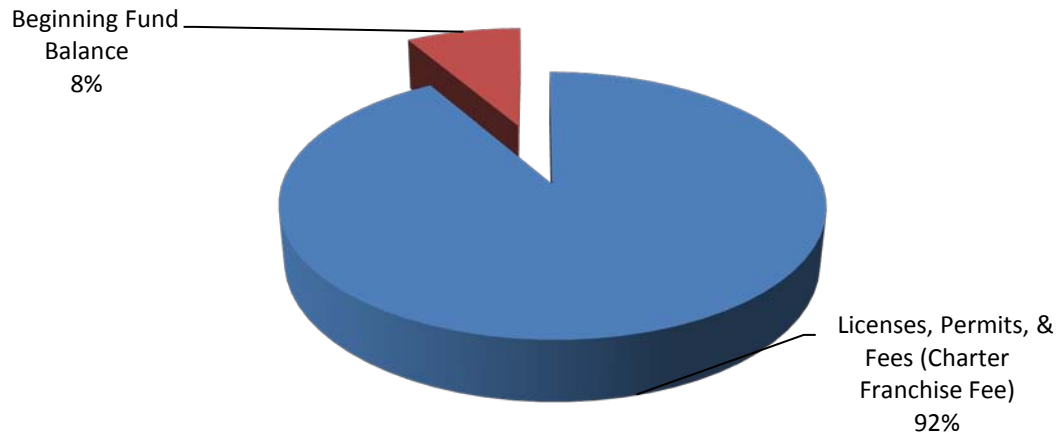
RESOURCES AND REQUIREMENTS

Josephine County

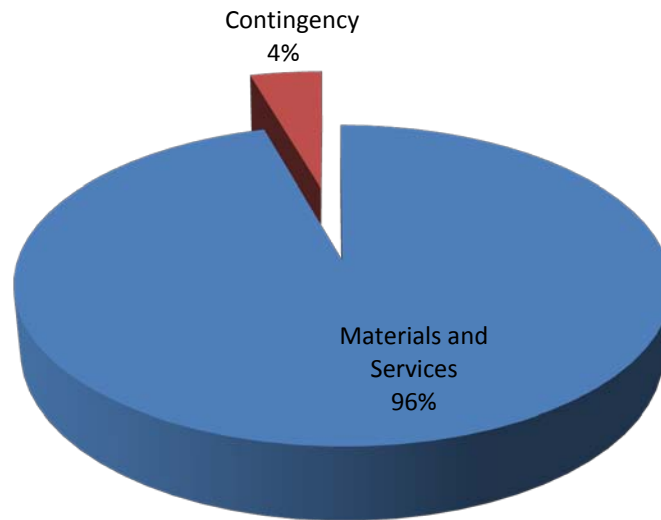
PEG ACCESS FUND (704)

Historical Data				Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
\$ 34,316	\$ 23,715	\$ -		\$ 2,100	\$ 2,100	\$ 2,100	
34,682	29,355	29,000		22,900	22,900	22,900	
387	86	100		-	-	-	
		</					

PEG (Public, Education, Governmental Access Channels) Access Trust 2013-14 Sources of Revenue



PEG Access Trust Expenditure by Category



JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2013-14

Fund: PEG Access Fund (704)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 151110

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 2,100
Program Revenues (Schedule C)			22,900
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 25,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			23,900
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			1,100
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 25,000</u>

Purpose of Program:

PEG is an acronym for Public, Educational, and Governmental Access Channels. PEG channels are not mandated by federal law, but are part of the franchise agreement between the County and the cable operator.

Revenues are from franchise fees for the operation of the cable communication systems within the unincorporated area of Josephine County.

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2013-14

Fund: PEG Access Fund (704)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 151110

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	22,900
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 22,900</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2013-14

Fund: PEG Access Fund (704)
Office/Division: Board of County Commissioners
Program: Public Cable Access
Cost Center #: 151110

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	23,900
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 23,900
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

COUNTY SCHOOL TRUST FUND (715)

Historical Data				Budget for Next Year 2013-14			
Actual		Adopted Budget This Year 2012-13		Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
\$ 3,300	\$ 134	\$ 100		\$ 500	\$ 500	\$ 500	
475,207	351,733	354,600		25,400	25,400	25,400	
504	92	600		100	100	100	
181	135	-		-	-	-	
\$ 479,192	\$ 352,094	\$ 355,300		\$ 26,000	\$ 26,000	\$ 26,000	
\$ 479,058	\$ 352,002	\$ 354,800		\$ 26,000	\$ 26,000	\$ 26,000	
		500		-	-	-	
479,058	352,002	\$ 355,300		\$ 26,000	\$ 26,000	\$ 26,000	
134	92						
\$ 479,192	\$ 352,094						

JOSEPHINE COUNTY
Schedule B - Program Worksheet
Budget Submission
2013-14

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 500
Program Revenues (Schedule C)			25,500
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 26,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)	-		\$ -
Materials and Services (Schedule E)			26,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			-
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 26,000</u>

Purpose of Program:

County School Trust Fund is set up to receive and distribute monies received by the county from federal forest reserve receipts. Apportionment of these payments between the school districts in the county is based on the average daily enrollment for the previous school year.

Mandated Activities

Set up fund to receive payments from federal forest reserve receipts. ORS 328.005
Distribute all payments received for the benefit of County School Fund. ORS 328.030

JOSEPHINE COUNTY
Schedule C - Resources
Budget Submission
2013-14

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants	10650	25,400
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services		
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned	10900	100
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 25,500</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
Budget Submission
2013-14

Fund: County School Trust Fund (715)
Office/Division: Treasury
Program: County School Fund
Cost Center #: 122040

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	26,000
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	\$ 26,000
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	\$ -

RESOURCES AND REQUIREMENTS

Josephine County

SHERIFF FORFEITURE FUND (735)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13	Proposed By Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2010-11	First Preceding Year 2011-12						
\$	250,158	\$ 239,560	\$ 160,000	\$ 102,900	\$ 102,900	\$ 102,900	
	52,641	9,660	-	25,000	25,000	25,000	
	2,266	806	100	100	100	100	
\$	305,065	\$ 250,026	\$ 160,100	\$ 128,000	\$ 128,000	\$ 128,000	
\$	58,360	\$ 109,760	\$ 60,100	\$ -	-	\$ -	
	-	-	100,000	100,000	100,000	100,000	
	7,145	-	-	-	-	-	
	-	-	-	28,000	28,000	28,000	
	65,505	109,760	\$ 160,100	\$ 128,000	\$ 128,000	\$ 128,000	
	239,560	140,266					
\$	305,065	\$ 250,026		\$ 128,000	\$ 128,000	\$ 128,000	

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff's Office
Program: Federal Forfeiture
Cost Center #: 293250

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 102,900
Program Revenues (Schedule C)			25,100
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 128,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			-
Materials and Services (Schedule E)			-
Interfund Transfers (Out) (Schedule E)			100,000
Capital Outlays directly from program (Schedule F)			-
Contingency			28,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 128,000</u>

Purpose of Program:

The Sheriff's Office maintains outstanding forfeiture files, with revenues pending adjudication in both Circuit and Federal Courts, from participation in prior Narcotics Task Forces (JOINT, RADE, and DEA).

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff's Office
Program: Federal Forfeiture
Cost Center #: 293250

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	51302 25,000
35300	Interfund Payments	
37100	Interest Earned	10900 100
37200	Donations	
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 25,100</u></u>

Transfers from Other Funds (List sources):

35200		
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Forfeiture Fund (735)
Office/Division: Sheriff's Office
Program: Federal Forfeiture
Cost Center #: 293250

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	-
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	
44001 Contracted Services	-
44040 Advertising	-
44100 Professional Services	-
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	
44410 Travel	-
44451 Education and Training	-
<u>Facilities and Utilities:</u>	
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ -
<u>Transfers to Other Funds (List recipients):</u>	
45210 Public Safety Fund (240)	\$ 100,000
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ 100,000

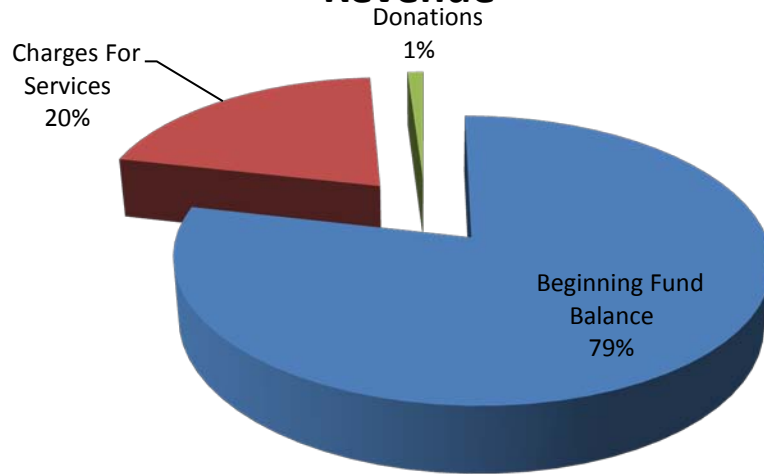
RESOURCES AND REQUIREMENTS

Josephine County

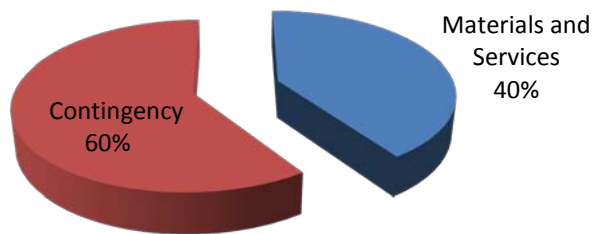
SHERIFF PROGRAMS TRUST FUND (736)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2013-14		
Actual		Adopted Budget This Year 2012-13				Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2010-11	First Preceding Year 2011-12							
\$ 45,901	\$ 31,089	\$ 77,600	\$ 66,800	\$ 66,800	\$ 66,800	\$ 66,800	\$ 66,800	
31,008	69,326	45,000	18,200	18,200	18,200	18,200	18,200	
-	7,958	-	-	-	-	-	-	
\$ 76,909	\$ 108,373	\$ 122,600	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	
\$ 45,820	\$ 35,077	\$ 122,600	\$ 34,400	\$ 34,400	\$ 34,400	\$ 34,400	\$ 34,400	
		-	50,600	50,600	50,600	50,600	50,600	
45,820	35,077	\$ 122,600						
31,089	73,296		\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	
\$ 76,909	\$ 108,373							

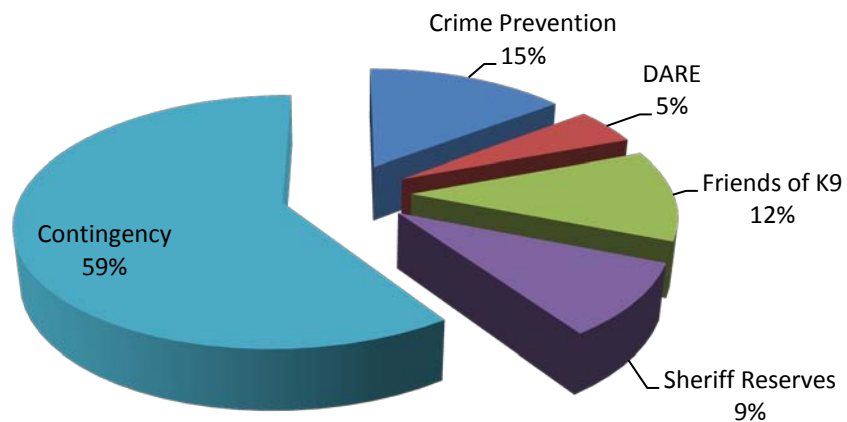
Sheriff Programs Trust 2013-14 Sources of Revenue



Sheriff Programs Trust Expenditure by Category



Sheriff Programs Trust Expenditure by Program



JOSEPHINE COUNTY
Schedule A - Office/Division Summary of Programs
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)

2012-13 Budget				Program Name		2013-14 Budget			
FTE	Resources	Requirements	Net			FTE	Resources	Requirements	Net
-	\$ 22,000	\$ 22,000	\$ -	Evidence		-	\$ -	\$ -	\$ -
-	27,500	27,500	-	Crime Prevention		-	13,000	13,000	-
-	12,700	12,700	-	DARE		-	13,000	13,000	-
-	45,000	45,000	-	Friends of K9			38,000	38,000	-
-	15,400	15,400	-	Reserves			21,000	21,000	-
-	122,600	122,600	\$ -	Total for Fund		-	\$ 85,000	\$ 85,000	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Summary

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 66,800
Program Revenues (Schedule C)			18,200
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 85,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			34,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			50,600
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 85,000</u>

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Summary

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	-
30900	Other Taxes	-
31100	Licenses, Permits and Fees	-
32100	Federal Grants	-
32200	State Grants	-
32300	Local Grants	-
32500	Private Grants	-
33100	Charges for Services	17,300
33200	Sales of Materials	-
33300	Rental Charges	-
34200	Fines and Forfeitures	-
35300	Interfund Payments	-
37100	Interest Earned	-
37200	Donations	900
37850	Equity Transfer In	-
37900	Miscellaneous	-
Total Revenues - To Schedule B		<u>\$ 18,200</u>

Transfers from Other Funds (List sources):

35200	-
35200	-
35200	-
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff
Program: Summary

	Budget Amount
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	25,500
43328 Uniforms and Protective Gear	-
43770 Equipment (<\$5,000)	-
44910 Printing and Duplication	-
44929 Postage and Shipping	-
43340 Food and Related Supplies (CJ and Sheriff only)	-
43920 Ammunition (Sheriff only)	-
43740 Aviation Fuel (Airport only)	-
<u>Fees and Services:</u>	-
44001 Contracted Services	-
44040 Advertising	4,000
44100 Professional Services	900
44922 Dues and Subscriptions	-
44990 Insurance	-
44463 Witness Fees (DA only)	-
<u>Training and Travel:</u>	-
44410 Travel	-
44451 Education and Training	4,000
<u>Facilities and Utilities:</u>	-
44600 Utilities	-
44661 Communications	-
44710 Rental - Land and Buildings	-
44720 Rental - Vehicles and Equipment	-
44810 Building Operation, Repairs and Maint (BOM)	-
44840 Equipment Operation, Repairs and Maint (Fleet)	-
<u>Intergovernmental Payments</u>	-
45500 Intergovernmental Payments	-
<u>Miscellaneous</u>	-
43010 Disability Awards/Settlements (Self Insurance Fund only)	-
44200 Medical Services (Self Insurance Fund only)	-
44992 Self Insurance Claims (Self Insurance Fund only)	-
44995 Miscellaneous	-
Total Materials and Services - To Schedule B	\$ 34,400
<u>Transfers to Other Funds (List recipients):</u>	
45210	-
45210	-
45210	-
45210	-
Total Interfund Transfers (Out) - To Schedule B	\$ -

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 293170

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 6,000
Program Revenues (Schedule C)			7,000
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 13,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			12,400
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			600
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 13,000</u>

Purpose of Program:

This trust is used for the Victims Impact Panel. Expenditures are related to costs associated with Speaker's Fees, Program Coordination stipends, and Facilitator stipends. Revenues are generated through Court Fees charged to Offenders.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 293170

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services	49000	7,000
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u><u>\$ 7,000</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Crime Prevention
Cost Center #: 293170

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	11,500
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	900
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u><u>\$ 12,400</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: DARE
Cost Center #: 293175

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 12,700
Program Revenues (Schedule C)			300
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 13,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			4,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			9,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 13,000</u>

Purpose of Program:

This trust is for youth drug abuse education. Expenditures are focused on advertising and youth sports sponsorships. (D.A.R.E. stands for Drug Abuse Resistance Education)

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: DARE
Cost Center #: 293175

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	49000 300
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 300</u></u>

Transfers from Other Funds (List sources):

35200		\$ -
35200		
35200		
Total Interfund Transfers (In) - To Schedule B		<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: DARE
Cost Center #: 293175

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	4,000
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u><u>\$ 4,000</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 293176

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 37,400
Program Revenues (Schedule C)			600
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 38,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			10,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			28,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 38,000</u>

Purpose of Program:

This trust is used for the up keep of the K9 Unit, through donations acquired by the non-profit 'Friends of K9' group. Expenses fund K9 and handler training, operating and maintenance expenses.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 293176

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000	Property Taxes	\$ -
30100	Prior Year Taxes	
30900	Other Taxes	
31100	Licenses, Permits and Fees	
32100	Federal Grants	
32200	State Grants	
32300	Local Grants	
32500	Private Grants	
33100	Charges for Services	
33200	Sales of Materials	
33300	Rental Charges	
34200	Fines and Forfeitures	
35300	Interfund Payments	
37100	Interest Earned	
37200	Donations	49000 600
37850	Equity Transfer In	
37900	Miscellaneous	
Total Revenues - To Schedule B		<u><u>\$ 600</u></u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Friends of K9
Cost Center #: 293176

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	10,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u><u>\$ 10,000</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

JOSEPHINE COUNTY
Schedule B - Program Worksheet
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Reserves
Cost Center #: 293180

		Budget Amounts	
		<u>FTE</u>	<u>Dollars</u>
<u>Resources:</u>			
Beginning Fund Balance			\$ 10,700
Program Revenues (Schedule C)			10,300
Interfund Transfers (In) (Schedule C)			-
Total Resources - To Schedule A			<u>\$ 21,000</u>
<u>Requirements:</u>			
Expenditures:			
Personal Services (Schedule D)			\$ -
Materials and Services (Schedule E)			8,000
Interfund Transfers (Out) (Schedule E)			-
Capital Outlays directly from program (Schedule F)			-
Contingency			13,000
Ending Fund Balance			-
Total Requirements - To Schedule A		<u>-</u>	<u>\$ 21,000</u>

Purpose of Program:

This trust is for the running of the Sheriff's Office Reserve Unit. The Reserve Unit provides security at local events such as Boatnik, County Fair, and school functions.

JOSEPHINE COUNTY
Schedule C - Resources
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Reserves
Cost Center #: 293180

	<u>Revenue Source Code</u>	<u>Budget Amount</u>
<u>Revenues:</u>		
30000 Property Taxes		\$ -
30100 Prior Year Taxes		
30900 Other Taxes		
31100 Licenses, Permits and Fees		
32100 Federal Grants		
32200 State Grants		
32300 Local Grants		
32500 Private Grants		
33100 Charges for Services	49000	10,300
33200 Sales of Materials		
33300 Rental Charges		
34200 Fines and Forfeitures		
35300 Interfund Payments		
37100 Interest Earned		
37200 Donations		
37850 Equity Transfer In		
37900 Miscellaneous		
Total Revenues - To Schedule B		<u>\$ 10,300</u>

Transfers from Other Funds (List sources):

35200	\$ -
35200	
35200	
Total Interfund Transfers (In) - To Schedule B	<u>\$ -</u>

JOSEPHINE COUNTY
Schedule E - Other Requirements
2013-14 Budget

Fund: Sheriff Programs Trust Fund (736)
Office/Division: Sheriff's Office
Program: Reserves
Cost Center #: 293180

	<u>Budget Amount</u>
<u>Materials and Services:</u>	
<u>Supplies:</u>	
43100 Office Supplies	\$ -
43300 Operating Supplies	4,000
43328 Uniforms and Protective Gear	
43770 Equipment (<\$5,000)	
44910 Printing and Duplication	
44929 Postage and Shipping	
43340 Food and Related Supplies (CJ and Sheriff only)	
43920 Ammunition (Sheriff only)	
43740 Aviation Fuel (Airport only)	
<u>Fees and Services:</u>	
44001 Contracted Services	
44040 Advertising	
44100 Professional Services	
44922 Dues and Subscriptions	
44990 Insurance	
44463 Witness Fees (DA only)	
<u>Training and Travel:</u>	
44410 Travel	
44451 Education and Training	4,000
<u>Facilities and Utilities:</u>	
44600 Utilities	
44661 Communications	
44710 Rental - Land and Buildings	
44720 Rental - Vehicles and Equipment	
44810 Building Operation, Repairs and Maint (BOM)	
44840 Equipment Operation, Repairs and Maint (Fleet)	
<u>Intergovernmental Payments</u>	
45500 Intergovernmental Payments	
<u>Miscellaneous</u>	
43010 Disability Awards/Settlements (Self Insurance Fund only)	
44200 Medical Services (Self Insurance Fund only)	
44992 Self Insurance Claims (Self Insurance Fund only)	
44995 Miscellaneous	
Total Materials and Services - To Schedule B	<u><u>\$ 8,000</u></u>
<u>Transfers to Other Funds (List recipients):</u>	
45210	\$ -
45210	
45210	
45210	
Total Interfund Transfers (Out) - To Schedule B	<u><u>\$ -</u></u>

Interfund Transfer Schedule



JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2013-14 - Revised for Adoption

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
100	General Fund	600	201	Public Works - Radio Payback	600
100	General Fund	26,000	202	Public Works Special Programs	26,000
100	General Fund	2,568,700	240	Public Safety Fund	2,568,700
100	General Fund	1,100	240	Public Safety - Radio Payback	1,100
100	General Fund	100,000	255	Public Health Fund - Clinic	100,000
100	General Fund	45,000	255	Public Health Fund - Solid Waste	45,000
100	General Fund	85,000	255	Public Health Fund - Animal Control	85,000
100	General Fund	445,500	401	Internal Services Fund (ISF)	445,500
	Subtotal	3,271,900			\$ 3,271,900
201	Public Works Fund	598,000	401	Internal Services Fund (ISF)	598,000
201	Public Works Fund	1,761,500	425	Roads & Bridges Reserve Fund	1,761,500
201	Public Works Fund	257,400	435	Equipment Reserve Fund	257,400
	Subtotal	2,616,900			2,616,900
240	Public Safety Fund	830,700	401	Internal Services Fund (ISF)	830,700
240	Public Safety Fund	14,700	246	Juvenile Justice Special Fund	14,700
	Subtotal	845,400			845,400
243	Adult Corrections Fund	287,700	401	Internal Services Fund (ISF)	287,700
243	Adult Corrections Fund	2,400	430	Property Reserve Fund	2,400
243	Adult Corrections Fund	3,900	201	Public Works - Radio Payback	3,900
243	Adult Corrections Fund	7,700	240	Public Safety - Radio Payback	7,700
	Subtotal	301,700			301,700
250	Mental Health Fund	17,300	401	Internal Services Fund (ISF)	17,300
250	Mental Health Fund	43,000	401	Internal Services Fund (ISF)	43,000
	Subtotal	60,300			60,300
255	Public Health Fund	211,000	401	Internal Services Fund (ISF)	211,000
255	Public Health Fund	700	201	Public Works - Radio Payback	700
255	Public Health Fund	1,400	240	Public Safety - Radio Payback	1,400
	Subtotal	213,100			213,100
401	Internal Service Fund	75,000	435	Equipment Reserve Fund	75,000
	Subtotal	75,000			75,000
402	County Buildings and Fleet Fund	46,000	201	Public Works Fund	46,000
402	County Buildings and Fleet Fund	25,000	435	Equipment Reserve Fund	25,000
402	County Buildings and Fleet Fund	73,100	430	Property Reserve Fund	73,100
	Subtotal	144,100			144,100
410	Insurance Reserve Fund	37,900	262	Building & Safety	37,900
	Subtotal	37,900			37,900
202	Public Works Special Programs	4,000	201	Public Works Fund - NVIP	4,000
202	Public Works Special Programs	13,000	201	Public Works Fund - SW Mgmt	13,000
202	Public Works Special Programs	9,100	401	Internal Services Fund (ISF)	9,100
	Subtotal	26,100			26,100
210	Grant Projects Fund:		100	General Fund - Emerg. Management	90,000
	Title III Monies	90,000	100	General Fund - Forestry	65,000
	Title III Monies	65,000	240	Public Safety Fund - Sheriff	135,000
	Title III Monies	135,000	243	Adult Corrections Fund	235,000
	Title III Monies	235,000	401	ISF - Administration	25,000
	Title III Monies	25,000			
210	Grant Projects Fund:		100	General Fund (Planning)	35,000
	Economic Development	35,000	221	Fairgrounds Fund	20,000
	Economic Development	20,000	260	Parks Fund	20,000
	Economic Development	20,000	530	Airports Fund	30,000
	Economic Development	30,000			
	Subtotal	655,000			655,000

Continued Next Page →

JOSEPHINE COUNTY
Submitted Budget
Interfund Transfer Schedule
2013-14 - Revised for Adoption

TRANSFER FROM (EXPENDITURE)			TRANSFER TO (REVENUE)		
Number	Fund Name	Amount	Number	Fund Name	Amount
212	DA Forfeiture Fund	128,000	240	Public Safety Fund	128,000
	Subtotal	128,000			128,000
221	Fairgrounds Fund	53,700	401	Internal Services Fund (ISF)	53,700
221	Fairgrounds Fund	21,200	430	Property Reserve Fund	21,200
	Subtotal	74,900			74,900
223	County Clerk Records Fund	6,600	401	Internal Services Fund (ISF)	6,600
	Subtotal	6,600			6,600
224	Public Land Corner Preservation	14,200	401	Internal Services Fund (ISF)	14,200
	Subtotal	14,200			14,200
245	Transit Fund	3,000	201	Public Works Fund	3,000
245	Transit Fund	115,500	401	Internal Services Fund (ISF)	115,500
245	Transit Fund	3,000	430	Property Reserve Fund	3,000
	Subtotal	121,500			121,500
246	Juv Justice Special Programs	13,100	401	Internal Services Fund (ISF)	13,100
	Subtotal	13,100			13,100
248	DA Special Programs Fund	46,000	240	Public Safety - DA Office	46,000
248	DA Special Programs Fund	33,600	246	Juv Justice Special Programs	33,600
	Subtotal	79,600			79,600
258	Commission - Children & Families	1,400	401	Internal Services Fund ISF)	1,400
	Subtotal	1,400			1,400
260	Parks Fund	95,100	401	Internal Services Fund ISF)	95,100
	Subtotal	95,100			95,100
262	Building and Safety Fund	53,800	401	Internal Services Fund (ISF)	53,800
262	Building and Safety Fund	1,400	201	Public Works - Radio Payback	1,400
262	Building and Safety Fund	2,900	240	Public Safety - Radio Payback	2,900
	Subtotal	58,100			58,100
501	Jail Commissary Fund	40,000	435	Equipment Reserve Fund	40,000
	Subtotal	40,000			40,000
530	Airports Fund	65,700	401	Internal Services Fund (ISF)	65,700
	Subtotal	65,700			65,700
735	Sheriff Forfeiture Fund	100,000	240	Public Safety Fund	100,000
	Subtotal	100,000			100,000
Total Interfund Transfers		\$ 9,045,600			\$ 9,045,600

Personnel



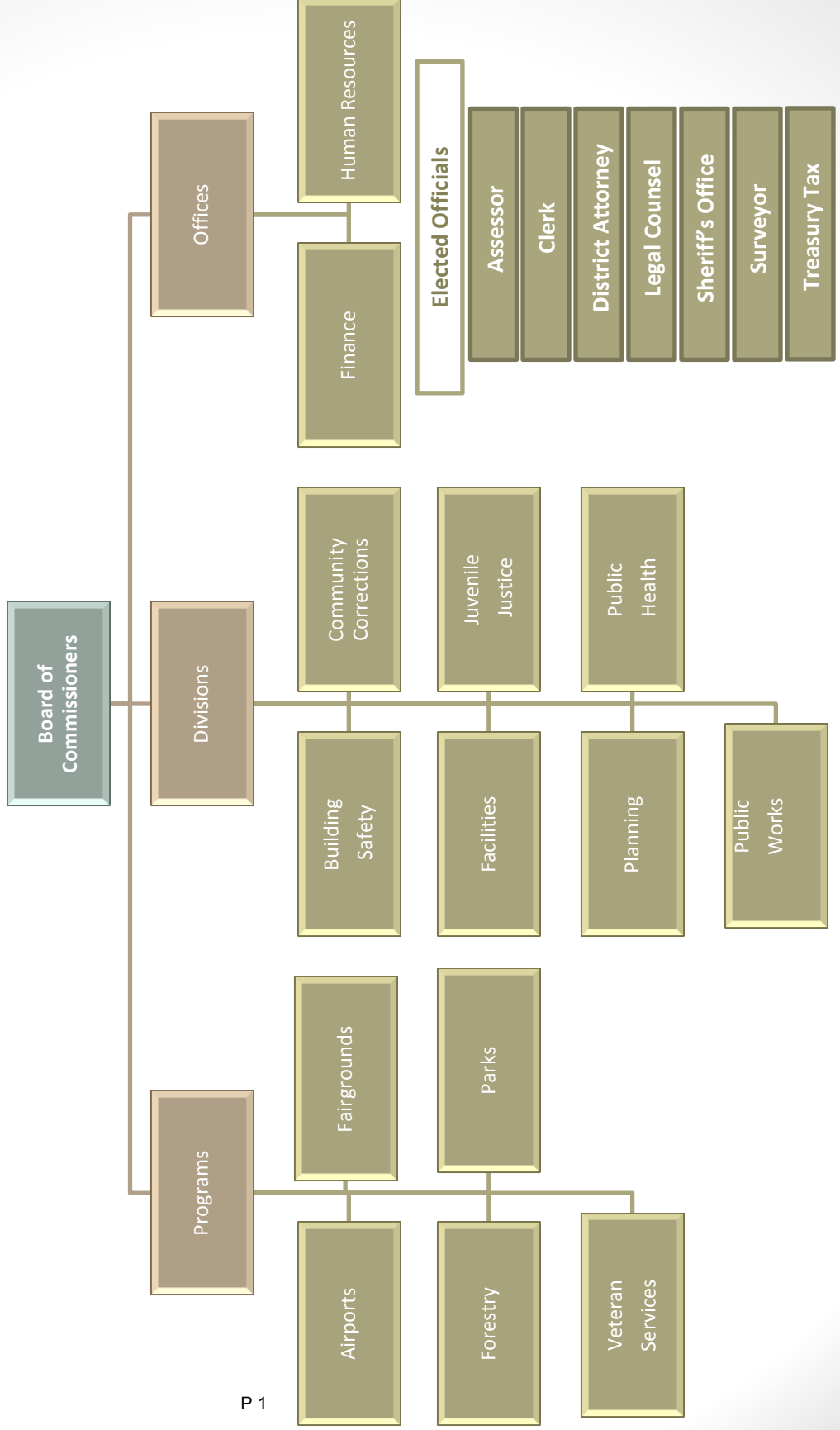
JOSEPHINE COUNTY, OREGON
Budget 2013-14
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Josephine County Organizational Structure



JOSEPHINE COUNTY
SALARIES PAID FROM MORE THAN ONE SOURCE
2013-14

Position Description	Number of Employees	Total Salary & Benefits	Detailed Salary & Benefits			Detailed Salary & Benefits		
			Fund #	Dept or Program	Amount	Fund #	Dept or Program	Amount
Surveyor	1	\$ 19,230	100	Surveyor	\$ 4,810	224	Corner Preservation	\$ 14,420
Sr Dept Specialist	1	\$ 65,490	100	Surveyor	\$ 39,300	224	Corner Preservation	\$ 26,190
Department Assistant	1	\$ 7,560	100	Surveyor	\$ 3,780	224	Corner Preservation	\$ 3,780
Surveyor Tech III	1	\$ 71,380	100	Surveyor	\$ 3,570	224	Corner Preservation	\$ 67,810
Property Data Analyst	1	\$ 69,230	100	Assessor	\$ 48,460	201	Public Works	\$ 20,770
Admin Secretary	1	\$ 63,830	100	Forestry	\$ 51,060	260	Parks	\$ 12,770
Fleet Manager	1	\$ 102,550	201	Public Works	\$ 76,900	402	County Fleet	\$ 25,650
Storeroom	1	\$ 64,870	201	Public Works	\$ 38,920	402	County Fleet	\$ 25,950
Deputy DA II	1	\$ 129,000	240	DA	\$ 96,760	248	DA Incentives	\$ 32,240

Source: Department Submitted Budgets for 2013-14

JOSEPHINE COUNTY
Salaries and Fringe Benefits Table
2013-14

	FTE	Salaries & Wages	Fringe Benefits	Total	Fringe Percentage of Total	Fringe Percentage of Salaries & Wages
Assessor	14.50	597,000	367,000	964,000	38.1%	61.5%
Treasurer	4.00	181,900	114,600	296,500	38.7%	63.0%
Clerk	5.00	224,100	140,700	364,800	38.6%	62.8%
Surveyor - Gen Fund	0.82	31,400	20,100	51,500	39.0%	64.0%
Surveyor - Public Land Corner Pres.	1.86	74,300	46,900	121,200	38.7%	63.1%
Planning	4.60	268,900	151,500	420,400	36.0%	56.3%
Forestry	8.80	388,900	259,900	648,800	40.1%	66.8%
Emergency Management	1.00	51,600	30,400	82,000	37.1%	58.9%
Public Works	51.65	2,433,000	1,693,400	4,126,400	41.0%	69.6%
Sheriff	37.80	2,328,500	1,665,900	3,994,400	41.7%	71.5%
DA	18.50	1,017,900	580,400	1,598,300	36.3%	57.0%
Juvenile Justice	7.50	412,000	247,600	659,600	37.5%	60.1%
Juvenile CAMI/Mediation	1.50	78,900	42,900	121,800	35.2%	54.4%
Community Corrections	24.00	1,416,500	949,400	2,365,900	40.1%	67.0%
Mental Health	2.00	86,600	55,300	141,900	39.0%	63.9%
Public Health	22.30	1,002,100	579,200	1,581,300	36.6%	57.8%
Commissioners	6.00	359,100	158,500	517,600	30.6%	44.1%
Finance	5.00	311,200	175,100	486,300	36.0%	56.3%
Human Resources	3.00	169,600	97,600	267,200	36.5%	57.5%
Property Management	-	-	-	-		
Information Technology	7.00	403,500	235,200	638,700	36.8%	58.3%
Communications	2.00	94,700	60,300	155,000	38.9%	63.7%
GIS	-	-	-	-		
Legal/Law Library	4.50	306,400	165,800	472,200	35.1%	54.1%
Building Operations/Maint	15.00	569,600	406,300	975,900	41.6%	71.3%
County Fleet	2.65	116,300	79,200	195,500	40.5%	68.1%
Veterans Service Office	2.25	85,400	47,500	132,900	35.7%	55.6%
Fairgrounds	2.30	79,100	44,300	123,400	35.9%	56.0%
Transit	15.00	444,500	292,100	736,600	39.7%	65.7%
CCF	-	-	-	-		
Parks	6.20	234,900	166,500	401,400	41.5%	70.9%
Building & Safety	4.50	270,200	154,100	424,300	36.3%	57.0%
Airports	2.50	114,200	57,300	171,500	33.4%	50.2%
Subtotal	283.73	14,152,300	9,085,000	23,237,300	39.1%	64.2%
Nondepartmental:						
Payroll Reserve Fund	-	190,000	120,000	310,000	38.7%	63.2%
Grand Totals	283.73	14,342,300	9,205,000	23,547,300	39.1%	64.2%

Source: Department Submitted Budgets for 2013-14

JOSEPHINE COUNTY
Comparison of FTE by Department
2012-13 to 2013-14

	Adopted 11-12	Adopted 12-13	Adopted 13-14	Change
	FTE	FTE	FTE	FTE
Assessor	17.80	14.85	14.50	(0.35)
Treasurer	5.00	4.50	4.00	(0.50)
Clerk	5.50	5.00	5.00	-
Surveyor	1.35	0.83	0.82	(0.01)
Surveyor Public Land Corner Pres.	2.37	2.13	1.86	(0.27)
Planning	6.00	5.00	4.60	(0.40)
Forestry	10.00	8.80	8.80	-
Emergency Management	-	1.00	1.00	-
Public Works	63.30	52.75	51.65	(1.10)
Sheriff	98.25	40.63	37.80	(2.83)
DA	23.50	18.00	18.50	0.50
Juvenile Justice	29.13	8.60	7.50	(1.10)
Juvenile CASA/CAMI	2.85	2.75	1.50	(1.25)
Community Corrections	28.00	27.00	24.00	(3.00)
Mental Health	3.95	2.45	2.00	(0.45)
Public Health	28.82	23.43	22.30	(1.13)
Commissioners	5.50	6.00	6.00	-
Finance	5.00	5.00	5.00	-
Human Resources	3.00	3.00	3.00	-
Property Management	0.60	0.60	-	(0.60)
Information Technology	8.00	7.00	7.00	-
Communications	2.00	2.00	2.00	-
GIS	1.00	0.50	-	(0.50)
Legal/Law Library	4.50	4.50	4.50	-
Building Operations/Maint	15.00	14.00	15.00	1.00
County Fleet	3.50	2.65	2.65	-
Veterans Service Office	2.25	2.25	2.25	-
Fairgrounds	4.60	4.00	2.30	(1.70)
Transit	17.00	15.80	15.00	(0.80)
CCF	1.55	1.55	-	(1.55)
Parks	6.00	6.00	6.20	0.20
Building & Safety	6.00	5.50	4.50	(1.00)
Airports	2.27	2.50	2.50	-
Grand Totals	<u>413.59</u>	<u>300.57</u>	<u>283.73</u>	<u>(16.84)</u>

Source: Department Adopted/Submitted Budgets
(including supplemental changes)

Josephine County
Staffing Summary in Full Time Equivalent (FTE) Employees (including supplemental changes)

Department - Detail	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
General Fund:												
Assessor	19.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	17.80	14.85	14.50
Treasurer	7.00	6.75	6.45	6.00	6.35	5.60	5.60	5.25	5.00	5.00	4.50	4.00
Clerk	7.00	6.75	6.75	6.75	6.75	6.75	6.60	5.63	5.50	5.50	5.00	5.00
Surveyor	1.75	1.75	1.75	1.50	1.75	1.34	1.30	1.42	1.40	1.35	0.83	0.82
Planning	9.81	9.35	8.20	8.50	10.00	8.50	6.50	6.00	6.00	6.00	5.00	4.60
Veterans Service Office						1.75	1.80	1.75	2.25	2.25	2.25	2.25
Emergency Management											1.00	1.00
Forestry	7.10	7.00	6.50	6.50	6.50	10.50	10.50	10.00	10.00	10.00	8.80	8.80
Total General Fund:	51.66	49.60	47.65	47.25	49.35	52.44	50.30	48.05	48.15	47.90	42.23	40.97

Public Safety Fund:												
Sheriff	97.90	90.40	89.40	86.40	88.00	86.90	95.50	95.90	100.25	98.25	40.63	37.80
District Attorney	23.00	21.00	21.00	22.00	23.00	22.00	22.50	23.50	23.50	23.50	18.00	18.50
Juvenile Justice	46.64	42.24	35.66	35.31	34.95	32.25	33.75	33.10	33.70	29.13	8.60	7.50
Total Public Safety Fund:	167.54	153.64	146.06	143.71	145.95	141.15	151.75	152.50	157.45	150.88	67.23	63.80

Internal Services Fund:												
Commissioners	6.00	6.00	6.00	6.00	7.00	7.00	5.50	5.50	5.50	5.50	6.00	6.00
Finance	4.00	4.70	5.70	6.70	7.00	5.00	5.80	5.80	5.80	5.00	5.00	5.00
Human Resources	4.00	4.50	4.50	3.00	4.00	2.50	2.80	2.80	2.80	3.00	3.00	3.00
Property Management					1.00	1.00	1.50	1.50	1.50	0.60	0.60	-
Information Technology	10.00	9.50	9.00	8.00	9.00	7.00	7.00	8.00	8.00	8.00	7.00	7.00
Communications	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00
GIS		2.15	2.30	2.30	2.00	1.50	1.00	2.00	2.00	1.00	0.50	-
Legal / Law Library	3.80	4.58	4.80	4.75	4.90	4.10	4.80	4.80	5.00	4.50	4.50	4.50
Total Internal Service:	30.80	34.43	35.30	33.75	37.90	31.10	31.40	33.40	33.60	29.60	28.60	27.50

Internal Vendors Fund:												
Building Oper/Maint	18.60	17.00	17.00	17.00	17.00	13.50	15.00	15.00	15.00	15.00	14.00	15.00
County Fleet	6.10	6.00	6.00	5.00	5.00	3.75	3.75	3.25	3.25	3.50	2.65	2.65
Total Internal Vendors:	24.70	23.00	23.00	22.00	22.00	17.25	18.75	18.25	18.25	18.50	16.65	17.65

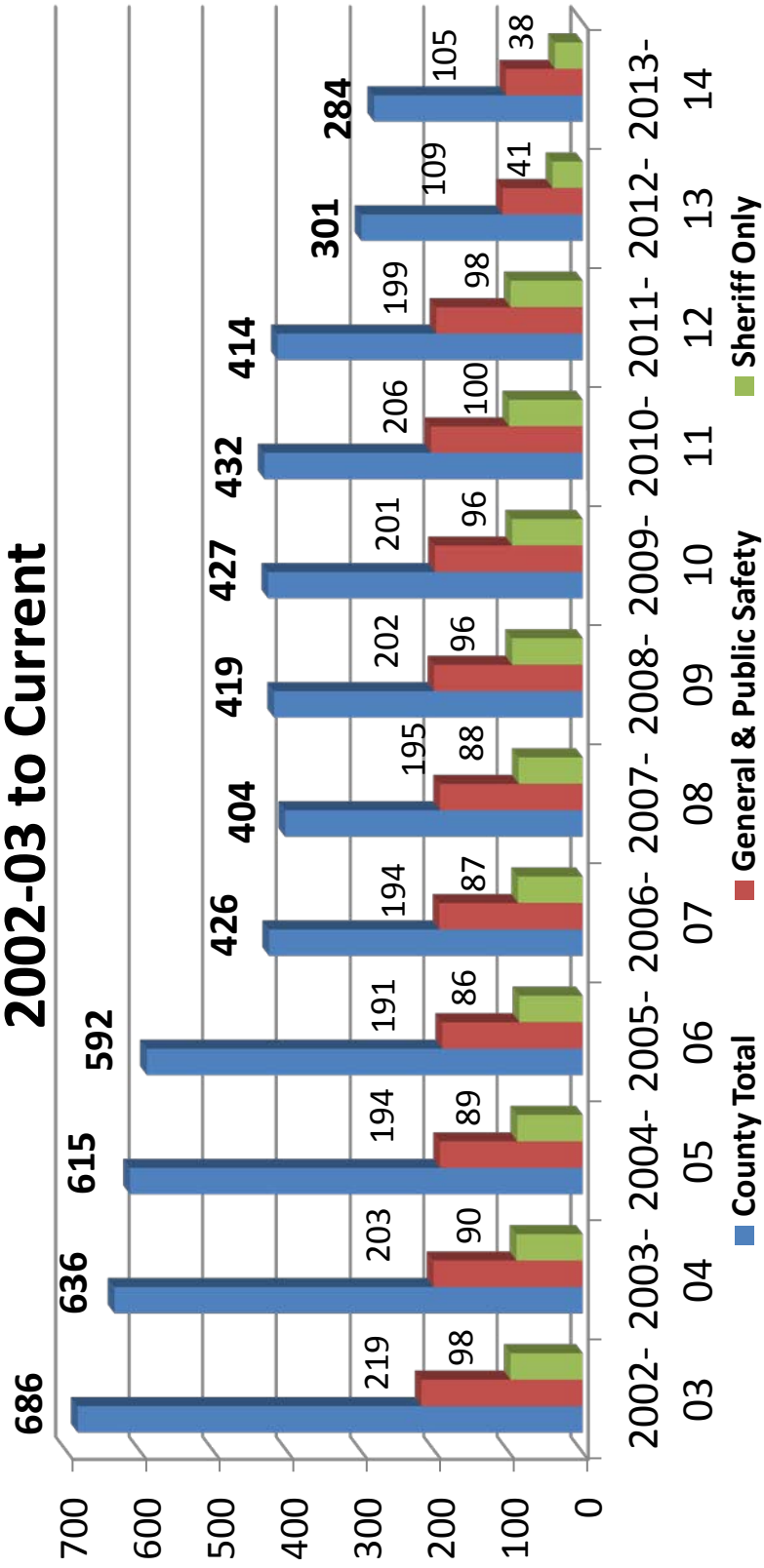
Major Funds:												
Public Works	87.76	78.25	67.00	67.00	67.50	53.75	59.25	64.55	63.55	63.30	52.75	51.65
Community Corrections	35.24	28.61	38.94	35.94	35.19	34.25	33.50	33.25	32.25	28.00	27.00	24.00
Mental Health	181.33	180.82	161.24	152.83	1.30	1.95	1.40	0.80	1.85	3.95	2.45	2.00
Public Health	42.18	35.09	38.08	37.68	35.02	30.20	27.90	27.70	29.72	28.82	23.43	22.30
Total Major Funds:	346.51	322.77	305.26	293.45	139.01	120.15	122.05	126.30	127.37	124.07	105.63	99.95

Special Funds:												
Fairgrounds	5.50	5.00	5.00	5.00	4.00	4.00	6.10	6.10	6.40	4.60	4.00	2.30
Surveyor Pub. Land Corner				0.25	0.25	2.16	2.20	2.38	2.40	2.37	2.13	1.86
Transit	10.00	10.00	12.45	11.25		13.25	12.50	12.75	15.02	17.00	15.80	15.00
Juvenile CASA/CAMI	1.72	1.50	1.78	1.78	1.75	2.60	2.35	2.65	2.85	2.85	2.75	1.50
CCF	2.50	2.00	2.00	2.00	2.00	2.55	2.60	3.00	1.80	1.55	1.55	-
Parks	7.80	7.00	6.75	6.75	7.00	9.00	9.00	10.90	9.40	6.00	6.00	6.20
Building & Safety	6.75	6.75	8.75	7.00	8.00	6.50	8.50	8.50	8.00	6.00	5.50	4.50
Airports	3.25	3.50	2.50	1.00	1.00	1.75	1.50	1.75	1.75	2.27	2.50	2.50
Library	24.00	15.30	17.94	15.04	4.50							
Gen/Central Srvc/Econ Dev	2.75	1.45	0.45	1.45	3.00							
Total Special Funds:	64.27	52.50	57.62	51.52	31.50	41.81	44.75	48.03	47.62	42.64	40.23	33.86

Total FTE's	685.48	635.94	614.89	591.68	425.71	403.90	419.00	426.53	432.44	413.59	300.57	283.73

JOSEPHINE COUNTY BUDGETED FTE

2002-03 to Current



ELECTED & CONTRACT Salary Table

January 1, 2013

Monthly

Hourly

ELECTED OFFICIALS

NO COLA

E 03	Assessor	\$	5,991.86	\$	34.57
E 03	Clerk	\$	5,991.86	\$	34.57
E 04	Commissioners (3)	\$	6,282.65	\$	36.25
E 02	District Attorney	\$	1,763.29	\$	10.17 (excludes State Salary of \$90,972)
E 06	Legal Counsel	\$	7,857.02	\$	45.33
E 05	Sheriff	\$	7,030.01	\$	40.56
E 01	Surveyor	\$	640.00	\$	32.00 (Paid hourly rate for hours in excess of 20 per month)
E 03	Treasurer (Includes Tax Collector - 40%)	\$	5,991.86	\$	34.57

CONTRACT EMPLOYEES

C 06	Chief Financial Officer	\$	8,301.52	\$	47.89

NON UNION Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU1	1,952.36 11.26	2,069.50 11.94	2,121.24 12.24	2,174.27 12.54	2,228.63 12.86	2,284.35 13.18	2,341.46 13.51	2,400.00 13.85	2,460.00 14.19	2,521.50 14.55	2,584.54 14.91	2,649.15 15.28
NU2	2,049.98 11.83	2,172.98 12.54	2,227.30 12.85	2,282.98 13.17	2,340.05 13.50	2,398.55 13.84	2,458.51 14.18	2,519.97 14.54	2,582.97 14.90	2,647.54 15.27	2,713.73 15.66	2,781.57 16.05
NU3	2,152.48 12.42	2,281.63 13.16	2,338.67 13.49	2,397.14 13.83	2,457.07 14.18	2,518.50 14.53	2,581.46 14.89	2,646.00 15.27	2,712.15 15.65	2,779.95 16.04	2,849.45 16.44	2,920.69 16.85
NU4	2,260.10 13.04	2,395.71 13.82	2,455.60 14.17	2,516.99 14.52	2,579.91 14.88	2,644.41 15.26	2,710.52 15.64	2,778.28 16.03	2,847.74 16.43	2,918.93 16.84	2,991.90 17.26	3,066.70 17.69
NU5	2,373.11 13.69	2,515.50 14.51	2,578.39 14.88	2,642.85 15.25	2,708.92 15.63	2,776.64 16.02	2,846.06 16.42	2,917.21 16.83	2,990.14 17.25	3,064.89 17.68	3,141.51 18.12	3,220.05 18.58
NU6	2,491.77 14.38	2,641.28 15.24	2,707.31 15.62	2,774.99 16.01	2,844.36 16.41	2,915.47 16.82	2,988.36 17.24	3,063.07 17.67	3,139.65 18.11	3,218.14 18.57	3,298.59 19.03	3,381.05 19.51
NU7	2,616.36 15.09	2,773.34 16.00	2,842.67 16.40	2,913.74 16.81	2,986.58 17.23	3,061.24 17.66	3,137.77 18.10	3,216.21 18.56	3,296.62 19.02	3,379.04 19.49	3,463.52 19.98	3,550.11 20.48
NU8	2,747.18 15.85	2,912.01 16.80	2,984.81 17.22	3,059.43 17.65	3,135.92 18.09	3,214.32 18.54	3,294.68 19.01	3,377.05 19.48	3,461.48 19.97	3,548.02 20.47	3,636.72 20.98	3,727.64 21.51
NU9	2,884.54 16.64	3,057.61 17.64	3,134.05 18.08	3,212.40 18.53	3,292.71 19.00	3,375.03 19.47	3,459.41 19.96	3,545.90 20.46	3,634.55 20.97	3,725.41 21.49	3,818.55 22.03	3,914.01 22.58
NU10	3,028.77 17.47	3,210.50 18.52	3,290.76 18.99	3,373.03 19.46	3,457.36 19.95	3,543.79 20.45	3,632.38 20.96	3,723.19 21.48	3,816.27 22.02	3,911.68 22.57	4,009.47 23.13	4,109.71 23.71
NU11	3,180.21 18.35	3,371.02 19.45	3,455.30 19.93	3,541.68 20.43	3,630.22 20.94	3,720.98 21.47	3,814.00 22.00	3,909.35 22.55	4,007.08 23.12	4,107.26 23.70	4,209.94 24.29	4,315.19 24.90
NU12	3,339.22 19.27	3,539.57 20.42	3,628.06 20.93	3,718.76 21.45	3,811.73 21.99	3,907.02 22.54	4,004.70 23.10	4,104.82 23.68	4,207.44 24.27	4,312.63 24.88	4,420.45 25.50	4,530.96 26.14
NU13	3,506.18 20.23	3,716.55 21.44	3,809.46 21.98	3,904.70 22.53	4,002.32 23.09	4,102.38 23.67	4,204.94 24.26	4,310.06 24.87	4,417.81 25.49	4,528.26 26.13	4,641.47 26.78	4,757.51 27.45

NON UNION Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
NU14	3,681.49 21.24	3,902.38 22.51	3,999.94 23.08	4,099.94 23.65	4,202.44 24.25	4,307.50 24.85	4,415.19 25.47	4,525.57 26.11	4,638.71 26.76	4,754.68 27.43	4,873.55 28.12	4,995.39 28.82
NU15	3,865.56 22.30	4,097.49 23.64	4,199.93 24.23	4,304.93 24.84	4,412.55 25.46	4,522.86 26.09	4,635.93 26.75	4,751.83 27.41	4,870.63 28.10	4,992.40 28.80	5,117.21 29.52	5,245.14 30.26
NU16	4,058.84 23.42	4,302.37 24.82	4,409.93 25.44	4,520.18 26.08	4,633.18 26.73	4,749.01 27.40	4,867.74 28.08	4,989.43 28.79	5,114.17 29.51	5,242.02 30.24	5,373.07 31.00	5,507.40 31.77
NU17	4,261.78 24.59	4,517.49 26.06	4,630.43 26.71	4,746.19 27.38	4,864.84 28.07	4,986.46 28.77	5,111.12 29.49	5,238.90 30.23	5,369.87 30.98	5,504.12 31.76	5,641.72 32.55	5,782.76 33.36
NU18	4,474.87 25.82	4,743.36 27.37	4,861.94 28.05	4,983.49 28.75	5,108.08 29.47	5,235.78 30.21	5,366.67 30.96	5,500.84 31.74	5,638.36 32.53	5,779.32 33.34	5,923.80 34.18	6,071.90 35.03
NU19	4,698.61 27.11	4,980.53 28.73	5,105.04 29.45	5,232.67 30.19	5,363.49 30.94	5,497.58 31.72	5,635.02 32.51	5,775.90 33.32	5,920.30 34.16	6,068.31 35.01	6,220.02 35.89	6,375.52 36.78
NU20	4,933.54 28.46	5,229.55 30.17	5,360.29 30.93	5,494.30 31.70	5,631.66 32.49	5,772.45 33.30	5,916.76 34.14	6,064.68 34.99	6,216.30 35.86	6,371.71 36.76	6,531.00 37.68	6,694.28 38.62
NU21	5,180.22 29.89	5,491.03 31.68	5,628.31 32.47	5,769.02 33.28	5,913.25 34.12	6,061.08 34.97	6,212.61 35.84	6,367.93 36.74	6,527.13 37.66	6,690.31 38.60	6,857.57 39.56	7,029.01 40.55
NU22	5,439.23 31.38	5,765.58 33.26	5,909.72 34.10	6,057.46 34.95	6,208.90 35.82	6,364.12 36.72	6,523.22 37.63	6,686.30 38.58	6,853.46 39.54	7,024.80 40.53	7,200.42 41.54	7,380.43 42.58
NU23	5,711.19 32.95	6,053.86 34.93	6,205.21 35.80	6,360.34 36.70	6,519.35 37.61	6,682.33 38.55	6,849.39 39.52	7,020.62 40.50	7,196.14 41.52	7,376.04 42.55	7,560.44 43.62	7,749.45 44.71
NU24	5,996.75 34.60	6,356.56 36.67	6,515.47 37.59	6,678.36 38.53	6,845.32 39.49	7,016.45 40.48	7,191.86 41.49	7,371.66 42.53	7,555.95 43.59	7,744.85 44.68	7,938.47 45.80	8,136.93 46.94
NU25	6,296.59 36.33	6,674.39 38.51	6,841.25 39.47	7,012.28 40.46	7,187.59 41.47	7,367.28 42.50	7,551.46 43.57	7,740.25 44.66	7,933.76 45.77	8,132.10 46.92	8,335.40 48.09	8,543.79 49.29

AFSCME Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A04	1,600.68 9.23	1,696.14 9.79	1,742.87 10.06	1,787.54 10.31	1,836.28 10.59	1,885.06 10.88	1,935.83 11.17	1,986.62 11.46	2,039.43 11.77	2,094.27 12.08	2,151.16 12.41	2,208.01 12.74
A05	1,694.10 9.77	1,795.67 10.36	1,844.43 10.64	1,893.19 10.92	1,943.96 11.22	1,994.73 11.51	2,047.55 11.81	2,102.39 12.13	2,159.28 12.46	2,216.15 12.79	2,275.05 13.13	2,336.00 13.48
A06	1,795.67 10.36	1,903.32 10.98	1,954.12 11.27	2,006.92 11.58	2,059.73 11.88	2,114.57 12.20	2,171.46 12.53	2,230.36 12.87	2,289.28 13.21	2,350.23 13.56	2,413.19 13.92	2,478.19 14.30
A07	1,903.32 10.98	2,017.09 11.64	2,071.93 11.95	2,126.77 12.27	2,183.65 12.60	2,240.53 12.93	2,299.44 13.27	2,360.36 13.62	2,423.35 13.98	2,488.35 14.36	2,555.37 14.74	2,622.40 15.13
A08	2,021.16 11.66	2,143.03 12.36	2,199.91 12.69	2,256.77 13.02	2,317.71 13.37	2,378.65 13.72	2,441.64 14.09	2,504.60 14.45	2,571.62 14.84	2,638.66 15.22	2,709.75 15.63	2,780.85 16.04
A09	2,136.93 12.33	2,264.91 13.07	2,325.85 13.42	2,386.78 13.77	2,451.78 14.15	2,516.78 14.52	2,583.81 14.91	2,652.88 15.31	2,723.97 15.72	2,797.11 16.14	2,870.23 16.56	2,947.42 17.00
A10	2,262.86 13.06	2,398.96 13.84	2,461.94 14.20	2,526.94 14.58	2,596.01 14.98	2,663.04 15.36	2,734.13 15.77	2,807.26 16.20	2,882.42 16.63	2,959.61 17.08	3,036.78 17.52	3,118.06 17.99
A11	2,396.93 13.83	2,541.15 14.66	2,608.20 15.05	2,677.24 15.45	2,748.34 15.86	2,821.47 16.28	2,896.63 16.71	2,971.79 17.15	3,051.02 17.60	3,132.26 18.07	3,215.56 18.55	3,300.86 19.04
A12	2,537.09 14.64	2,689.44 15.52	2,760.54 15.93	2,833.66 16.35	2,908.82 16.78	2,986.01 17.23	3,065.23 17.68	3,146.48 18.15	3,229.77 18.63	3,315.08 19.13	3,404.46 19.64	3,493.84 20.16
A13	2,681.31 15.47	2,841.77 16.40	2,916.95 16.83	2,996.17 17.29	3,075.40 17.74	3,156.64 18.21	3,241.95 18.70	3,327.27 19.20	3,416.65 19.71	3,508.06 20.24	3,601.50 20.78	3,696.98 21.33
A14	2,831.64 16.34	3,002.26 17.32	3,081.49 17.78	3,164.77 18.26	3,248.06 18.74	3,335.40 19.24	3,424.78 19.76	3,516.17 20.29	3,611.65 20.84	3,707.12 21.39	3,806.66 21.96	3,908.20 22.55
A15	2,990.07 17.25	3,168.84 18.28	3,254.14 18.77	3,341.49 19.28	3,430.87 19.79	3,522.28 20.32	3,615.71 20.86	3,713.23 21.42	3,812.75 22.00	3,914.31 22.58	4,017.91 23.18	4,125.57 23.80

AFSCME Salary Table
January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
A16	3,160.71 18.24	3,349.62 19.33	3,438.99 19.84	3,532.44 20.38	3,625.87 20.92	3,721.35 21.47	3,820.88 22.04	3,924.47 22.64	4,028.07 23.24	4,135.73 23.86	4,245.43 24.49	4,359.16 25.15
A17	3,337.43 19.25	3,538.53 20.42	3,631.96 20.95	3,729.47 21.52	3,829.00 22.09	3,930.55 22.68	4,036.18 23.29	4,143.85 23.91	4,253.55 24.54	4,367.29 25.20	4,483.09 25.86	4,602.93 26.56
A18	3,524.30 20.33	3,735.54 21.55	3,835.09 22.13	3,936.66 22.71	4,040.25 23.31	4,147.92 23.93	4,259.63 24.58	4,371.35 25.22	4,487.14 25.89	4,607.00 26.58	4,728.86 27.28	4,854.80 28.01
A19	3,719.31 21.46	3,942.75 22.75	4,046.35 23.34	4,154.01 23.97	4,265.73 24.61	4,379.49 25.27	4,495.28 25.93	4,615.11 26.63	4,737.00 27.33	4,862.93 28.06	4,992.93 28.81	5,124.96 29.57
A20	3,924.47 22.64	4,160.11 24.00	4,269.80 24.63	4,383.55 25.29	4,501.36 25.97	4,619.18 26.65	4,743.09 27.36	4,869.03 28.09	4,999.02 28.84	5,131.06 29.60	5,267.14 30.39	5,407.31 31.20
A21	4,137.76 23.87	4,385.57 25.30	4,503.38 25.98	4,623.24 26.67	4,745.12 27.38	4,871.04 28.10	5,001.06 28.85	5,135.13 29.63	5,271.22 30.41	5,411.37 31.22	5,555.61 32.05	5,703.89 32.91
A22	4,365.26 25.18	4,627.30 26.70	4,751.15 27.41	4,877.15 28.14	5,007.16 28.89	5,139.19 29.65	5,277.32 30.45	5,417.48 31.26	5,561.71 32.09	5,707.96 32.93	5,860.30 33.81	6,016.70 34.71
A23	4,604.95 26.57	4,881.22 28.16	5,011.21 28.91	5,145.27 29.68	5,281.39 30.47	5,423.56 31.29	5,567.79 32.12	5,716.07 32.98	5,868.42 33.86	6,024.83 34.76	6,185.30 35.69	6,349.84 36.63
A24	4,856.84 28.02	5,147.32 29.70	5,285.43 30.49	5,427.62 31.31	5,571.85 32.15	5,720.14 33.00	5,872.47 33.88	6,028.89 34.78	6,189.37 35.71	6,355.93 36.67	6,524.55 37.64	6,699.21 38.65
A25	5,057.94 29.18	5,360.61 30.93	5,504.82 31.76	5,651.08 32.60	5,801.38 33.47	5,955.76 34.36	6,114.20 35.27	6,276.71 36.21	6,445.32 37.19	6,615.95 38.17	6,792.66 39.19	6,973.45 40.23

SEIU Salary Table
January 1, 2013

NO COLA

ROADWORKERS

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O10	2,347.81 13.55	2,488.04 14.35	2,551.36 14.72	2,614.71 15.09	2,680.29 15.46	2,748.16 15.86	2,816.01 16.25	2,886.12 16.65	2,958.52 17.07	3,033.14 17.50	3,107.78 17.93	3,186.95 18.39
O20	2,594.13 14.97	2,750.73 15.87	2,818.80 16.26	2,891.43 16.68	2,964.07 17.10	3,041.24 17.55	3,118.39 17.99	3,197.84 18.45	3,279.54 18.92	3,361.24 19.39	3,447.47 19.89	3,534.90 20.39
O30	2,850.91 16.45	3,021.69 17.43	3,101.39 17.89	3,181.10 18.35	3,265.35 18.84	3,349.58 19.32	3,438.40 19.84	3,527.21 20.35	3,620.56 20.89	3,716.20 21.44	3,811.85 21.99	3,913.02 22.58
O40	3,114.19 17.97	3,301.56 19.05	3,388.36 19.55	3,477.47 20.06	3,566.57 20.58	3,660.26 21.12	3,756.23 21.67	3,856.75 22.25	3,957.28 22.83	4,060.10 23.42	4,167.49 24.04	4,277.15 24.68
O50	3,194.15 18.43	3,386.08 19.54	3,486.63 20.12	3,591.72 20.72	3,699.09 21.34	3,811.07 21.99	3,923.01 22.63	4,041.82 23.32	4,162.92 24.02	4,286.29 24.73	4,416.51 25.48	4,549.05 26.25
<u>FLEET</u>												
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
O21	2,364.43 13.64	2,506.64 14.46	2,569.60 14.82	2,634.59 15.20	2,701.62 15.59	2,770.70 15.99	2,839.76 16.38	2,912.88 16.81	2,986.01 17.23	3,061.17 17.66	3,140.39 18.12	3,219.62 18.58
O31	2,652.88 15.31	2,811.32 16.22	2,884.44 16.64	2,961.65 17.09	3,038.84 17.53	3,118.06 17.99	3,199.29 18.46	3,282.58 18.94	3,367.91 19.43	3,455.24 19.93	3,546.65 20.46	3,638.06 20.99
O41	2,811.32 16.22	2,979.91 17.19	3,057.12 17.64	3,138.35 18.11	3,219.62 18.58	3,302.88 19.06	3,390.23 19.56	3,479.61 20.08	3,569.00 20.59	3,662.44 21.13	3,757.90 21.68	3,857.45 22.25
O51	2,992.11 17.26	3,170.85 18.29	3,268.36 18.86	3,365.86 19.42	3,467.43 20.00	3,573.07 20.61	3,680.72 21.24	3,792.44 21.88	3,906.18 22.54	4,024.00 23.22	4,145.89 23.92	4,269.80 24.63

SHERIFF ASSOCIATION Salary Table

January 1, 2013

NO COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
S 1	2,413.75 13.93	2,555.15 14.74	2,682.61 15.48	2,814.06 16.24	2,957.44 17.06	3,102.82 17.90	3,266.14 18.84
S 2	2,535.24 14.63	2,682.61 15.48	2,814.06 16.24	2,957.44 17.06	3,102.82 17.90	3,266.14 18.84	3,423.46 19.75
S 3	2,959.42 17.07	3,130.70 18.06	3,288.03 18.97	3,455.32 19.93	3,624.60 20.91	3,801.85 21.93	3,991.05 23.03
S 4	3,015.20 17.40	3,190.45 18.41	3,724.18 21.49	3,905.40 22.53	4,100.59 23.66	4,305.72 24.84	4,516.82 26.06
S 5	3,031.14 17.49	3,208.37 18.51	3,742.10 21.59	3,923.33 22.64	4,118.51 23.76	4,323.63 24.94	4,536.73 26.17
S 6	3,108.81 17.94	3,288.03 18.97	3,833.72 22.12	4,022.91 23.21	4,222.08 24.36	4,431.19 25.57	4,648.27 26.82
S 7	3,184.47 18.37	3,371.68 19.45	3,923.33 22.64	4,118.51 23.76	4,323.63 24.94	4,536.73 26.17	4,761.77 27.47
S 8	3,248.21 18.74	3,437.40 19.83	3,929.31 22.67	4,126.48 23.81	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53
S 9	3,329.85 19.21	3,523.03 20.33	4,030.88 23.26	4,230.05 24.40	4,437.15 25.60	4,658.21 26.87	4,893.22 28.23
S 10	3,409.52 19.67	3,604.69 20.80	4,126.48 23.81	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53	5,012.71 28.92
S 11	3,491.18 20.14	3,698.29 21.34	4,230.05 24.40	4,437.15 25.60	4,658.21 26.87	4,893.22 28.23	5,138.17 29.64
S 12	3,578.80 20.65	3,787.91 21.85	4,331.59 24.99	4,544.70 26.22	4,771.74 27.53	5,012.71 28.92	5,263.64 30.37

FOPPO Salary Table

January 1, 2013

1.7% COLA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Basic PPO F16	\$3,538.94 \$20.42	\$3,732.30 \$21.53	\$3,941.26 \$22.74	\$4,138.52 \$23.88	\$4,312.34 \$24.88	\$4,503.75 \$25.98	\$4,691.25 \$27.06	\$4,882.64 \$28.17
Int PPO F17	\$3,773.56 \$21.77	\$3,984.62 \$22.98	\$4,203.58 \$24.26	\$4,412.67 \$25.46	\$4,602.04 \$26.55	\$4,801.28 \$27.70	\$5,004.44 \$28.87	\$5,205.65 \$30.03
Adv PPO F18	\$4,024.08 \$23.22	\$4,247.20 \$24.50	\$4,480.26 \$25.85	\$4,703.39 \$27.13	\$4,904.59 \$28.29	\$5,117.74 \$29.52	\$5,334.89 \$30.77	\$5,546.05 \$32.00

Appendix



JOSEPHINE COUNTY, OREGON
Budget 2013-14
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JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Adopted Budget: The annual budget document as approved by the budget committee and then adopted by the Board of County Commissioners.

Appropriation: An act (ordinance or resolution) of a governing body (such as the Board of County Commissioners) authorizing the expenditure of money for specific purposes. Also, the money so authorized.

Assessed Valuation: A valuation set upon real estate or other property by the County Assessor and the state as a basis for levying taxes. This amount is multiplied by the tax rate to determine the total amount of property taxes to be collected.

Beginning Fund Balance: Resources received by the County during previous fiscal years which are being included in the resources applied to meet the estimated operating costs of the current fiscal year.

Bond: A written promise to pay a specified sum of money (face value or principle amount) at a specified date or dates in the future (maturity date(s)), together with periodic interest at a specified rate.

Budget: A policy statement detailing an entity's plan for the attainment of stated goals during a specified period. This includes estimates of required expenditures and anticipated revenues to carry out stated goals.

Budget Committee: The budget planning board of an entity. It is comprised of the Board of County Commissioners and three appointed Josephine County Residents.

CAFR: Comprehensive Annual Financial Report. This is the County's annual report containing audited financial statements, comparison of actual to budget information and statistical data.

Capital Outlay: The expenditure category incorporating all property and equipment expenditures in excess of \$5,000 with a useful life of more than one year. This includes, but is not limited to, land purchases, the purchase, improvement, or renovation of county facilities, and the acquisition of county equipment.

Capital Projects: Activities resulting in the acquisition of or improvement of major capital items such as land, buildings and county facilities.

Capital Project Funds: Funds used to account for the financial resources to be used for the acquisition of or construction of major capital items.

Charges for Services: A charge imposed by a County department for services rendered to the public. Charges are imposed in order to insure that those citizens receiving the service pay at least a portion of the cost of providing the service.

Contingency: An expenditure classification for those funds reserved to meet unanticipated demands and expenses.

Debt Service: Payment of principal and interest on a long-term obligation.

Debt Service Funds: Funds used to account for the accumulation of resources for, and payment of long-term obligations.

Department Generated Revenues: Monies directly generated by departments as a result of the services provided by the department in the form of charges for services, sale of licenses and permits, fines, intergovernmental grants and shared revenues, or donations and other miscellaneous revenues.

Enterprise Funds: Funds used to account for the operations that are financed and operated in a manner similar to those of private business enterprises. The intent is that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Expendable Trust Fund: A fund used to account for resources received and held by the County in a fiduciary capacity. It is permitted to expend, or spend, the trust corpus, or body. Due to the nature of the purpose of the funds they are accounted for in essentially the same manner as governmental funds.

Expenditure: In fund accounting, a disbursement of cash or a liability incurred for operations, capital outlay, or other requirement during a budget period.

Fines & Forfeitures: Revenues collected as fines for the violation of laws, rules or regulations, and revenues received due to the forfeiture by an individual of an asset to the County.

Fiscal Year: The twelve-month period from July 1 to June 30 for which the annual budget of the County is prepared and adopted.

Fixed Asset: Assets with a life expectancy in excess of one year, such as land, buildings, furniture and other equipment.

FTE (Full-time Equivalent): This term is used in the budget to designate the equivalent of one full-time employee. One FTE is equivalent to one full-time employee or any combination of part-time employees whose employment percentages total 100%.

Fund: A fiscal entity consisting of a self-balancing set of accounts that are segregated from other funds for the purpose of fulfilling specific activities or attaining specific objectives in accordance with regulations, restrictions, or limitations. A fund is also an available quantity of financial resources.

GAAP: Generally Accepted Accounting Principles.

General Fund: A fund established for the purpose of accounting for all financial resources and liabilities of the County except those required to be accounted for in other funds by special regulations, restrictions, or limitations.

Interfund Transfers: An expenditure and revenue classification for those expenses charged to one fund by another fund for materials or services rendered or for receipt of monies for specific programs or services.

Intergovernmental Revenues: A revenue category to record the receipt of grants and shared revenues received from another governmental entity.

Internal Service Funds: Funds used to account for the operations of departments or programs that provide services and products primarily to other County departments or programs.

Internal Service Fund Charges: An expenditure classification for those expenses charged by an Internal Service Fund to a department or program for services.

Licenses & Permits: A revenue classification used to record the monies received from the sales of licenses and permits.

Materials and Services: An expenditure classification including major non-capital, non-personnel expenditures. These include expenses for travel and training, operations, data processing, property, equipment, and contracted services.

Miscellaneous Revenues: A revenue classification used to record revenues that do not meet the definition of other revenue classifications. These include interest earned on fund balances.

JOSEPHINE COUNTY, OREGON

Glossary of Budget Terms

Non-Expendable Trust Fund: A fund used to account for resources received by the County in a fiduciary capacity. The only amount that may be expended is the interest earned on the principal. The body of the trust, or the corpus, must remain intact.

O & C Revenues: Revenues received by the county from the federal government for timber harvested on federal government land formerly belonging to the Oregon and California Railroad. This is the primary source of revenue for Josephine County's public safety programs. Beginning in 1994-95, O & C Funds were no longer linked to the timber harvest, and were guaranteed by the federal government in a federal safety net program for five years. In October 2000, Congress passed PL 106-393 which guaranteed payment of the safety net money through the County's fiscal year 2006-07. In May 2007, the funding was extended for one more year, through the County's fiscal year 2007-08. In October 2008, Congress passed the Troubled Assets Relief Program (TARP) which extended the payments for another four years but with reduced amounts each year until phased out altogether.

Operating Budget: The portion of the Josephine County annual budget that applies to expenditures other than capital outlays, debt service, transfers, contingency, and ending fund balance.

Personal Services: An expenditure classification used to account for the costs of employees. This classification includes salaries and wages and employer paid benefits.

Program: A group of related activities performed by one or more organized units for the purpose of accomplishing a function for which the county is responsible.

Requirements: A budget term used for all budgeted uses of monies in a fund during a fiscal period. It includes budgeted expenditures, interfund transfers, contingencies and balances budgeted to be carried over to the next fiscal period. Requirements must be equal to Resources (see next definition) in order for a fund's budget to be in balance.

Resources: Total monies available during a budget period. This includes the estimated balances on hand at the beginning of the budgetary period plus all revenues anticipated being collected.

Revenue: Monies received during the budgetary period to finance County services.

Special Revenue Funds: Funds established for the purpose of accounting for all financial resources and requirements which, because of special regulations, restrictions, or limitations, must be segregated from other funds.

Supplemental Budget: An amendment, made by the governing body, to the adopted budget to meet unexpected needs or to authorize the expenditure of revenues which were not anticipated at the time the regular budget was adopted.

Tax Levy: The total amount eligible to be raised by general property taxes.

Tax Rate: The amount of tax levied for each \$1,000 of assessed valuation. The assessed valuation is multiplied by the tax rate to determine the total tax dollars levied.

Unappropriated Ending Fund Balance: A budget classification for those funds not appropriated for any purpose and reserved for subsequent fiscal years. This may include specific reserves for buildings or equipment or may be generally reserved funds for no specific purpose.

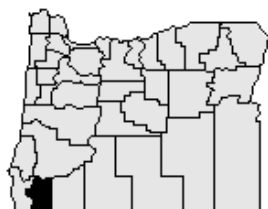
JOSEPHINE COUNTY, OREGON

Glossary of Acronyms

BCC	Board of County Commissioners
BFB	Beginning Fund Balance
BLM	Bureau of Land Management
BOM	Building Operations & Maintenance
BoPTA	Board of Property Tax Appeals
CAMI	Child Abuse Multidisciplinary Intervention
CAFFA	County Assessment Function Funding Assistance
CASA	Court Appointed Special Advocate
CDBG	Community Development Block Grant
COLA	Cost of Living Adjustment
CS	Casual & Seasonal Employees
DEA	Drug Enforcement Administration
DEQ	Department of Environmental Quality
DOC	Department of Corrections
DOE	Department of Education
DOR	Department of Revenue
FAA	Federal Aviation Administration
FTE	Full Time Equivalent
GIS	Geographic Information System
HR	Human Resources
ISF	Administrative Internal Service Fund
IT	Information Technology
LID	Local Improvement District
MCU	Major Crimes Unit
NVIP	North Valley Industrial Park
O&C	Oregon and California Railroad
ODOT	Oregon Department of Transportation
ORMAP	Oregon Map
ORS	Oregon Revised Statutes
OSP	Oregon State Police
OTIA	Oregon Transportation Investment Act
OYA	Oregon Youth Authority
PEG	Public, Educational and Government
PERS	Public Employees Retirement System
USFS	United States Forest Service
VSO	Veterans Service Office

Oregon Historical County Records Guide

Josephine County History



Josephine County Courthouse
500 NW 6th St
Grants Pass, OR 97526
Clerk: (541) 474-5240
Courts: (541) 476-2309
www.co.josephine.or.us



The Josephine County Courthouse in Grants Pass was constructed in 1917 to replace the courthouse built in 1887.

FunFact



A towering 18-foot tall fiberglass caveman stands among the trees in Grants Pass. The caveman was erected in 1971 as part of a boosterism effort. (Photo No. josD0008)

Grants Pass, the Josephine County seat, is guarded by a towering 18-foot tall caveman, complete with a club. The fiberglass statue was erected by

History

Josephine County is located in southwestern Oregon and was created by the Territorial Legislature on January 22, 1856, from the western half of Jackson County. It was the nineteenth, and last, county created before statehood. Josephine County was named for Josephine Rollins, the first white woman to settle in southern Oregon.

The county is bordered on the south by California, on the north by Douglas County, on the west by Curry County at the Coast Range summit, and on the east by Jackson County. Josephine County is predominantly mountainous, but has two major valleys cut by the Rogue and Illinois Rivers.

Sailor Diggings was named the first county seat of Josephine County in 1856. During the next year, the population center shifted north to the Illinois Valley and to Kerbyville, a town which had been founded earlier that year by James Kerby. Kerbyville was chosen by the electorate as the new county seat in 1857. In 1858 the Territorial Legislature changed its name to Napoleon, but Kerbyville, and later, Kerby, remained the favored usage in the county. In 1886, the county seat was relocated to Grants Pass, a new town built along the recently completed railroad which traversed the state.

the city's "Caveman Club" in 1971 following nearly five decades of boosterism based on the theme. Beginning in 1922, local shopkeepers would march down Main Street wearing animal skins and furs and dragging ceremonial clubs to boost business.

While the Grants Pass High School sports teams continue to compete as Cavemen and Lady Cavers, the city prefers other forms of promotion. More popular now is the slogan "Where the Rogue River Runs," a reference to the local wild and scenic river with white-water, fishing, and jet boat recreational opportunities. (Source: Roadside America)

The first county courthouse was a log cabin at Sailor Diggings, which later came to known as Waldo. The building was purchased for \$100 from James Hendershott in 1856. In 1858 when Kerbyville became the new county seat, the commissioners ordered the sheriff to sell the courthouse at Sailor Diggings. Between 1858 and 1886 court records were kept in various offices and buildings rented by the county in Kerbyville. In 1886 the county seat was relocated to Grants Pass where courthouses were built in 1887 and 1917.

County officers were elected in June, 1856, and included three county commissioners, sheriff, auditor, treasurer, probate judge, and coroner. The U.S. district court held its first session at Sailor Diggings in 1856. Josephine County government currently consists of three commissioners, district attorney, assessor, clerk, sheriff, surveyor, and treasurer.

Most of the commercial activity during the territorial period centered on gold mining and the supply of provisions to miners. Miners had been active in the Rogue and Illinois Valleys since 1851. By the late 1850s, however, gold mining was beginning to decline and population dwindled as well. In

1859, gold was discovered along the Fraser River in British Columbia and an exodus from Josephine County occurred.

Although several Indian tribes lived in the area from which Josephine County was created, most of their members had been moved to reservations by 1856. In late 1856 all Indians in southwest Oregon, with the exception of a few tiny bands, were moved to the Siletz Reservation in Polk County.

Josephine County was also the home to a large Chinese population. Most had come to the area to work gold claims purchased from whites no longer interested in working them. Even though they could not own land, they had to pay a tax to mine gold, and were relegated to inferior claims.

The Area:

Josephine County is mountainous, but also has two major valleys and three rivers; the Rogue, the Applegate and the Illinois. These scenic rivers are world renowned for whitewater rafting and fishing. Many Josephine County Parks are situated on the Rogue River; these parks offer camping and great activities such as disc golf, hiking, volleyball, softball and fishing.

One point of interest in Josephine County is the Grave Creek Covered Bridge; this is one of the few functional covered bridges that remain in southern Oregon. This historic bridge is the only covered bridge visible from the Oregon I-5 freeway.

Other attractions include the Applegate Trail Interpretive Center, Hellgate Canyon-Rogue River, Kalmiopsis Wilderness, Kerbyville Museum, Oregon Caves National Monument, Rogue Community College, Lake Selmac, WildLife Images and the Wolf Creek Inn, a State Historic Park.



the Rogue River

Profile of Josephine County Government

Josephine County is located in the southwestern corner of the State of Oregon. The southern border of the County forms the Oregon/California state line. The County was established on January 22, 1856. The County's boundaries encompass an area of 1,641 square miles. The County's population showed steady increases by growing from 77,411 in 2002 to 82,794 in 2009; and has since shown signs of leveling off to about 82,730 in 2011.

Josephine County has three commissioners who are elected at large for four-year terms. The daily administrative functions of each County office/program/division are overseen by appointed managers or one of seven Elected Officials. The Board of County Commissioners (BCC) sets policy, adopts the annual budget, and passes resolutions and ordinances in accordance with state law. The BCC appoints many volunteers to citizen's advisory and review committees, including the Budget Committee. These committees assist the County and the BCC in providing needed and desired services to the community.

The Budget Committee is comprised of the three Commissioners and three citizens appointed from the public at large by the BCC. Each of the citizens serves a three-year term (terms are staggered so one is up for replacement each year), and they are not paid for their services. The Budget Committee reviews and approves the annual budget in hearings open to the public. All funds are budgeted in conformance with Oregon Local Budget Law. The BCC adopts a resolution authorizing appropriations for each department or expenditure category within a fund, setting the levels that expenditures cannot legally exceed.

Josephine County government provides a wide range of services. The services include public health, parks and recreation, airport operations, public road maintenance and construction, planning and development, building safety, county fair activities, probation and juvenile justice activities. In addition, it provides services to the economically disadvantaged in the county. The County has seven Elected Officials. The Sheriff provides patrols and operates the jail. The District Attorney prosecutes the criminals of the community and maintains a family support division. The Assessor is responsible for certifying all levies and computing the valuation of property for taxation. The Clerk conducts elections and maintains official records. The County Surveyor maintains County land survey records. The Treasurer is the custodian of County and District monetary funds. Finally, the County's Legal Counsel provides legal support to all County departments.

JOSEPHINE COUNTY, OREGON

Net Assets by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	As of June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Governmental Activities:										
Invested in capital assets, net of related debt	\$25,724,558	\$24,510,941	\$40,266,754	\$41,314,844	\$42,874,052	\$46,841,750	\$46,731,176	\$47,478,186	\$48,087,945	\$50,788,250
Restricted	12,660,292	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718
Unrestricted	(19,532,610)	(18,883,570)	(16,626,350)	(12,149,187)	(6,574,356)	(2,056,077)	2,112,202	192,838	(1,541,258)	(8,477,984)
Total Governmental Activities net assets	\$18,852,240	\$20,113,197	\$42,095,324	\$49,787,917	\$53,722,802	\$63,476,777	\$69,698,056	\$65,932,778	\$62,576,772	\$53,731,984
Business-type Activities:										
Invested in capital assets, net of related debt	\$1,481,215	\$1,663,333	\$1,977,725	\$1,867,831	\$1,946,770	\$2,906,167	\$2,792,408	\$2,823,021	\$3,141,932	\$3,695,039
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	153,476	166,508	184,746	230,827	227,777	163,974	184,878	210,457	318,631	332,088
Total Business-type Activities net assets	\$1,634,691	\$1,829,841	\$2,162,471	\$2,098,658	\$2,174,547	\$3,070,141	\$2,977,286	\$3,033,478	\$3,460,563	\$4,027,127
Primary Government:										
Invested in capital assets, net of related debt	\$27,205,773	\$26,174,274	\$42,244,479	\$43,182,675	\$44,820,822	\$49,747,917	\$49,523,584	\$50,301,207	\$51,229,877	\$54,483,289
Restricted	12,660,292	14,485,826	18,454,920	20,622,260	17,423,106	18,691,104	20,854,678	18,261,754	16,030,085	11,421,718
Unrestricted	(19,379,134)	(18,717,062)	(16,441,604)	(11,918,360)	(6,346,579)	(1,892,103)	2,297,080	403,295	(1,222,627)	(8,145,896)
Total Primary Government net assets	\$20,486,931	\$21,943,038	\$44,257,795	\$51,886,575	\$55,897,349	\$66,546,918	\$72,675,342	\$68,966,256	\$66,037,335	\$57,759,111

Notes:

- (1) Accrual basis financial statements for the county government as a whole is available only back to 2003, the year GASB Statement 34 was implemented.
- (2) The balances as of June 30, 2005 include infrastructure assets for the first time.
- (3) The balances as of June 30, 2009 include the Other Post-Employment Benefit (OPEB) Obligation for the first time.

JOSEPHINE COUNTY, OREGON

Changes in Net Assets

Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ended June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Expenses:										
Governmental Activities:										
General Government	\$6,068,483	\$7,562,145	\$8,019,981	\$4,230,673	\$2,600,514	\$4,505,267	\$3,554,768	\$3,105,746	\$3,486,313	\$4,196,167
Public Safety	17,406,989	16,035,512	15,217,040	16,124,831	18,228,829	18,288,469	18,674,398	20,288,250	20,580,502	20,389,206
Public Works	5,420,435	5,795,684	7,487,302	5,912,624	5,687,268	5,350,527	8,213,897	9,551,563	9,167,351	8,315,014
Culture and Recreation	5,801,350	3,587,034	3,454,429	3,340,311	2,883,124	2,398,748	2,569,225	2,457,628	2,234,542	2,650,036
Community Development	2,899,438	2,782,839	2,537,919	4,603,135	3,963,488	2,971,068	3,057,506	4,295,501	3,553,741	3,455,163
Health & Human Services	26,559,366	27,043,154	27,547,123	26,047,563	13,326,948	8,124,116	8,074,595	7,995,407	8,993,704	9,392,933
Interest on long-term debt	1,371,960	1,477,150	1,372,836	1,299,545	1,415,435	1,251,165	1,221,383	993,901	958,424	940,402
Total Governmental Activities expenses	65,528,021	64,283,518	65,636,630	61,558,682	48,105,606	42,889,360	45,365,772	48,687,996	48,954,577	49,338,921
Business-type Activities:										
Jail Commissary	29,335	28,782	39,410	66,547	63,405	36,600	66,893	64,104	66,071	109,769
County Airports	532,743	581,488	592,640	608,669	575,729	609,390	719,103	780,848	556,937	764,224
Total Business-type Activities expenses	562,078	610,270	632,050	675,216	639,134	645,990	785,996	844,952	623,008	873,993
Total Primary Government expenses	\$66,090,099	\$64,893,788	\$66,268,680	\$62,233,898	\$48,744,740	\$43,535,350	\$46,151,768	\$49,532,948	\$49,577,585	\$50,212,914

Program Revenues:

Governmental Activities:										
Charges for Services:										
General Government	\$1,458,947	\$1,696,813	\$6,218,250	\$5,642,574	\$2,129,445	\$966,763	\$2,636,988	\$1,714,988	\$1,781,670	\$1,749,282
Public Safety	2,703,110	748,900	16,179	20,420	2,604,016	1,856,199	1,854,259	1,883,974	2,082,170	1,839,528
Public Works	756,714	125,780	123,359	126,396	131,098	227,253	296,886	146,557	295,575	305,253
Culture and Recreation	1,580,144	1,528,374	1,350,210	1,468,255	1,530,078	1,178,971	1,449,110	1,399,433	1,403,855	1,522,923
Community Development	2,214,116	2,923,765	1,059,562	1,205,988	1,369,546	2,381,508	2,018,546	1,278,033	1,214,792	1,507,512
Health & Human Services	2,931,039	2,119,446	689,049	670,162	1,190,256	1,360,527	1,692,426	1,425,936	1,694,825	1,519,911
Operating Grants and Contributions	39,358,149	41,861,914	42,862,587	43,131,333	25,055,783	26,709,265	21,822,753	21,632,056	22,903,460	21,425,013
Capital Grants and Contributions	-	-	3,923,000	-	113,817	56,000	3,464,680	304,227	371,099	702,874
Total Governmental Activities program revenues	51,002,219	51,004,992	56,242,196	52,265,128	34,124,039	34,736,486	35,235,648	29,785,204	31,747,446	30,572,296
Business-type Activities:										
Charges for Services:										
Jail Commissary	41,970	49,547	60,343	70,346	57,768	63,606	45,450	78,142	91,468	130,294
County Airports	425,584	230,904	293,448	405,188	450,110	450,831	521,850	427,165	517,754	577,152
Capital Grants and Contributions	151,749	504,964	565,631	69,542	188,600	1,062,974	111,338	369,689	415,978	720,847
Total Business-type Activities program revenues	619,303	785,415	919,422	545,076	696,478	1,577,411	678,638	874,996	1,025,200	1,428,293
Total Primary Government program revenues	\$51,621,522	\$51,790,407	\$57,161,618	\$52,810,204	\$34,820,517	\$36,313,897	\$35,914,286	\$30,660,200	\$32,772,646	\$32,000,589
Net (expenses) revenues:										
Governmental Activities	(\$14,525,802)	(\$13,278,526)	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)	(\$18,766,625)
Business-type Activities	57,225	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300
Total Primary Government net expense	(\$14,468,577)	(\$13,103,381)	(\$9,107,062)	(\$9,423,694)	(\$13,924,223)	(\$7,221,453)	(\$10,237,482)	(\$18,872,748)	(\$16,804,939)	(\$18,212,325)

(Continued on the next page)

JOSEPHINE COUNTY, OREGON

Changes in Net Assets (Continued)

Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ended June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Net (expenses) revenues (from previous page):										
Governmental Activities	(\$14,525,802)	(\$13,278,526)	(\$9,394,434)	(\$9,293,554)	(\$13,981,567)	(\$8,152,874)	(\$10,130,124)	(\$18,902,792)	(\$17,207,131)	(\$18,766,625)
Business-type Activities	57,225	175,145	287,372	(130,140)	57,344	931,421	(107,358)	30,044	402,192	554,300
Total Primary Government net expense	<u>(14,468,577)</u>	<u>(13,103,381)</u>	<u>(9,107,062)</u>	<u>(9,423,694)</u>	<u>(13,924,223)</u>	<u>(7,221,453)</u>	<u>(10,237,482)</u>	<u>(18,872,748)</u>	<u>(16,804,939)</u>	<u>(18,212,325)</u>
General Revenues and Other Changes in Net Assets:										
Governmental Activities:										
Taxes:										
Property Taxes	3,782,711	3,759,885	3,858,159	3,957,320	4,137,828	4,390,498	4,661,545	4,891,102	4,848,368	4,872,179
Unrestricted O&C Revenue Safety Net Support	11,253,913	11,388,960	11,537,016	11,802,368	11,920,391	11,895,928	10,728,352	9,655,517	8,701,886	4,910,825
Investment Earnings	361,723	322,049	671,299	1,283,459	1,866,053	1,576,486	970,106	613,695	323,671	149,333
Transfers	(12,000)	(12,000)	(37,000)	(57,000)	(7,820)	43,937	(8,600)	(22,800)	(22,800)	(10,500)
Total Governmental Activities	<u>15,386,347</u>	<u>15,458,894</u>	<u>16,029,474</u>	<u>16,986,147</u>	<u>17,916,452</u>	<u>17,906,849</u>	<u>16,351,403</u>	<u>15,137,514</u>	<u>13,851,125</u>	<u>9,921,837</u>
Business-type Activities:										
Investment Earnings	2,983	8,005	4,476	9,327	10,725	8,110	5,903	3,348	2,093	1,764
Transfers	12,000	12,000	37,000	57,000	7,820	(43,937)	8,600	22,800	22,800	10,500
Total Business-type Activities	<u>14,983</u>	<u>20,005</u>	<u>41,476</u>	<u>66,327</u>	<u>18,545</u>	<u>(35,827)</u>	<u>14,503</u>	<u>26,148</u>	<u>24,893</u>	<u>12,264</u>
Total Primary Government	<u>15,401,330</u>	<u>15,478,899</u>	<u>16,070,950</u>	<u>17,052,474</u>	<u>17,934,997</u>	<u>17,871,022</u>	<u>16,365,906</u>	<u>15,163,662</u>	<u>13,876,018</u>	<u>9,934,101</u>
Change in Net Assets:										
Governmental Activities	860,545	2,180,368	6,635,040	7,692,593	3,934,885	9,753,975	6,221,279	(3,765,278)	(3,356,006)	(8,844,786)
Business-type Activities	72,208	195,150	328,848	(63,813)	75,889	895,594	(92,855)	56,192	427,085	566,564
Total Primary Government	<u>\$932,753</u>	<u>\$2,375,518</u>	<u>\$6,963,888</u>	<u>\$7,628,780</u>	<u>\$4,010,774</u>	<u>\$10,649,569</u>	<u>\$6,128,424</u>	<u>(\$3,709,086)</u>	<u>(\$2,928,921)</u>	<u>(\$8,278,224)</u>

Note: Accrual basis financial statements for the county government as a whole is available only back to 2003, the year GASB Statement 34 was implemented.

JOSEPHINE COUNTY, OREGON

Fund Balances of Governmental Funds

Last Ten Fiscal Years

(modified accrual basis of accounting)

	As of June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Fund:										
Reserved	\$ 3,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved	2,094,295	2,494,819	2,660,756	4,135,655	5,425,422	3,952,683	3,598,996	3,462,700	-	-
GASB 54:										
Unassigned										
Total General Fund	<u>\$ 2,097,963</u>	<u>\$ 2,494,819</u>	<u>\$ 2,660,756</u>	<u>\$ 4,135,655</u>	<u>\$ 5,425,422</u>	<u>\$ 3,952,683</u>	<u>\$ 3,598,996</u>	<u>\$ 3,462,700</u>	<u>\$ 2,708,775</u>	<u>\$ 2,406,543</u>
All other governmental funds:										
Reserved/Nonspendable	\$ 1,219,229	\$ 966,675	\$ 1,020,560	\$ 2,078,253	\$ 594,850	\$ 627,054	\$ 1,162,807	\$ 414,672	\$ -	\$ -
Unreserved, reported in:										
Special revenue funds	11,339,351	13,620,725	14,173,306	14,935,820	15,331,547	24,247,936	26,728,405	25,076,912	-	-
Debt service funds	310,397	1,138,761	1,651,013	764,474	-	-	168,214	165,430	-	-
Capital project funds	(39,297)	108,457	3,587,159	3,549,672	5,501,802	2,758,755	6,036,704	5,213,017	-	-
Permanent funds	171,685	181,547	140,460	160,224	185,916	208,788	222,803	-	-	-
GASB 54:										
Nonspendable									1,060,372	1,228,215
Restricted									12,324,318	10,068,383
Committed									14,468,977	5,994,351
Assigned									-	-
Unassigned									(143,976)	(282,568)
Total all other governmental funds	<u>\$ 13,001,365</u>	<u>\$ 16,016,165</u>	<u>\$ 20,572,498</u>	<u>\$ 21,488,443</u>	<u>\$ 21,614,115</u>	<u>\$ 27,842,533</u>	<u>\$ 34,318,933</u>	<u>\$ 30,870,031</u>	<u>\$ 27,699,691</u>	<u>\$ 17,008,381</u>

Due to changes in the county's fund structure connected with the implementation of GASB 34, fund balance information is available only back to 2003.

Beginning with June 30, 2011 amounts in fund balance are reported in accordance with GASB 54. Prior year fund balance remain in the previous designation.

JOSEPHINE COUNTY, OREGON

Changes in Fund Balances of Governmental Funds											
Last Ten Fiscal Years											
(modified accrual basis of accounting)											
Fiscal Year Ended June 30											
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
Revenues:											
Taxes	\$3,907,165	\$3,883,987	\$3,970,604	\$4,095,041	\$4,184,157	\$4,438,328	\$4,581,410	\$4,826,026	\$4,824,573	\$4,807,750	
Fees and Charges for Services	6,982,626	8,318,255	8,696,834	8,840,202	8,509,403	7,812,689	7,735,370	6,730,365	7,008,388	7,031,687	
Intergovernmental Revenues	50,211,593	49,731,153	56,593,851	53,425,843	36,164,952	36,699,746	35,523,619	31,311,196	31,891,433	27,023,002	
Interfund Charges for Services	2,600,649	3,288,879	3,809,682	1,943,228	1,541,932	1,753,682	1,598,320	1,531,425	1,572,381	1,670,473	
Other Revenues	4,705,372	3,712,055	2,205,516	2,227,569	2,464,183	3,238,630	2,644,969	1,378,407	1,399,594	1,213,872	
Total Revenues	68,407,405	68,934,329	75,276,487	70,531,883	52,864,627	53,943,075	52,083,688	45,777,419	46,696,369	41,746,784	
Expenditures:											
General Government	6,772,013	7,034,606	7,881,158	5,521,445	2,892,577	3,767,602	3,034,443	3,343,636	2,909,254	3,733,693	
Public Safety	17,176,501	16,438,386	17,373,070	17,647,363	17,866,561	18,149,093	17,718,712	18,761,904	19,348,194	19,264,881	
Public Works	5,298,780	6,258,326	8,476,944	7,760,070	6,906,119	9,415,379	7,258,275	8,564,515	8,934,164	9,639,342	
Culture & Recreation	5,616,494	3,567,235	3,564,773	3,441,299	2,680,596	2,347,670	2,682,453	2,410,184	2,400,484	2,415,588	
Community Development	2,882,527	2,917,763	2,783,732	4,948,449	3,808,406	2,885,006	2,902,631	4,049,645	3,411,218	3,440,039	
Human Services	27,055,586	27,589,814	28,397,568	26,554,315	12,487,281	7,792,849	7,887,824	7,594,218	8,818,945	9,144,318	
Debt Service - Principal	979,945	1,082,142	955,258	1,089,747	1,196,162	1,170,208	1,296,925	1,315,323	1,390,594	1,455,869	
Debt Service - Interest	1,082,423	1,048,909	1,022,337	995,898	1,110,066	948,524	914,495	779,645	748,018	723,744	
Debt Service - Bond issuance cost	-	-	-	-	-	-	127,103	-	-	57,880	
Total Expenditures	66,864,269	65,937,181	70,454,840	67,958,586	48,947,768	46,476,331	43,822,861	46,819,070	47,960,871	49,875,354	
Excess of Revenues Over (Under)	1,543,136	2,997,148	4,821,647	2,573,297	3,916,859	7,466,744	8,260,827	(1,041,651)	(1,264,502)	(8,128,570)	
Expenditures											
Other Financing Sources (Uses):											
Debt Proceeds	369,000	-	-	-	-	-	-	-	-	-	
Refunding bonds issued	-	-	-	-	-	-	7,920,000	-	-	8,300,000	
Premium (Discount) on refunding bonds	-	-	-	-	-	-	391,656	-	-	(198,760)	
Payment to refunding bond escrow agent	-	-	-	-	-	-	(8,184,553)	-	-	(8,043,360)	
Transfers In	3,289,269	4,279,981	5,151,809	4,372,389	22,310,938	7,550,782	8,228,071	7,471,302	7,443,296	7,061,287	
Transfers Out	(4,201,217)	(3,865,473)	(5,251,386)	(4,554,842)	(24,047,884)	(10,261,847)	(10,493,288)	(10,014,849)	(10,103,059)	(9,984,139)	
Total Other Financing Sources (Uses)	(542,948)	414,508	(99,577)	(182,453)	(1,736,946)	(2,711,065)	(2,138,114)	(2,543,547)	(2,659,763)	(2,864,972)	
Net Change in Fund Balance	\$1,000,188	\$3,411,656	\$4,722,070	\$2,390,844	\$2,179,913	\$4,755,679	\$6,122,713	\$(3,585,198)	\$(3,924,265)	\$(10,993,542)	
Debt service as a percentage of noncapital expenditures	3.18%	3.34%	2.89%	3.17%	4.94%	4.78%	5.64%	4.68%	4.67%	4.70%	

JOSEPHINE COUNTY, OREGON

Assessed and Real Market Values of Taxable Property

Last Ten Fiscal Years

Fiscal Year	Total Direct Tax Rate (1)	Assessed Value					Real Market Value
		Real	Manufactured Structures	Personal	Utilities	Total	
2002-03	0.93	3,677,567,535	119,945,632	80,764,669	142,176,006	4,020,453,842	4,803,016,923
2003-04	0.88	3,890,566,005	122,510,207	87,825,003	133,119,521	4,234,020,736	5,478,748,706
2004-05	0.85	4,129,480,049	130,266,655	92,166,757	129,162,862	4,481,076,323	6,502,753,771
2005-06	0.83	4,415,330,518	133,238,126	94,689,274	119,516,345	4,762,774,263	8,017,637,670
2006-07	0.81	4,717,456,116	135,530,330	103,837,124	120,485,200	5,077,308,770	9,900,996,388
2007-08	0.80	5,015,174,748	139,087,020	110,375,247	119,151,000	5,383,788,015	10,626,563,720
2008-09	0.79	5,267,001,884	137,773,700	119,351,135	131,096,850	5,655,223,569	10,271,803,111
2009-10	0.77	5,509,036,303	128,920,050	116,701,163	153,833,660	5,908,491,176	9,182,833,828
2010-11	0.76	5,682,170,356	117,201,280	122,549,668	165,069,620	6,086,990,924	8,446,479,564
2011-12	0.75	5,811,113,057	88,260,640	114,715,188	168,844,380	6,182,933,265	7,574,999,491

(1) - Per \$1,000 of assessed value.

* Ballot Measure 50, approved by State voters in May 1997, changed the way property taxes are assessed and computed. For 1997-98, and subsequent years, the assessed value of property is the real market value or 90 percent of the 1995 assessed value, **whichever is lower**. If the property has changed since 1995, increased values are calculated in comparison to the values of similar property that existed in 1995.

Source: Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

Direct and Overlapping Property Tax Rates⁽¹⁾

Last Ten Fiscal Years

Fiscal Year	County Direct Rate			Total Direct Tax Rate	Overlapping Rates											
	Permanent Rate(2)	Exempt Bond	Local Option		Cities		Rural Fire Districts			School Districts			Rogue Community College	Kerby Water District	4H Extension	
					Grants Pass	Cave Junction	Applegate	Illinois Valley	Williams	Wolf Creek	Grants Pass	Three Rivers				So. OR. ESD
2002-03	0.59	0.21	0.13	0.93	4.98	2.05	2.68	1.87	1.06	2.19	7.06	4.46	0.35	0.51	-	0.05
2003-04	0.59	0.29	-	0.88	5.02	2.04	2.68	2.44	1.06	2.19	6.43	4.45	0.35	0.51	-	0.05
2004-05	0.59	0.26	-	0.85	5.02	2.04	2.53	2.41	1.06	2.19	6.76	4.43	0.35	0.51	-	0.05
2005-06	0.59	0.24	-	0.83	5.62	1.90	2.53	2.38	1.06	2.98	6.67	4.36	0.35	0.51	-	0.05
2006-07	0.59	0.22	-	0.81	5.62	1.90	2.53	2.35	1.06	2.98	6.48	4.34	0.35	0.51	-	0.05
2007-08	0.59	0.21	-	0.80	6.13	1.90	2.53	2.31	1.59	2.98	6.41	4.30	0.35	0.51	-	0.05
2008-09	0.59	0.20	-	0.79	6.12	1.90	2.53	2.26	1.59	2.98	6.21	4.29	0.35	0.51	1.90	0.05
2009-10	0.59	0.18	-	0.77	6.32	1.90	2.53	2.23	1.59	2.88	6.43	4.28	0.35	0.51	3.35	0.05
2010-11	0.59	0.17	-	0.76	6.33	1.90	2.53	2.22	1.59	2.88	5.92	4.29	0.35	0.51	3.41	0.05
2011-12	0.59	0.17	-	0.75	6.33	1.90	2.53	2.17	1.59	2.88	5.97	4.25	0.35	0.51	3.14	0.05

(1) Nominal property tax rate is per \$1,000 without compression resulting from Ballot Measure 5

(2) Josephine County Permanent Rate is \$0.5867 per \$1,000 assessed value. Due to statewide constitutional property tax limitation of Ballot Measures 5 and 47/50, the County is restricted in its ability to raise the permanent tax rate or to implement new taxes without voter approval.

Note: These figures are rounded and for general information only. For actual nominal tax rates, inquire at the County Assessors's Office.

JOSEPHINE COUNTY, OREGON

Principal Property Taxpayers

Current Year and Nine Years Ago

Principal Taxpayers	2012			2003		
	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation	Taxable Assessed Valuation	Rank	Percentage of Total Assessed Valuation
Pacificorp (PP&L)	\$ 81,256,330	1	1.30%	\$ 57,519,610	1	1.43%
Masterbrand Cabinets, Inc.	19,265,420	2	0.31%			
Charter Communications	17,935,000	3	0.29%			
Auerbach Grants Pass LLC and Freeman Grants Pass LLC	17,357,120	4	0.28%			
Nunn, Ronald C & Marcia K	18,026,510	5	0.29%	13,576,050	5	0.34%
Grants Pass FMS LLC	13,781,210	6	0.22%			
Avista Corp. dba Avista Utilities	15,513,000	7	0.25%	7,787,000	10	0.19%
Johnson Trust, Carl D.	13,096,050	8	0.21%	8,888,170	6	0.22%
Home Depot USA Inc.	11,114,070	9	0.18%			
Lynn-Ann Development LLC	11,432,607	10	0.18%			
QWEST Corporation				38,062,651	2	0.95%
Grant Kent Partners LP/Fred Meyer				11,281,710	3	0.28%
Zak Realty				10,581,537	4	0.26%
Jensen, Robert A & Shirley Y				7,415,458	7	0.18%
Wal-Mart Stores, Inc.				7,120,444	8	0.18%
Hillebrand Children Riverwood Apartments				6,326,184	9	0.16%
Total Principal Taxpayers	<u>\$ 218,777,317</u>		<u>3.51%</u>	<u>\$168,558,814</u>		<u>4.19%</u>

Source: Josephine County Assessor's Office

Note: Ranking is based on dollars received and not assessed value

JOSEPHINE COUNTY, OREGON

Property Tax Levies and Collections

Last Ten Fiscal Years

Fiscal Year	Total Tax Levy (1)	Within the First Year of the Levy			Collections in Subsequent Years	Total to Date		Outstanding June 30, 2012	
		Discounts Allowed	Collections (2)	Percent (2)		Collections (2)	Percent (2)	Delinquent Taxes	Percentage to Total Tax Levy
2002-03	3,677,044	86,904	3,458,544	94.1%	131,279	3,589,823	97.6%	317	0.01%
2003-04	3,648,728	86,980	3,447,640	94.5%	113,676	3,561,316	97.6%	432	0.01%
2004-05	3,719,994	90,026	3,514,250	94.5%	115,373	3,629,623	97.6%	345	0.01%
2005-06	3,870,112	94,690	3,669,691	94.8%	105,398	3,775,089	97.5%	333	0.01%
2006-07	4,033,916	97,973	3,803,545	94.3%	130,323	3,933,868	97.5%	2,075	0.05%
2007-08	4,263,339	102,983	4,011,908	94.1%	144,807	4,156,715	97.5%	3,641	0.09%
2008-09	4,484,396	105,608	4,185,668	93.3%	173,503	4,359,171	97.2%	19,617	0.44%
2009-10	4,625,028	110,526	4,301,176	93.0%	130,511	4,431,687	95.8%	82,815	1.79%
2010-11	4,691,936	112,850	4,370,274	93.1%	82,777	4,453,051	94.9%	126,035	2.69%
2011-12	4,709,942	114,159	4,385,112	93.1%	0	4,385,112	93.1%	210,671	4.47%

(1) Includes all County levies, miscellaneous assessments and additional taxes.

Does not include levies for other taxing districts.

Includes first year additions and deletions to the Tax Roll.

(2) Net of Adjustments, additions, corrections and cancellations, not including discounts.

Does not include collections for other taxing districts.

Source: Josephine County Treasurer/Tax Collector

JOSEPHINE COUNTY, OREGON

Ratios of Outstanding Debt by Type

Last Ten Fiscal Years

June 30	Governmental Activities			Total Primary Government	Percentage of Personal Income	Per Capita
	General Obligation Bonds	PERS Bond	Loans and Leases Payable			
2003	12,070,000	13,179,316	1,136,311	26,385,627	0.09%	338.49
2004	11,485,000	13,176,867	919,487	25,581,354	0.10%	326.50
2005	10,875,000	13,143,723	738,700	24,757,423	0.10%	309.78
2006	10,240,000	13,077,404	539,011	23,856,415	0.12%	295.40
2007	9,575,000	12,976,124	417,849	22,968,973	0.12%	281.18
2008	8,885,000	12,831,254	387,641	22,103,895	0.13%	265.38
2009	7,920,000	12,640,072	300,716	20,860,788	0.14%	251.96
2010	7,150,000	12,399,356	285,393	19,834,749	0.15%	239.62
2011	6,350,000	12,100,806	269,799	18,720,605	N/A	226.04
2012	5,530,000	12,980,000	253,934	18,763,934	N/A	226.86

N/A - Personal income is not yet available

JOSEPHINE COUNTY, OREGON

Ratios of General Bonded Debt Outstanding

Last Ten Fiscal Years

<u>June 30</u>	<u>Population⁽¹⁾</u>	<u>Assessed Value (In Thousands)⁽²⁾</u>	<u>Bonded Debt</u>	<u>Debt Service Monies Available</u>	<u>Net Bonded Debt</u>	<u>Percent of Net Bonded Debt to Assessed Value</u>	<u>Net Bonded Debt Per Capita</u>
2003	78,020	4,020,454	12,070,000	65,220	12,004,780	0.30%	153.87
2004	78,180	4,234,021	11,485,000	147,531	11,337,469	0.27%	145.02
2005	79,135	4,481,076	10,875,000	145,620	10,729,380	0.24%	135.58
2006	80,525	4,762,774	10,240,000	134,136	10,105,864	0.21%	125.50
2007	81,699	5,077,309	9,575,000	102,095	9,472,905	0.19%	115.95
2008	82,509	5,383,788	8,885,000	103,520	8,781,480	0.16%	106.43
2009	82,794	5,655,224	7,920,000	85,010	7,834,990	0.14%	94.63
2010	82,775	5,908,491	7,150,000	140,732	7,009,268	0.12%	84.68
2011	82,820	6,086,991	6,350,000	121,821	6,228,179	0.10%	75.20
2012	82,713	6,182,933	5,530,000	79,953	5,450,047	0.09%	65.89

(1) Source: Portland State University's Population Research Center

(2) Source: Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

**Computation of Direct and Overlapping Bonded Debt
General Obligation Bonds
June 30, 2012**

Jurisdiction	Net General Obligation Bonded Debt Outstanding	Percentage Applicable To Josephine County	Amount Applicable To Josephine County
Direct:			
Counties:			
Josephine	\$ 5,530,000	100.00%	<u>\$ 5,530,000</u>
Overlapping:			
Cities:			
Grants Pass	6,615,000	100.00%	6,615,000
Cave Junction	-	-	-
Rural Fire Protection Districts:			
Illinois Valley RFPD 1	1,620,000	100.00%	1,620,000
Williams RFPD	-	100.00%	-
Wolf Creek RFPD	-	-	-
Community Colleges:			
Rogue Community College	-	-	-
School Districts:			
Grants Pass District 7	3,830,000	100.00%	3,830,000
Three Rivers District	16,335,000	96.67%	<u>15,791,045</u>
Total Overlapping Debt			<u>27,856,045</u>
Total Direct and Overlapping Debt			<u><u>\$ 33,386,045</u></u>

Source: Oregon State Treasury Debt Management Division

(1) Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the County. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the County.

JOSEPHINE COUNTY, OREGON

Legal Debt Margin Information

Last Ten Fiscal Years
(amounts expressed in thousands)

	As of June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Real Market Value of taxable property ⁽¹⁾	\$ 4,803,017	\$ 5,478,749	\$6,502,754	\$ 8,017,638	\$ 9,900,996	\$ 10,626,563	\$ 10,271,203	\$ 9,182,834	\$ 8,446,480	\$ 7,574,999
Debt Limit, 2% of Real Market Value	\$96,060	\$109,575	\$130,055	\$160,353	\$198,020	\$212,531	\$205,424	\$183,657	\$168,930	\$151,500
Total net debt applicable to limit	12,005	11,337	10,729	10,106	9,473	8,781	7,835	7,009	6,228	5,450
Legal debt margin	\$84,055	\$98,238	\$119,326	\$150,247	\$188,547	\$203,750	\$197,589	\$176,648	\$162,702	\$146,050
Total net debt applicable to this limit as a percentage of debt limit	12.50%	10.35%	8.25%	6.30%	4.78%	4.13%	3.81%	3.82%	3.69%	3.60%

⁽¹⁾ Josephine County Assessor's Office

JOSEPHINE COUNTY, OREGON

Demographic Statistics

Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	Personal Income (in thousands)	Per Capita Personal Income ⁽²⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾ for June	Median Age ⁽⁵⁾
2002-03	78,020	\$1,874,176	\$23,790	20,373	9.5%	N/A
2003-04	78,180	\$1,974,270	\$24,862	19,606	8.3%	N/A
2004-05	79,135	\$2,081,223	\$25,802	19,324	7.2%	44.0
2005-06	80,525	\$2,241,734	\$27,472	19,644	6.3%	N/A
2006-07	81,699	\$2,346,084	\$28,700	20,152	6.7%	43.6
2007-08	82,509	\$2,402,204	\$29,329	20,842	7.9%	N/A
2008-09	82,794	\$2,429,273	\$28,727	21,781	14.4%	44.4
2009-10	82,775	\$2,450,499	\$29,580	31,262	13.7%	46.3
2010-11	82,820	N/A	N/A	29,533	12.7%	48.1
2011-12	82,713	N/A	N/A	26,368	11.7%	47.1

(1) Portland State University's Population Research Center

(2) U.S. Dept of Commerce, Bureau of Economic Analysis

(3) Grants Pass School District 7; Three Rivers School District; Rogue Community College

(4) www.qualityinfo.org

(5) U.S. Census Bureau

N/A Information not available

JOSEPHINE COUNTY, OREGON

Principal Employers

Current Year and Nine Years Ago

Principal Employers	2012			2003		
	Number of Employees	Rank	Percentage of Total County Employment	Number of Employees	Rank	Percentage of Total County Employment
Rogue Community College	919	1	4.02%	N/A	2	N/A
Three Rivers Community Hospital	918	2	4.02%	N/A	6	N/A
Grants Pass School District #7	667	3	2.92%	N/A	3	N/A
Three Rivers School District	639	4	2.80%	N/A	1	N/A
Fire Mountain Gems	500	5	2.19%	N/A	N/A	N/A
Josephine County	450	6	1.97%	N/A	7	N/A
Wal-Mart	430	7	1.88%	N/A	8	N/A
Masterbrand Cabinet Company	330	8	1.44%	N/A	N/A	N/A
Barrett Business Services	260	9	1.13%	N/A	N/A	N/A
Diversified Collection Service	260	10	1.13%	N/A	N/A	N/A
Total - Top 10	<u>5,373</u>		<u>23.50%</u>			
**Fred Meyer	230	11	1.01%	N/A	5	N/A
**Siskiyou National Forest	180	13	0.79%	N/A	4	N/A

** Not included in Total Top 10. Displayed for historical purposes.

N/A - Information is not available.

Source: Grants Pass Chamber of Commerce

JOSEPHINE COUNTY, OREGON

Full-time Equivalent County Government Employees by Function

Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Government	35.9	34.6	34.4	34.0	36.7	34.5	34.3	32.9	32.5	32.0
Public Safety	227.4	207.7	212.3	205.9	217.0	201.6	213.1	214.4	219.3	205.7
Public Works	95.6	86.0	73.9	74.0	74.9	61.0	67.3	73.4	72.4	71.6
Culture & Recreation	44.2	33.8	35.5	30.7	19.5	16.8	18.9	21.3	20.0	14.6
Community Development	30.2	28.4	27.8	27.3	32.5	33.0	32.9	32.2	31.7	29.1
Human Services	252.3	245.5	230.9	219.9	45.2	56.4	52.5	52.3	57.7	60.6
Total	685.6	636.0	614.8	591.8	425.8	403.3	419.0	426.5	433.6	413.6

Source: Josephine County adopted budgets. FTE's are budgeted amounts.

Assuming a work week of 40 hours, an employee is scheduled to work 2080 hours per year (including vacation and sick leave). Full-time equivalent is calculated by dividing total budgeted labor hours by 2080.

JOSEPHINE COUNTY, OREGON

Operating Indicators by Function
Last Ten Fiscal Years

Function/Program	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
County Sheriff										
Jail bookings	5,170	4,710	4,612	4,944	5,130	5,452	6,575	4,956	4,816	5,308
Inmates released due to lack of available resources	496	496	805	1,163	1,358	385	309	314	327	793
Average daily jail population	170	150	125	120	140	135	106	143	142	118
Patrol - calls for service	69,795	60,184	65,474	63,000	54,802	56,942	54,524	59,762	61,124	32,866
District Attorney										
Criminal prosecution cases filed	3,610	3,366	3,281	3,323	2,960	2,671	2,779	2,731	2,588	2,126
Child support cases	919	926	936	914	933	925	917	912	909	890
Community Justice										
Work crew participants	1,501	1,016	1,267	1,498	1,854	1,337	1,729	1,530	1,387	1,627
Juvenile Justice intakes	1,358	1,209	1,078	1,035	1,046	1,092	1,106	884	774	741
Public Health										
Inspections of food services	532	1,213	1,062	1,275	1,208	1,163	1,339	1,347	1,164	1,122
Immunizations given	14,991	15,336	11,018	10,283	10,074	10,250	10,455	10,942	6,403	4,447
County Clerk										
Recorded instruments	32,979	31,875	34,177	34,484	31,338	27,709	25,602	23,183	22,019	21,978
Planning Department										
Permits issued	2,174	2,094	2,428	2,171	2,099	1,618	1,257	1,132	1,031	1,037
Parks Department										
Walk-ins	N/A	N/A	N/A	N/A	N/A	16,431	17,457	18,869	16,375	N/A
Reservations taken	N/A	N/A	N/A	N/A	N/A	43,569	43,850	40,712	34,261	N/A

N/A - Information not available.

JOSEPHINE COUNTY, OREGON

Capital Asset Statistics by Function
Last Ten Fiscal Years

Function/Program	Fiscal Year Ended June 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Public Safety										
Adult Jail Facility Beds	200	200	200	200	200	200	200	200	200	200
Juvenile Facility Detention Beds	14	14	14	14	14	14	14	14	14	14
Juvenile Facility Shelter Beds	16	16	16	16	16	16	16	16	16	16
Public Works										
Road miles maintained	576	576	576	576	576	565	566	566	566	566
Bridges maintained	195	195	195	195	195	193	198	122	122	122
Culture and Recreation										
Park acreage	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655	1,655
Number of parks	10	10	10	10	10	10	10	10	10	10
Boat ramps	15	15	15	15	15	15	15	15	15	15
Nature/recreation areas	4	4	4	4	4	4	4	4	4	4
Library branches	4	4	4	4	4	4	4	4	4	4
Airports	2	2	2	2	2	2	2	2	2	2
Human Services										
Secured residential facility	1	1	1	1	1	1	1	1	1	1

JOSEPHINE COUNTY, OREGON

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies of the County are described below.

A. Reporting Entity:

Josephine County was formed under the predecessor chapter to Oregon Revised Statutes (ORS) 202, and its present “home rule” charter, effective January 5, 1981, was adopted under Article VI, Section 10 of the Oregon State Constitution. Its boundaries are established by ORS 201.170. A Board of Commissioners consisting of three independently elected members governs the County.

B. The County reports the following major governmental funds:

General Fund – This is the County’s primary operating fund. It accounts for all financial resources of the general government, except for those requiring separate accounting in another fund. The offices of the Assessor, Treasurer, County Clerk and Surveyor and the Planning and Forestry Departments are in the General Fund. The General Fund also provides a significant amount of support to the Public Safety Fund. The primary source of revenue for the General Fund is property taxes.

Public Works Fund – The expenditures of the Roads and Bridges Division of this fund are restricted under Article IX of the Constitution of the State of Oregon for construction, reconstruction, improvement, repair, maintenance, operation, use and policing of public highways, roads and streets within the County. Major sources of revenue include motor fuel taxes and forest service receipts.

Public Safety Fund – This fund was formed effective July 1, 2006. It comprises three departments which are the Sheriff, District Attorney and Juvenile Justice. The largest revenue source is O&C money from the Federal Government. Other revenues are primarily charges for services and various federal and state grants.

Adult Corrections Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Adult Corrections Department which supervises adult felony cases and administers the work crew programs. It is primarily funded by grants from the Oregon Department of Corrections.

Public Health Fund – This fund was formed effective July 1, 2007 to account separately for the operations of the Public Health Department. Public Health serves the public with many health resource, environmental and enforcement programs. The primary sources of funding are charges for services rendered and various grants from the Oregon Department of Human Services.

Mental Health Fund – This fund accounts for the activities of the Mental Health Authority which has oversight responsibilities for mental health programs which were outsourced to non-profit organizations and other governmental agencies effective July 1, 2006. Resources of this fund are primarily from federal and state grants and from alcohol tax. Expenditures are for mental health care and substance abuse treatment and prevention programs.

Grant Projects Fund – This fund was established to account for expenditure of several grant funds received from federal, state and local agencies. One type of the activities accounted for in this fund is the use of O&C Title III funds, which are restricted for uses tied to federal land. Among such uses authorized are search, rescue and emergency services, community service work camps, conservation easement purchases, forest related educational opportunities and fire prevention. This fund receives video poker funds from the state which are restricted for use in economic development activities and Community Development Block Grants (CDBG) from the federal government which are used for community development projects. The Veterans Service Office is also operated through this fund.

The County reports the following major enterprise fund:

Airports Fund – This fund accounts for the operations of the county’s airports located in Merlin, and Cave Junction, Oregon. User fees are the primary source of revenue. Expenditures are for the administration and maintenance of the airport buildings and grounds.

Minor Enterprise Fund: Jail Commissary Fund – This fund was established to account for funds received by inmates and revenue received by the inmate phone system. Expenditures are for the enhancement of Josephine County Jail conditions.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Additionally the County reports the following fund types but does not annually adopt this fund:

Fiduciary Funds – Account for resources received and held by the County’s Treasurer on behalf of other governmental entities, private individuals, and others as provided for in Oregon Revised Statutes.

C. Measurement Focus and Basis of Accounting:

All governmental fund types are accounted for using a *current financial resources measurement focus* and the **modified accrual basis of accounting**. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Federal and state grants (to the extent that eligible expenditures are incurred), licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues within the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences and claims and judgments are recorded only when the payment is due. When program expenses are incurred for which both restricted and unrestricted net assets are available to finance the program, it is the County’s policy to first apply restricted resources to such programs, followed by unrestricted resources.

D. Cash and Investments:

Investments included in cash and investments are reported at fair value. The County invests primarily in the State of Oregon Local Government Investment Pool and securities of the U.S. Government agencies and sponsored enterprises. Oregon Revised Statutes authorize all County investments. Interest earned from pooled investments is allocated based upon a fund’s portion of the total average daily investment balance. The County maintains depository insurance under Federal depository insurance coverage and state and financial institution collateral pools for its cash deposits and investments, except for the Local Government Investment Pool and securities of the U.S. government agencies and sponsored enterprises which are exempt from statutes requiring insurance.

E. Receivables:

The County levies, collects, and distributes property taxes for all taxing districts within its boundaries. Property taxes attach as an enforceable lien on property as of July 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15 and May 15. Property taxes receivable in governmental funds which have been collected within 30 days of year end are considered measurable and available, and are recognized as revenues in the funds. All other property taxes receivable in the governmental funds are offset by deferred revenues and, accordingly, have not been recorded as revenue.

The County’s tax levy did not exceed the Oregon constitutional limitation. All other districts’ property taxes receivable is reported in the Agency Funds. Special Assessments are recognized as receivable at the time property owners are assessed for property improvements. Delinquent receivables are those special assessments remaining unpaid after the date on which a penalty for non-payment is attached. “Bancrofted” assessments occur when installments are two payments (one year) late. Such assessments receivable are offset by a deferred revenue account and, accordingly, have not been recorded as revenue. Accounts and other receivables in governmental and proprietary fund types are recorded as revenue when earned, except for timber sales, which are recorded as revenue when the logging occurs.

F. Inventories:

Inventories of parts and supplies is held by the Public Works Fund and County Fleet and Building Operations Fund and are valued at average cost. Inventories are recorded as expense when consumed.

G. Capital Assets:

Capital assets are defined by the County as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed prior to 1993. Donated capital assets are recorded at estimated fair market value at the date of donation. Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Capital assets are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	35
Vehicles and machinery	5 to 15
Office furniture and equipment	3 to 10
Computer equipment	3
Infrastructure	25 to 65

H. Landfill Closure and Post-closure Care Liabilities:

The County records landfill closure and post-closure costs in the Public Works Fund as incurred over the life of the related landfills. The estimated liability is reported in the government-wide statement of net assets. The County owns the Kerby Landfill, which closed during fiscal year 1993-94, and the Marlsan Lagoon, which closed during fiscal year 1996-97. Monitoring of the Marlsan Lagoon includes a landfill that was closed in 1976. State and federal laws and regulations require the County to place final cover on the landfill and lagoon sites when they stop accepting waste and to perform certain maintenance and monitoring functions at the sites after closure. The Public Works Special Projects Fund is used to liquidate this liability.

I. Long-term Debt and Bonds Payable:

Adult Jail Facility Bond – In 1999, after Josephine County voters approved levies for the construction of an adult jail facility, the County issued \$13,940,000 in bonds for the construction of the facility. Interest rates on the bonds range from 4.20% to 4.875%. Payments were made annually with the final payment of \$1,137,894 due on June 1, 2018. In June 2009, in order to get lower interest rates, the County made a principal payment of \$720,000 and did a current refunding of the remaining balance of \$8,165,000 on the 1999 bonds by issuing a new series of general obligation bonds with interest rates ranging from 3% to 5% and a final payment due on June 1, 2018. The new bonds have a face value of \$7,920,000 and were issued with a premium of \$391,656 and issuance costs of \$127,103. The premium and issuance costs will be amortized over the life of the bonds.

PERS Bond – In fiscal year 2001-02 the County issued \$12,894,947 of Limited Tax Pension Obligation Revenue Bonds and transferred the net proceeds to the State of Oregon Public Employees Retirement System to cover the County's unfunded actuarial liability at that time. Principal payments are due annually through June 1, 2024, and interest is payable in December and June of each year.

Loans Payable:

OHCSO Secured Treatment Facility Loan – Obtained to acquire the Hugo Hills Secured Treatment Facility, the loan is payable in monthly installments of \$1,705 including interest at 1.75% per annum. The property is collateral for the loan. Annual debt service requirements are budgeted in the Mental Health Fund.

J. Compensated Absences:

Accumulated vested compensated absences are accrued in the government-wide and proprietary financial statements as earned by employees. The County established the Payroll Reserve Fund for the purpose of accumulating resources to pay employees for compensated absences (time management leave and vacation leave). Resources are provided by other County funds, principally the major funds. Unused management leave and vacation leave is paid upon termination according to applicable union or non-union rules, and is recorded as an expenditure at time of payment. Sick pay, which does not vest, is recorded as expenditure when it is taken.

K. Fund Equity:

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

L. Restricted Net Assets:

Restricted net assets reported in the Statement of Net Assets represent amounts for which constraints were imposed by creditors, grantors, contributors or laws or regulations.

M. Cash Flows:

For purposes of the statement of cash flows, the proprietary fund types consider all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Accordingly, all County investments are considered to be cash equivalents.

JOSEPHINE COUNTY, OREGON
SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- N. **Property Tax Calendar:**
Property taxes attach as an enforceable lien on July 1 for real property and personal property. Taxes are levied as of July 1 and payable in three installments on November 15, February 15 and May 15. Real property taxes unpaid on May 16 are considered delinquent. The County levies, collects and distributes property taxes for all taxing jurisdictions within its boundaries. Uncollected taxes, including delinquent amounts, are deemed to be substantially collectible or recoverable through liens, and are recorded in governmental funds as revenue when received.
- O. **Comparative Data:**
Comparative total data for the prior years have been presented in the budget in each fund with the Resources and Requirement pages. The page shows prior year budget, 2 preceding fiscal years actuals, and Budget for this fiscal with Proposed, Approved by Budget Committee and then Adopted by Governing Body columns.
- P. **Use of Estimates:**
The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported revenues and expenditures during the period. Actual results could differ from those estimates.
- Q. The County implemented GASB Statement 54 effective July 1, 2010 to account for fund balance reporting and governmental fund type definitions to enhance the usefulness of fund balance information by providing clarity of fund balance classification.
- R. Interfund transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.
- S. **Risk Management:** The County is exposed to various risks of loss related to torts; thefts of, damage to and destruction of assets; errors and omissions; and natural disasters for which the County carries commercial insurance. There have been no settlements in excess of insurance coverage for the year ended June 30, 2011 or the preceding three years. During fiscal year 1987-88 the County established the Self Insurance Reserve Fund (an internal service fund) to account for and finance its uninsured risks of loss. Then the County updated the fund to be Insurance Reserve effective July 1, 2006 and began carrying commercial insurance for general liability, automobile and property loss or damage and moved away from Self Insurance. Effective July 1, 2008, the County began carrying commercial insurance for workers compensation. Settled claims have not exceeded the self-insurance retention (SIR) since the program began.
- T. **Oregon Public Retirement System:**
The County is a participating employer in the Oregon Public Employees Retirement System (OPERS), which provides statewide defined benefit and defined contribution retirement plans for units of state government, political subdivisions, community colleges, and school districts. OPERS is administered under Oregon Revised Statutes (ORS) Chapter 238 and Internal Revenue Code Section 401(a) by the Oregon Public Employees Retirement Board (OPERB). Cities, counties, and special districts that participate in OPERS may choose to join the State and Local Government Rate Pool (SLGRP). The County has elected to join the SLGRP. For members of the SLGRP, OPERS is a cost-sharing, multiple-employer plan. OPERS, a component unit of the State of Oregon, issues a comprehensive annual financial report, which may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, Oregon 97281, by calling (503) 598-7377, or by accessing the PERS web site at <http://oregon.gov/PERS/>
- County employees participate in one or more OPERS retirement plans that provide pension, death, disability, and post-employment health benefits such as PERS (hired prior to 8-29-03), OPSRP, and IAP account. These costs are adopted in the Personnel Costs within each department. The costs are calculated by individual on the schedule D and added into the Taxes/Benefits column.



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